

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **25th** day of **July 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:  
<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on the approval of the Minutes for July 11, 13, and 19, 2022:  
Paula Pfeiffer, Deputy Clerk
3. Presentation of Service Award:  
10 years Matthew Kellogg, EMS
4. Consideration and action on the approval of amending the FY2022 budget through regular budget adjustments: Corinna Speer, County Auditor
5. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
6. Consideration and action on the Fees of Office Report for June 2022: Corinna Speer, County Auditor
7. Presentation of Sales Tax report: Sheryl D'Spain, County Treasurer
8. Consideration and action on the renewal of Kendall County's group medical insurance for the plan year October 1, 2022 to September 30, 2023: Michelle Lux, Benefits Coordinator

9. Consideration and action on the renewal of Kendall County's group dental insurance for the plan year of October 1, 2022 to September 30, 2023: Michelle Lux, Benefits Coordinator
10. Consideration and action on the renewal of Kendall County's group life insurance for the plan year of October 1, 2022 to September 30, 2023: Michelle Lux, Benefits Coordinator
11. Consideration and action to appoint Brown & Brown Lone Star Insurance Services, Inc. as Kendall County's Agent of Record for group medical, dental, vision and life insurance for the plan year October 1, 2022 to September 30, 2023: Michelle Lux, Benefits Coordinator
12. PUBLIC COMMENTS– opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
13. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
14. Consideration and action on two letters of permission for the Kendall County Youth Agriculture & Equestrian Center for beer and wine to be sold at the Center's Family Ranch Rodeo Fest event on Saturday, October 1, 2022 and at the Kendall County Jr. Livestock Association Wild Game Dinner on Saturday, October 15, 2022 with the provision that servers are in accordance with the laws of the State of Texas and the policies of the Texas Alcoholic Beverage Commission: Don Durden, Commissioner Precinct 4 / Russell Garza, President, KCYAEC
15. (9:15 a.m.) Public hearing pursuant to Texas Local Government Code §381 and Texas Tax Code §312 et seq, on a Resolution and Order Electing to Become Eligible to Participate in Tax Abatement, Adopting Tax Abatement Guidelines and Criteria, and Establishing a Program to Stimulate Business and Commercial Activity in Kendall County, Texas: Darrel L. Lux, County Judge / Bill Ballard, General Counsel
16. Consideration and action to approve an updated Kendall County Resolution and Order concerning tax abatement: Darrel L. Lux, County Judge / Bill Ballard, General Counsel
17. Presentation and discussion on Cow Creek Groundwater Conservation District proposed projects: Richard Elkins, Commissioner Precinct 2
18. Consideration and action to revise the date of the election for the creation of Emergency Service District (ESD) No. 1 from November 1, 2022 to November 8, 2022: Darrel L. Lux, County Judge / Bill Ballard, General Counsel
19. Consideration and action on executing a specified rate contract with Westward Environmental, Inc. for general engineering services: Mary Ellen Schulle, Assistant County Engineer

20. Consideration and action regarding the approval of the Interlocal Agreement between Comfort ISD and Kendall County for three School Resource Officers: Al Auxier, County Sheriff
21. Consideration and action concerning the agreement with FASPSYCH to provide psychiatric services to Kendall County jail inmates through interactive televideo communication:  
Al Auxier, County Sheriff
22. Consideration and action to start negotiations with the top ranked Architectural Firm for the design of the EMS/Sheriff Substation along Voss Parkway: Richard Chapman, Commissioner Precinct 3 / Rick Tobolka, County Engineer
23. Consideration and approval to give direction to the County Auditor, financial advisor, and bond counsel to proceed with the issuance of Tax Notes to fund needed County projects:  
Darrel L. Lux, County Judge
24. Consideration and action on a request for relief from various items of the Kendall County Development Rules and Regulations for approximately 70 acres of the Duennenberg Tract (29875 Interstate 10 W - Clint Duennenberg): Mary Ellen Schulle, Assistant County Engineer
25. Consideration and action on a request for relief from the minimum road frontage requirements in Section 300.1100 of the Kendall County Development Rules and Regulations for Sabinas Creek Ranch Subdivision, Phase 1, Lots 22 and 23 (Carl John Michalik, Deborah Gottardy Michalik, James N. Bell and Crystal Bell, Owners): Richard Chapman, Commissioner Precinct 3 / Epifanio Ruiz, Development Engineer
26. Consideration and action on a plat revision of Mark Twain Subdivision, Lot 1 filed in Volume 1, pages 175-177 of the Plat Records of Kendall County, Texas in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed plat revision would create two lots consisting of 6.1 acres (Lot 1A) and 7.193 acres (Lot 1B) out of a 13.3-acre lot. Relief to road frontage was granted on February 14, 2022. A public hearing was held on February 14, 2022. No one was present to speak. Scott Lee Williams and Sandra Williams, Owners): Richard Elkins, Commissioner Precinct 2 / Epifanio Ruiz, Development Engineer
27. Consideration and action concerning buying a box trailer for the Facilities Maintenance Department: Robert Kinsey, Facilities Maintenance Manager
28. Summary of road activities for June 2022.
29. Summary of operations activities for June 2022.

EXECUTIVE SESSION (Closed to public)

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
  1. Duties and responsibilities of the Parks Department
  2. Duties and responsibilities of the General Counsel
  3. Duties and responsibilities of the EMS Director
  4. Duties and responsibilities of the IT Department

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 21st day of July 2022.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 21st day of July 2022.



Darlene Herrin  
County Clerk

Posted at 3:15pm. on the 21st day of July 2022-sub

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.