

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **23rd** day of **May 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order
Comments from the bench
2. Consideration and action on the approval of the Minutes for May 9 and 18, 2022:
Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Awards:

5 years	Harold Dehart, Deputy Fire Marshal
5 years	Ricardo Villanueva, Sheriff's Office
5 years	Heather Pomeroy, Sheriff's Office
5 years	Sherry Matter, District Clerk's Office
10 years	Kim Howard, Justice of the Peace, Precinct 3 Office
20 years	Rebecca Groenke, Tax Office
35 years	Joanne Bradley, Juvenile Probation
4. Consideration and action on the approval of amending the FY2022 budget through regular budget adjustments: Corinna Speer, County Auditor
5. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
6. Consideration and action on the Fees of Office Report for April 2022: Corinna Speer, County Auditor
7. Presentation of Sales Tax report: Sheryl D'Spain, County Treasurer

8. Discuss and approve Investment Report 2nd Quarter FY 2022 (January, February, March): Sheryl D'Spain, County Treasurer
9. PUBLIC COMMENTS— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
10. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
11. Update on Coronavirus COVID-19 for Kendall County: Darrel L. Lux, County Judge / Jeffery Fincke, EMC
12. Consideration and action on Kendall County acceptance of right-of-way along Vallerie Lane in conjunction with a City of Boerne development agreement for Corley Farms: Christina Bergmann, Commissioner Precinct 1 / Mary Ellen Schulle, Assistant County Engineer
13. Consideration and action on the disapproval of permits for Waring, Block 19, Lots 2, 3, 6, 7, 10, and 11: Don Durden, Commissioner Precinct 4 / Mary Ellen Schulle, Assistant County Engineer
14. Consideration and action to approve removal of Old Riverbend Road bridge near James Kiehl Park: Don Durden, Commissioner Precinct 4 / Daniel Vetter, Parks Directors
15. Consideration and action concerning the approval of ARPA funds to be used by the Golden Age Center in Comfort to purchase a van for their Center and for their Meals on Wheels Program: Don Durden, Commissioner Precinct 4
16. Consideration and action to encumber \$705,000.00 in ARPA funds for the purchase of a brush grinder from Brabandt Equipment: Rick Tobolka, County Engineer
17. Consideration and action on the Final Plat for Cordillera Ranch, Unit 303, in accordance to Sections 202 and 203 of the 1997 Kendall County Development Guidelines and Regulations Rule Book. The proposed subdivision consists of 41.39 acres; 15 single family residential lots; 1 non-residential lot; 2,510 linear feet of roadway with a density of 2.76 acres per lot. The proposed subdivision will be served by central water and On-Site Sewage Facilities. (CR/KWW Partnership, LTD): Rick Tobolka, County Engineer / Richard Chapman, Commissioner Precinct 3
18. Consideration and action on approval of Letters of Credit for Cordillera Ranch, Unit 303 in the amounts of \$524,049.45 for construction of roads and drainage and \$165,359.00 for construction of water improvements. (CRHN, LLC): Rick Tobolka, County Engineer / Richard Chapman, Commissioner Precinct 3

19. Consideration and action authorizing Kendall County to accept a proposal from Burns Architecture, LLC for professional services pertaining to HVAC design at the Law Enforcement Center. Contract documents will be negotiated and developed by Kendall County staff and General Counsel for execution by the County Judge: Rick Tobolka, County Engineer / Richard Chapman, Commissioner Precinct 3
20. Discussion on operation and material streams collected at Kendall County Recycling Facility: Rick Tobolka, County Engineer
21. Consideration and action on the transfer of a Kendall County Sheriff's Department Tahoe to the IT Department: John Buckelew, IT Director
22. Consideration and action to award Seal Coat Bid #2022-08 for fiscal year 2022: Corinna Speer, County Auditor
23. Discussion of Road Materials Cost Increase: Jean Maxwell, Road & Bridge Operations Manager
24. Summary of road activities for April 2022.
25. Summary of operations activities for April 2022.

BREAK

EXECUTIVE SESSION (Closed to public)

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
- II. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
 1. Duties and responsibilities of the IT Director

RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS

ADJOURNMENT

Dated this the 19th day of May 2022.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 19th day of May 2022.



Darlene Herrin
County Clerk

Posted at 3:30p.m. on the 19th day of May 2022- sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.