

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **27th** day of **September 2021** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

On March 16, 2020, in accordance with Texas Government Code §418.016, Governor Abbott suspended various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location due to COVID-19.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on the approval of the Minutes for September 13, 2021:  
Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Awards:

5 years (August)	Heidi Correia, Tax Office
5 years (August)	Tammie Coward, Treasurer's Office
5 years (August)	Brenda Falcon, District Clerk's Office
5 years (August)	Deanna Gombert, Tax Office
5 years (August)	Kimberly Quintana, Elections Office
5 years (August)	Glenda Wilke, CDA Office
5 years (September)	Daniel Vetter, Parks Director
10 years (August)	Jesus Minjarez, Recycling Center
30 years (August)	Dennis Rust, Road & Bridge
4. Consideration and action to proclaim October 3-9, 2021 as National 4-H Week in Kendall County: Hilary Putrite, AgriLife Extension Office

5. Recognize 4-H students who have received awards: Bronze Star - Matthan Ellis; Silver Star - Mary Anna McFarland; Gold Star - Anna Beth Muck, Madeline McFarland, Keona Ellis; Danforth, I Dare You - Corrie Smith, Lily Valentine, 4-H Leader Award - Madeline McFarland; 4-H Service Award - Elizabeth McFarland: Hilary Putrite, AgriLife Extension Office
6. Consideration and action on the approval of amending the FY2021 budget through certification of new revenue and regular budget adjustments: Corinna Speer, County Auditor
7. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
8. Consideration and action on the Fees of Office Report for August 2021: Corinna Speer, County Auditor
9. Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032: Corinna Speer, County Auditor
10. Consideration and action to award the Bulk Fuel Bid # 2022-01 for Fiscal Year 2022: Corinna Speer, County Auditor
11. Consideration and action to award the Road Material Bid # 2022-02 for Fiscal Year 2022: Corinna Speer, County Auditor
12. Consideration and action on setting the official newspaper for fiscal year 2022: Corinna Speer, County Auditor
13. Discuss and approve cash summary at Frost Bank for July 2021: Sheryl D'Spain, County Treasurer
14. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
15. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
16. Consideration and action concerning a Request for Qualifications (RFQ) received for Update and Development of Kendall County Local Hazard Mitigation Plan: Jeffery Fincke, EMC and Fire Marshal
17. Consideration and action requesting technical advice and assistance from The Trust for Public Land and The Nature Conservancy in connection with Kendall County's efforts to develop and sustain reliable, ongoing sources of funding for land conservation, open space, and natural area protection and stewardship: Darrel L. Lux, County Judge / Don Durden, Commissioner Precinct 4 / Brent Evans, Executive Director, The Cibolo Conservancy Land Trust

18. Discussion regarding activities of the Hill Country Regional Public Defender Office (John Bull, Chief, and Elizabeth Berry, Deputy Chief): Richard Elkins, Commissioner Precinct 2
19. Consideration and action on the Fiscal Year 2022 Multi-Year Improvement Grant for the Indigent Defense Coordinator: Darrel L. Lux, County Judge / Richard Elkins, Commissioner Precinct 2
20. Consideration and action concerning additional services for Burns Architecture, LLC in the amount of \$16,500 to conduct forensic evaluation of Probation and Training Building HVAC and to prepare design, bidding, and construction documents for construction needed to achieve acceptable HVAC performance: Richard Chapman, Commissioner Precinct 3 / Don Durden, Commissioner Precinct 4
21. Consideration and action to set the Sheriff's and Constables' fees for 2022: Darrel L. Lux, County Judge
22. Consideration and action to accept the proposed agreement with Pinnacle Medical Management Corporation for drug and alcohol testing of Kendall County Road & Bridge employees: Juanita Espino, HR Director
23. Consideration and action on adding a Road Maintenance III and removing a Road Maintenance II position in Department 620 for fiscal year 2022 budget: Rick Tobolka, County Engineer
24. Consideration and action on the release of Letter of Credit for Cordillera Ranch, Unit 302 in the amount of \$352,810.00 for construction of water and sewer improvements (CR/KWW Partnership, Ltd.): Rick Tobolka, County Engineer
25. Discussion and action on amending Kendall County Order No. 11-27-2017B, Regulation of Outdoor Lighting in the Unincorporated Areas of Kendall County, Texas within Five Miles of the Camp Bullis Boundary: Mary Ellen Schulle, Development Engineer / Rick Tobolka, County Engineer
26. Consideration and action to adopt a Resolution proposing to seek Dark Sky Community certification: Mary Ellen Schulle, Development Engineer / Rick Tobolka, County Engineer
27. Consideration and action on Kendall County acceptance of right-of-way along 29 Old Fredericksburg Road in conjunction with a City of Boerne development plat: Richard Elkins, Commissioner Precinct 2 / Mary Ellen Schulle, Development Engineer
28. Consideration and action on a Request for Relief for various items of the 1997 Kendall County Development Rules and Regulations for The Heartland at Tapatio Springs: Christina Bergmann, Commissioner Precinct 1 / Mary Ellen Schulle, Development Engineer

29. Consideration and action concerning the 2022 Holiday Calendar for Kendall County:  
Darrel L. Lux, County Judge
30. Consideration and action concerning the 2022 Commissioners Court Meetings Calendar:  
Darrel L. Lux, County Judge
31. Consideration and action on the approval of the contract with the Hill Country Dispute  
Resolution Center: Darrel L. Lux, County Judge
32. Consideration and action on the acceptance and approval of an agreed order with Newsom  
Vineyards @ Comfort, LLC resolving an enforcement action: Bill Ballard, General Counsel
33. Summary of road activities for August 2021.
34. Summary of operations activities for August 2021.

**BREAK**

**EXECUTIVE SESSION (Closed to public)**

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.072 to deliberate the  
purchase, exchange, lease or value of real property. (Note: deliberation in an open meeting  
would have a detrimental effect on the position of Kendall County in negotiations with a  
third person.)
- II. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to  
deliberate the appointment, employment, evaluation, reassignment, duties, discipline,  
or dismissal of a public officer or employee or to hear a complaint or charge against  
an officer or employee.
  1. Duties and responsibilities of the General Council

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM  
EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 23rd day of September 2021.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 23rd day of September 2021.



Darlene Herrin  
County Clerk

Posted at 3:30 p.m. on the 23rd day of September 2021—sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.