

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **28th** day of **March 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order  
Comments from the bench
2. Consideration and action on the approval of the Minutes for March 14, 2022: Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Awards:  
February:  
    15 years            Pedro Fernandez, Facilities Department  
March:  
    5 years             David Sueltenfuss, Health Department  
    5 years             Julio Chavira, EMS  
    5 years             Donald Davis, EMS  
    10 years            David Harmon, EMS  
    15 years            Robert Kinsey, Facilities Department
4. Consideration and action on the approval of amending the FY2022 budget through regular budget adjustments: Corinna Speer, County Auditor
5. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
6. Consideration and action on the Fees of Office Report for February 2022: Corinna Speer, County Auditor
7. Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032: Corinna Speer, County Auditor

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8. Presentation of the FY 2021 Detention Commissary Audit as required by Local Government Code 351.0415: Corinna Speer, County Auditor
9. Consideration and action to declare items as surplus and salvage property and to proceed with disposition through an online county auction: Corinna Speer, County Auditor
10. Consideration and action to approve the contract for DebtBook software and support services: Corinna Speer, County Auditor
11. Discuss and approve Investment Report 1st Quarter FY 2022 (October, November, December): Sheryl D'Spain, County Treasurer
12. Presentation of Sales Tax report: Sheryl D'Spain, County Treasurer
13. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
14. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
15. Update on Coronavirus COVID-19 for Kendall County: Darrel L. Lux, County Judge / Jeffery Fincke, EMC
16. Consideration and action on approving the Department of State Health Services Cities Readiness Initiative grant Contract No. HHS000145800001, Amendment No. 5 Renewal: Jeffery Fincke, EMC
17. Discussion and action on the recommendations of the Radio Committee on the purchase of new Hand Held Radios to replace out-of-life units currently in use: Jeffery Fincke, EMC
18. Update Commissioner Court on the renovations of Station 2 in Comfort: Brian Webb, EMS Administrator
19. Consideration and action on the request of Immanuel Lutheran Church to close 160 feet of High Street in front of their parsonage (between Third Street and Fourth Street) on Saturday, April 16, 2022 from 7:00 p.m. to 9:00 p.m. to facilitate an Easter Vigil: Don Durden, Commissioner Precinct 4
20. Consideration and action to provide funding to the 501(c)(3) nonprofit Das Greenhaus to renovate a public building for the incubator project: Darrel L. Lux, County Judge / Amy Story, BKCEDC President/CEO
21. Consideration and action on selecting Butler-Cohen for Construction Manager at Risk services for the Kendall County Jail Expansion project and authorize Bill Ballard, General Counsel to develop a contract for Construction Manager at Risk services: Rick Tobolka, County Engineer

22. Consideration and action on a Preliminary Plat of George's Ranch, Unit 1 in accordance to the Kendall County Development Rules and Regulations. The proposed residential subdivision would create 135 lots out of 192.98 acres for an average density of 1.4 acres per lot and 14,184 linear feet of private roadway. The proposed subdivision would be served by public water and OSSF. Relief was granted on January 23, 2017 and February 22, 2021 for various items. A master plan was approved on February 22, 2021 (Lookout Development Group, LP – Owner): Richard Elkins, Commissioner Precinct 2 / Mary Ellen Schulle, Assistant County Engineer
23. Consideration and action on a request for relief from the minimum road frontage requirements in Section 300.1100 of the Kendall County Development Rules and Regulations for Inspiration Hill No. 2, Lots 4A-1 through 4A-7 (Tammy Watts - Owner): Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Assistant County Engineer
24. Summary of road activities for February 2022.
25. Summary of operations activities for February 2022.
26. Review and accept the Fiscal Year 2021 Annual Audit.: Corinna Speer, County Auditor / Keith Neffendorf and Hayley Blocker, Neffendorf & Blocker, P.C.

ADJOURNMENT

Dated this the 24th day of March 2022.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 24th day of March 2022.



Darlene Herrin  
County Clerk

Posted at 1105 on the 24th day of March 2022- LB

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.