

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **13th** day of **April 2020** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on approval of the Minutes for March 23, 25, and 31, 2020:  
Sally Peters, Deputy Clerk/Administrative Assistant
3. Consideration and action on proclaiming April 26 to May 3, 2020 as Soil & Water Stewardship Week: Darrel L. Lux, County Judge / Dusty Bruns, Chairman-Kendall Soil & Water Conservation District
4. Consideration and action on the approval of amending the FY2020 budget through certification of new revenue and regular budget adjustments: Corinna Speer, County Auditor
5. Consideration and action to approve an Order Amending the FY2020 budget for the purpose of expending funds to meet the grave public necessity of the COVID-19 pandemic. This amendment would raise the General Fund revenue and expense budget by \$10,000:  
Corinna Speer, County Auditor
6. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
7. Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032: Corinna Speer, County Auditor

8. Presentation of Sales Tax Report: Sheryl D'Spain, County Treasurer
9. Consideration and action on the approval of the contract with Gov-Pay for the Development Management Department to accept credit card transactions: Sheryl D'Spain, County Treasurer
10. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
11. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
12. Consideration and action on a request for relief from the platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations for the proposed division of a 71.56-acre family tract to create three tracts of approximately 8 acres, 11 acres, and 52 acres. Access to the tracts is provided by an existing 30-foot wide easement to an existing 40-foot wide easement to Waring-Welfare Road (205G Waring-Welfare Road - Patrick Riley, Owner / Jim Schwarz, Schwarz Land Surveying): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Development Engineer
13. Consideration and action on a request for relief from the platting requirements and road frontage in accordance with Sections 101 and 102 of the Kendall County Development Rules and Regulations; the owner proposes to reconfigure a 6-acre tract and a 15.12-acre tract to create a 7.2-acre tract and a 13.92-acre tract. The 7.2-acre tract will have road frontage on Lost Valley Road and access to the 13.92-acre tract will be over an existing easement (103 & 105 Lost Valley Road - Michael Baliff, Owner / Jim Schwarz, Schwarz Land Surveying): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Development Engineer
14. Consideration and action on a Plat Revision of Outlot 23C, Town of Comfort, Kendall County, Texas, in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed plat revision would create Outlots 23C-1 and 23C-2 (Karen Lane, Owner / Donnie Boerner, Donnie Boerner Surveying Company): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Development Engineer
15. Consideration and action on a request for relief from the platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations for the proposed division of a 21.91-acre tract. The proposed division would create an approximately 6-acre tract with 60-feet of road frontage out of a parent tract of 21.91 acres (9 Rust Lane - Patricia Pieszak, Owner / Kristopher Pressler, Matkin Hoover Engineering): Richard Elkins, Commissioner Precinct 2 / Mary Ellen Schulle, Development Engineer
16. Consideration and action to enter into a two-year MOU with DPS Crime Laboratory Services for a technician to perform seized drug analysis for drugs seized by Kendall County law enforcement agencies. The MOU will become effective May 15, 2020: Nicole Bishop, CDA

17. Consideration and action to sign an agreement with Cintas to provide uniforms for employees in the following departments: Parks, Road & Bridge, Facilities, Solid Waste, and Brush Site effective June 1, 2020: Daniel Vetter, Parks Director
18. Consideration and action concerning an inspection and maintenance contract with Comfort-Air Engineering, Inc. for the HVAC system equipment at 716 FM 289 (Ring Mountain): Daniel Vetter, Parks Director
19. Consideration and action on approval of an agreement with Trane for repair of the HVAC system at the jail: Robert Kinsey, Facilities Manager

**BREAK**

**EXECUTIVE SESSION (Closed to public)**

Pursuant to Chapter 551 of the Texas Government Code

- I. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
  1. HR Director
- II. The Court will meet in Executive Session pursuant to Section 551.076 to deliberate:
  - (1) the deployment, or specific occasions for implementation, of security personnel or devices;
  - or (2) a security audit.

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 9th day of April 2020.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 9th day of April 2020.



Darlene Herrin  
County Clerk

Posted at 12:30 p.m. on the 9th day of April 2020—*shf*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.