

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **26th** day of **September 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on the approval of the Minutes for September 12, 2022:  
Paula Pfeiffer, Deputy Clerk
3. Presentation of Service Awards:  
August: 20 years Robert Garcia, Sheriff's Department  
September: 5 years Harold Wright, Animal Control
4. Consideration and action to proclaim October 2-8, 2022 as National 4-H Week in Kendall County: Hilary Putrite, AgriLife Extension Office
5. Report on the Boerne Area Model Society (BAMS) upcoming annual Fun Fly: Frank Pickart, BAMS representative / Darrel L. Lux, County Judge
6. Consideration and action on approving Sunday, October 9, 2022 as "Backyard Howl At The Moon Night" in Kendall County: Christina Bergmann, Commissioner Precinct 1
7. Consideration and action on the approval of amending the FY2022 budget through regular budget adjustments: Corinna Speer, County Auditor
8. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor

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9. Consideration and action on the Fees of Office Report for August 2022: Corinna Speer, County Auditor
10. Discuss and approve cash summary at Frost Bank for August 2022: Sheryl D'Spain, County Treasurer
11. Presentation of Sales Tax report: Sheryl D'Spain, County Treasurer
12. Consideration and action to approve the Investment Policy for FY2023: Sheryl D'Spain, County Treasurer
13. PUBLIC COMMENTS– opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
14. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
15. Present information pertaining to the first Community Wildfire Protection Plan (CWPP) public workshop: Christina Bergmann, Commissioner Precinct 1 / Christie Wiley, Volunteer CWPP Coordinator
16. Consideration and action on a request for relief from the road frontage and platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations for Tract 1, a 20-acre tract recorded in document number 2021-359856. The proposed division would create a 6(+) acre tract and a (+/-) 14-acre tract under the Family Division exception of Section 102.1000.2. Access to the proposed tracts would be over a proposed 60-foot wide easement for roadway purposes to an existing 50-foot wide ingress/egress easement (Lost Valley Road) to Walnut Grove Road (Blessed Hills, LLC - Jeremy and Ashleigh Holst): Don Durden, Commissioner Pct. 4 / Mary Ellen Schulle, Assistant County Engineer
17. Consideration and action to allow the Kendall County Historical Commission to conduct an Outreach Program: Richard Chapman, Commissioner Precinct 3
18. Consideration and action to place a Texas Historical Commission marker on County property near the Historic Jail of 1887: Richard Chapman, Commissioner Precinct 3 / Bryden Moon, KCHC
19. Update the Commissioners Court on the Kendall County Historical Commission Marker activities: Richard Chapman, Commissioner Precinct 3 / Bryden Moon, KCHC
20. Presentation of a Distinguished Service Award given by the Texas Historical Commission to the Kendall County Historical Commission for accomplishments during the 2021 year of service: Darrel L. Lux, County Judge

21. Consideration and action to approve a county cell phone for the Elections Administrator to start October 1, 2022: Staci Decker, Elections Administrator
22. Consideration and action to approve the request to hire a temporary employee(s) to assist the elections department: Staci Decker, Elections Administrator
23. Discussion and action regarding Kendall County Court at Law: Richard Elkins, Commissioner Precinct 2
24. Consideration and action on executing a specified rate contract with Freeland Turk Engineering Group, LLC for general engineering/plan review services: Mary Ellen Schulle, Assistant County Engineer
25. Consideration and action to approve the Pitney Bowes postage machine lease agreement: Corinna Speer, County Auditor
26. Consideration and action concerning the air conditioning service contract: Robert Kinsey, Facilities Manager
27. Discussion and possible action to purchase 6 HP Getac V110 G6 laptops: Brian Webb, EMS Administrator
28. Consideration and action to set the Sheriff's and Constables' fees for 2023: Darrel L. Lux, County Judge
29. Summary of road activities for August 2022.
30. Summary of operations activities for August 2022.

**EXECUTIVE SESSION (Closed to public)**

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.071 to seek the advice of attorney(s) representing the County, concerning pending and/or threatened litigation, settlement offers and/or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications.
  1. Kniffin
- II. Pursuant to Chapter 551 of the Texas Government Code, Section 551.087 to discuss or deliberate regarding commercial or financial information that the Boerne Kendall County Economic Development Corporation ("BKCEDC") has received from a business prospect that the BKCEDC seeks to have locate, stay, or expand in Kendall County and with which the BKCEDC is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM  
EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 22nd day of September 2022.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 22nd day of September 2022.



Darlene Herrin  
County Clerk

Posted at 4:00 p.m. on the 22nd day of September 2022-sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.