

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **27th** day of **December 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order - 9:00 a.m.
 - Pledge of allegiance to the United States Flag
 - Pledge of allegiance to the Texas Flag
 - Comments from the bench

2. Consideration and action on approval of the Minutes for December 12, 2022: Paula Pfeiffer, Deputy Clerk

3. Presentation of Service Awards:
 - Anniversaries:

DonL Evans	Road & Bridge	20 Years
Jean Maxwell	Road & Bridge	20 Years
Dr. Kendall Styskal	EMS Medical Director	20 Years
Melissa Nieto	JP Precinct 2 Office	25 Years

 - Retirements:

Bill Ballard	General Counsel	5 Years
Don Durden	Commissioner Precinct 4	6 Years
Richard Elkins	Commissioner Precinct 2	8 Years
Leon Brimhall	JP Precinct 2	17 Years
Sally Peters	County Judge's Office	17 Years
Darrel Lux	County Judge	26 Years
Darlene Herrin	County Clerk	47 Years

4. Discuss and approve Investment Report for 4th Qtr FY 2022 (July, August, September): Sheryl D'Spain, County Treasurer

5. Consideration and action on the approval of accounts payable claims for purchases, services and vendors: Corinna Speer, County Auditor
6. Consideration and action on the Fees of Office Report for November 2022: Corinna Speer, County Auditor
7. PUBLIC COMMENTS– opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
8. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshall
9. Consideration and action to approve the following official bonds:
 - Shane Stolarczyk, County Judge
 - Kirsten Cohoon, 451st District Judge
 - Nicole Bishop, Criminal District Attorney
 - Susan Jackson, District Clerk
 - Denise Maxwell, County Clerk
 - Sheryl D’Spain, County Treasurer
 - Tammie Coward, Assistant County Treasurer
 - Wes Rexrode, County Surveyor
 - Andra Wisian, Commissioner Precinct 2
 - Chad Carpenter, Commissioner Precinct 4
 - Michele Van Stavern, Justice of the Peace Precinct 1
 - Dave Neighbor, Justice of the Peace Precinct 2
 - Debby S. Hudson, Justice of the Peace Precinct 3
 - Frieda J. Pressler, Justice of the Peace Precinct 4:Corinna Speer, County Auditor
10. Consideration and action to clarify the authority, accountability, and responsibility for the functions of the Human Resources Department and the Payroll Clerk in Kendall County: Darrel L. Lux, County Judge
11. Consideration and action to approve the following job descriptions: Human Resources Clerk II, Chief Deputy County Clerk, Deputy County Clerk III, Deputy County Clerk II and Deputy County Clerk I: Juanita Espino, Human Resources Department
12. Consideration and action to approve the amended bylaws of the Kendall County Parks Advisory Board: Joe Reissig, Parks Director
13. Consideration and action to amend the agreement for medical billing services between Advanced Data Processing Inc. and Kendall County EMS: Brian Webb, EMS Administrator
14. Consideration and action concerning Cordillera Ranch, Unit 220, vesting of street sections and a request for relief for cul-de-sac right of way diameter of 120 feet instead of 132 feet with the cul-de-sac pavement diameter a minimum of 100 feet: Richard Elkins, Commissioner Precinct 2 / Richard Tobolka, County Engineer

15. Consideration and action on approving the Final Plat for Cordillera Unit 304-B. Unit 304-B is a one lot, 2.0-acre subdivision served by central water and central sewer: Richard Elkins, Commissioner Precinct 2 / Richard Tobolka, County Engineer
16. Consideration and action on the Final Plat of Kuhn Subdivision in accordance to the Kendall County Development Rules. The proposed one lot subdivision will be served by individual well and OSSF. No roads are proposed. Relief was granted on December 12, 2022 for minimum lot size and road frontage. (Henry Clay Kuhn – Owner): Richard Chapman, Commissioner Precinct 3 / Mary Ellen Schulle, Assistant County Engineer
17. Consideration and action on approving an interlocal agreement with Bexar County for a high water detection system located on Old Fredericksburg Road: Richard Elkins, Commissioner Precinct 2 / Mary Ellen Schulle, Assistant County Engineer
18. Consideration and action on a request for relief from the setback requirements in Chapter 5 of the Development Rules. Applicant is requesting a 25-foot setback on a portion of FM 289 and Waring Welfare Road. Right of Way along Green Cedar Rd will be dedicated to Kendall County (Michael Wheeler, Big Daddy Realty): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Assistant County Engineer
19. Consideration and action on accepting right of way along Waring Welfare Road. (Michael Wheeler, Big Daddy Realty LLC): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Assistant County Engineer
20. Consideration and action on releasing the financial guarantee of \$11,600.00 in the form of a cashier's check deposit, for completion of the Letter of Map Revision for Outlot 55A Plat Revision: Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Assistant County Engineer
21. Consideration and action concerning chiller replacement in the Courthouse: Robert Kinsey, Facilities Manager
22. Summary of road activities for November 2022.
23. Summary of operations activities for November 2022.

BREAK

EXECUTIVE SESSION (Closed to public)

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
 1. Duties and responsibilities of the General Counsel

RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS

ADJOURNMENT

KENDALL COUNTY COMMISSIONERS COURT

Dated this the 22nd day of December 2022.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 22nd day of December 2022.



Darlene Herrin
County Clerk

Posted at 2:00pm on the 22nd day of December 2022- MTM

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.