

**KENDALL COUNTY, TEXAS
COMMISSIONERS COURT**

Shane Stolarczyk, County Judge

Jennifer McCall
Commissioner, Pct 1



Andra M. Wisian
Commissioner, Pct 2

Richard Chapman
Commissioner, Pct 3

Chad Carpenter
Commissioner, Pct 4

REGULAR MEETING NOTICE AND AGENDA

NOTICE is hereby given that a Regular Meeting of the Kendall County Commissioners Court will be held on **Tuesday, the 27th day of January, 2026, at 9:00 am**, in the Commissioners Courtroom on the 3rd floor of the Kendall County Courthouse at 201 East San Antonio Avenue, Boerne, Texas, 78006.

Virtual Attendance. The meeting will also be live on Zoom and the public may join the meeting by clicking this link: <https://us06web.zoom.us/my/commissioners.court> or by calling 1-346-248-7799 and entering the meeting ID 565 651 9107 followed by #.

Electronic Documents. An electronic copy of this agenda and related documents can be accessed at: <https://www.kendallcountytexas.gov/AgendaCenter>.

Public Hearings. During any public hearing, members of the public may participate and there is no registration or participation form requirement.

Public Comment. Members of the public may address the Commissioners Court during the public comment segment of the meeting. Anyone wishing to speak must complete and submit a Commissioners Court Public Participation Form to the County Judge's Court Coordinator, in person or online, before the meeting begins. Speakers are limited to three minutes to speak. The Commissioners Court Public Participation Form may be found: in the Commissioners Courtroom at the back of the room and on the County's website. You can access the forms here:

[Click here for Online Participation Form](#)

[Click here for a PDF Participation Form](#)

Accessibility and Accommodations. If a person desiring to attend the meeting in person has any impairment and needs to discuss accessibility or needed accommodations, please call 830-249-9343 ext. 212 at least two business days prior to the meeting.

AGENDA

The following subjects shall be discussed and the Commissioners Court may take action on the following:

1. **CALL TO ORDER, ROLL CALL, AND CONFIRMATION OF QUORUM**
Judge Stolarczyk

2. **PRAYER**
Introduction of prayer presenter by Commissioner McCall

3. **PLEDGES OF ALLEGIANCE**
Introduction of youth presenter by Commissioner Wisian

4. **DECLARATION OF CONFLICT OF INTEREST**
This is an opportunity for members of the Court to identify and disclose actual or perceived conflicts of interest.

REPORTS FROM COMMISSIONERS COURT, ELECTED OFFICIALS, AND DEPARTMENT HEADS – DISCUSSION ONLY.

At this time, members of the Commissioners Court, elected officials, and County staff will provide updates or reports to the Commissioners Court. No action will be taken.

5. **Comments for the Bench** – This is an opportunity for each court member to share items of community interest, such as expressions of thanks, congratulations, or condolence, reminders of community events, or an honorary or salutary recognition of a public official, public employee, or other citizen, as allowed under and limited by Tex. Gov't Code Ann. § 551.0415 – Judge Stolarczyk
6. Annual Filing of County Tax Assessor-Collector Continuing Education Certificate/Transcript for 2025 as evidence of compliance with Texas Property Tax Code Section 6.231(d), V.T.C.A., etc – Judge Stolarczyk / James Hudson, Tax Assessor-Collector
7. Inform the Commissioners Court about the rebate check received from BuyBoard as the result of participating in the BuyBoard Purchasing Cooperative – Judge Stolarczyk / Sharon Barter, Purchasing Agent
8. Presentation and project update from the County Engineer's Office – Mary Ellen Schulle, County Engineer

ACCOUNTS PAYABLE CLAIMS

9. Consideration and possible action on the approval of accounts payable claims for purchases, services, and vendors – Judge Stolarczyk / Corinna Speer, County Auditor

PRESENTATIONS, PROCLAMATIONS, AND REPORTS FROM LOCAL ENTITIES

10. Recognize Employee Anniversaries with December 2025 and January 2026 Service Awards – Judge Stolarczyk/ Sheryl D'Spain, Treasurer

December 2025:

<u>Employee</u>	<u>Department</u>	<u>Time in Service</u>
Derly Chapa	CDA Office	5 Years
Emilio Fuentes	Sheriff Dept.	5 Years
Rebecca Oaster	Tax Assessor	15 Years
James Walter	CDA Office	

January 2026:

<u>Employee</u>	<u>Department</u>	<u>Time in Service</u>
Jacob Graham	Parks Dept.	5 Years
Paul Knoll	Constable 2	5 Years
Pedro Macias	EMS	5 Years
Jon Rutledge	Sheriff Dept	5 Years

11. Update on Burdick Center Building – Judge Stolarczyk / Mike Schultz, Hill Country Home and Land
12. Presentation from Hill Country Daily Bread Ministries (HCDB) – Judge Stolarczyk/ Agnes Hubbard, Executive Director and Co-Founder, HCDB / Bonnie Finley, Donor Development Director, HCDB

ORDERS AND RESOLUTIONS

13. Update on fire conditions throughout the County – Judge Stolarczyk/ Brady Constantine, Fire Marshal
14. Consideration and possible action to approve Resolution #R-20260127-1, and approval to apply for the Continuation of Violence Against Women Act Grant 2026 Funding –Judge Stolarczyk / Nicole Bishop, CDA / Jennifer Forbes, PT Criminal Justice Grant Coordinator

15. Consideration and possible action to approve Resolution #R-20260127-2, and approval to apply for the Continuation of Victims of Crime Act Grant 2026 Funding - Judge Stolarczyk / Nicole Bishop, CDA / Jennifer Forbes, PT Criminal Justice Grant Coordinator
16. Consideration and possible action to approve Resolution #R-20260127-3, and approval to apply for the Continuation of Justice Assistance Grant 2026 Funding - Judge Stolarczyk / Nicole Bishop, CDA / Jennifer Forbes, PT Criminal Justice Grant Coordinator
17. Consideration and possible action to approve Resolution #R-20260127-4, and approval to apply for the District Attorney Testing of Forensic Evidence Grant 2026 Funding - Judge Stolarczyk / Nicole Bishop, CDA / Jennifer Forbes, PT Criminal Justice Grant Coordinator
18. Consideration and possible action to approve Resolution #R-20260127-5, authorizing County staff to apply for the Peace Officer Mental Health Program, FY2027 grant opportunity through the Office of the Governor to request funding in an amount not to exceed \$100,000.00 with no county match required, and authorizing Sheriff Al Auxier to execute necessary application documents – Judge Stolarczyk / Sheriff Al Auxier / Lt. Kevin Klaerner / Christina Peese, Grant Coordinator
19. Consideration and possible action to approve Resolution #R-20260127-6, authorizing County staff to apply for the Edward Byrne Memorial Justice Assistance Grant Program (JAG) Mobile Radio Replacement Grant (FY26/27) in the amount of \$85,000.00 with no County match required, and authorizing Sheriff Al Auxier to execute necessary application documents - Judge Stolarczyk / Sheriff Al Auxier / Lt. Kevin Klaerner, Sheriff Department / Christina Peese, Grant Coordinator
20. Consideration and possible action to approve Resolution #R-20260127-7, authorizing County Staff to accept a grant award from Texas Division of Emergency Management (TDEM) for DR-4879 project PW193 - High Street/High Street Road Bridge, in the amount of \$5,054.74 and authorizing the County Judge to execute all necessary documents – Judge Stolarczyk / Christina Peese, Grant Coordinator
21. Consideration and possible action to approve Resolution #R-20260127-8, authorizing County Staff to accept a grant award from Texas Division of Emergency Management (TDEM) for DR-4879 project PW196 - River Bend Road Bridge in the amount of \$5,271.42 and authorizing the County Judge to execute all necessary documents - Judge Stolarczyk / Christina Peese, Grant Coordinator
22. **PUBLIC COMMENTS**

At this time, individuals who have timely submitted a Commissioners Court Public Participation Form will have an opportunity to speak for up to three minutes. Please note that in accordance with the Open Meetings Act, the members of the Commissioners Court may not discuss or take action on any item which has not been posted in this agenda.

PLANNING AND BUDGET

23. Consideration and possible action to assist the Boerne Kendall County Economic Development Corporation (BKCEDC) with up to \$3,000.00 of funding to hire a consultant to determine the financial need for small businesses in Comfort and to compile the Downtown Comfort Assessment Plan. This would cover the cost of the Plan and up to \$500.00 in travel expenses. Any additional funding needed would be covered by BKCEDC. Funding would come from remaining interest on ARPA Funds and would not require a budget adjustment – Judge Stolarczyk / Commissioner Chapman
24. Consideration and possible action- making it a policy for Kendall County to fund all fire departments the first month of each quarter with the first quarter funded at 40% with the remaining funded at 20%. This allows the fire departments to pay their yearly insurance costs during the first quarter of the fiscal year – Commissioner Carpenter
25. Consideration and possible action- allowing our Law Enforcement to send out an alert to all or part of Kendall County using Kendall County Alerts/Wens. The decision to use the system can be decided by the Sheriff or a member of Commissioners Court – Commissioner Carpenter
26. Discussion pertaining to wording within the Commissioners Court Agenda Notification.

PUBLIC HEARINGS

None

27. **CONSENT AGENDA**

Items on the Consent Agenda are considered to be of a routine nature by the Commissioners Court and will be considered by one motion and no separate discussion will occur unless any member of the Commissioners Court desires to remove an item from the Consent Agenda for it to be considered in its normal sequence on the agenda.

- a. Consideration and possible action to approve Commissioner Court Minutes for the Regular Meetings held on December 23, 2025 and January 13, 2026 – Judge Stolarczyk / Paula Pfeiffer, County Clerk’s Office / Teresa Ramirez, County Clerk’s Office
- b. Consideration and possible action to approve the December Fee Office Reports – Judge Stolarczyk / Corinna Speer, County Auditor
- c. Consideration and action to approve the 2026 renewal agreement with FasPsych, LLC, for it to provide services at the Kendall County Detention Center for inmates for 24-hour on call mental health services in an annual amount not to exceed \$80,000 – Judge Stolarczyk / Sharon Barter, Purchasing Agent / Capt. Robert Green, Jail Administrator
- d. Consideration and possible action on releasing a financial guarantee in the form of an Irrevocable Letter of Credit for Cordillera Ranch Unit 220 Subdivision in the amount of one million seven hundred ninety-seven thousand seven hundred twenty-seven dollars and eighty-five cents (\$1,797,727.85) for construction of streets and drainage structure improvements in the subject subdivision – Commissioner Wisian / Mary Ellen Schulle, County Engineer
- e. Consideration and possible action on releasing a financial guarantee in the form of a Cash Deposit for Ellington Acres Subdivision in the amount of forty-two thousand seven hundred thirty-five dollars and sixty-eight cents (\$42,735.68) for road improvements – Commissioner Carpenter / Nicolas Mercado, Assistant County Engineer

CONTRACTS, GRANTS, LEASES, AND OTHER AGREEMENTS

28. Consideration and possible action to approve an agreement with Christian Journey Courses to provide voluntary juvenile diversion programming on a fee-for-service basis, at a cost not to exceed \$5,260 for up to twenty (20) participants using existing Youth Diversion Program funds in Fiscal Year 2026 – Commissioner Wisian / Dave Neighbor, Justice of the Peace, Precinct 2
29. Consideration and possible action on approval of a contract for the purchase of a K9 and 3-Week Handler and K9 Training Course from Hill Country Dog Center, LLC for the Sheriff’s Department in an amount not to exceed \$12,000. This purchase will be utilized using funds from the State Asset Forfeiture Fund 85 – Judge Stolarczyk / Sharon Barter, Purchasing Agent / Lt. Jon Rutledge, Sheriff Department
30. Consideration and possible action to enter into a Farm and Ranch Contract with Ranch Empire II LLC to purchase 310 acres, more or less, located at 605 FM 474,

Boerne, TX 78006, often referred to as the “Guadalupe River Ranch,” which purchase shall be made with Proposition A funds, and authorize the County Judge to execute necessary documents – Judge Stolarczyk / Rusty Busby, Proposition A Committee Chairman

DEVELOPMENT, ROADS AND BRIDGES, FLOODPLAIN

31. Discussion Item: Requesting open discussion to explore adding developments to our 391 Commission. Kendall County is considered a PGMA. A PGMA (Priority Groundwater Management Area) in Texas is a region identified by the TCEQ as facing, or expected to face, critical groundwater problems like shortages, land subsidence, or contamination, prompting the creation of local Groundwater Conservation Districts (GCDs) to manage and regulate water usage for sustainability, as seen with areas like the North-Central Texas Trinity Aquifer. Even though we are a PGMA, we (Kendall County Court) have very little control over what TCEQ and other government agencies permit. Adding these developments to our 391 forces TCEQ to meet with us to discuss the permit request. These permit requests include public water systems, dumping treated waste water into our dry creeks, or air pollution from certain new businesses attempting to open in our County – Commissioner Carpenter

CLOSED SESSION

32. Consider convening into a Closed Session to consult with counsel and receive legal advice pertaining to “Pending or Contemplated Litigation; or a Settlement Offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with” the Open Meetings Act, as follows:
- a. *Kendall County v. Vaqueros Del Mar, LLC, Cause No.24-145*, a lawsuit pending in the 451st District Court of Kendall County.
 - b. *Kendall County v. Turner Construction Company, et al. Cause No. 23-181*, a lawsuit pending in the 451st District Court of Kendall County.
 - c. *Kendall County v. Waring Land Investments, LLC, Cause No. 23-063*, a lawsuit pending in the 451st District Court of Kendall County.
33. Reconvene into Open Session.
34. Discussion and possible action related to the matters deliberated in Closed Session.

35. Adjournment.

CERTIFICATION

It is hereby affirmed that this **NOTICE OF MEETING and AGENDA** was duly posted at the Kendall County Courthouse at least seventy-two (72) business hours preceding the scheduled time of said meeting on front doors of the courthouse and electronic public information screen outside of the Courthouse that are readily accessible to the general public twenty-four (24) hours each day and also on the Kendall County website, in compliance with the Texas Open Meetings Act and the Texas Government Code.

Posted at 5:00 pm on the 21st day of January, 2026.

Melissa Milton

Melissa Milton, County Judge Court Coordinator

WELCOME TO THE



Kendall County Commissioners Court

Honorable County Judge Shane Stolarczyk Presiding

Jennifer McCall

Commissioner, Precinct 1

Andra M. Wisian

Commissioner, Precinct 2

Richard Chapman

Commissioner, Precinct 3

Chad Carpenter

Commissioner, Precinct 4

Dress Code and Decorum:

- All persons shall be attired in a manner reflecting the dignity of the Court.
 - No hats/caps/other headwear (unless prior permission of the Court is granted)
 - No shorts
 - No tank tops
 - No shirts with vulgar language
 - No bare midriffs
- Food, gum, tobacco products, and vaping are not allowed in the courtroom.
- Persons should remain quiet and respectful at all times. No talking, laughing, or other loud or obnoxious behavior is permitted while in session

PLEASE SILENCE CELL PHONES AND ELECTRONIC DEVICES

*In accordance with Rules of Procedure, Conduct, and Decorum at Meetings of the Kendall County
Commissioners Court

Adopted December 10, 2012, amended March 9, 2015

Call To Order, Roll Call, and Confirmation of Quorum

Prayer

To view Kendall County's Policy on Prayer please visit <https://www.kendallcountytexas.gov/298/Commissioners-Court>.

Please rise and remove your cover.

Pledge of Allegiance to the United States Flag

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Pledge to the Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

Declarations of Conflict of Interest is an opportunity for members of the Court to identify and disclose actual or perceived conflicts of interest.

REPORTS FROM COMMISSIONERS
COURT, ELECTED OFFICIALS,
AND DEPARTMENT HEADS –
DISCUSSION ONLY

Comments from the bench is an opportunity to share items of community interest as allowed under and limited by Texas Government Code Section 551.0415.

- Commissioner Jennifer McCall, Precinct 1
- Commissioner Andra M. Wisian, Precinct 2
- Commissioner Richard Chapman, Precinct 3
- Commissioner Chad Carpenter, Precinct 4
- Shane Stolarczyk, County Judge



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Tax Assessor-Collector Continuing Education Certificate

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Tax-Office James Hudson, Tax Assessor-Collector

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext 271

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

1 minute

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Annual Filing of County Tax Assessor-Collector Continuing Education Certificate/Transcript for 2025 as evidence of compliance with Texas Property Tax Code Section 6.231(d), V.T.C.A., etc.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To File County Tax Assessor-Collector Continuing Education Certificate/ Transcript for 2025 as evidence of compliance with Texas Property Tax Code Section 6.231(d), V.T.C.A., etc.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Kendall County

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
- YES

DOCUMENTATION:

- NO
- YES
- INTENDED FOR THE PUBLIC
- INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Tax Assessor-Collector Continuing Education Transcript 2025

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".



TAX ASSESSOR-COLLECTOR CONTINUING EDUCATION TRANSCRIPT

Reporting Period: 1/1/2025 - 12/31/2025

Hon. James A. Hudson, Jr.
Tax Assessor-Collector
Kendall County
PO Box 197
Boerne, TX 78006

ID: 9474
Phone: (830) 388-7071
Fax: (830) 249-4701
Enrolled Date: 01/01/1997

Date	Description	Earned Hours
01/01/2025	Excess hours carried from 2024	10.00
06/04/2025	91st Annual Tax Assessor-Collectors Association Conference	12.50
Total Hours for Year:		22.50

You have met your education requirements for the period 01/01/2025 - 12/31/2025.

You may carry forward to the next reporting period 2.50 hours.

Texas Property Tax Code § 6.231

(a) A county assessor-collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. The continuing education must include at least 10 hours of instruction on laws relating to the assessment and collection of property taxes for a county assessor-collector who assesses or collects property taxes.

(d) A county assessor-collector shall file annually a continuing education certificate of completion with the commissioners' court of the county in which the county assessor-collector holds office.

Print Date: 01/06/2026

For questions regarding CE hours, please contact the TACA Education Director at education@tacaofexas.org.



Tax Assessor-Collector Association

Professional County Collector

Maintenance Transcript

Reporting Period: 1/1/2025 - 12/31/2025

Hon. James A. Hudson, Jr.
 Tax Assessor-Collector
 Kendall County
 PO Box 197
 Boerne, TX 78006

ID: 9474
 Phone: (830) 388-7071
 Fax: (830) 249-4701
 Enrolled Date: 12/31/2013

In order to retain this designation, the TACA Active member must earn 20 Continuing Education Hours annually. A maximum of 10 hours may be carried forward if you earn more than the required 20.

Date	Description	Earned Hours
01/01/2025	Excess hours carried from 2024	10.00
06/04/2025	91st Annual Tax Assessor-Collectors Association Conference	12.50
Total Hours for Year:		22.50

You have met your education requirements for the period 01/01/2025 - 12/31/2025.

You may carry forward to the next reporting period 2.50 hours.

Print Date: 01/06/2026

For questions regarding CE hours, please contact the TACA Education Director at education@tacaoftexas.org.



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Inform Commissioners about the BuyBoard Rebate check the county received.

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Sharon Barter, Purchasing Agent

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-388-7440

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

DEPARTMENT HEAD DISCUSSION SECTION

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Inform the Commissioners Court about the rebate check received from BuyBoard as the result of Cooperative Purchasing.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Just informative to the Court.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Purchasing

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

None

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Engineering Update

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Mary Ellen Schulle, County Engineer

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 252

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Presentation from the Engineer's Office

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Engineering Update

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Engineering Update Presentation

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None.



Engineer's Office

2025 Summary



Clay

Wesley



Joy



Nick



Tony

Daryl



Toby

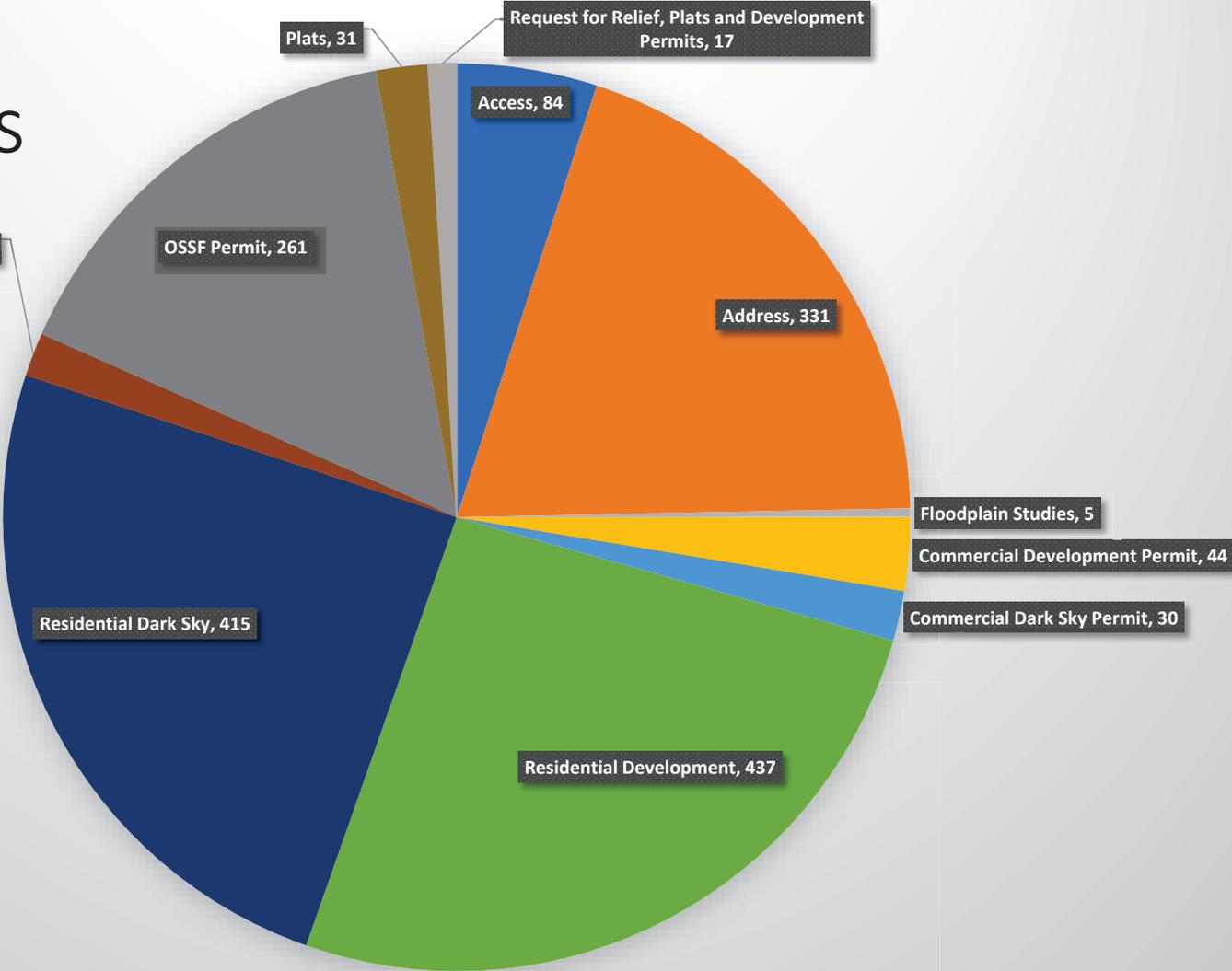
Mary Ellen

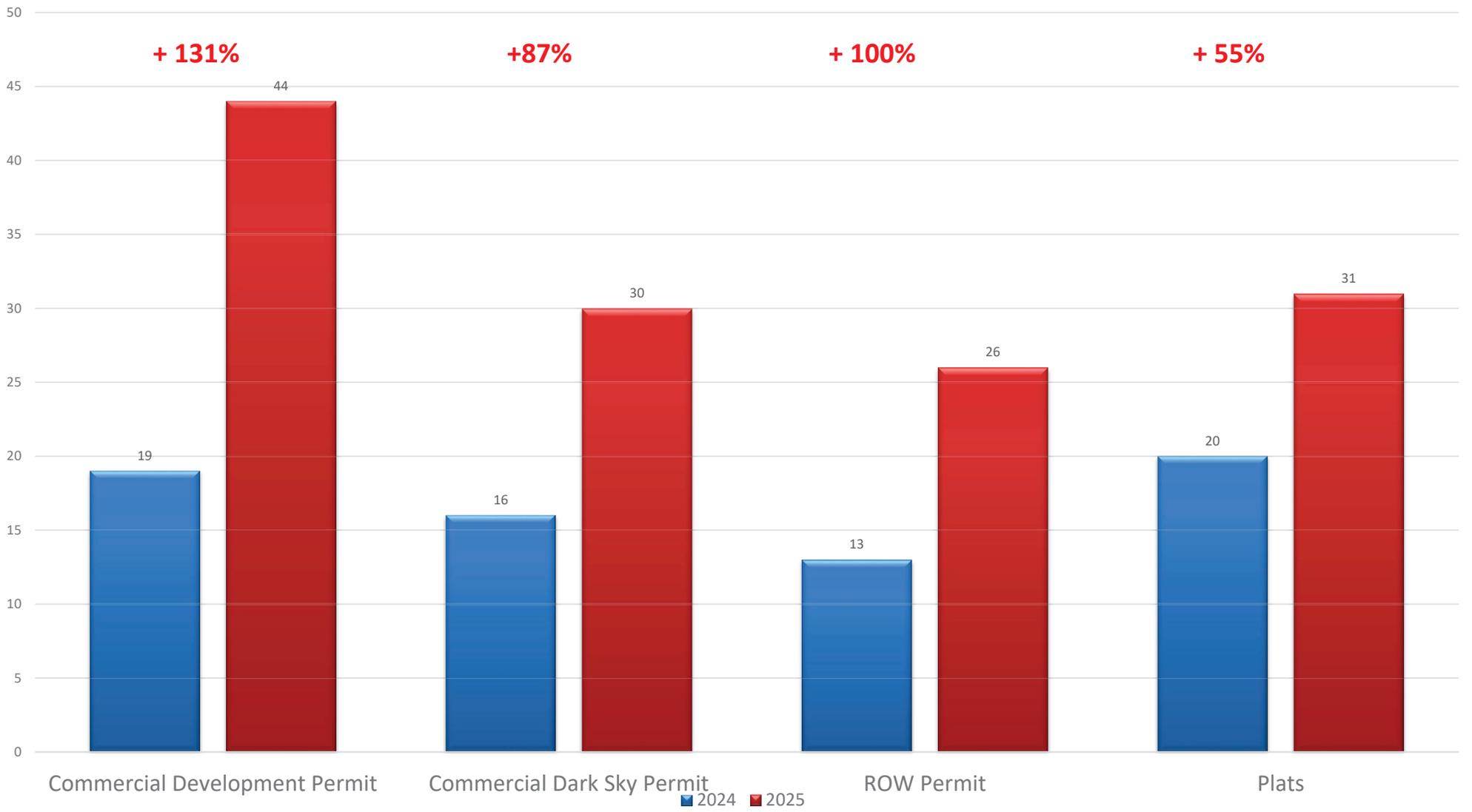


2025 Permits

Major Increases

- Plats
- Commercial Development
- Commercial Dark Sky
- ROW Permits





Engineering Grants

Grant Name	Amount	Status
CDBG MIT MOD	\$ 1,472,800.00	Awarded
2025 Flood	\$ 73,604.51	Awarded
AACOG Regional Solid Waste	TBD	FY 2027
HCA Dark Sky Grant	TBD	In Review
Flood Warning Systems	\$1,000,000	Awarded
Cypress Creek Regional Detention	TBD	In Review
Countywide Master Drainage Plan	TBD	In Review

Major Inspection Efforts

Subdivision Inspections

- George's Ranch
- Miralomas
- High Garden
- Cordillera Ranch
- Clearwater Ranch
- Schmidt Creek

Other Inspections

- Cascade Caverns and Scheele Rd Water Line Installation
- Corley Road
- Flood Control Structure No. 4
- Miscellaneous utility inspections (fiber)
- Detention pond inspection for commercial developments

The seal of Tarrant County, Texas, is a large, circular emblem in the background. It features a central five-pointed star surrounded by a wreath of oak and olive branches. The words "TARRANT COUNTY TEXAS" are inscribed around the perimeter of the seal.

Major Initiatives

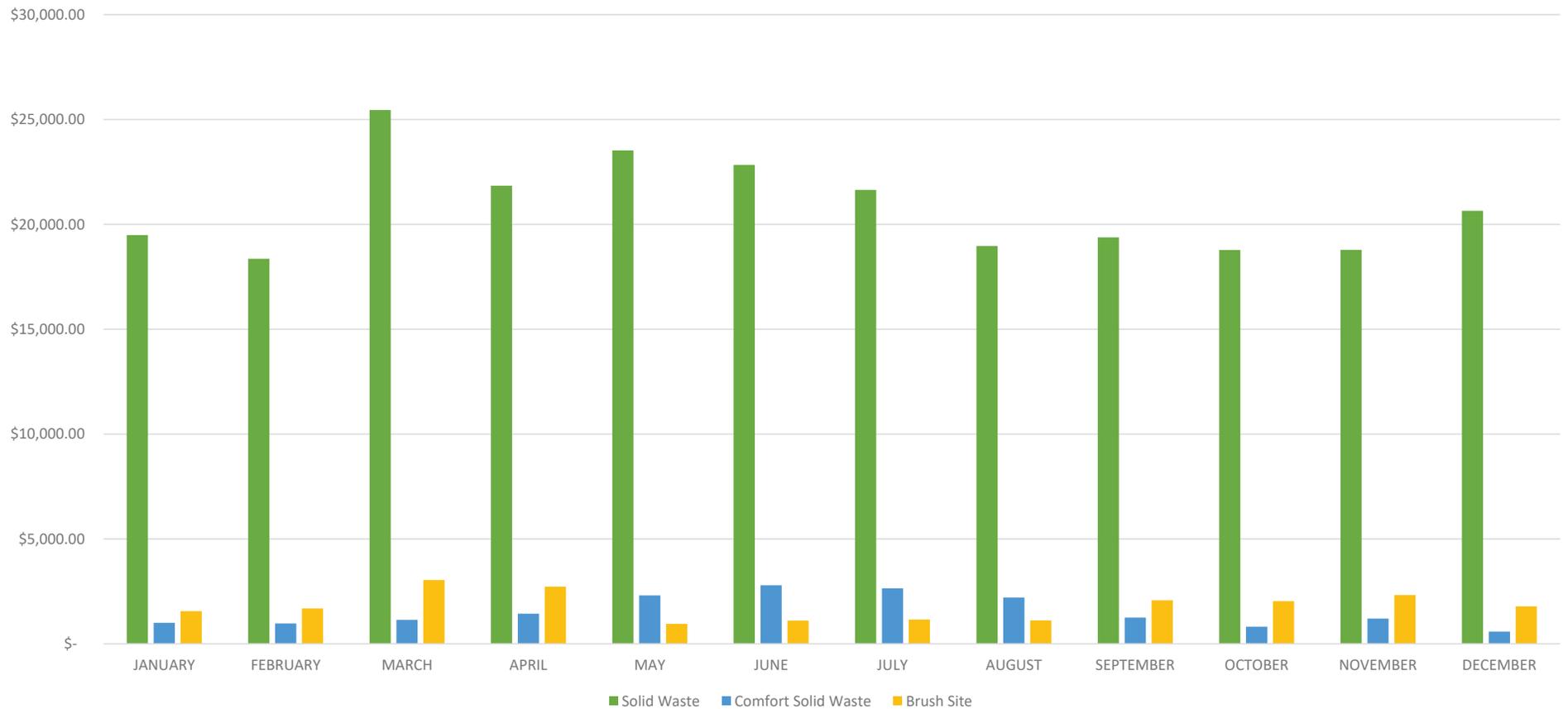
2025

- Moved to 400 Blanco Annex
- Established Internal SOPs
- ILA With SARA
- CIMS Software (R&B)
- Dark Sky Community Application
- Grant Applications
- Boerne Solid Waste Compactors

2026

- Internal Training & SOPs
- MyPermit Customer Portal
- Improved Tracking & Reporting For R&B projects
- Rule Revisions
- Website Updates

Solid Waste & Brush Site



ACCOUNTS PAYABLE CLAIMS



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Accounts Payable Claims

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

County Auditor's Office
Corinna Speer, County Auditor

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 240

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

2 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action on the approval of accounts payable claims for purchases, services and vendors.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To pay current accounts payable claims.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Departments that have AP claims.

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Current claims to be approved for payment.

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

All claims have been approved and signed by the County Auditor.



Kendall County, TX

Accounts Payable Claims

Commissioners Court 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 7781 - Adria R. Casillas					
Adria R. Casillas	1042	Crt Rep Svcs & Trvl-Judge Cohoon 12/15,12/18,12/19	10-435-54089	01/27/2026	1,624.40
Adria R. Casillas	1042	Crt Rep Svcs & Trvl-Judge McDaniel 12/16,12/17	10-439-54089	01/27/2026	1,062.20
Vendor 7781 - Adria R. Casillas Total:					2,686.60
Vendor: 7276 - Amazon Capital Services, Inc.					
Amazon Capital Services, Inc.	1MJ4-743Y-7X7G	License Plate Envelopes	10-402-53100	01/27/2026	33.97
Amazon Capital Services, Inc.	1QKN-GVF7-R9DW	iPhone ScreenProtector/Case/Chargers,Door Stoppers	10-402-53330	01/27/2026	51.35
Amazon Capital Services, Inc.	1RWD-MVCL-CXMJ	Otterbox iPhone 16 Case	10-456-53100	01/27/2026	47.99
Amazon Capital Services, Inc.	11VP-HL9L-NFQ9	Wireless Mouse(4), Power Strip(2), Bookends	11-620-53100	01/27/2026	99.77
Amazon Capital Services, Inc.	11VP-HL9L-NFQ9	Hoodie Hi Vis Work Jackets (3ea)	11-620-53330	01/27/2026	122.97
Amazon Capital Services, Inc.	119H-9196-7NCR	Phone Case, Screen Protector	10-402-53100	01/27/2026	28.88
Amazon Capital Services, Inc.	1FNV-DR9C-1RJW	Blue Print Storage Organizer w/ Wheels	10-402-53100	01/27/2026	67.49
Amazon Capital Services, Inc.	1J1T-67TJ-K334	Wireless Mouse, Pens	10-402-53100	01/27/2026	30.75
Amazon Capital Services, Inc.	1CNW-VF7W-DVTD	Misc Operating Supplies	10-498-53330	01/27/2026	217.04
Amazon Capital Services, Inc.	1LX9-LY4F-9J1X	Double Window Security Envelopes (8 Bxs)	10-450-53100	01/27/2026	134.24
Amazon Capital Services, Inc.	1FCQ-R419-FGQ6	Misc Office Supplies	10-402-53100	01/27/2026	144.27
Amazon Capital Services, Inc.	1KVL-1Y19-RDPW	Toner Cartridge Set	10-636-53100	01/27/2026	151.99
Amazon Capital Services, Inc.	1LM6-YTWL-RHRL	Bars & Chains - Unit 551 Pole Saw	11-620-53330	01/27/2026	110.94
Amazon Capital Services, Inc.	1P6Q-KMKL-X4TM	Standing Desk	10-498-53330	01/27/2026	131.99
Amazon Capital Services, Inc.	1L16-7VH3-MRGM	Misc Office Supplies	10-495-53100	01/27/2026	69.05
Amazon Capital Services, Inc.	1CVQ-NCHT-F16C	File Folders (6 Bxs)	10-458-53100	01/27/2026	144.84
Amazon Capital Services, Inc.	1CQV-KTTG-6R99	Blue Envelopes	10-499-53100	01/27/2026	41.10
Amazon Capital Services, Inc.	1LPQ-4FTQ-VV4V	Phone Case (Qty 2) & Chargers	10-570-53330	01/27/2026	45.36
Amazon Capital Services, Inc.	1H1G-L4RP-M9XK	Misc Office Supplies	10-499-53100	01/27/2026	198.89
Amazon Capital Services, Inc.	1LN7-RQJR-L73Q	Small Desk	10-498-53330	01/27/2026	126.86
Amazon Capital Services, Inc.	1XPQ-R6DJ-KNC6	iPhone Charger for Judge's Bench	10-435-53100	01/27/2026	11.33
Vendor 7276 - Amazon Capital Services, Inc. Total:					2,011.07
Vendor: 6379 - American Fidelity Assurance Company					
American Fidelity Assurance Company	INV0022389	ACC/CA/CA Rider/DS/Hosp/Life PP 1/2/26 -L. Acevedo	10-361-46020	01/27/2026	310.70
American Fidelity Assurance Company	2729535	PP 1/16/26 FSA - Bal/Co Empl	10-000-22505	01/27/2026	4,633.33
American Fidelity Assurance Company	INV0022388	ACC/CA/CA Rider/DS/FSA/Life PP 1/2/26 - J. Allen	10-361-46020	01/27/2026	161.63
American Fidelity Assurance Company	INV0022458	ACC/CA/CA Rider/DS/Hosp/Life PP 1/16/26 -L.Acevedo	10-361-46020	01/27/2026	310.70
Vendor 6379 - American Fidelity Assurance Company Total:					5,416.36
Vendor: 4036 - American Public Life					
American Public Life	INV0022390	APL AC PP 1/2/26 - J. Allen	10-361-46020	01/27/2026	17.45
Vendor 4036 - American Public Life Total:					17.45

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 4640 - Aqua Beverage Company					
Aqua Beverage Company	333836	5 Gal. Drinking Water (2) - JP #4	10-458-54861	01/27/2026	31.50
Aqua Beverage Company	334838	Cooler Rental - JP #4	10-458-54861	01/27/2026	10.50
Vendor 4640 - Aqua Beverage Company Total:					42.00
Vendor: 3198 - Atmos Energy					
Atmos Energy	Mtr #000835578 1/9/26	3036404200 12/10/25 - 1/9/26 EMS Comfort	10-540-54400	01/27/2026	108.44
Atmos Energy	Mtr #123472410 1/9/26	3071878311 12/9/25 - 1/8/26 Comfort Park	10-660-54400	01/27/2026	141.93
Vendor 3198 - Atmos Energy Total:					250.37
Vendor: 6217 - BCC Languages LLC					
BCC Languages LLC	250420	2hr - 1 Interpreter 5/27/25 CPS #24-479	10-436-54092	01/27/2026	240.00
Vendor 6217 - BCC Languages LLC Total:					240.00
Vendor: 1060 - Bell Hydrogas, Inc.					
Bell Hydrogas, Inc.	1157309	Propane (110gal) - Parks Office	10-660-53330	01/27/2026	323.40
Vendor 1060 - Bell Hydrogas, Inc. Total:					323.40
Vendor: 4722 - Bluebonnet Pet Crematory, LLC					
Bluebonnet Pet Crematory, LLC	2025-2858	Disposals (20)	10-408-54950	01/27/2026	180.00
Vendor 4722 - Bluebonnet Pet Crematory, LLC Total:					180.00
Vendor: 2700 - Bound Tree Medical, LLC					
Bound Tree Medical, LLC	86040472	Cinch Straps (6)	10-540-53910	01/27/2026	16.38
Vendor 2700 - Bound Tree Medical, LLC Total:					16.38
Vendor: 7676 - Cali Redd					
Cali Redd	INV0022397	Court Reporter Svcs 12/9/25 & 12/10/25	10-439-54089	01/27/2026	1,000.00
Cali Redd	INV0022398	Court Reporter Svcs 12/16/25	10-435-54089	01/27/2026	560.80
Vendor 7676 - Cali Redd Total:					1,560.80
Vendor: 7854 - Camile G. DuBose					
Camile G. DuBose	INV0022385	Mileage - Dist Court Judge 11/7/25	10-435-54081	01/27/2026	133.42
Vendor 7854 - Camile G. DuBose Total:					133.42
Vendor: 3793 - Centerline Supply, Inc.					
Centerline Supply, Inc.	ORD0157971	Yellow Latex Paint (240gal) - R&B	11-620-53610	01/27/2026	4,833.60
Vendor 3793 - Centerline Supply, Inc. Total:					4,833.60
Vendor: 5724 - Christine Jacques					
Christine Jacques	INV0022452	Feb '26 Rent - JP #2	10-456-54600	01/27/2026	1,800.00
Vendor 5724 - Christine Jacques Total:					1,800.00
Vendor: 6537 - Cintas Corporation 87					
Cintas Corporation 87	9351225474	Uniform Work Boots (2 R&B Employees)	11-620-53360	01/27/2026	300.00
Cintas Corporation 87	9355084232	Uniform Work Boots (1 Empl)	10-660-53360	01/27/2026	150.00
Vendor 6537 - Cintas Corporation 87 Total:					450.00
Vendor: 5900 - Cintas Corporation No.2					
Cintas Corporation No.2	5310886205	First Aid Cabinet Service/Jan '26	11-620-53330	01/27/2026	103.63
Vendor 5900 - Cintas Corporation No.2 Total:					103.63

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 1753 - Comfort Auto & Truck Supply					
Comfort Auto & Truck Supply	423175	Credit/Core Deposit (Inv #423170)	10-560-54540	01/27/2026	-18.00
Comfort Auto & Truck Supply	423389	Fleet Pads (2) #1914	10-408-54540	01/27/2026	183.35
Comfort Auto & Truck Supply	423674	Oil Filter #2107	10-560-54540	01/27/2026	5.33
Comfort Auto & Truck Supply	423676	Oil Filter #2303	10-560-54540	01/27/2026	5.33
Comfort Auto & Truck Supply	423678	Air/Cabin/Oil Filters & Wiper Blades #1908	10-560-54540	01/27/2026	59.45
Comfort Auto & Truck Supply	424161	Battery #1912	10-560-54540	01/27/2026	154.99
Comfort Auto & Truck Supply	425630	Exhaust Clamp	11-620-54540	01/27/2026	36.63
Comfort Auto & Truck Supply	426168	Brake Rotors (4) #1907	10-560-54540	01/27/2026	314.76
Comfort Auto & Truck Supply	426182	Credit/Brake Rotors(4) & Bearing Assy(Inv #424978)	10-560-54540	01/27/2026	-712.40
Comfort Auto & Truck Supply	426186	Fleet Bearing Assy #1907	10-560-54540	01/27/2026	473.32
Comfort Auto & Truck Supply	427270	Cable Cutter HD & Bolt Cutter #275	10-545-54540	01/27/2026	294.04
Comfort Auto & Truck Supply	428240	Credit/Core Deposit	11-620-54540	01/27/2026	-19.22
Comfort Auto & Truck Supply	429479	Credit/U-joints (2) (Original Inv #424915)	10-560-54540	01/27/2026	-67.38
Comfort Auto & Truck Supply	431961	Oil Filter #2309	10-560-54540	01/27/2026	5.33
Comfort Auto & Truck Supply	431962	Air/Oil Filters & Batteries #2203	10-560-54540	01/27/2026	32.63
Comfort Auto & Truck Supply	170623	Credit/Overpayment Due to CM Issued (ck#99121)	11-620-54540	01/27/2026	-958.14
Comfort Auto & Truck Supply	436729	Credit/Warranty Fuel Filters (2)(Inv #436685)	11-620-54540	01/27/2026	-124.96
Comfort Auto & Truck Supply	439501	Battery & Core Deposit	10-560-54540	01/27/2026	172.99
Comfort Auto & Truck Supply	439610	Air Filter	11-620-54540	01/27/2026	11.52
Comfort Auto & Truck Supply	439840	Oil Filter #2407	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	440465	Wiper Blades #A66	10-545-54540	01/27/2026	23.28
Comfort Auto & Truck Supply	441605	Pipe Tap - Shop	11-620-54540	01/27/2026	5.69
Comfort Auto & Truck Supply	443245	Indicator Lite	10-560-54540	01/27/2026	10.70
Comfort Auto & Truck Supply	445009	Mobil OW20 Oil Drum (55 gals)	10-560-54540	01/27/2026	1,150.00
Comfort Auto & Truck Supply	445426	Air/Cabin/Oil Filters #2412	10-560-54540	01/27/2026	47.46
Comfort Auto & Truck Supply	445428	Oil Filter #2206	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	445431	Cabin Air/Oil Filters #2201	10-560-54540	01/27/2026	27.22
Comfort Auto & Truck Supply	445622	Drain Plug #2710	10-560-54540	01/27/2026	5.11
Comfort Auto & Truck Supply	445629	Oil Filter Housing Return Tube #2710	10-560-54540	01/27/2026	46.98
Comfort Auto & Truck Supply	445633	ABS Speed Sensor #2710	10-560-54540	01/27/2026	64.82
Comfort Auto & Truck Supply	445733	Batteries (2) # 1906	10-560-54540	01/27/2026	309.98
Comfort Auto & Truck Supply	182470	Credit/Overpayment Due to CM Issued (ck#100242)	11-620-54540	01/27/2026	-59.97
Comfort Auto & Truck Supply	449160	HD Wipers (2) - MRAP	10-560-54540	01/27/2026	19.56
Comfort Auto & Truck Supply	449195	Exhaust Pipe Gasket #2204	10-560-54540	01/27/2026	6.39
Comfort Auto & Truck Supply	449398	Oil Filter #2107	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	449399	Air/Fuel/Oil Filters, Sea Foam Spray & WiperBlades	10-560-54540	01/27/2026	78.21
Comfort Auto & Truck Supply	449400	Air/Oil Filters, Wiper Blades, Trans. Fluid #2202	10-560-54540	01/27/2026	127.58
Comfort Auto & Truck Supply	449401	Cabin Air/Oil Filters #2412	10-560-54540	01/27/2026	27.22
Comfort Auto & Truck Supply	449442	Credit/Warranty Brake Pad #2202 (Inv #435875)	10-560-54050	01/27/2026	-109.91
Comfort Auto & Truck Supply	449597	Fuel Additive #282	10-540-54540	01/27/2026	35.54
Comfort Auto & Truck Supply	187307	Credit/Overpayment Due to CM Issued (ck#100653)	10-560-54540	01/27/2026	-236.69
Comfort Auto & Truck Supply	450055	Oil Filter #2208	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	450056	Oil Filter #2405	10-560-54540	01/27/2026	5.45

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Comfort Auto & Truck Supply	450057	Oil Filter & Wiper Blades #1904	10-560-54540	01/27/2026	28.73
Comfort Auto & Truck Supply	450058	Air/Cabin/Oil Filters, Wiper Blades, Trans. Fluid	10-560-54540	01/27/2026	132.10
Comfort Auto & Truck Supply	450143	Credit/Warranty Oil Filter #2305 (Inv #450058)	10-560-54540	01/27/2026	-5.45
Comfort Auto & Truck Supply	450143	Credit/Core Deposit - Stock (Inv #450139)	10-560-54540	01/27/2026	-18.00
Comfort Auto & Truck Supply	451493	Credit/Warranty Fuel Filter #B83 (Inv #407831)	10-560-54540	01/27/2026	-14.94
Comfort Auto & Truck Supply	455030	Canister Vent Valve #1901	10-560-54540	01/27/2026	46.39
Comfort Auto & Truck Supply	455119	Fuel Sys Cleaner Gas #1703	10-560-54540	01/27/2026	14.89
Comfort Auto & Truck Supply	455132	Oil Filter #2004	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455133	Wiper Blades (2) #1907	10-560-54540	01/27/2026	23.28
Comfort Auto & Truck Supply	455134	Oil Filter & Wiper Blades (2) #2306	10-560-54540	01/27/2026	37.17
Comfort Auto & Truck Supply	455135	Oil Filter #2408	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455136	Oil Filter #2203	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455147	Oil Filter & Wiper Blades (2) #1913	10-408-54540	01/27/2026	28.73
Comfort Auto & Truck Supply	455229	Filters (3) #2304	10-560-54540	01/27/2026	47.46
Comfort Auto & Truck Supply	455230	Oil Filter #1703	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455231	Wiper Blades (2) #2304	10-560-54540	01/27/2026	31.72
Comfort Auto & Truck Supply	455232	Filter,Fld(6qt),Pads(2),Rotor(4),Wiper Blade #2401	10-560-54540	01/27/2026	575.30
Comfort Auto & Truck Supply	455234	Wiper Blades (2) - Stock	10-560-54540	01/27/2026	31.72
Comfort Auto & Truck Supply	455506	Energizer Battery #2108	10-560-54540	01/27/2026	7.84
Comfort Auto & Truck Supply	455595	Oil Filter #2305	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455596	Oil Filter #2201	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455598	Duplex Bulge - Stock	10-560-54540	01/27/2026	17.65
Comfort Auto & Truck Supply	455599	Oil Filter #2018	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455600	Oil Filter #2201	10-560-54540	01/27/2026	5.45
Comfort Auto & Truck Supply	455935	Blister Pack Capsules #2003	10-560-54540	01/27/2026	15.60
Comfort Auto & Truck Supply	195534	Credit/Overpayment Due to CM Issued (ck#101529)	10-560-54050	01/27/2026	-143.53
Comfort Auto & Truck Supply	456024	Filters (2) #2407	10-560-54540	01/27/2026	25.69
Comfort Auto & Truck Supply	456025	Oil Filter & Gear Oil 75W90 (1qt) #2207	10-560-54540	01/27/2026	19.30
Comfort Auto & Truck Supply	456079	Fuel Filter #1105	10-560-54540	01/27/2026	11.68
Comfort Auto & Truck Supply	456418	Battery w/ Core Deposit #2202	10-560-54540	01/27/2026	236.69
Comfort Auto & Truck Supply	457149	Core Deposit	10-554-54540	01/27/2026	18.00
Comfort Auto & Truck Supply	457149	Battery #24267	10-554-54540	01/27/2026	218.69
Comfort Auto & Truck Supply	457151	Credit/Core Deposit #24267	10-554-54540	01/27/2026	-18.00
Comfort Auto & Truck Supply	457452	Chainsaw	10-660-53330	01/27/2026	489.99
Comfort Auto & Truck Supply	457452	Chains (6), Bars (2), & Rollers (2)	10-660-54531	01/27/2026	467.76
Vendor 1753 - Comfort Auto & Truck Supply Total:					3,826.05
Vendor: 7333 - County of Lubbock					
County of Lubbock	Dec-25	PID #1981/Dec '25	10-570-54096	01/27/2026	4,495.00
Vendor 7333 - County of Lubbock Total:					4,495.00
Vendor: 1542 - CTAT Region 7					
CTAT Region 7	INV0022450	2026 CTAT Region 7 Dues/S. D'Spain	10-497-54810	01/27/2026	20.00
Vendor 1542 - CTAT Region 7 Total:					20.00

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 5937 - Dante Eli Dominguez					
Dante Eli Dominguez	9/10/25 - 12/11/25	Appt Atty #7625 & #7626/451st	10-437-54020	01/27/2026	675.00
Vendor 5937 - Dante Eli Dominguez Total:					675.00
Vendor: 3368 - Deanna Hagy					
Deanna Hagy	INV0022451	PID #1952/Nov & Dec '25	10-570-54861	01/27/2026	400.00
Vendor 3368 - Deanna Hagy Total:					400.00
Vendor: 4980 - Department of Information Resources					
Department of Information Resources	26110821N	Long Distance Fees/Nov '25	10-510-54200	01/27/2026	0.36
Vendor 4980 - Department of Information Resources Total:					0.36
Vendor: 7826 - Diversified Computer Services, LLC					
Diversified Computer Services, LLC	25-15587	CIMS - License Cloud Svc/Dec '25	11-620-54523	01/27/2026	1,125.00
Diversified Computer Services, LLC	25-15693	CIMS - License Cloud Svc/Jan '26	11-620-54523	01/27/2026	1,125.00
Vendor 7826 - Diversified Computer Services, LLC Total:					2,250.00
Vendor: 4560 - Douglas Burford					
Douglas Burford	12/11/2025 - 12/11/25	Appt Atty #25-427CR & #25-428CR/498th	10-437-54020	01/27/2026	100.00
Douglas Burford	12/11/2025 - 12/11/2025	Appt Atty #10251/451st	10-437-54020	01/27/2026	500.00
Douglas Burford	12/11/25 - 12/11/2025	Appt Atty LEA25-8390/451st	10-437-54020	01/27/2026	30.00
Douglas Burford	12/11/25 - 12/11/25	Appt Atty #10230/451st	10-437-54020	01/27/2026	500.00
Douglas Burford	12/12/25 - 12/12/25	Appt Atty #10097/451st	10-437-54020	01/27/2026	500.00
Douglas Burford	8/26/25 - 12/11/25	Appt Atty #10148, #10207 & #10208/451st	10-437-54020	01/27/2026	1,000.00
Vendor 4560 - Douglas Burford Total:					2,630.00
Vendor: 1343 - Ebensberger-Fisher Funeral Home					
Ebensberger-Fisher Funeral Home	INV0022459	Removal & Transport - J. Jensen	10-455-54051	01/27/2026	450.00
Ebensberger-Fisher Funeral Home	INV0022442	Removal & Transport - J. Sharit	10-458-54051	01/27/2026	450.00
Ebensberger-Fisher Funeral Home	INV0022443	Removal, Transport & Supplies - L. Bordelon	10-458-54051	01/27/2026	600.00
Vendor 1343 - Ebensberger-Fisher Funeral Home Total:					1,500.00
Vendor: 7858 - Edward J Rodriguez					
Edward J Rodriguez	400 E Blanco	Accessibility Site Inspection - 400 E Blanco	10-510-53330	01/27/2026	300.00
Vendor 7858 - Edward J Rodriguez Total:					300.00
Vendor: 6572 - Encore Industrial Products, LLC					
Encore Industrial Products, LLC	P35149	Hand & Surface Wipes (6) & Urinal Floor Mats (12)	11-620-53330	01/27/2026	577.06
Vendor 6572 - Encore Industrial Products, LLC Total:					577.06
Vendor: 6968 - FasPsych, LLC					
FasPsych, LLC	123125051	On Call Medical Health Svcs/Dec '25	10-512-54861	01/27/2026	6,365.00
Vendor 6968 - FasPsych, LLC Total:					6,365.00
Vendor: 2406 - Ferguson Enterprises, LLC					
Ferguson Enterprises, LLC	2821668-1	Faucet Cartridges (4) - Jail	10-510-54500	01/27/2026	288.60
Ferguson Enterprises, LLC	2928321	Misc Custodial Supplies	10-660-53310	01/27/2026	3,505.27
Vendor 2406 - Ferguson Enterprises, LLC Total:					3,793.87

Commissioner Court 1/27/2026

Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 5476 - Five Star Correctional Services, Inc.					
Five Star Correctional Services, Inc.	49352	Inmate Meals 11/27/25 - 12/3/25	10-512-53315	01/27/2026	3,904.41
Five Star Correctional Services, Inc.	49390	Inmate Meals 12/4/25 - 12/10/25	10-512-53315	01/27/2026	3,871.46
Five Star Correctional Services, Inc.	49431	Inmate Meals 12/11/25 - 12/17/25	10-512-53315	01/27/2026	3,918.08
Five Star Correctional Services, Inc.	49477	Inmate Meals 12/18/25 -12/24/25	10-512-53315	01/27/2026	3,447.55
Five Star Correctional Services, Inc.	49507	Inmate Meals 12/25/25 - 12/31/25	10-512-53315	01/27/2026	3,527.23
Vendor 5476 - Five Star Correctional Services, Inc. Total:					18,668.73
Vendor: 1586 - Five Star Rentals/Sales, Inc.					
Five Star Rentals/Sales, Inc.	218389-2	Trencher Rental 1/13/26 - 1/15/26 - KCNA	10-660-54630	01/27/2026	1,842.01
Vendor 1586 - Five Star Rentals/Sales, Inc. Total:					1,842.01
Vendor: 1732 - Fourth Court of Appeals					
Fourth Court of Appeals	INV0022448	Fourth Court of Appeals/Oct - Dec '25	32-403-53330	01/27/2026	300.00
Fourth Court of Appeals	INV0022449	Fourth Court of Appeals/Oct - Dec '25	32-450-53330	01/27/2026	630.00
Vendor 1732 - Fourth Court of Appeals Total:					930.00
Vendor: 7029 - Freeland Turk Engineering Group, LLC					
Freeland Turk Engineering Group, LLC	3124	Holden Bros, Sacred Heart Cath Plan Review/Dec '25	10-402-54861	01/27/2026	1,440.00
Vendor 7029 - Freeland Turk Engineering Group, LLC Total:					1,440.00
Vendor: 1429 - Galls, LLC					
Galls, LLC	033581046	Swat Operator Pins (3) - Stock	10-560-53360	01/27/2026	46.32
Galls, LLC	033670938	Unif Shirts(2),Namestrip(2)&Chev(2) - R. Dominguez	10-560-53360	01/27/2026	188.56
Galls, LLC	033670943	Open Top Cuff Case - K. Ramirez	10-560-53360	01/27/2026	38.58
Galls, LLC	033670946	ID Panel Set for Guardian Carrier - R. Dominguez	10-560-53360	01/27/2026	48.55
Galls, LLC	033670947	Uniform Pants (2) - M. Vaughan	10-560-53360	01/27/2026	157.78
Vendor 1429 - Galls, LLC Total:					479.79
Vendor: 1415 - H.W. Schwope & Sons, Inc.					
H.W. Schwope & Sons, Inc.	100225	Water Line Repair - Ranger Creek Rd Fire Well	10-545-53330	01/27/2026	304.46
H.W. Schwope & Sons, Inc.	71918	Service Call for Well Booster Pump - JSPP	10-402-53330	01/27/2026	150.00
Vendor 1415 - H.W. Schwope & Sons, Inc. Total:					454.46
Vendor: 4089 - HEB Pharmacy					
HEB Pharmacy	12120	Dec '25 Rx/Case #21-070	80-635-54050	01/27/2026	39.66
Vendor 4089 - HEB Pharmacy Total:					39.66
Vendor: 5223 - Hill Country Animal League SPCA, Inc.					
Hill Country Animal League SPCA, Inc.	348663	Canine Rabies Vaccination	10-408-53400	01/27/2026	10.00
Hill Country Animal League SPCA, Inc.	348669	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	120.00
Hill Country Animal League SPCA, Inc.	348747	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	120.00
Hill Country Animal League SPCA, Inc.	348766	Spay/Neuter, Vaccination Pkg & Hernia Repair	10-408-53400	01/27/2026	160.00
Hill Country Animal League SPCA, Inc.	348771	Spay/Neuter Pkg & Hernia Repair	10-408-53400	01/27/2026	160.00
Hill Country Animal League SPCA, Inc.	348797	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	265.00
Hill Country Animal League SPCA, Inc.	348808	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	100.00
Hill Country Animal League SPCA, Inc.	348845	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	110.00
Hill Country Animal League SPCA, Inc.	348862	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	170.00

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Hill Country Animal League SPCA, Inc.	349002	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	140.00
Hill Country Animal League SPCA, Inc.	349004	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	180.00
Hill Country Animal League SPCA, Inc.	349050	Spay/Neuter & Vaccination Pkg	10-408-53400	01/27/2026	170.00
Vendor 5223 - Hill Country Animal League SPCA, Inc. Total:					1,705.00
Vendor: 6133 - Holt & Holt Funeral Homes					
Holt & Holt Funeral Homes	2025117CR	Removal, Supplies, Transport to TCME- J. Piekalski	10-458-54051	01/27/2026	971.00
Holt & Holt Funeral Homes	2025118CC	Pauper Cremation - D. Sims	10-409-54052	01/27/2026	750.00
Holt & Holt Funeral Homes	2025118-CR	Removal, Supplies, Prep Care & Storage - D. Sims	10-458-54051	01/27/2026	2,400.00
Holt & Holt Funeral Homes	2025119CR	Removal, Transport, Supplies - D. Sanchez	10-458-54051	01/27/2026	700.00
Holt & Holt Funeral Homes	2026001-CR	Removal - M. Clark	10-458-54051	01/27/2026	450.00
Vendor 6133 - Holt & Holt Funeral Homes Total:					5,271.00
Vendor: 7391 - Hospital Medicine Services of TX, PC					
Hospital Medicine Services of TX, PC	UX105253288	Hosp Stay 9/10-9/12/Case #26-014	10-512-54050	01/27/2026	54.58
Hospital Medicine Services of TX, PC	UX105254191	Hosp Stay 9/10-9/12/Case #26-014	10-512-54050	01/27/2026	61.17
Vendor 7391 - Hospital Medicine Services of TX, PC Total:					115.75
Vendor: 7677 - Independent Health Services, Inc					
Independent Health Services, Inc	118903	Inmate Rx/Dec '25	10-512-54050	01/27/2026	2,212.89
Vendor 7677 - Independent Health Services, Inc Total:					2,212.89
Vendor: 3727 - Indigent Healthcare Solutions, Ltd.					
Indigent Healthcare Solutions, Ltd.	81096	Feb '26 Services	10-635-54523	01/27/2026	1,516.00
Vendor 3727 - Indigent Healthcare Solutions, Ltd. Total:					1,516.00
Vendor: 5676 - Jessie Lozano					
Jessie Lozano	INV0022392	Reimb Hotel/Meals - Inmate Transport CA 1/5 - 1/8	10-512-54290	01/27/2026	259.23
Vendor 5676 - Jessie Lozano Total:					259.23
Vendor: 3840 - JP Morgan Chase Bank Na					
JP Morgan Chase Bank Na	Card #1883 1/5/26	Fedex Resolution - Hidden Springs Subdivision	10-400-53110	01/27/2026	31.99
JP Morgan Chase Bank Na	Card #1883 1/5/26	Food/Drinks - Blanco Open House Event 12/18/25	10-409-53330	01/27/2026	106.15
JP Morgan Chase Bank Na	Card #1883 1/5/26	HP Blk Toner & Manila Folders	10-455-53100	01/27/2026	157.32
JP Morgan Chase Bank Na	Card #1883 1/5/26	Annual PO Box Rental Fee - JP #2	10-456-53110	01/27/2026	226.00
JP Morgan Chase Bank Na	Card #1883 1/5/26	Balance Hotel TACA Conf 12/15/25 - C. Speer	10-495-54270	01/27/2026	16.63
JP Morgan Chase Bank Na	Card #1883 1/5/26	Fedex Titlework to Caldwell Country-'26 PPV Truck	10-560-53110	01/27/2026	20.22
JP Morgan Chase Bank Na	Card #1997 1/5/26	Lunch - Chinese Christmas Party 12/17/25	10-497-53330	01/27/2026	175.92
JP Morgan Chase Bank Na	Card #1997 1/5/26	Regis/CTAT Conf. 4/20/26 - 4/23/26 S. D'Spain	10-497-54270	01/27/2026	200.00
JP Morgan Chase Bank Na	Card #1997 1/5/26	HP 210x Toner Cartridges (Qty.2)-Passport Printer	10-499-53100	01/27/2026	360.88
JP Morgan Chase Bank Na	Card #2263 1/5/26	Keyboard Duster, Post Its	10-408-53100	01/27/2026	32.27
JP Morgan Chase Bank Na	Card #2263 1/5/26	Paper Towels, Tissues, Sponges	10-408-53330	01/27/2026	62.66
JP Morgan Chase Bank Na	Card #2263 1/5/26	Nuts/Bolts - Animal Beds, Odo-Ban	10-408-53330	01/27/2026	88.43
JP Morgan Chase Bank Na	Card #2263 1/5/26	Dog/Kitten Food, Puppy Milk	10-408-53401	01/27/2026	189.19
JP Morgan Chase Bank Na	Card #2366 1/5/26	HP Blk Ink Cartridges (Qty 4)	10-512-53100	01/27/2026	351.61
JP Morgan Chase Bank Na	Card #2366 1/5/26	HP Toner Ink	10-512-53100	01/27/2026	421.68
JP Morgan Chase Bank Na	Card #2366 1/5/26	HP Toner Cartridges - Stock	10-512-53100	01/27/2026	421.68
JP Morgan Chase Bank Na	Card #2366 1/5/26	Ink Cartridges - Nurse & Admin Stations	10-512-53100	01/27/2026	511.47

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
JP Morgan Chase Bank Na	Card #2366 1/5/26	Inmate Christmas Dinner Food & Supplies	10-512-53315	01/27/2026	307.80
JP Morgan Chase Bank Na	Card #2412 1/5/26	Reg CIT Conf 4/18-4/20/26 M. Cokerham	10-560-54270	01/27/2026	253.95
JP Morgan Chase Bank Na	Card #2412 1/5/26	Reg CIT Conf 4/18-4/20/26 M. Quade	10-560-54270	01/27/2026	188.95
JP Morgan Chase Bank Na	Card #2510 1/5/26	Desk Calendar	10-660-53100	01/27/2026	7.97
JP Morgan Chase Bank Na	Card #2510 1/5/26	Plunger & Air Fresheners	10-660-53310	01/27/2026	48.79
JP Morgan Chase Bank Na	Card #2510 1/5/26	Spray Paint, Gloves, Trash Cans, Hand Sanitizer	10-660-53330	01/27/2026	332.76
JP Morgan Chase Bank Na	Card #2510 1/5/26	Gas Cans (Qty.2)	10-660-53330	01/27/2026	59.98
JP Morgan Chase Bank Na	Card #2510 1/5/26	Pole Saw & Chains	10-660-53330	01/27/2026	875.47
JP Morgan Chase Bank Na	Card #2510 1/5/26	Bucket Attachment - #178	10-660-53330	01/27/2026	2,174.12
JP Morgan Chase Bank Na	Card #2510 1/5/26	TRAPS Conf Regis - M. Espinoza 2/9/26 - 2/12/26	10-660-54270	01/27/2026	600.00
JP Morgan Chase Bank Na	Card #2510 1/5/26	CPSI Course&Exam - J. Reissig 2/9/26 - 2/12/26	10-660-54270	01/27/2026	650.00
JP Morgan Chase Bank Na	Card #2510 1/5/26	Pipe Insulation - RMEC	10-660-54500	01/27/2026	176.25
JP Morgan Chase Bank Na	Card #3049 1/5/26	GE Countertop Microwave	10-409-53330	01/27/2026	239.00
JP Morgan Chase Bank Na	Card #3049 1/5/26	Supplies - Christmas Parade	10-409-53330	01/27/2026	125.00
JP Morgan Chase Bank Na	Card #3103 1/5/26	Env Law Trng 12/11-12/12/25 - Keeling, Beck	10-402-54270	01/27/2026	100.00
JP Morgan Chase Bank Na	Card #3103 1/5/26	Copy Paper & Avery Labels	10-404-53100	01/27/2026	50.80
JP Morgan Chase Bank Na	Card #3103 1/5/26	Shipping - Election Media	10-404-54842	01/27/2026	225.77
JP Morgan Chase Bank Na	Card #3367 1/5/26	2026 Western States Sheriff Assoc Dues - A. Auxier	10-560-54810	01/27/2026	100.00
JP Morgan Chase Bank Na	Card #3367 1/5/26	Dental Work - K9 Renee	10-560-54940	01/27/2026	531.48
JP Morgan Chase Bank Na	Card #4020 1/5/26	Reg & Binder-Crim.Appeals Conf 5/20-5/22/26-B.Lipo	10-470-54270	01/27/2026	690.00
JP Morgan Chase Bank Na	Card #4170 1/5/26	Duct Knife	10-510-53330	01/27/2026	31.40
JP Morgan Chase Bank Na	Card #4170 1/5/26	Ice Machine Cleaner - Boerne EMS	10-510-54500	01/27/2026	107.61
JP Morgan Chase Bank Na	Card #4754 1/5/26	Salt (1 pallet) - County Softeners	10-510-53330	01/27/2026	469.35
JP Morgan Chase Bank Na	Card #4754 1/5/26	Plywood for Shelving	10-510-54500	01/27/2026	1,888.80
JP Morgan Chase Bank Na	Card #4754 1/5/26	Pex Pipes & Lightbulbs - Mail Room/Mental Health	10-510-54500	01/27/2026	191.68
JP Morgan Chase Bank Na	Card #4754 1/5/26	Wire, Faucet Covers-County Bldgs, Insulation-Shop	10-510-54500	01/27/2026	350.31
JP Morgan Chase Bank Na	Card #4754 1/5/26	Insulation & Wire - Shop	10-510-54500	01/27/2026	192.92
JP Morgan Chase Bank Na	Card #4754 1/5/26	Parts for Heater Repair - Boerne EMS	10-510-54500	01/27/2026	347.52
JP Morgan Chase Bank Na	Card #4754 1/5/26	Salt (1 pallet) - Jail Water Softener	10-512-53330	01/27/2026	469.35
JP Morgan Chase Bank Na	Card #5759 1/5/26	Copy Paper (2cs) & Legal Paper (2 reams)	11-620-53100	01/27/2026	94.70
JP Morgan Chase Bank Na	Card #5759 1/5/26	Trailer VIN Number Replacement - Unit 179	11-620-53330	01/27/2026	160.31
JP Morgan Chase Bank Na	Card #5759 1/5/26	Toll Road Charges TEEX Trng 11/14/25 - # 240	11-620-54270	01/27/2026	2.71
JP Morgan Chase Bank Na	Card #7150 1/5/26	Judges' Prof Liab Policy Oct'25-Oct'26/K.McDaniel	10-409-54820	01/27/2026	1,500.00
JP Morgan Chase Bank Na	Card #7150 1/5/26	Hotel - Visiting Judge 12/10 - 12/12/25 K. Jones	10-435-54081	01/27/2026	314.14
JP Morgan Chase Bank Na	Card #7446 1/5/26	Copy Paper (5cs) & Legal Paper (1cs)	10-403-53100	01/27/2026	229.34
JP Morgan Chase Bank Na	Card #7446 1/5/26	Copy Paper (2cs)	10-458-53100	01/27/2026	78.98
JP Morgan Chase Bank Na	Card #7446 1/5/26	Reg TACEO Conf 1/13-1/16/26-S. Decker/M. Martinez	44-404-54270	01/27/2026	500.00
JP Morgan Chase Bank Na	Card #7972 1/5/26	Reg Arthritis/Fall PreventionTrng 1/28/26-K.Dutton	10-665-54920	01/27/2026	300.00
JP Morgan Chase Bank Na	Card #7972 1/5/26	Supplies-The Center/Golden Age-Dec'25 Event	10-665-54920	01/27/2026	31.46
JP Morgan Chase Bank Na	Card #7972 1/5/26	Hotel-Livestock Show 3/10-3/14/26-P.Bielamowicz	10-665-54930	01/27/2026	1,305.72
JP Morgan Chase Bank Na	Card #8714 1/5/26	Flashlight (Qty. 3) - EMS	10-540-53330	01/27/2026	38.97
JP Morgan Chase Bank Na	Card #8731 1/5/26	FedEx Overnight Postage	10-470-53110	01/27/2026	30.62
JP Morgan Chase Bank Na	Card #8731 1/5/26	Misc Office Supplies	10-495-53100	01/27/2026	82.23
JP Morgan Chase Bank Na	Card #8731 1/5/26	Misc Operating Supplies	10-495-53330	01/27/2026	224.94

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Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
JP Morgan Chase Bank Na	Card #8926 1/5/26	Refund - MS365 Cancelled	43-545-53330	01/27/2026	-167.62
JP Morgan Chase Bank Na	Card #9985 1/5/26	Couplings, Hooks, PVC Valve, Cement/Primer	11-620-53330	01/27/2026	43.23
JP Morgan Chase Bank Na	Card #9985 1/5/26	Pipe Wrap 60 ft, Duct Tape, Chain Hooks	11-620-53330	01/27/2026	107.87
JP Morgan Chase Bank Na	Card #9985 1/5/26	Hotel NACE Conf 4/12-4/15/26 - D. Evans	11-620-54270	01/27/2026	1,175.92
JP Morgan Chase Bank Na	Card #9985 1/5/26	Reg NACE Conf 4/12-4/15/26 - D. Evans	11-620-54270	01/27/2026	870.35
JP Morgan Chase Bank Na	Card #9985 1/5/26	Vehicle Registrations	11-620-54810	01/27/2026	85.00
Vendor 3840 - JP Morgan Chase Bank Na Total:					22,170.00
Vendor: 6882 - Judge Kaycee Lynn Jones					
Judge Kaycee Lynn Jones	INV0022396	Additional Compensation - Dist Crt Judge 12/17/25	10-435-54081	01/27/2026	49.41
Vendor 6882 - Judge Kaycee Lynn Jones Total:					49.41
Vendor: 7855 - Karen Sue Zoeller					
Karen Sue Zoeller	INV0022387	Refund - Patient Overpaid K. Zoeller	10-341-44510	01/27/2026	247.04
Vendor 7855 - Karen Sue Zoeller Total:					247.04
Vendor: 5835 - Katherine McDaniel					
Katherine McDaniel	INV0022395	Reimb - Office Water Supplies	10-439-53330	01/27/2026	56.43
Vendor 5835 - Katherine McDaniel Total:					56.43
Vendor: 1929 - Kendall Co. Tax Assessor-Collector					
Kendall Co. Tax Assessor-Collector	INV0022446	Check Printing Fee/Tax A/C Acct #3001	10-499-53100	01/27/2026	138.31
Kendall Co. Tax Assessor-Collector	INV0022447	Check Printing Fee/Tax A/C Acct #6472	10-499-53100	01/27/2026	138.31
Vendor 1929 - Kendall Co. Tax Assessor-Collector Total:					276.62
Vendor: 1208 - Kendall Co. Treasurer					
Kendall Co. Treasurer	INV0022383	Reimb Check Printing Fee/Animal Cntl Acct #4047	10-408-53100	01/27/2026	27.30
Vendor 1208 - Kendall Co. Treasurer Total:					27.30
Vendor: 3610 - Kendall County Fair Association, Inc.					
Kendall County Fair Association, Inc.	INV0022453	Feb '26 Lease - Brush Site	10-596-54610	01/27/2026	4,000.00
Vendor 3610 - Kendall County Fair Association, Inc. Total:					4,000.00
Vendor: 2357 - Kendall W. Styskal M.D.					
Kendall W. Styskal M.D.	INV0022444	EMS Director - Feb '26	10-540-54050	01/27/2026	3,625.00
Vendor 2357 - Kendall W. Styskal M.D. Total:					3,625.00
Vendor: 1090 - Kurtis Rudkin					
Kurtis Rudkin	07/01/25 - 07/01/25	Appt Atty #25-402CR/498th	10-437-54020	01/27/2026	50.00
Kurtis Rudkin	6/02/25 - 6/02/25	Appt Atty #25-341CR & 25-517CR/498th	10-437-54020	01/27/2026	100.00
Kurtis Rudkin	7/7/25 - 7/7/25	Appt Atty #25-711CR & #25-712CR/498th	10-437-54020	01/27/2026	200.00
Kurtis Rudkin	03/13/25 - 03/13/25	Appt Atty #10125/451st	10-437-54020	01/27/2026	550.00
Kurtis Rudkin	06/02/25 - 06/02/25	Appt Atty #LEA25-7795/451st	10-437-54020	01/27/2026	30.00
Kurtis Rudkin	06/02/25 - 06/02/25	Appt Atty #10078/451st	10-437-54020	01/27/2026	500.00
Kurtis Rudkin	07/07/25 - 07/07/25	Appt Atty #10248/451st	10-437-54020	01/27/2026	300.00
Kurtis Rudkin	7/1/25 - 12/10/25	Appt Atty #10099/451st	10-437-54020	01/27/2026	550.00
Vendor 1090 - Kurtis Rudkin Total:					2,280.00
Vendor: 1095 - L.C.R.A.					
L.C.R.A.	TMR0022685	Dec '25 AirTime - Const #1	10-551-54220	01/27/2026	40.00

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
L.C.R.A.	TMR0022686	Dec '25 AirTime - Const #2	10-552-54220	01/27/2026	40.00
L.C.R.A.	TMR0022687	Dec '25 AirTime - Const #3	10-553-54220	01/27/2026	60.00
L.C.R.A.	TMR0022688	Dec '25 AirTime - Const #4	10-554-54220	01/27/2026	60.00
L.C.R.A.	TMR0022690	Dec '25 AirTime - EM Mgmt	10-406-54220	01/27/2026	240.00
L.C.R.A.	TMR0022691	Dec '25 AirTime - EMS	10-540-54220	01/27/2026	620.00
L.C.R.A.	TMR0022692	Dec '25 AirTime - Fire	10-545-54220	01/27/2026	2,860.00
L.C.R.A.	TMR0022693	Dec '25 AirTime - JP #1	10-455-54220	01/27/2026	20.00
L.C.R.A.	TMR0022693	Dec '25 AirTime - JP #2	10-456-54220	01/27/2026	20.00
L.C.R.A.	TMR0022693	Dec '25 AirTime - JP #3	10-457-54220	01/27/2026	20.00
L.C.R.A.	TMR0022693	Dec '25 AirTime - JP #4	10-458-54220	01/27/2026	20.00
L.C.R.A.	TMR0022694	Dec '25 AirTime - R&B	11-620-54220	01/27/2026	720.00
L.C.R.A.	TMR0022695	Dec '25 AirTime - Animal Control	10-408-54220	01/27/2026	180.00
L.C.R.A.	TMR0022695	Dec '25 AirTime - Detention	10-512-54220	01/27/2026	100.00
L.C.R.A.	TMR0022695	Dec '25 AirTime - SO	10-560-54220	01/27/2026	2,340.00
Vendor 1095 - L.C.R.A. Total:					7,340.00
Vendor: 2694 - Laboratory Corp. of America Holdings					
Laboratory Corp. of America Holdings	68592985	LABS 10/27/25/Case # 26-012	10-512-54050	01/27/2026	108.81
Laboratory Corp. of America Holdings	32129790	LABS 11/17/25/Case #25-046	10-512-54050	01/27/2026	162.31
Laboratory Corp. of America Holdings	50771760	LABS 12/19/25/Case #19-051	10-512-54050	01/27/2026	97.88
Vendor 2694 - Laboratory Corp. of America Holdings Total:					369.00
Vendor: 3055 - Leandro Renaud					
Leandro Renaud	12/10/25 - 12/10/25	Appt Atty #2025-W573 & #25-541CR/498th	10-437-54020	01/27/2026	425.00
Leandro Renaud	12/10/2025 - 12/10/2025	Appt Atty #25-542CR/498th	10-437-54020	01/27/2026	425.00
Leandro Renaud	12/11/25 - 12/11/25	Appt Atty #8170/451st	10-437-54020	01/27/2026	500.00
Vendor 3055 - Leandro Renaud Total:					1,350.00
Vendor: 1339 - LexisNexis					
LexisNexis	3096221582	Online Svcs/Dec '25	10-435-54240	01/27/2026	117.18
Vendor 1339 - LexisNexis Total:					117.18
Vendor: 5851 - Local Government Solutions, LP					
Local Government Solutions, LP	80724	JP Court Prof. Sol Svcs Lic/Hosting/Backup Feb '26	21-456-54523	01/27/2026	324.00
Local Government Solutions, LP	80760	JP Court Prof. Sol Svcs Lic/Hosting/Backup Feb '26	21-457-54523	01/27/2026	436.00
Local Government Solutions, LP	80786	JP Court Prof. Sol Svcs Lic/Hosting/Backup Feb '26	21-455-54523	01/27/2026	324.00
Local Government Solutions, LP	80832	JP Court Prof. Sol Svcs Lic/Hosting/Backup Feb '26	21-458-54523	01/27/2026	436.00
Vendor 5851 - Local Government Solutions, LP Total:					1,520.00
Vendor: 7804 - LOD Staffing					
LOD Staffing	4276	Temp Employee Pay Period 12/29/25	10-402-54861	01/27/2026	295.92
Vendor 7804 - LOD Staffing Total:					295.92
Vendor: 6060 - Lonestar Aerobic Services, LLC					
Lonestar Aerobic Services, LLC	KC121725	Lab Testing & Pump Float	10-408-54861	01/27/2026	245.00
Vendor 6060 - Lonestar Aerobic Services, LLC Total:					245.00

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 3033 - Loyal American Life Insurance					
Loyal American Life Insurance	INV0022391	LCI PP 1/2/26 - J. Allen	10-361-46020	01/27/2026	1.80
Vendor 3033 - Loyal American Life Insurance Total:					1.80
Vendor: 7837 - M.E. Rodriguez Funeral Home					
M.E. Rodriguez Funeral Home	INV0022457	Pauper Cremation - G. Basinger	10-409-54052	01/27/2026	750.00
Vendor 7837 - M.E. Rodriguez Funeral Home Total:					750.00
Vendor: 5883 - Mary Ellen Schulle					
Mary Ellen Schulle	INV0022461	Reimb Reg - TXAPA Conf 3/25/26 - 3/26/26	10-402-54270	01/27/2026	99.00
Vendor 5883 - Mary Ellen Schulle Total:					99.00
Vendor: 3658 - McCreary, Veselka, Bragg & Allen, P.C.					
McCreary, Veselka, Bragg & Allen, P.C.	312510	Collection Fees	10-350-45016	01/27/2026	268.50
McCreary, Veselka, Bragg & Allen, P.C.	312511	Collection Fees	10-350-45016	01/27/2026	2,527.95
McCreary, Veselka, Bragg & Allen, P.C.	312802	Collection Fees	10-350-45014	01/27/2026	39.60
McCreary, Veselka, Bragg & Allen, P.C.	312803	Collection Fees	10-350-45014	01/27/2026	270.00
Vendor 3658 - McCreary, Veselka, Bragg & Allen, P.C. Total:					3,106.05
Vendor: 7315 - MedTrust LLC					
MedTrust LLC	MT-003926	On-Site Medical Provider Svc/Dec '25	10-512-54861	01/27/2026	4,464.55
Vendor 7315 - MedTrust LLC Total:					4,464.55
Vendor: 7856 - Megan Saporito					
Megan Saporito	INV0022393	Refund/Cancellation - RMEC Reservation 5/2/26	10-341-44515	01/27/2026	500.00
Vendor 7856 - Megan Saporito Total:					500.00
Vendor: 3831 - Midtex Oil, L.P.					
Midtex Oil, L.P.	1122685	15W40 Oil (110gal) - R&B	11-620-54540	01/27/2026	1,094.65
Vendor 3831 - Midtex Oil, L.P. Total:					1,094.65
Vendor: 6426 - MobilexUSA					
MobilexUSA	51229141	Inmate Wrist Xray, Chest Xray & Transport Fee	10-512-54050	01/27/2026	295.00
Vendor 6426 - MobilexUSA Total:					295.00
Vendor: 6590 - MVBA, LLC					
MVBA, LLC	312362	Collection Svcs/Dec '25	10-540-54075	01/27/2026	538.04
Vendor 6590 - MVBA, LLC Total:					538.04
Vendor: 6454 - New Braunfels Welders Supply Inc					
New Braunfels Welders Supply Inc	MR25120462	Oxygen Cylinder Rentals (19)	10-540-54861	01/27/2026	123.50
Vendor 6454 - New Braunfels Welders Supply Inc Total:					123.50
Vendor: 1874 - OmniBase Services of Texas, LP					
OmniBase Services of Texas, LP	425-002130	FTA Fees (Oct, Nov, Dec '25)	10-350-45014	01/27/2026	84.00
OmniBase Services of Texas, LP	425-003130	FTA Fees (Oct, Nov, Dec '25)	10-350-45015	01/27/2026	78.00
OmniBase Services of Texas, LP	425-004130	FTA Fees (Oct, Nov, Dec '25)	10-350-45016	01/27/2026	450.00
Vendor 1874 - OmniBase Services of Texas, LP Total:					612.00
Vendor: 5491 - O'Reilly Automotive, Inc.					
O'Reilly Automotive, Inc.	6957-120485	Transmission Filter #2401	10-560-54540	01/27/2026	69.99

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
O'Reilly Automotive, Inc.	6957-121009	Fuse #2108	10-560-54540	01/27/2026	7.99
Vendor 5491 - O'Reilly Automotive, Inc. Total:					77.98
Vendor: 1031 - Patrick Heath Public Library					
Patrick Heath Public Library	INV0022454	Jan - Mar '26 Allocation	10-650-56511	01/27/2026	78,047.00
Vendor 1031 - Patrick Heath Public Library Total:					78,047.00
Vendor: 1064 - Pedernales Electric Coop, Inc.					
Pedernales Electric Coop, Inc.	Meter 1063810 1/3/26	3000283188 11/30/25 - 12/31/25 Kendalia R&B	11-620-54400	01/27/2026	39.61
Vendor 1064 - Pedernales Electric Coop, Inc. Total:					39.61
Vendor: 6099 - Peterson Medical Associates, PA					
Peterson Medical Associates, PA	947949V21041	Prenatal Vst & Ultrasound 11/20/25/Case #26-008	10-512-54050	01/27/2026	162.98
Vendor 6099 - Peterson Medical Associates, PA Total:					162.98
Vendor: 7629 - Prestige Elevator Services, LLC					
Prestige Elevator Services, LLC	6331	Quarterly Maintenance - 5 Elevators	10-510-54861	01/27/2026	2,310.00
Vendor 7629 - Prestige Elevator Services, LLC Total:					2,310.00
Vendor: 7182 - Quarles Petroleum					
Quarles Petroleum	CT-2136489	861365476 Fuel/Dec '25	10-510-53300	01/27/2026	87.69
Quarles Petroleum	CT-2136490	861365492 Fuel/Dec '25	10-540-53300	01/27/2026	113.49
Quarles Petroleum	CT-2136491	861365526 Fuel/Dec '25	10-560-53300	01/27/2026	163.13
Quarles Petroleum	CT-2136492	861365542 Fuel/Dec '25	10-512-53300	01/27/2026	182.96
Quarles Petroleum	CT-2136638	861382141 Fuel/Dec '25	10-545-53300	01/27/2026	13.51
Vendor 7182 - Quarles Petroleum Total:					560.78
Vendor: 3224 - Raleigh D. Wood, Ph.D.					
Raleigh D. Wood, Ph.D.	INV0022400	Competency Evaluation #10057	10-437-54020	01/27/2026	800.00
Raleigh D. Wood, Ph.D.	INV0022460	Competency Evaluation #25-518-CR	10-437-54020	01/27/2026	800.00
Vendor 3224 - Raleigh D. Wood, Ph.D. Total:					1,600.00
Vendor: 3460 - Royal Metal - Boerne					
Royal Metal - Boerne	8068326	Insulation Inserts (15) - Facilities Shop	10-510-54500	01/27/2026	16.05
Vendor 3460 - Royal Metal - Boerne Total:					16.05
Vendor: 3765 - Rudkin Productions					
Rudkin Productions	55-4713-1	Business Cards (500) - K. McDaniel	10-439-53330	01/27/2026	275.99
Vendor 3765 - Rudkin Productions Total:					275.99
Vendor: 5608 - Saeco Electric & Utility, Ltd.					
Saeco Electric & Utility, Ltd.	1114123-1	Adjust Timings & Rezone Radar/Corley Farms Signal	11-620-54861	01/27/2026	695.50
Vendor 5608 - Saeco Electric & Utility, Ltd. Total:					695.50
Vendor: 5873 - Sam R. Fugate II					
Sam R. Fugate II	12/10/2025 - 12/10/2025	Appt Atty #25-610CR/498th	10-437-54020	01/27/2026	425.00
Sam R. Fugate II	12/10/25 - 12/10/25	Appt Atty #25-680CR, 25-681CR & 25-682CR/498th	10-437-54020	01/27/2026	525.00
Sam R. Fugate II	12/11/25 - 12/11/25	Appt Atty #10216/451st	10-437-54020	01/27/2026	300.00
Vendor 5873 - Sam R. Fugate II Total:					1,250.00

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 6696 - SiteOne Landscape Supply, LLC					
SiteOne Landscape Supply, LLC	161662281-001	Contractors Soil Mix (5 yds) - Boerne Annex	10-660-53330	01/27/2026	230.00
SiteOne Landscape Supply, LLC	161674978-001	Black/Brown Soil (10 yds) - Boerne Annex	10-660-53330	01/27/2026	275.00
SiteOne Landscape Supply, LLC	161681019-001	Black/Brown Soil (5 yds) - Boerne Annex	10-660-53330	01/27/2026	137.50
SiteOne Landscape Supply, LLC	161703958-001	Black/Brown Soil (5 yds) - Boerne Annex	10-660-53330	01/27/2026	137.50
SiteOne Landscape Supply, LLC	161716941-001	Contractors Soil Mix (5 yds) - Boerne Annex	10-660-53330	01/27/2026	230.00
SiteOne Landscape Supply, LLC	161872830-001	Bulk Concrete Sand (6yds) - KCNA	10-660-53330	01/27/2026	351.00
Vendor 6696 - SiteOne Landscape Supply, LLC Total:					1,361.00
Vendor: 7673 - Smith Painting Industries					
Smith Painting Industries	A-1160	Labor/Paint - Comfort Park Indoor Pavilion	10-660-54500	01/27/2026	16,640.00
Vendor 7673 - Smith Painting Industries Total:					16,640.00
Vendor: 2461 - South Texas Pathology Assoc.					
South Texas Pathology Assoc.	3844619.0	Pathology Tests 10/9/25/Case #25-043	10-512-54050	01/27/2026	55.00
Vendor 2461 - South Texas Pathology Assoc. Total:					55.00
Vendor: 4096 - South Texas Radiology Group					
South Texas Radiology Group	004-5222661	Radiology Svcs 10/28/25/Case #26-008	10-512-54050	01/27/2026	82.33
South Texas Radiology Group	004-5222661	Radiology Svcs 10/30/25/Case #26-008	10-512-54050	01/27/2026	57.91
Vendor 4096 - South Texas Radiology Group Total:					140.24
Vendor: 2970 - Staci Decker					
Staci Decker	INV0022462	Reimb Hotel TACEO Conf 1/13-1/16-Decker & Martinez	44-404-54270	01/27/2026	965.34
Vendor 2970 - Staci Decker Total:					965.34
Vendor: 6402 - Stephanie L. Fincke					
Stephanie L. Fincke	INV0022384	POD Svc Reimb/Dec '25	10-406-54861	01/27/2026	100.00
Vendor 6402 - Stephanie L. Fincke Total:					100.00
Vendor: 4029 - Stericycle, Inc.					
Stericycle, Inc.	8012658406	Biohazard Waste Removal/Dec '25	10-540-54861	01/27/2026	91.00
Stericycle, Inc.	8013033715	Biohazard Waste Removal/Jan '26	10-512-54861	01/27/2026	65.10
Stericycle, Inc.	8013033715	Biohazard Waste Additional P-UP/Dec '25	10-512-54861	01/27/2026	75.00
Vendor 4029 - Stericycle, Inc. Total:					231.10
Vendor: 6843 - Steven Wayne Rapp					
Steven Wayne Rapp	25-12	Canine & Feline Exam Services/Dec '25	10-408-53400	01/27/2026	400.00
Vendor 6843 - Steven Wayne Rapp Total:					400.00
Vendor: 6640 - Sunbelt Rentals, Inc.					
Sunbelt Rentals, Inc.	178091722-0002	Scissor Lift Rental 12/16/25 - 1/12/26	10-510-54630	01/27/2026	787.42
Vendor 6640 - Sunbelt Rentals, Inc. Total:					787.42
Vendor: 2195 - SymbolArts, LLC					
SymbolArts, LLC	0554331	Badges - Corporal (1) & Deputy (3)	10-560-53330	01/27/2026	564.50
Vendor 2195 - SymbolArts, LLC Total:					564.50

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Vendor: 7857 - Taher Inc					
Taher Inc	INV0022394	Refund/'26 Health License Overpayment	10-320-42030	01/27/2026	435.00
					Vendor 7857 - Taher Inc Total:
Vendor: 1053 - Texas Association of Counties					
Texas Association of Counties	240277 1/1/26	2026 JPCA Member Dues - K. Howard	10-457-54810	01/27/2026	45.00
Texas Association of Counties	243352 1/1/26	2026 JPCA Member Dues - B. Vaughan	10-554-54810	01/27/2026	70.00
Texas Association of Counties	INV0022455	2026 CTAT Dues/T. Coward	10-497-54810	01/27/2026	40.00
Texas Association of Counties	INV0022455	2026 CTAT Dues/S. D'Spain	10-497-54810	01/27/2026	175.00
					Vendor 1053 - Texas Association of Counties Total:
Vendor: 1533 - Texas Association of Counties					
Texas Association of Counties	NRDD-0012859	Ded. Claim #PO20254327-1 10/9/25 Kendall County	10-409-54820	01/27/2026	222.50
					Vendor 1533 - Texas Association of Counties Total:
Vendor: 1534 - Texas Association of Counties					
Texas Association of Counties	371102202601	Jan '26 Health/Dental/Vis/Life	10-000-22505	01/27/2026	364,334.84
					Vendor 1534 - Texas Association of Counties Total:
Vendor: 1450 - Texas Dept. of Licensing & Regulation					
Texas Dept. of Licensing & Regulation	INV0022456	Annual Elevator Compliance Certs (4)-CH & Hist CH	10-510-54861	01/27/2026	80.00
					Vendor 1450 - Texas Dept. of Licensing & Regulation Total:
Vendor: 1371 - Texas MedClinic					
Texas MedClinic	1427984	DOT Post Accident Drug Test - J. Lara	10-496-54050	01/27/2026	73.00
Texas MedClinic	1447423	Employment Health Screen/Drug Test - J. Bloomfield	10-496-54050	01/27/2026	162.00
					Vendor 1371 - Texas MedClinic Total:
Vendor: 3463 - Texas Public Purchasing Assoc.					
Texas Public Purchasing Assoc.	283	2026 Membership Dues - C. Speer	10-495-54810	01/27/2026	95.00
Texas Public Purchasing Assoc.	283	2026 Membership Dues - S. Barter & L. Pedron	10-498-54810	01/27/2026	190.00
Texas Public Purchasing Assoc.	2320	Regis-TxPPA Conf 4/13-4/16 - S. Barter & L. Pedron	10-498-54270	01/27/2026	1,000.00
					Vendor 3463 - Texas Public Purchasing Assoc. Total:
Vendor: 6445 - Texas Road Repair, Inc					
Texas Road Repair, Inc	1860	Pot Hole Repair - R&B	11-620-54710	01/27/2026	3,375.00
					Vendor 6445 - Texas Road Repair, Inc Total:
Vendor: 1038 - Texas Wildlife Damage Mgmt Fund					
Texas Wildlife Damage Mgmt Fund	257856	Field Agents - Flach & Cravey/Dec '25	10-670-54070	01/27/2026	6,400.00
					Vendor 1038 - Texas Wildlife Damage Mgmt Fund Total:
Vendor: 7835 - Tex-Sun Window Tinting					
Tex-Sun Window Tinting	03405	Product&Material-Security/Solar Film-CH (1&2 Flrs)	13-510-54861	01/27/2026	15,860.00
					Vendor 7835 - Tex-Sun Window Tinting Total:
Vendor: 1092 - Thomson Reuters - West					
Thomson Reuters - West	6170221852	O'Connor's Texas Probate Law Handbook 2026	10-400-53120	01/27/2026	384.00
Thomson Reuters - West	853058710	Dec '25 Westlaw Database Subscription (1 User)	10-439-54240	01/27/2026	146.87
Thomson Reuters - West	853058710	Dec '25 Westlaw Database Subscription (9 Users)	10-470-54240	01/27/2026	1,321.74

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Post Dates: 1/27/2026 - 1/27/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Thomson Reuters - West	853058710	Dec '25 Westlaw Database Subscription (2 Users)	10-473-54240	01/27/2026	293.74
Thomson Reuters - West	853084295	Texas Family Code 2026 Book	10-470-53120	01/27/2026	101.00
Vendor 1092 - Thomson Reuters - West Total:					2,247.35
Vendor: 5647 - Top Brass Military & Tactical					
Top Brass Military & Tactical	417421	Uniform Shirts (2) - J. Reese	10-545-53360	01/27/2026	179.98
Top Brass Military & Tactical	417423	Uniform Shirts (3) - J. Cardona	43-545-53360	01/27/2026	209.97
Top Brass Military & Tactical	417425	Uniform Shirts (2) & Pants - B. Constantine	10-406-53360	01/27/2026	253.98
Vendor 5647 - Top Brass Military & Tactical Total:					643.93
Vendor: 1017 - W & W Tire Co.					
W & W Tire Co.	530969	Tire Sensor & Mount/Balance (2) #2007	10-560-54540	01/27/2026	110.00
W & W Tire Co.	531347	Tire Sensors (3) #1901	10-560-54540	01/27/2026	180.00
W & W Tire Co.	531636	Mount/Balance #2411	10-560-54540	01/27/2026	25.00
Vendor 1017 - W & W Tire Co. Total:					315.00
Vendor: 5516 - Wellmed Medical Management Inc					
Wellmed Medical Management Inc	INV0022386	Refund - Insurance Overpayment A. Governatz	10-341-44510	01/27/2026	339.49
Vendor 5516 - Wellmed Medical Management Inc Total:					339.49
Vendor: 5453 - Workspace Solutions, LLC					
Workspace Solutions, LLC	26-2838	Desk, Credenza, Hutch & Installation	88-470-53330	01/27/2026	5,130.92
Vendor 5453 - Workspace Solutions, LLC Total:					5,130.92
Vendor: 6440 - Xerox Business Solutions Southwest					
Xerox Business Solutions Southwest	IN5977753	Add'l Images 09/26/2025 - 12/25/2025	10-409-54861	01/27/2026	1,744.75
Vendor 6440 - Xerox Business Solutions Southwest Total:					1,744.75
Vendor: 6254 - Xerox Financial Services, LLC					
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Co Judge	10-400-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Co Engineer	10-402-54620	01/27/2026	243.45
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Co Clerk	10-403-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Elections	10-404-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Animal Ctrl	10-408-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Dist Judge	10-435-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - 498 DistCrt	10-439-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - JP #1	10-450-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Dist Clerk	10-450-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Dist Clerk	10-450-54620	01/27/2026	243.45
Xerox Financial Services, LLC	41433533	Copy Machine Lease - JP #2	10-456-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - JP #3	10-457-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - JP #4	10-458-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - CrimDistAtty	10-470-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Auditor	10-495-54620	01/27/2026	243.45
Xerox Financial Services, LLC	41433533	Copy Machine Lease - HR	10-496-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Treasurer	10-497-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Maint	10-498-54520	01/27/2026	25.00
Xerox Financial Services, LLC	41433533	Copy Machine Maint	10-498-54520	01/27/2026	25.00

Vendor Name	Payable Number	Description (Item)	Account Number	Post Date	Amount
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Tax A/C	10-499-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Detention	10-512-54620	01/27/2026	243.45
Xerox Financial Services, LLC	41433533	Copy Machine Lease - SO	10-540-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - EMS	10-540-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - SO (CID)	10-665-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - Ext Svcs	10-665-54620	01/27/2026	227.41
Xerox Financial Services, LLC	41433533	Copy Machine Lease - R&B	11-620-54620	01/27/2026	227.41
Vendor 6254 - Xerox Financial Services, LLC Total:					5,572.00
Grand Total:					652,216.70

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	611,246.65
11 - ROAD AND BRIDGE	15,981.78
13 - COURTHOUSE SECURITY	15,860.00
21 - JUSTICE COURT TECHNO	1,520.00
32 - APPELLATE JUDICIAL SYSTEM FUND	930.00
43 - FIRE INSPECTION & PERMIT FUND	42.35
44 - ELECTIONS CHAPTER 19	1,465.34
80 - TOBACCO SETTLEMENT	39.66
88 - CDA FORFEITURE	5,130.92
Grand Total:	652,216.70

Account Summary

Account Number	Account Name	Expense Amount
10-000-22505	Accrued Payroll Benefits	368,968.17
10-320-42030	Health Permits	435.00
10-341-44510	Ambulance Collections	586.53
10-341-44515	Parks Rental Fee	500.00
10-350-45014	J.P. #2 Fines	393.60
10-350-45015	J.P. #3 Fines	78.00
10-350-45016	J.P. #4 Fines	3,246.45
10-361-46020	Refunds	802.28
10-400-53110	Postage	31.99
10-400-53120	Law Books	384.00
10-400-54620	Lease - Office Equipment	227.41
10-402-53100	Office Supplies	305.36
10-402-53330	Operating	201.35
10-402-54270	Conference/Training	199.00
10-402-54620	Lease - Office Equipment	243.45
10-402-54861	Contract Services	1,735.92
10-403-53100	Office Supplies	229.34
10-403-54620	Lease - Office Equipment	227.41
10-404-53100	Office Supplies	50.80
10-404-54620	Lease - Office Equipment	227.41
10-404-54842	Election Expense	225.77
10-406-53360	Uniforms	253.98
10-406-54220	Radio Air Time	240.00
10-406-54861	Contract Services	100.00
10-408-53100	Office Supplies	59.57
10-408-53330	Operating	151.09
10-408-53400	Vet Supplies	2,105.00

Account Summary

Account Number	Account Name	Expense Amount
10-408-53401	Animal Food	189.19
10-408-54220	Radio Air Time	180.00
10-408-54540	Vehicle - Repair & Maint	212.08
10-408-54620	Lease - Office Equipment	227.41
10-408-54861	Contract Services	245.00
10-408-54950	Animal Control Charges	180.00
10-409-53330	Operating	470.15
10-409-54052	Pauper Burial	1,500.00
10-409-54820	Property & Liab Insurance	1,722.50
10-409-54861	Contract Services	1,744.75
10-435-53100	Office Supplies	11.33
10-435-54081	Special Assigned District Judge	496.97
10-435-54089	Special Court Reporter	2,185.20
10-435-54240	Internet Services	117.18
10-435-54620	Lease - Office Equipment	227.41
10-436-54092	Interpreter	240.00
10-437-54020	Legal	9,785.00
10-439-53330	Operating	332.42
10-439-54089	Special Court Reporter	2,062.20
10-439-54240	Internet Services	146.87
10-439-54620	Lease - Office Equipment	227.41
10-450-53100	Office Supplies	134.24
10-450-54620	Lease - Office Equipment	698.27
10-455-53100	Office Supplies	157.32
10-455-54051	Autopsy	450.00
10-455-54220	Radio Air Time	20.00
10-456-53100	Office Supplies	47.99
10-456-53110	Postage	226.00
10-456-54220	Radio Air Time	20.00
10-456-54600	Rent - Bldgs/Office Space	1,800.00
10-456-54620	Lease - Office Equipment	227.41
10-457-54220	Radio Air Time	20.00
10-457-54620	Lease - Office Equipment	227.41
10-457-54810	Dues	45.00
10-458-53100	Office Supplies	223.82
10-458-54051	Autopsy	5,571.00
10-458-54220	Radio Air Time	20.00
10-458-54620	Lease - Office Equipment	227.41
10-458-54861	Contract Services	42.00
10-470-53110	Postage	30.62
10-470-53120	Law Books	101.00
10-470-54240	Internet Services	1,321.74

Account Summary

Account Number	Account Name	Expense Amount
10-470-54270	Conference/Training	690.00
10-470-54620	Lease - Office Equipment	227.41
10-473-54240	Internet Services	293.74
10-495-53100	Office Supplies	151.28
10-495-53330	Operating	224.94
10-495-54270	Conference/Training	16.63
10-495-54620	Lease - Office Equipment	243.45
10-495-54810	Dues	95.00
10-496-54050	Medical-Other	235.00
10-496-54620	Lease - Office Equipment	227.41
10-497-53330	Operating	175.92
10-497-54270	Conference/Training	200.00
10-497-54620	Lease - Office Equipment	227.41
10-497-54810	Dues	235.00
10-498-53330	Operating	475.89
10-498-54270	Conference/Training	1,000.00
10-498-54520	Office Equip - Repair & Maint	50.00
10-498-54810	Dues	190.00
10-499-53100	Office Supplies	877.49
10-499-54620	Lease - Office Equipment	227.41
10-510-53300	Fuel	87.69
10-510-53330	Operating	800.75
10-510-54200	Telephone	0.36
10-510-54500	Buildings - Repair & Maint	3,383.49
10-510-54630	Rent - Other Equipment	787.42
10-510-54861	Contract Services	2,390.00
10-512-53100	Office Supplies	1,706.44
10-512-53300	Fuel	182.96
10-512-53315	Food	18,976.53
10-512-53330	Operating	469.35
10-512-54050	Medical-Other	3,350.86
10-512-54220	Radio Air Time	100.00
10-512-54290	Prisoner Transport	259.23
10-512-54620	Lease - Office Equipment	243.45
10-512-54861	Contract Services	10,969.65
10-540-53300	Fuel	113.49
10-540-53330	Operating	38.97
10-540-53910	Medical Supplies	16.38
10-540-54050	Medical-Other	3,625.00
10-540-54075	EMS Billing Collections	538.04
10-540-54220	Radio Air Time	620.00
10-540-54400	Utilities	108.44

Account Summary

Account Number	Account Name	Expense Amount
10-540-54540	Vehicle - Repair & Maint	35.54
10-540-54620	Lease - Office Equipment	454.82
10-540-54861	Contract Services	214.50
10-545-53300	Fuel	13.51
10-545-53330	Operating	304.46
10-545-53360	Uniforms	179.98
10-545-54220	Radio Air Time	2,860.00
10-545-54540	Vehicle - Repair & Maint	317.32
10-551-54220	Radio Air Time	40.00
10-552-54220	Radio Air Time	40.00
10-553-54220	Radio Air Time	60.00
10-554-54220	Radio Air Time	60.00
10-554-54540	Vehicle - Repair & Maint	218.69
10-554-54810	Dues	70.00
10-560-53110	Postage	20.22
10-560-53300	Fuel	163.13
10-560-53330	Operating	564.50
10-560-53360	Uniforms	479.79
10-560-54050	Medical-Other	-253.44
10-560-54220	Radio Air Time	2,340.00
10-560-54270	Conference/Training	442.90
10-560-54540	Vehicle - Repair & Maint	3,839.54
10-560-54810	Dues	100.00
10-560-54940	K-9 Unit	531.48
10-570-53330	Operating	45.36
10-570-54096	Detention	4,495.00
10-570-54861	Contract Services	400.00
10-596-54610	Rent - Property/Land	4,000.00
10-635-54523	Software Maintenance	1,516.00
10-636-53100	Office Supplies	151.99
10-650-56511	Allocations - Boerne	78,047.00
10-660-53100	Office Supplies	7.97
10-660-53310	Custodial Supplies	3,554.06
10-660-53330	Operating	5,616.72
10-660-53360	Uniforms	150.00
10-660-54270	Conference/Training	1,250.00
10-660-54400	Utilities	141.93
10-660-54500	Buildings - Repair & Maint	16,816.25
10-660-54531	Small Equip - Repair & Maint	467.76
10-660-54630	Rent - Other Equipment	1,842.01
10-665-54620	Lease - Office Equipment	454.82
10-665-54920	FCH Agent	331.46

Account Summary

Account Number	Account Name	Expense Amount
10-665-54930	4-H Programs	1,305.72
10-670-54070	Trappers	6,400.00
11-620-53100	Office Supplies	194.47
11-620-53330	Operating	1,226.01
11-620-53360	Uniforms	300.00
11-620-53610	Paint,Chemicals & Herbicides	4,833.60
11-620-54220	Radio Air Time	720.00
11-620-54270	Conference/Training	2,048.98
11-620-54400	Utilities	39.61
11-620-54523	Software Maintenance	2,250.00
11-620-54540	Vehicle - Repair & Maint	-13.80
11-620-54620	Lease - Office Equipment	227.41
11-620-54710	Cont Serv - Pothole Repair	3,375.00
11-620-54810	Dues	85.00
11-620-54861	Contract Services	695.50
13-510-54861	Contract Services	15,860.00
21-455-54523	Software Maintenance	324.00
21-456-54523	Software Maintenance	324.00
21-457-54523	Software Maintenance	436.00
21-458-54523	Software Maintenance	436.00
32-403-53330	Operating	300.00
32-450-53330	Operating	630.00
43-545-53330	Operating	-167.62
43-545-53360	Uniforms	209.97
44-404-54270	Conference/Training	1,465.34
80-635-54050	Medical-Other	39.66
88-470-53330	Operating	5,130.92
Grand Total:		652,216.70

PRESENTATIONS, PROCLAMATIONS,
AND REPORTS FROM LOCAL
ENTITIES



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

December 2025 & January 2026 Service Awards

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Sheryl D'Spain
Treasurer

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-331-8220

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5-10 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

December 2025		
Derly Chapa	CDA	5 years
Emilio Fuentes	Sheriff	5 years
Rebecca Oaster	Tax Assessor	5 years
James Walters	CDA	15 years
January 2026		
Joseph Graham	Deputy	5 years



REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Recognize County employees for their service to the County.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Service award

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Update on Burdick Building

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Shane Stolarczyk, County Judge
Mike Schultz, Hill Country Home and Land

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 212

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

8 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Update on Burdick Center Building

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Mike Schultz to update Court on business related to the Burdick Center

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide / The public

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Presentation from Hill Country Daily Bread Ministries

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

County Judge Stolarczyk
Agnes Hubbard, Executive Director and Co-Founder, HCDB
Bonnie Finley, Donor Development Director, HCDB

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 212

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

12 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Presentation from Hill Country Daily Bread Ministries

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Court would like to hear from all organizations receiving allocations from Kendall County prior to May 2026 for budget purposes.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

County

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".



2025 Kendall County Community Resource Partners utilizing our no-fee food bank



NON PROFIT PARTNERS

Benedictine Sister Ministries
Boerne Community Coalition
Boerne Family YMCA
Boerne First Responders
Boerne Schools
Christian Journey Courses
Comfort Golden Age
Comfort Table & Pantry
Golfers for Others
Hill Country Council for the Arts
Hill Country Family Services
Hill Country Mental Health &
Developmental Disabilities
Hill Country Pregnancy Center

Kendall County Recycle Center
Kendall County Womens Shelter
Meadowland
Moment of Truth Ministries
No Strings Attached
Open T.R.A.I.L. Ranch
Spring Creek Methodist Church
Stand By Me Summer Academy
Still Water Ministries
The Retreat Home for Children
The Vault
Torchbearers His Hill
Zanzenberg Farms, Kendalia Wildlife Rescue



NON PROFIT CHURCH PARTNERS

Boerne Church of Christ
Cibolo Creek Community Church
Hill Country Church
Kendall County Cowboy Church
Mas Alla de la Cruz
Nineteen: Ten Church
St. Helena's Episcopal Church
St. John Lutheran Church

St. Mark Presbyterian Church
St. Peter Catholic Church
Stand By Me Mentoring
First Baptist Boerne
First United Methodist Church Gospel
Café, Heart to Heart
Messiah Lutheran



2025

KENDALL COUNTY IMPACT

For such a time as this:
An extraordinary year
of hope and help



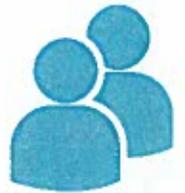
Serve Others



2,711 of the over **4,500** volunteers of all ages served at HCDBM through our Community Volunteer Program.

Equip the Future

Our StandByMe Mentor Program in Kendall County currently has **100+** students. These students have a 100% high school graduation rate.



Make a Donation



1.8 Million of the **7.5 Million** dollars of food distributed annually through our Community Resource Program and Family Mentoring Resource Program.

Activate Your Church

19 churches currently partner with HCDBM. Mobilize your church by serving in our food bank for outreach programs or engage in our Family and Student Mentoring Programs.



Donate Product



42 nonprofits participate in our no fee foodbank of the 100+ **Community Partners in the Hill Country.**

Give Hope



Together we serve in **8** counties transforming lives through **HOPE.**



Scan the QR code or visit our website to learn more!

38 Cascade Caverns Road | Boerne, TX 78015 | 830.755.5200 | hillcountrydailybread.org

YOUR GIFTS HELP TRANSFORM LIVES THROUGH THESE PROGRAMS



EMERGENCY RELIEF



The Emergency Relief program carebox exists to support individuals and families facing crisis situations. This program ensures that those in distress have access to the food supplies they need, offering support and hope during challenging times.

CHURCH PARTNERS



HCDBM is dedicated to helping establish, train, and support local churches. The primary objective is to cultivate effective, Christ-centered, and relationship-driven mentoring ministries that equip individuals and families to overcome poverty.

FAMILY MENTORING



At HCDBM, families living in poverty, crisis, or need are not only given food to ensure they have nutritious meals, but are given the opportunity for Christian mentoring with case management support, student mentoring, summer camps and additional resources to help them end the cycle of poverty.

VOLUNTEERISM



HCDBM offers many opportunities to use your time and talent. Join a community of God's people dedicated to combating poverty across our eight-county service area. Head to our website to see the full list of volunteer opportunities & to make a positive impact.

STAND BY ME STUDENT MENTORING



At-risk students in grades K-12 are matched with Christian mentors who provide support and guidance while modeling God's love. Mentors are supported by intentional case management to help children meet healthy spiritual, emotional milestones.

SUMMER LEADERSHIP ACADEMY



SLA is a leadership program for SBM students K-12th grade designed to raise the expected outcomes for our mentees by creating opportunities for them to become leaders in the community.

WRAP AROUND PROGRAMS



When poverty hits, often money for special celebrations is not available. Because of your generosity, we can preserve special celebrations and family moments by providing resources during Easter, Back to School, Winter Coats, Thanksgiving, Christmas, Birthday in a Bag, and our Kingdom Kids Book and Bible Club distributed through the Family Mentoring Resource and Stand by Me at-risk student mentoring program.

COMMUNITY RESOURCE PARTNER



HCDBM shows its commitment to partnership by collaborating with more than 100 Christian non-profits, churches, or civic organizations.

DISASTER RELIEF



When disaster strikes, like the July 2025 floods, HCDBM stands ready "for such a time as this," serving people with hope and help.

Mission Statement:

To unite and equip the body of Christ with food, resources, and training necessary to transform our communities and the lives of those in poverty and need through the love and saving grace of

Jesus Christ

ORDERS AND RESOLUTIONS



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Current Fire Conditions

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Brady Constantine, Fire Marshal
Shane Stolarczyk, County Judge

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 453

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

2 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Update on fire conditions throughout the County – Judge Stolarczyk/ Brady
Constantine, Fire Marshal

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To inform the court and citizens of the current fire dangers/conditions and response plan at this time to address these concerns.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countrywide / The public

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Violence Against Women Act Grant

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

CDA's Office - Nicole Bishop CDA/Jennifer Forbes, PT Criminal Justice Grant Coordinator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 293

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

3 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and Approval to Apply for the Continuation of Violence Against Women Act Grant 2026 Funding and of Related Resolution

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To continue compensating an Assistant Criminal District Attorney using Violence Against Women Act Grant 2026 funding

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Kendall County Criminal District Attorney's Office

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Resolution approving grant submission

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name:	Date:
Agency/Department Name:	
Name of Chief Executive Officer:	
Name of Head of Law Enforcement Agency:	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of _____ (“Grantee”) and as head of _____ (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2027 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2027 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); or (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency

KENDALL COUNTY, TEXAS
GRANT APPLICATION CHECKLIST

Department Requesting Grant: Kendall County

Grantor: CJD/VAWA

Type of Grant: FEDERAL / STATE

Grant Title: Violence Against Women Act

Grant Amount: \$120,112.25 Grant Submission Deadline: 2/12/2026

Grant Start Date: 10/1/2026

How the Grant Benefits Kendall County:

Provides partial salary for prosecutor Andrew Fields

Provides partial salary, a small portion of operation expenses to the department

Match 30% \$53,619.50

PER ACCOG: GRANT MAY NOT EXCEED \$120,112.25

Are there any requirements made of the county immediately for long-term, such as matching funds, administrative time, new bank accounts, etc.?

Auditor: Monthly financial status reporting, quarterly financial reporting, annual audit,
annual financial reporting, budget verification, OOG budget adjustments, grant
training, federal grant reporting

Coordinator: Quarterly program reporting, prepare narrative/grant writing, budget adjustments,
grant writing training, attend monthly CJAC meetings

Department Spokesperson Date

Department Head Date

The signature of the County Auditor is for review purposes only and is required before this grant application can be presented to the Commissioners Court.

Corinna Speer 1/20/26
County Auditor Date



RESOLUTION NO. R-20260127-

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AUTHORIZING COUNTY STAFF TO APPLY FOR THE VIOLENCE AGAINST WOMEN JUSTICE AND TRAINING PROGRAM, FY2027, THROUGH THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE, TO REQUEST GRANT FUNDS FOR THE CRIMES AGAINST WOMEN PROSECUTOR PROGRAM, IN THE AMOUNT NOT TO EXCEED \$125,000, WITH A MATCH REQUIREMENT OF THIRTY PERCENT, AUTHORIZING CRIMINAL DISTRICT ATTORNEY NICOLE BISHOP TO EXECUTE NECESSARY APPLICATION DOCUMENTS, AND DESIGNATING CORINNA SPEER, KENDALL COUNTY AUDITOR, AS THE COUNTY'S FINANCIAL OFFICIAL.

On this 27th day of January, 2026, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Office of the Governor, through its Public Safety Office, has announced the available of grant funding through the Violence Against Women Formula Grant Program; and

WHEREAS, Kendall County, Texas, is qualified to apply for grant funds through the Violence Against Women Formula Grant Program; and

WHEREAS, the Kendall County Commissioners Court finds that applying for grant funding through the Grant Program serves a public purpose of seeking funding to support the Crimes Against Women Prosecutor Program and desires to authorize the Criminal District Attorney, Nicole Bishop, to submit an application and necessary information to the State Comptroller's Office.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. **The Grant Program.** The Office of the Governor, through its Public Safety Office, is administering federal grant funds available to assist governmental entities for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

Section 2. **Authorization to Apply for a Grant.** The Commissioners Court hereby authorizes County staff to prepare an application for the Grant Program and authorizes the Criminal District Attorney, Nicole Bishop, to certify the application and to provide necessary information and additional documents to the Office of the Governor related to the application for Grant Number 3562709, requesting funds through the Grant Program.

Section 3. **Designation of Financial Officer.** The Commissioners Court designates the Kendall County Auditor, Corinna Speer, as the County’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

Section 4. **Grant Requirements.** The Commissioners Court also agrees that if grant funding is awarded and accepted, Kendall County will comply with all grant requirements stated in the Grant Program announcement.

Section 5. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any equipment or facilities acquired, in whole or in part, with grant funds will only be used for the purposes for which they were intended under the terms of the Grant Program.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 7. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

SIGNATURE PAGE FOLLOWS

PASSED AND **APPROVED** BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Victims of Crime Act Grant

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

CDA's Office - Nicole Bishop CDA/Jennifer Forbes, PT Criminal Justice Grant Coordinator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 293

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

3 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and Approval to Apply for the Continuation of Victims of Crime Act Grant 2026 Funding and of Related Resolution

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To continue compensating two Victim Advocates along with supplies and training using Victims of Crime Act Grant 2026 funding

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Kendall County Criminal District Attorney's Office

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Resolution approving grant submission

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name:	Date:
Agency/Department Name:	
Name of Chief Executive Officer:	
Name of Head of Law Enforcement Agency:	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of _____ (“Grantee”) and as head of _____ (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2027 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2027 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); or (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency



RESOLUTION NO. R-20260127-

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AUTHORIZING COUNTY STAFF TO APPLY FOR THE VICTIMS OF CRIME ACT FORMULA GRANT PROGRAM, FY2027, THROUGH THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE, TO REQUEST GRANT FUNDS FOR THE CRIME VICTIM ASSISTANCE/ADVOCACY PROGRAM, IN THE AMOUNT \$132,925, WITH A MATCH REQUIREMENT OF TWENTY PERCENT, AUTHORIZING CRIMINAL DISTRICT ATTORNEY NICOLE BISHOP TO EXECUTE NECESSARY APPLICATION DOCUMENTS, AND DESIGNATING CORINNA SPEER, KENDALL COUNTY AUDITOR, AS THE COUNTY'S FINANCIAL OFFICIAL

On this 27th day of January, 2026, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Office of the Governor, through its Public Safety Office, has announced the available of grant funding through the Victim's of Crime Act Formula Grant Program; and

WHEREAS, Kendall County, Texas, is qualified to apply for grant funds through the Victims of Crime Act Formula Grant Program; and

WHEREAS, the Kendall County Commissioners Court finds that applying for grant funding through the Grant Program serves a public purpose of seeking funding to support the Crime Victim Assistance/Advocacy Program and desires to authorize the Criminal District Attorney, Nicole Bishop, to submit an application and necessary information to the State Comptroller's Office.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. **The Grant Program.** The Office of the Governor, through its Public Safety Office, is administering federal grant funds available to assist governmental entities to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process.

Section 2. **Authorization to Apply for a Grant.** The Commissioners Court hereby authorizes County staff to prepare an application for the Grant Program and authorizes the Criminal District Attorney, Nicole Bishop, to certify the application and to provide necessary information and additional documents to the Office of the Governor related to the application for Grant Number 277221, requesting funds through the Grant Program.

Section 3. **Designation of Financial Officer.** The Commissioners Court designates the Kendall County Auditor, Corinna Speer, as the County’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

Section 4. **Grant Requirements.** The Commissioners Court also agrees that if grant funding is awarded and accepted, Kendall County will comply with all grant requirements stated in the Grant Program announcement.

Section 5. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any equipment or facilities acquired, in whole or in part, with grant funds will only be used for the purposes for which they were intended under the terms of the Grant Program.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 7. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

SIGNATURE PAGE FOLLOWS

PASSED AND **APPROVED** BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Justice Assistance Grant

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

CDA's Office - Nicole Bishop CDA/Jennifer Forbes, PT Criminal Justice Grant Coordinator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 293

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

3 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and Approval to Apply for the Continuation of Justice Assistance Grant 2026 Funding and of Related Resolution

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To continue compensating an Assistant Criminal District Attorney using Justice Assistance Grant 2026 funding

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Kendall County Criminal District Attorney's Office

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Resolution approving grant submission

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name:	Date:
Agency/Department Name:	
Name of Chief Executive Officer:	
Name of Head of Law Enforcement Agency:	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of _____ (“Grantee”) and as head of _____ (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2027 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2027 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); or (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency

KENDALL COUNTY, TEXAS
GRANT APPLICATION CHECKLIST

Department Requesting Grant: Kendall County

Grantor: CJD/JAG Type of Grant: FEDERAL / STATE

Grant Title: Justice Assistance Grant

Grant Amount: \$85,000 Grant Submission Deadline: 2/12/2026

Grant Start Date: 10/1/2026

How the Grant Benefits Kendall County:

Provides partial salary to Prosecutor Derly Chapa. No match.

PER ACCOG: GRANT MAY NOT EXCEED \$85,000

Are there any requirements made of the county immediately for long-term, such as matching funds, administrative time, new bank accounts, etc.?

Auditor: Monthly financial status reporting, quarterly financial reporting, annual audit, annual financial reporting, budget verification, OOG budget adjustments, grant training, federal grant reporting

Coordinator: Quarterly program reporting, prepare narrative/grant writing, budget adjustments, grant writing training, attend monthly CJAC meetings

Department Spokesperson

Date

Department Head

Date

The signature of the County Auditor is for review purposes only and is required before this grant application can be presented to the Commissioners Court.

Columina Speer 1/20/26

County Auditor

Date



RESOLUTION NO. R-20260127-

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AUTHORIZING COUNTY STAFF TO APPLY FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM, FY2027, THROUGH THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE, TO REQUEST GRANT FUNDS FOR THE CRIMINAL JUSTICE GRANT PROGRAM, IN THE AMOUNT OF \$85,000, WITH NO MATCH REQUIREMENT, AUTHORIZING CRIMINAL DISTRICT ATTORNEY NICOLE BISHOP TO EXECUTE NECESSARY APPLICATION DOCUMENTS, AND DESIGNATING CORINNA SPEER, KENDALL COUNTY AUDITOR, AS THE COUNTY'S FINANCIAL OFFICIAL.

On this 27th day of January, 2026, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Office of the Governor, through its Public Safety Office, has announced the available of grant funding through the Edward Byrne Memorial Justice Assistance Grant Program; and

WHEREAS, Kendall County, Texas, is qualified to apply for grant funds through the Edward Byrne Memorial Justice Assistance Grant Program; and

WHEREAS, the Kendall County Commissioners Court finds that applying for grant funding through the Grant Program serves a public purpose of seeking funding to support the Criminal Justice Grant Program and desires to authorize the Criminal District Attorney, Nicole Bishop, to submit an application and necessary information to the State Comptroller's Office.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. **The Grant Program.** The Office of the Governor, through its Public Safety Office, is administering federal grant funds available to assist governmental entities for projects that promote public safety, reduce crime, and improve the criminal justice system.

Section 2. **Authorization to Apply for a Grant.** The Commissioners Court hereby authorizes County staff to prepare an application for the Grant Program and authorizes the Criminal District

Attorney, Nicole Bishop, to certify the application and to provide necessary information and additional documents to the Office of the Governor related to the application for Grant Number 4210206, requesting funds through the Grant Program.

Section 3. **Designation of Financial Officer.** The Commissioners Court designates the Kendall County Auditor, Corinna Speer, as the County’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

Section 4. **Grant Requirements.** The Commissioners Court also agrees that if grant funding is awarded and accepted, Kendall County will comply with all grant requirements stated in the Grant Program announcement.

Section 5. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any equipment or facilities acquired, in whole or in part, with grant funds will only be used for the purposes for which they were intended under the terms of the Grant Program.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 7. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

SIGNATURE PAGE FOLLOWS

PASSED AND **APPROVED** BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

District Attorney Testing of Forensic Evidence Grant

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

CDA's Office - Nicole Bishop CDA/Jennifer Forbes, PT Criminal Justice Grant Coordinator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 293

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

3 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and Approval to Apply for the District Attorney Testing of Forensic Evidence Grant 2026 Funding and of Related Resolution

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To cover costs associated with the forensic analysis of physical evidence via District Attorney Testing of Forensic Evidence Grant 2026 funding

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Kendall County Criminal District Attorney's Office and Kendall County Sheriff's Office

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Resolution approving grant submission

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



**Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name:	Date:
Agency/Department Name:	
Name of Chief Executive Officer:	
Name of Head of Law Enforcement Agency:	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of _____ (“Grantee”) and as head of _____ (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2027 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2027 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); or (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

Signature
Chief Executive Officer for Grantee

Signature
Head of Agency

KENDALL COUNTY, TEXAS
GRANT APPLICATION CHECKLIST

Department Requesting Grant: Kendall County

Grantor: CJD/FTP

Type of Grant: FEDERAL / STATE

Grant Title: District Attorney Testing of Forensic Evidence

Grant Amount: \$144,000

Grant Submission Deadline: 2/12/2026

Grant Start Date: 10/1/2026

How the Grant Benefits Kendall County:

Provides funds for outsourcing of frensic analysis, expedited forensic analysis, and
items above TDPS's Case Acceptance Policy

No Match

PER ACCOG: GRANT MAY NOT EXCEED \$144,000.00

Are there any requirements made of the county immediately for long-term, such as matching funds, administrative time, new bank accounts, etc.?

Auditor: Monthly financial status reporting, quarterly financial reporting, annual audit,
annual financial reporting, budget verification, OOG budget adjustments,
grant training, federal grant reporting

Coordinator: Quarterly program reporting, prepare narrative/grant writing, budget
adjustments, grant writing training, attend monthly CJAC meetings

Department Spokesperson _____ Date _____

Department Head _____ Date _____

The signature of the County Auditor is for review purposes only and is required before this grant application can be presented to the Commissioners Court.

Corinna Speer 11/20/26
County Auditor Date



RESOLUTION NO. R-20260127-

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AUTHORIZING COUNTY STAFF TO APPLY FOR THE DISTRICT ATTORNEY TESTING OF FORENSIC EVIDENCE GRANT PROGRAM, FY2027, THROUGH THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE, TO REQUEST GRANT FUNDS FOR THE DA FORENSIC TESTING PROGRAM, NOT TO EXCEED THE AMOUNT OF \$150,000, WITH NO MATCH REQUIREMENT, AUTHORIZING CRIMINAL DISTRICT ATTORNEY NICOLE BISHOP TO EXECUTE NECESSARY APPLICATION DOCUMENTS, AND DESIGNATING CORINNA SPEER, KENDALL COUNTY AUDITOR, AS THE COUNTY'S FINANCIAL OFFICIAL.

On this 27th day of January, 2026, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Office of the Governor, through its Public Safety Office, has announced the available of grant funding through the District Attorney Testing of Forensic Evidence Grant Program; and

WHEREAS, Kendall County, Texas, is qualified to apply for grant funds through the District Attorney Testing of Forensic Evidence Grant Program; and

WHEREAS, the Kendall County Commissioners Court finds that applying for grant funding through the Grant Program serves a public purpose of seeking funding to support the DA Forensic Testing Program and desires to authorize the Criminal District Attorney, Nicole Bishop, to submit an application and necessary information to the State Comptroller's Office.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. The Grant Program. The Office of the Governor, through its Public Safety Office, is administering state grant funds available to assist governmental entities for costs associated with the forensic analysis of physical evidence or from local law enforcement, district attorneys, medical examiners, and coroners' offices for costs associated with forensic genetic genealogical DNA analysis.

Section 2. Authorization to Apply for a Grant. The Commissioners Court hereby authorizes County staff to prepare an application for the Grant Program and authorizes the Criminal District Attorney, Nicole Bishop, to certify the application and to provide necessary information and additional documents to the Office of the Governor related to the application for Grant Number 5404202, requesting funds through the Grant Program.

Section 3. Designation of Financial Officer. The Commissioners Court designates the Kendall County Auditor, Corinna Speer, as the County's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

Section 4. Grant Requirements. The Commissioners Court also agrees that if grant funding is awarded and accepted, Kendall County will comply with all grant requirements stated in the Grant Program announcement.

Section 5. Use of Grant Funded Purchases. The Commissioners Court agrees that any equipment or facilities acquired, in whole or in part, with grant funds will only be used for the purposes for which they were intended under the terms of the Grant Program.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

Section 7. Severability. If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

SIGNATURE PAGE FOLLOWS

PASSED AND **APPROVED** BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Kendall County Peace Officer Mental Health Grant (FY26/27) through the Office of the Governor

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Kendall County Sheriff's Office
Sheriff Al Auxier, Lt. Klaerner

Kendall County Grant Coordinator
Christina Peese

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9721 Ext. 128

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action to approve Resolution R-20260127- , authorizing County staff to apply for the Peace Officer Mental Health Program, FY2027 grant opportunity through the Office of the Governor in an amount not to exceed \$100,000.00 with no county match required, and authorizing Sheriff Al Auxier to execute necessary application documents.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Seek approval to apply for the Peace Officer Mental Health Program, FY2027 grant opportunity through the Office of the Governor.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

The Public

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Grant Application Checklist, Grant NOF and Resolution

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

<https://egrants.gov.texas.gov/fundingopp/peace-officer-mental-health-program-fy2027>

Name:

Peace Officer Mental Health Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

Purpose:

The purpose of this program is to provide services and assistance directly to peace officers to address direct and indirect trauma that occurs in the course of their normal duties either as the result of the commission of crimes by other persons or in response to an emergency.

The objectives of the program are to:

- Provide a confidential, specialized, evidence-based approach to treating and reducing stress for officers;
- Improve coping mechanism/strategies;
- Increase morale and productivity; and
- Reduce the stigma associated with seeking help by providing safe, effective, and confidential services.

Available Funding:

State funds for these projects are authorized under the Texas General Appropriations Act, Article I for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by state agencies, units of local government and educational institutions that operate law enforcement agencies employing peace officers defined under Chapter 2A of the Texas Code of Criminal Procedure which includes municipalities, counties, independent school districts, universities, public and private colleges and universities, community colleges, and hospital districts that seek to provide specialized mental health services to their peace officers.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and

community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Due to limited resources, priority will be given to applicants that have received three years or less of continuation funding.

Application Process:

Applicants must access the PSO’s eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

NEW APPLICATION SUBMISSION REQUIREMENT

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Anouncement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

Project Period:

Projects **may not exceed 12 months** and must begin on or after 10/01/2026 and expire on or before 9/30/2027.

Funding Levels

Minimum: \$10,000

Maximum: No Maximum

Match Requirement: None

Note: Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. PSO will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds awarded under this solicitation may be used to pay for:

- Mental health counseling and other mental health care;
- Personnel costs incurred by the department as a result of providing direct services and supporting activities under an implemented program, practice, or service; and
- Skills training for department personnel related to providing direct services under an implemented program, practice, or service.

Program-Specific Requirements

All projects under this funding announcement must meet these requirements:

Special certification and requirements: Submission of an application under the Peace Officer Mental Health Program denotes certification and compliance with the following program requirements.

- Notification of Services - The grantee will produce informational materials describing the program and its confidentiality protections and distribute those materials to all employees.
- Confidentiality – (1) Information obtained in the administration of this program is confidential and is not subject to disclosure under Section 784.003, Health and Safety Code, and (2) it will not take disciplinary action or any other form of punishment, including the refusal of a promotion, to discourage or prohibit an officer's participation in the first responder mental health resiliency program offered by the agency.
- Separation of Duties - The agency will not utilize grant-funded personnel to perform activities related to fitness-for-duty examinations and/or activities involved with officer involved shooting investigations.

- Service Provision Protocol for Critical Incidents - Prior to commencement of project activities, the agency will have in-place a service provision protocol for critical incidents (e.g. mass trauma, line of duty death, officer involved shooting) and job-related stress services.
- Required Services - The agency will provide access to all services under the program to all personnel that are peace officers and first responders. This may include line officers, command staff, administrators, dispatchers, nonsworn personnel (e.g. crime scene techs), and other nearby law enforcement personnel (e.g. sheriff).

MOUs or MAAs: Applicants must have properly executed memorandums of understanding or mutual aid agreements with outside agencies for any services the applicant cannot or will not be providing in-house.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history

database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy, whether conducted directly or indirectly;
2. The active investigation and prosecution of criminal activity;
3. Any activities related to fundraising;
4. Capital improvements; property losses and expenses; real estate purchases; mortgage payments; remodeling; and construction;
5. Transportation, lodging, per diem or any related costs for third-party participants to attend a training, when grant funds are used to develop and conduct training;
6. Leasing or purchasing of vehicles;
7. Research and studies;
8. Law enforcement equipment that is standard department issue;
9. Promotional items; and
10. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

KENDALL COUNTY, TEXAS
GRANT APPLICATION CHECKLIST

Department Requesting Grant: Kendall County Sheriff's Office

Grantor: Office of the Governor Type of Grant: Federal / **State**
Foundation / Other

Grant Title: Kendall County Peace Officer Mental Health Program

Grant Amount: Not to exceed \$100,000.00 Match Amount: No Match

Grant Submission Deadline: February 12, 2026 Do you meet all the requirements: Yes

Grant Start Date: October 01, 2026 Purchasing Agent Notified: No

If awarded, what will the funds be used for? (Please be specific)

The Kendall County Sheriff's Office seeks funding through the Peace Officer Mental Health Grant to enhance mental health support services for peace officers. This project aims to provide access to counseling, stress management programs, and other mental health resources tailored to the unique challenges faced by law enforcement personnel. This initiative will promote resilience, reduce burnout, and improve overall well-being among peace officers by addressing critical mental health needs. The grant will enable the continuation of evidence-based programs and partnerships with mental health professionals, ensuring sustainable support for those who serve and protect our community.

Are there any requirements of the county? Such as a resolution, new bank account, administrative time, etc..

If awarded the Kendall County Peace Officer Mental Health Program, the county will be required to complete several administrative steps to receive and manage the funds. These include submitting a county resolution in support of the grant project, providing a completed IRS W-9 form, and enrolling in the State of Texas Direct Deposit program for the disbursement of funds. These documents ensure compliance with state funding procedures and proper financial management of the grant.

Sheriff Al Auxier 01/15/2026
Department Spokesperson Date

 01/15/2026
Department Head Date

The signature of the County Grant Coordinator is for review purposes only and is required before this grant application can be presented to the Commissioners Court.

County Grant Coordinator Date

Date Approved in Commissioners Court

Kendall County Judge



RESOLUTION NO. R-20260127-

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AUTHORIZING COUNTY STAFF TO APPLY FOR THE PEACE OFFICER MENTAL HEALTH PROGRAM FY2027 GRANT, THROUGH THE OFFICE OF THE GOVERNOR IN THE AMOUNT OF ONE-HUNDRED THOUSAND DOLLARS AND 00 CENTS (\$100,000.00) AND AUTHORIZING SHERIFF AL AUXIER TO EXECUTE NECESSARY DOCUMENTS, AND DESIGNATING CORINNA SPEER, KENDALL COUNTY AUDITOR, AS THE COUNTY'S FINANCIAL OFFICIAL

On this 27th day of January 2026, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Office of the Governor, through the Peace Officer Mental Health Program, has announced the available of grant funding through the Texas General Appropriations Act; and

WHEREAS, Kendall County, Texas, is qualified to apply for grant funds through the Officer Mental Health Program; and

WHEREAS, the Kendall County Commissioners Court finds that applying for grant funding through the Grant Program serves a public purpose of seeking funding to support the Mental Health of Peace Officers and desires to authorize the County Sheriff, Al Auxier, to submit an application and necessary information to the Office of the Governor.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. **The Grant Program.** The Office of the Governor, through its Peace Officer Mental Health Program, is administering state grant funds available to assist governmental entities to provide service and assistance directly to peace officers to address direct and indirect trauma that occurs in the course of their normal duties either as the result of the commission of crimes by other persons or in response to an emergency.

Section 2. **Authorization to Apply for a Grant.** The Commissioners Court hereby authorizes County staff to prepare an application for the Grant Program and authorizes the Kendall County Sheriff, Al Auxier, to certify the application and to provide necessary information and additional documents to the Office of the Governor related to the application for Grant Number 5411102, requesting funds through the Grant Program.

Section 3. **Designation of Financial Officer.** The Commissioners Court designates the Kendall County Auditor, Corinna Speer, as the County's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant's agency.

Section 4. **Grant Requirements.** The Commissioners Court also agrees that if grant funding is awarded and accepted, Kendall County will comply with all grant requirements stated in the Grant Program announcement.

Section 5. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any equipment or facilities acquired, in whole or in part, with grant funds will only be used for the purposes for which they were intended under the terms of the Grant Program.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 7. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

Signature Page Follows

PASSED AND **APPROVED** BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra M. Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Edward Byrne Memorial Justice Assistance Grant Program (JAG) Mobile Radio Replacement Grant (FY26/27) funded through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Kendall County Sheriff's Office
Sheriff Al Auxier, Lt. Klaerner

Kendall County Grant Coordinator
Christina Peese

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9721 Ext. 128

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action to approve Resolution R-20260127- , authorizing County staff to apply for the Edward Byrne Memorial Justice Assistance Grant Program (JAG) Mobile Radio Replacement Grant (FY26/27) in the amount of \$85,000.00 with no County match required, and authorizing Sheriff Al Auxier to execute necessary application documents.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Seek approval to apply for the Edward Byrne Memorial Justice Assistance Grant Program (JAG) Mobile Radio Replacement Grant (FY26/27) in the amount of \$85,000.00 with no County match required.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

The Public

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Grant Application Checklist, Grant NOF, Resolution

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

The Kendall County Sheriff's Office seeks funding to replace our current end of life Harris M7300 mobile radios in our patrol vehicles with advanced Motorola APX8500 (P25) multi-band models. These radios, operating on VHF and 700-800 MHz frequencies, will enhance communication reliability and efficiency during routine patrols and emergencies. This will be the second phase of a multi-phase project and will ultimately address the critical need for updated equipment to ensure seamless communication within and across agencies, improve response times, and enhance officer safety. <https://eagrants.gov.texas.gov/fundingopp/criminal-justice-grant-program-fy2027> 

Name:

Criminal Justice Grant Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

Purpose:

The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

Available Funding:

Federal Funds are authorized under 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by state agencies, public and private institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas’ 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects with a statewide impact, may submit applications directly to PSO.

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications and/or budget line items in lieu of a well written and detailed grant application.

*****NEW APPLICATION SUBMISSION REQUIREMENT*****

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- **CEO/NGO Certification and Assurances Form** – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Anouncement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

Project Period:

Projects must begin on or after 10/01/2026 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for **criminal justice purposes**, including for any one or more of the following:

1. Law enforcement – Includes championing a supportive, professional, respected law enforcement system with specialized resources that are adaptive and flexible to ever-changing crimes and situations.

State Priority Areas include:

- a. Intelligence-based Investigations (Violent Crime, Border Crime, Gangs)
- b. Community Policing Programs
- c. Specialized Officer Training
- d. Officer Wellness Programs

2. Prosecution and Courts – Includes fostering an informed, collaborative, and multi-disciplinary system that ensures appropriate penalties offenders and services for the community and victims.

State Priority Areas include:

- a. Pre-trial Diversion Programs
- b. Reduce Evidence Testing Backlog
- c. Courtroom Personnel Training

3. Crime Prevention and Education – Includes cultivating an individualized, understanding-based system that takes a multi-pronged approach, infused with basic life skills and alternative tracks to crime prevention.

State Priority Areas include:

- a. Life-skills Training Programs
- b. Community-based Prevention Programs

4. Corrections and Community Corrections – Includes promoting an assessment-driven, treatment-focused system that targets an individual’s risk and needs appropriately.

State Priority Areas Include:

- a. Probation/Parole Officer Training
- b. Risk/Needs Assessment for Diversion Programs
- c. Jail/Prison-based Co-occurring Treatment

5. Reentry Programs; and

6. Assessment and Evaluation Programs.

Note: “Criminal Justice Purposes” is defined as activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals (including juveniles), activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;

- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety.

Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens

within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Security enhancements or equipment for non-governmental entities not engaged in criminal justice or public safety;
4. Non-law enforcement vehicles or equipment for government agencies that are for general agency use;
5. Equipment, supplies, and other direct costs associated with processing DNA evidence;
6. Activities or costs in support of Operation Border Star (agencies seeking such funding should apply under the PSO Local Border Security funding announcement);
7. Law enforcement equipment that is standard department issue (including weapons, any weapon attachments and/or accessories and less lethal weapons such as tasers, non-lethal rounds, etc.; excluding equipment used exclusively for specialized training activities);
8. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
9. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and/or any accompanying accessories to support UAS or UAV devices/systems;
10. Items listed on the [Byrne JAG Prohibited Expenditure Category A and B List](#);
11. Rifle-resistant body armor (NIJ Compliant Type IIIA and below is eligible); and
12. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

KENDALL COUNTY, TEXAS
GRANT APPLICATION CHECKLIST

Department Requesting Grant: Kendall County Sheriff's Office

Grantor: Edward Byrne Memorial Justice Assistance Grant Program Type of Grant: **Federal** / State
Foundation / Other

Grant Title: Mobile Radio Replacement Grant (#5744701)

Grant Amount: \$85,000.00 Match Amount: No Match

Grant Submission Deadline: February 12, 2026 Do you meet all the requirements: Yes

Grant Start Date: October 01, 2026 Purchasing Agent Notified: Yes

If awarded, what will the funds be used for? (Please be specific)

If awarded, funds from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program will be used to purchase up to eight APX 8500 all-band radios. Though a new grant this project represents a continuation program to replace existing Harris mobile radios that have reached end of life, ensuring reliable and interoperable communications for ongoing operations.

Are there any requirements of the county? Such as a resolution, new bank account, administrative time, etc..

If awarded the Edward Byrne Memorial Justice Assistance Grant (JAG), the county will be required to complete several administrative steps to receive and manage the funds. These include submitting a county resolution in support of the grant project, providing a completed IRS W-9 form, and enrolling in the State of Texas Direct Deposit program for the disbursement of funds. These documents ensure compliance with state funding procedures and proper financial management of the grant.

Sheriff Al Auxier 1-15-26
Department Spokesperson Date

Al Auxier 1-15-26
Department Head Date

The signature of the County Grant Coordinator is for review purposes only and is required before this grant application can be presented to the Commissioners Court.

County Grant Coordinator Date

Date Approved in Commissioners Court

Kendall County Judge



RESOLUTION NO. R-20260127-

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AUTHORIZING COUNTY STAFF TO APPLY FOR THE EDWARD BYRNE MEMORIAL ASSISTANCE GRANT PROGRAM FY2027, THROUGH THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE IN THE AMOUNT OF EIGHTY-FIVE THOUSAND DOLLARS AND 00 CENTS (\$85,000.00) AND AUTHORIZING SHERIFF AL AUXIER TO EXECUTE NECESSARY DOCUMENTS, AND DESIGNATING CORINNA SPEER, KENDALL COUNTY AUDITOR, AS THE COUNTY'S FINANCIAL OFFICIAL

On this 27th day of January 2026, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Office of the Governor, through the Edward Byrne Memorial Assistance Grant Program, has announced the available of grant funding through the U.S. Department of Justice, Bureau of Justice Program; and

WHEREAS, Kendall County, Texas, is qualified to apply for grant funds through the Edward Bryne Memorial Assistance Grant Program; and

WHEREAS, the Kendall County Commissioners Court finds that applying for grant funding through the Grant Program serves a public purpose of seeking funding to support the Kendall County Sheriff's Office and desires to authorize the County Sheriff, Al Auxier, to submit an application and necessary information to the Office of the Governor.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. **The Grant Program.** The Office of the Governor, through its Edward Byrne Memorial Assistance Grant Program, is administering federal grant funds available to assist governmental entities to provide Mobile Radio Replacement Grant funds.

Section 2. **Authorization to Apply for a Grant.** The Commissioners Court hereby authorizes County staff to prepare an application for the Grant Program and authorizes the Kendall County

Sheriff, Al Auxier, to certify the application and to provide necessary information and additional documents to the Office of the Governor related to the application for Grant Number 5744701, requesting funds through the Grant Program.

Section 3. **Designation of Financial Officer.** The Commissioners Court designates the Kendall County Auditor, Corinna Speer, as the County’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant's agency.

Section 4. **Grant Requirements.** The Commissioners Court also agrees that if grant funding is awarded and accepted, Kendall County will comply with all grant requirements stated in the Grant Program announcement.

Section 5. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any equipment or facilities acquired, in whole or in part, with grant funds will only be used for the purposes for which they were intended under the terms of the Grant Program.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 7. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

Signature Page Follows

PASSED AND **APPROVED** BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra M. Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Public Assistance Subgrant Award by the Texas Division of Emergency Management (TDEM) related to Disaster 4879 - July 4th Flooding Event, project PW193 - High Street/High Street Road Bridge

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Shane Stolarczyk, County Judge
Christina Peese, Grant Coordinator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 209

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 min.

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action to approve Resolution R-20260127- ,authorizing County Staff to accept a grant award from Texas Division of Emergency Management (TDEM) for DR-4879 project PW193 - High Street/High Street Road Bridge, in the amount of \$5,054.74 and authorizing the County Judge to execute all necessary documents.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To seek permission to approve Resolution R-20260127- ,to authorized County Staff to accept a grant award from Texas Division of Emergency Management (TDEM) for DR-4879 project PW193 - High Street/High Street Road Bridge in the amount of \$5,054.74. This project will repair damages occurred during the July 4th flooding disaster back to pre-disaster conditions.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

TDEM Award Letter, Project Documentation, and Resolution

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



January 08, 2026

Christina Peese
Grant Coordinator
Kendall County
DUNS Number 088471396
FIPS Number 259-99259-00

Subject: Public Assistance Grant, 4879, Texas Severe Storms, Straight-line Winds, and Flooding
Catalog of Federal Domestic Assistance (CFDA) number 97.036
Federal Award Identification Number (FAIN), 4879PATXP0000001
FEMA Project Worksheet 00193
Project Title: 962202 - High Street/High Street Road Bridge
Period of Performance 7/6/2025 to 1/6/2027

An award to your Public Assistance subgrant has been completed by the Texas Division of Emergency Management (TDEM).

PW 193						
Version / Amendment	Date	Total Subgrant Amount	Federal Cost Share Percentage	Federal Cost Share Amount	Local Cost Share Percentage	Local Cost Share Amount
0	1/7/2026	\$6,739.65	75.00%	\$5,054.74	25.00%	\$1,684.91
Totals		\$6,739.65		\$5,054.74		\$1,684.91

This award is not for Research or Development as defined in 2 CFR 200.87.

No indirect costs are available with this award, unless authorized by Section 324 of the Stafford Act. Direct Administrative Costs are allowable as outlined in the project scope.

A copy of the project worksheet can be viewed at the version tab in GMS for this project, grants.tdem.texas.gov and is also attached for your convenience.

Your project worksheet may have environmental and historical considerations and conditions that must be met. A copy of the Record of the Environment Consideration (REC) can be viewed at the version tab in GMS for this project as well and is also attached.

The terms and conditions remain in effect as outlined in the original Grant Terms and Conditions, and any subsequent State amendments.

Pursuant to 44 CFR §206.206, Appeals and arbitrations, you may appeal this determination within 60 days of receipt of this notification. You will need to provide your appeal with any documentation supporting your position to your assigned TDEM PA Support Affiliate within the allotted time. If you elect to appeal, the appeal must:

- 1) Contain documented justification supporting your position
- 2) Specify the monetary figure in dispute and
- 3) Cite the provisions in federal law, regulation or policy with which you believe the initial action was inconsistent.

If you have any questions, please contact Charles S. Smith at 512-499-1401 or email at charles.s.smith@cohnreznick.com.

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	962202	PW#	193	Project Type	Estimated Costs
Project Category	C - Roads and Bridges			Applicant	Kendall County (259-99259-00)
Project Title	High Street/High Street Road Bridge			Event	4879DR-TX (4879DR)
Project Size	Small			Declaration Date	7/6/2025
Activity Completion Date	1/06/2027			Incident Start Date	7/02/2025
Process Step	Obligated			Incident End Date	7/18/2025

Damage Description and Dimensions

The Disaster # 4879DR, which occurred between *07/02/2025* and *07/18/2025*, caused:

Damage #1726932; High Street/High Street Road Bridge

General Facility Information:

- **Facility Type:** Bridges
- **Facility:** High Street/High Street Road Bridge
- **Facility Description:** Concrete surface, five spans bridge to community public access over guadalupe river
- **Approx. Year Built:** 2000
- **Location Description:** 3 Old Comfort Road TX 78013
- **Start GPS Latitude/Longitude:** 29.96482, -98.89775
- **End GPS Latitude/Longitude:** 29.96487, -98.89710
- **Bridge Span Type:** Continuous
- **Number of Spans:** 5
- **Type of Decking:** Concrete
- **Length (ft):** 200
- **Width (ft):** 35
- **Height (ft):** 6
- **Number of Lanes:** 2

General Damage Information:

- **Date Damaged:** 7/4/2025
- **Cause of Damage:** rising and high velocity surface water flooding of up to 50 FT of depth

Bridge Damage:

Site 01: High Street/High Street Road Bridge:

GPS Start: 29.96482, -98.89775/GPS End: 29.96487, -98.89710:

- Gabion Basket, 92.5926 CY of Gabion Basket (stone material), 50 FT long x 10 FT wide x 5 FT deep, wash out due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 1 each of W/Beam Type Guard rail section, 26 FT long, bend due the high velocity waters, flooding of up to 50 FT of depth, 0% work

completed.

- Guard Rail, 2 each of Treated wood guard rail support, 9 IN long x 7 IN wide x 14 IN high, broken due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 7 each of Rubber guard rail support, 5 IN long x 7 IN wide x 14 IN high, misaligned due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Gabion Basket, 5 CY of Gabion basket stone material, 15 FT long x 3 FT wide x 3 FT deep, wash out due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 5 each of Guard rail treated wood post, 7 FT long x 8 IN in diameter, broken due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 4 each of 307 A Guard rail front face bolts, detached due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 3 each of H beam Type Guard rail support, 6 IN long x 6 IN wide x 27 IN high, bend due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 2 each of 5x6 Type Guard rail pretreated wood stand , 6 IN long x 5 IN wide x 7 FT high, loosened due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Guard Rail, 3 each of Treated wood guard rail support, 7 IN long x 9 IN wide x 14 IN high, damaged due the high velocity waters, flooding of up to 50 FT of depth., 0% work completed.
- Curb, 0.4444 CF of Concrete curb corner, 24 IN long x 16 IN wide x 2 IN deep, broken due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.
- Sediment deposit, 20 CY of Sediment deposit, 30 FT long x 6 FT wide x 3 FT deep, sediment accumulate due the high velocity waters, flooding of up to 50 FT of depth , 0% work completed.
- Guard Rail, 1 each of W/Beam Type Guard rail section, 25 FT long, bend due the high velocity waters, flooding of up to 50 FT of depth, 0% work completed.

Final Scope

1726932 High Street/High Street Road Bridge

Work to be Completed

The applicant will utilize force account/contracts for repairs to High Street Road bridge in Kendall County to restore this facility to its pre-disaster design, function and capacity within the existing footprint.

- A. Replace Guard Rail, 1 each of W/Beam Type Guard rail section, 26 FT long
- B. Replace Guard Rail, 2 each of Treated wood guard rail support, 9 IN long x 7 IN wide x 14 IN high
- C. Replace Guard Rail, 7 each of Rubber guard rail support, 5 IN long x 7 IN wide x 14 IN high
- D. Replace Guard Rail, 5 each of Guard rail treated wood post, 7 FT long x 8 IN in diameter
- E. Replace Guard Rail, 4 each of 307 A Guard rail front face bolts
- F. Replace Guard Rail, 3 each of H beam Type Guard rail support, 6 IN long x 6 IN wide x 27 IN high
- G. Replace Guard Rail, 2 each of 5x6 Type Guard rail pretreated wood stand , 6 IN long x 5 IN wide x 7 FT high
- H. Replace Guard Rail, 3 each of Treated wood guard rail support, 7 IN long x 9 IN wide x 14 IN high

- I. Replace Curb, 0.4444 CF of Concrete curb corner
- J. Replace Sediment deposit, 20 CY of Sediment deposit (**see project note 4**)
- K. Replace Guard Rail, 1 each of W/Beam Type Guard rail section, 25 FT long

Work to be Completed Total: \$6,739.65

Project Notes:

- 1. All site estimates for work to be completed were generated using TXDOT Bid Item Averages. See attachment labeled: 962202 – 4879 TX - CRC Costing Spreadsheet.xlsx
- 2. All completed work and work to be completed will be completed within the applicants ROW. If staging of equipment and materials would be needed, that work will be staged within the applicants ROW.
- 3. All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.
- 4. Sediment will be left on site.
- 5. At the request of the applicant gabion baskets will be withdrawn on this project. See attachment: 962202-DR4879-TX-RE_DR4879 - Kendall County - RFI-PRJ-128065 for High Street_High Street Road Bridge-Withdrawl Gabion Baskets.pdf

Cost

Code	Quantity	Unit	Total Cost	Section
9001 (Contract)	1.00	Lump Sum	\$6,739.65	Uncompleted

CRC Gross Cost \$6,739.65

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$6,739.65

Federal Share (75.00%) \$5,054.74

Non-Federal Share (25.00%) \$1,684.91

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	1/7/2026	\$5,054.74	75%	Accepted	4879DRTXP00001931

Subgrant Conditions

- As described in Title 2 Code of Federal Regulations (C.F.R.) § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions are stated in 2 C.F.R. §200.333(a) – (f)(1) and (2). All records relative to this project are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.
- In the seeking of proposals and letting of contracts for eligible work, the Applicant/Subrecipient must comply with its Local, State (provided that the procurements conform to applicable Federal law) and Federal procurement laws, regulations, and procedures as required by FEMA Policy 2 CFR Part 200, Procurement Standards, §§ 317-326.
- The Recipient must submit its certification of the subrecipient's completion of all of its small projects and compliance with all environmental and historic preservation requirements within 180 days of the applicant's completion of its last small project, or the latest approved deadline, whichever is sooner.
- When any individual item of equipment purchased with PA funding is no longer needed, or a residual inventory of unused supplies exceeding \$5,000 remains, the subrecipient must follow the disposition requirements in Title 2 Code of Federal Regulations (C.F.R.) § 200.313-314.
- The terms of the FEMA-State Agreement are incorporated by reference into this project under the Public Assistance award and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act; Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide; and other applicable FEMA policy and guidance.
- The DHS Standard Terms and Conditions in effect as of the declaration date of this emergency declarations or major disaster, as applicable, are incorporated by reference into this project under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at Title 2 Code of Federal Regulations (C.F.R.) Part 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. Part 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.
- The subrecipient must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the subrecipient commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.
- Pursuant to section 312 of the Stafford Act, 42 U.S.C. 5155, FEMA is prohibited from providing financial assistance to any entity that receives assistance from another program, insurance, or any other source for the same work. The subrecipient agrees to repay all duplicated assistance to FEMA if they receive assistance for the same work from another Federal agency, insurance, or any other source. If an subrecipient receives funding from another federal program for the same purpose, it must notify FEMA through the Recipient and return any duplicated funding.
- The Applicant certifies the following: **IMPARTIAL DELIVERY OF PUBLIC ASSISTANCE:** All work claimed was delivered in an impartial manner as required by Title VI of the Civil Rights Act, Section 308 of the Stafford Act, 42 U.S.C. § 5151, and applicable provisions of laws and authorities prohibiting discrimination. **DAMAGE:** All damage claimed was a direct result of the Presidential emergency and major disaster declaration. The damage did not result from a lack of maintenance. **WORK:** All work claimed to restore the facility back to its pre-disaster design function and capacity was required as a direct result of the major disaster declaration, is located within the designated area, and is the Applicant's legal responsibility. **CODE AND STANDARD COMPLIANCE:** All facilities are being restored in accordance with all federal and SLTT code and standard requirements. **PROCUREMENT AND CONTRACTING:** The Applicant is using the most restrictive of either its own documented policies and procedures for procurement or federal procurement and contracting laws in accordance with 2 C.F.R. Part 200. The Applicant is following Environmental Protection Agency guidelines for procurement of recovered materials; and including all applicable required contract provisions. **COST REASONABLENESS:** All costs claimed are reasonable and of a type recognized as ordinary and necessary for the type of facility and work as required by 44 C.F.R. §

206.228 and 2 C.F.R. §200.404. TRUE AND CORRECT STATEMENTS: All information provided is true and correct. Upon submittal this project application becomes a legal document. The False Claims Act (31 U.S.C. §§3729-3733) prohibits the submission of false or fraudulent claims for payment to the federal government. It is a violation of federal law to intentionally make false statements or hide information when applying for Public Assistance. This can carry severe criminal and civil penalties including a fine of up to \$250,000, imprisonment, or both (18 U.S.C. §§ 287, 1001, 1040, and 3571). The Applicant acknowledges: NON-DISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS: The Applicant acknowledges it must comply with all federal civil rights laws and authorities prohibiting discrimination, including but not limited to, Section 308 of the Stafford Act, 42 U.S.C. § 5151, which requires the impartial delivery of disaster services and activities without discrimination. INSURANCE: When FEMA provides assistance for permanent work to repair or restore a facility, Stafford Act § 311 requires the applicant to ensure the facility and contents with the types and extent of insurance that is reasonably available, adequate, and necessary to protect the facility against future loss. FEMA refers to this as the requirement to "obtain and maintain" insurance requirement. If the Applicant does not comply with this insurance requirement, FEMA will deny or deobligate PA funding for that facility and the facility is ineligible for PA funding in any subsequent disaster. DOCUMENTATION REQUIREMENTS: The Applicant acknowledges it must continue to retain all source documentation, including project eligibility records and financial records, for three years after the date the Recipient submits to FEMA certification of completion of the last Small Project. SLTT government laws may require longer retention periods. Real property and equipment disposition, audits, and litigation may also require longer retention periods. If requested, Applicants must provide documentation to FEMA. Recipients may require documentation not otherwise required by FEMA (such as actual cost documentation for Small Projects). In such cases, the Applicant must provide the documentation to the Recipient.

Insurance

Additional Information

12/22/2025

Project reworked for the following changes:

- Revisions to DDD, SOW & Cost.

There are no additional insurance related concerns following the rework of this project.

Justin Holmes / Insurance Specialist
CRC Central / Denton, TX

11/6/2025

Property insurance coverage for road(s), road rights-of-way, embankment erosion, bridges or culvert damage represented on this project are not insured or insurable. No insurance relief is anticipated.

FEMA requires the Applicant to take reasonable efforts to pursue claims to recover insurance proceeds that it is entitled to receive from its insurer(s). In the event that any insurance proceeds are received for these expenses those proceeds must be reduced from FEMA Public Assistance funding to ensure no duplication of benefits has occurred.

No duplication of benefits from insurance is anticipated for work described in this application. In the event any part or all costs are paid by an insurance policy, a duplication of benefits from insurance will occur. Applicant must notify grantee and FEMA of such recoveries and the Sub-Grant award amount must be reduced by actual insurance proceeds.

No insurance requirements are mandated for the damages included in this project. Insurance requirements are specific to permanent work to replace, restore, repair, reconstruct, or construct buildings, contents, equipment, and vehicles (FEMA Recovery Policy FP 206-086-1).

No insurance Narrative will be produced or uploaded into documents or attachments.

No O&M is required for the facilities represented on this project.

Justin Holmes / Insurance Specialist
CRC Central / Denton, TX

O&M Requirements

There are no Obtain and Maintain Requirements on **High Street/High Street Road Bridge**.

406 Mitigation

There is no additional mitigation information on **High Street/High Street Road Bridge**.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

Yes

EHP Conditions

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.
- All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased) or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.
- The applicant is responsible for proper identification of wetlands. Under EO11990 (Protection of Wetlands); the applicant is responsible for coordinating with and obtaining any required Section 404 Permit(s) from the United States Army Corps of Engineers (USACE) prior to initiating work. The applicant shall comply with all conditions of the required permit. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.
- The applicant shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.
- Applicant must coordinate with the local floodplain administrator and obtain required permits prior to initiating work, including any necessary certifications that encroachments within the adopted regulatory floodway would not result in any increase in flood levels within the community during the occurrence of the base flood discharge. Applicant must comply with any conditions of permit and all coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

EHP Additional Info

There is no additional environmental historical preservation on **High Street/High Street Road Bridge**.

Final Reviews

Final Review

Reviewed By WHITE, RICHARD A.

Reviewed On 01/06/2026 2:21 PM CST

Review Comments

At the request of the applicant gabion baskets will be withdrawn on this project. See attachment: 962202-DR4879-TX-RE_DR4879 - Kendall County - RFI-PRJ-128065 for High Street_High Street Road Bridge-Withdrawl Gabion Baskets.pdf

Recipient Review

Reviewed By Schmid, Jordan

Reviewed On 01/06/2026 4:15 PM CST

Review Comments

The Recipient Review has been completed, and no major issues were identified by the state.

Project Signatures

Signed By Peese, Christina

Signed On 01/06/2026

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: PA-06-TX-4879-PW-00193

Title: 962202-High Street/High Street Road Bridge

NEPA DETERMINATION

Non Compliant Flag: No EA Draft Date: EA Final Date: EA Public Notice Date: EA Fonsi Date: Level: STATEX EIS Notice of Intent Date: EIS ROD Date: Comments: Hill Country Arts Foundation, Kerr County, Category D, 0% Complete.

Hill Country Arts Foundation Outdoor Theater (30.07175, -99.24737), date of construction 1980. Version 0 will be written to capture A&E services. The Applicant utilized contracts to perform Architect and Engineering (A&E) services for a the black box theater, lobby & dressing rooms damaged by flooding from the Guadalupe River. This review only covers the A&E and project management fees, which provide for development of a Scope of Work to address the repairs of the damages identified in the attached DDD.

This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX (A4). - cboyce3 - 12/11/2025 20:54:06 GMT

COMMENT ABOVE IS VOID AND NO LONGER APPLICABLE - cboyce3 - 12/11/2025 20:58:14 GMT Kendall County, Category C, 0% complete.

The applicant will make pre-disaster repairs to High Street Bridge located at (GPS Start: 29.96482, -98.89775/GPS End: 29.96487, -98.89710). The repairs to this facility will include the replacement of W/Beam guard rail section, treated wood guard rail support, rubber guard rail support, guard rail treated wood post, 307 A guard rail front face bolts, H beam guard rail support, and guard rail pretreated wood stand. The repairs to this facility also include the replacement of a concrete curb corner, and the removal of deposited sediment landward side pushed up against the guardrail. The sediment will be reclaimed for future beneficial reuse. No hazard mitigation opportunities identified.

This project has been determined to be Statutorily Excluded from NEPA review in accordance with Section 316 of the Stafford Act. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. - cboyce3 - 12/30/2025 21:51:36 GMT

CATEX CATEGORIES

Table with 3 columns: Catex Category Code, Description, Selected. Row 1: No Catex Categories were selected.

EXTRAORDINARY CIRCUMSTANCES

Table with 3 columns: Extraordinary Circumstance Code, Description, Selected ?. Row 1: No Extraordinary Circumstances were selected.

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Table with 4 columns: Environmental Law/ Executive Order, Status, Description, Comments. Row 1: Clean Air Act (CAA), Completed, Project will not result in permanent air emissions - Review concluded.

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: PA-06-TX-4879-PW-00193

Title: 962202-High Street/High Street Road Bridge

Environmental Law/ Executive Order	Status	Description	Comments
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	Per 44 CFR part 9.5(c)(9) project is exempt from floodplain management review. - asteve22 - 11/10/2025 17:13:03 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	Per 44 CFR part 9.5(c)(9) project is exempt from wetlands review. - asteve22 - 11/10/2025 17:13:32 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	The scope of work for this project does not require U.S. Fish and Wildlife Service (USFWS) consultation. FEMA notified USFWS of disaster activities on July 29, 2025, and August 8, 2025. - cboyce3 - 12/30/2025 21:46:52 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Not Applicable	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, I.A.4.a, I.C.1.d, I.C.1.e, I.C.1.f, and I.C.1.g of FEMA's Programmatic Agreement (PA) dated March 16, 2022. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria. - hcurrymc - 11/12/2025 16:57:51 GMT***COMMENT ABOVE IS VOID AND NO LONGER APPLICABLE*** The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, I.A.4.a,

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: PA-06-TX-4879-PW-00193

Title: 962202-High Street/High Street Road Bridge

Environmental Law/ Executive Order	Status	Description	Comments
			I.C.1.d, I.C.1.g, and II.C.1.e of FEMA's Programmatic Agreement (PA) dated March 16, 2022. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria. - hcurrymc - 12/29/2025 15:40:11 GMT
OTHER (enter specifics in comments)	Completed	Review concluded	
Resource Conservation and Recovery Act, aka Solid Waste Disposal Act (RCRA)	Completed	Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

Applicant must coordinate with the local floodplain administrator and obtain required permits prior to initiating work, including any necessary certifications that encroachments within the adopted regulatory floodway would not result in any increase in flood levels within the community during the occurrence of the base flood discharge. Applicant must comply with any conditions of permit and all coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

The applicant is responsible for proper identification of wetlands. Under EO11990 (Protection of Wetlands); the applicant is responsible for coordinating with and obtaining any required Section 404 Permit(s) from the United States Army Corps of Engineers (USACE) prior to initiating work. The applicant shall comply with all conditions of the required permit. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Source of condition: Executive Order 11990 - Wetlands

Monitoring Required: No

The applicant shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

Source of condition: Executive Order 11990 - Wetlands

Monitoring Required: No

All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased) or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.

Source of condition: OTHER (enter specifics in comments)

Monitoring Required: No

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: PA-06-TX-4879-PW-00193

Title: 962202-High Street/High Street Road Bridge

Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.

Source of condition: Resource Conservation and Recovery Act, aka Solid Waste Disposal Act (RCRA)

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.



RESOLUTION NO. R-20260127- ____

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, ACCEPTING A GRANT AWARD FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT THROUGH THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY IN RELATION TO THE STATE DISASTER 4879 ALSO KNOWN AS THE JULY 4, 2025 FLOODING EVENT FOR PROJECT NUMBER PW193 – HIGH STREET/HIGH STREET ROAD BRIDGE IN THE AMOUNT OF FIVE THOUSAND, FIFTY-FOUR DOLLARS AND 74 CENTS.

On this **27th day of January 2026**, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Texas Department of Emergency Management (TDEM) is the leading source of federal disaster funding through the United States Department of Homeland Security Federal Emergency Management Agency (FEMA) provided to local jurisdictions, which is critical funding necessary to repair damages to pre-disaster conditions; and

WHEREAS, the Texas Department of Emergency Management is authorized to administer the grant on behalf of the United States Department of Homeland Security Federal Emergency Management Agency; and

WHEREAS, the Kendall County Commissioners Court designates Kendall County Judge, Shane Stolarczyk, as the Kendall County “Authorized Official”; and

WHEREAS, Kendall County has been awarded a grant award through the Texas Department of Emergency Management (the “Grant”) and finds that it is in the best interest of the County to accept such award.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. The Grant Program. The Commissioners Court finds that the Texas Department of Emergency Management Grant administered by United States Department of Homeland Security Federal Emergency Management Agency offers valuable financial assistance to

implement PW193- High Street/High Street Road Bridge project and is honored to receive a grant award lump sum in the amount of Five Thousand, Fifty-Four Dollars And 74 Cents (\$5,054.74).

Section 2. **Authorization to Accept Grant.** The Commissioners Court hereby authorizes the County Judge, Shane Stolarczyk, to sign any documents required to facilitate the acceptance and receipt of the Grant Award.

Section 3. **Authorized Official.** The Commissioners Court further designates Kendall County Judge, Shane Stolarczyk, to serve as Kendall County’s Authorized Official for business related to this Grant.

Section 4. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any Grant funds will only be used for the purposes for which they were intended.

Section 5. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 6. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

PASSED AND APPROVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Public Assistance Subgrant Award by the Texas Division of Emergency Management (TDEM) related to Disaster 4879 - July 4th Flooding Event, project PW196 - River Bend Road Bridge (James Kiehl Park)

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Shane Stolarczyk, County Judge
Christina Peese, Grant Coordinator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 209

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 min.

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action to approve Resolution R-20260127- ,authorizing County Staff to accept a grant award from Texas Division of Emergency Management (TDEM) for DR-4879 project PW196 - River Bend Road Bridge,in the amount of \$5,271.42 and authorizing the County Judge to execute all necessary documents.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To seek permission to approve Resolution R-20260127- ,to authorized County Staff to accept a grant award from Texas Division of Emergency Management (TDEM) for DR-4879 project PW196 - River Bend Road Bridge (James Kiehl Park) in the amount of \$5,271.42. This project will repair damages occurred during the July 4th flooding disaster back to pre-disaster conditions.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

TDEM Award Letter, Project Documentation, and Resolution

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



January 08, 2026

Christina Peese
Grant Coordinator
Kendall County
DUNS Number 088471396
FIPS Number 259-99259-00

Subject: Public Assistance Grant, 4879, Texas Severe Storms, Straight-line Winds, and Flooding
Catalog of Federal Domestic Assistance (CFDA) number 97.036
Federal Award Identification Number (FAIN), 4879PATXP0000001
FEMA Project Worksheet 00196
Project Title: 962205 - River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)
Period of Performance 7/6/2025 to 1/6/2027

An award to your Public Assistance subgrant has been completed by the Texas Division of Emergency Management (TDEM).

PW 196						
Version / Amendment	Date	Total Subgrant Amount	Federal Cost Share Percentage	Federal Cost Share Amount	Local Cost Share Percentage	Local Cost Share Amount
0	1/7/2026	\$7,028.55	75.00%	\$5,271.42	25.00%	\$1,757.13
Totals		\$7,028.55		\$5,271.42		\$1,757.13

This award is not for Research or Development as defined in 2 CFR 200.87.

No indirect costs are available with this award, unless authorized by Section 324 of the Stafford Act. Direct Administrative Costs are allowable as outlined in the project scope.

A copy of the project worksheet can be viewed at the version tab in GMS for this project, grants.tdem.texas.gov and is also attached for your convenience.

Your project worksheet may have environmental and historical considerations and conditions that must be met. A copy of the Record of the Environment Consideration

(REC) can be viewed at the version tab in GMS for this project as well and is also attached.

The terms and conditions remain in effect as outlined in the original Grant Terms and Conditions, and any subsequent State amendments.

Pursuant to 44 CFR §206.206, Appeals and arbitrations, you may appeal this determination within 60 days of receipt of this notification. You will need to provide your appeal with any documentation supporting your position to your assigned TDEM PA Support Affiliate within the allotted time. If you elect to appeal, the appeal must:

- 1) Contain documented justification supporting your position
- 2) Specify the monetary figure in dispute and
- 3) Cite the provisions in federal law, regulation or policy with which you believe the initial action was inconsistent.

If you have any questions, please contact Charles S. Smith at 512-499-1401 or email at charles.s.smith@cohnreznick.com.

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	962205	PW #	196	Project Type	Estimated Costs
Project Category	C - Roads and Bridges			Applicant	Kendall County (259-99259-00)
Project Title	River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)			Event	4879DR-TX (4879DR)
Project Size	Small			Declaration Date	7/6/2025
Activity Completion Date	1/06/2027			Incident Start Date	7/02/2025
Process Step	Obligated			Incident End Date	7/18/2025

Damage Description and Dimensions

The Disaster # 4879DR, which occurred between **07/02/2025** and **07/18/2025**, caused:

Damage #1726936; River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)

General Facility Information:

- **Facility Type:** Bridges
- **Facility:** River Bend Road Bridge #1
- **Facility Description:** Concrete surface bridge four span over gauadalupe river for the public transit
- **Approx. Year Built:** 2020
- **Location Description:** River Bend Road Comfort TX 78013
- **GPS Latitude/Longitude:** 29.97305, -98.83356
- **Bridge Span Type:** Continuous
- **Number of Spans:** 4
- **Type of Decking:** Concrete
- **Length (ft):** 200
- **Width (ft):** 32
- **Height (ft):** 45
- **Number of Lanes:** 2

General Damage Information:

- **Date Damaged:** 7/4/2025
- **Cause of Damage:** Rising and high velocity surface water flooding of up to 50 FT of depth

Bridge Damage:

Site 01: River Bend Road Bridge:

GPS: 29.97305, -98.83356:

- Guard Rail, 2 each of Treated wood guard rail support, 8 IN long x 6 IN wide x 14 IN high, detached due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Guard Rail, 4 each of W type double wall Guard rail section , 26 FT long, bend due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.

- Guard Rail, 5 each of Treated wood guard rail support, 8 IN long x 6 IN wide x 14 IN high, misaligned due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Guard Rail, 5 each of Treated wood guard rail poles, 7 FT long x 8 IN in diameter, misaligned due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Guard Rail, 6 each of H beam Guard rail stand support, 3 FT long, misaligned due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Guard Rail, 1 each of Guard rail support plate , misaligned due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Guard Rail, 0.3333 CY of Guard rail post concrete foot , 18 IN long x 18 IN wide x 4 FT deep, washed out due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Surface, 8.2222 CY of Earthen Material , 37 FT long x 6 FT wide x 12 IN deep, due rising and high velocity surface water flooding of up to 50 FT of depth , 0% work completed.
- Gabion Baskets, 277.7778 CY of 3"x5" chemical stone gabion baskets , 100 FT long x 25 FT wide x 3 FT deep, overland flooding from the Guadalupe River washed out, 0% work completed.

Final Scope

1726936 River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)

Work to be Completed

The applicant will utilize force account and/or contracts for repairs to River Bend Road Bridge in Kendall County to restore this facility to its pre-disaster design, function and capacity within the existing footprint.

- A. Replace Guard Rail, 2 each of Treated wood guard rail support, 8 IN long x 6 IN wide x 14 IN high
- B. Repair Guard Rail, 4 each of W type double wall Guard rail section, 26 FT long
- C. Replace Guard Rail, 5 each of Treated wood guard rail support, 8 IN long x 6 IN wide x 14 IN high
- D. Repair Guard Rail, 5 each of Treated wood guard rail poles, 7 FT long x 8 IN in diameter
- E. Repair Guard Rail, 6 each of H beam Guard rail stand support, 3 FT long
- F. Repair Guard Rail, 1 each of Guard rail support plate
- G. Replace Guard Rail, 0.3333 CY of Guard rail post concrete foot
- H. Replace Surface, 8.2222 CY of Earthen Material

Work to be Completed Total: \$7,028.55

Project Notes:

1. In accordance with FEMA's Simplified Procedures policy, FEMA developed the DDD, Scope and Cost with the information/documentation/certification provided by the Applicant.
2. All site estimates for work to be completed were generated using TXDOT Bid Item Averages. See attachment labeled: 962205

3. All completed work and work to be completed will be completed within the applicants ROW. If staging of equipment and materials would be needed, that work will be staged within the applicants ROW.

4. All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.

5. At the request of the applicant gabion baskets will be withdrawn on this project. See attachment: 962205-DR4879-TX-RE_DR4879 - Kendall County Project request RFI-PRJ-128067 for River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)-Withdrawal Gabion Baskets.pdf

Cost

Code	Quantity	Unit	Total Cost	Section
9001 (Contract)	1.00	Lump Sum	\$7,028.55	Uncompleted

CRC Gross Cost \$7,028.55

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$7,028.55

Federal Share (75.00%) \$5,271.42

Non-Federal Share (25.00%) \$1,757.13

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	1/7/2026	\$5,271.42	75%	Accepted	4879DRTXP00001961

Subgrant Conditions

- As described in Title 2 Code of Federal Regulations (C.F.R.) § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions are stated in 2 C.F.R. §200.333(a) – (f)(1) and (2). All records relative to this project are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.
- In the seeking of proposals and letting of contracts for eligible work, the Applicant/Subrecipient must comply with its Local, State (provided that the procurements conform to applicable Federal law) and Federal procurement laws, regulations, and procedures as required by FEMA Policy 2 CFR Part 200, Procurement Standards, §§ 317-326.
- The Recipient must submit its certification of the subrecipient's completion of all of its small projects and compliance with all environmental and historic preservation requirements within 180 days of the applicant's completion of its last small project, or the latest approved deadline, whichever is sooner.
- When any individual item of equipment purchased with PA funding is no longer needed, or a residual inventory of unused supplies exceeding \$5,000 remains, the subrecipient must follow the disposition requirements in Title 2 Code of Federal Regulations (C.F.R.) § 200.313-314.
- The terms of the FEMA-State Agreement are incorporated by reference into this project under the Public Assistance award and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act; Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide; and other applicable FEMA policy and guidance.
- The DHS Standard Terms and Conditions in effect as of the declaration date of this emergency declarations or major disaster, as applicable, are incorporated by reference into this project under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at Title 2 Code of Federal Regulations (C.F.R.) Part 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. Part 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.
- The subrecipient must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the subrecipient commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.
- Pursuant to section 312 of the Stafford Act, 42 U.S.C. 5155, FEMA is prohibited from providing financial assistance to any entity that receives assistance from another program, insurance, or any other source for the same work. The subrecipient agrees to repay all duplicated assistance to FEMA if they receive assistance for the same work from another Federal agency, insurance, or any other source. If an subrecipient receives funding from another federal program for the same purpose, it must notify FEMA through the Recipient and return any duplicated funding.
- The Applicant certifies the following: **IMPARTIAL DELIVERY OF PUBLIC ASSISTANCE:** All work claimed was delivered in an impartial manner as required by Title VI of the Civil Rights Act, Section 308 of the Stafford Act, 42 U.S.C. § 5151, and applicable provisions of laws and authorities prohibiting discrimination. **DAMAGE:** All damage claimed was a direct result of the Presidential emergency and major disaster declaration. The damage did not result from a lack of maintenance. **WORK:** All work claimed to restore the facility back to its pre-disaster design function and capacity was required as a direct result of the major disaster declaration, is located within the designated area, and is the Applicant's legal responsibility. **CODE AND STANDARD COMPLIANCE:** All facilities are being restored in accordance with all federal and SLTT code and standard requirements. **PROCUREMENT AND CONTRACTING:** The Applicant is using the most restrictive of either its own documented policies and procedures for procurement or federal procurement and contracting laws in accordance with 2 C.F.R. Part 200. The Applicant is following Environmental Protection Agency guidelines for procurement of recovered materials; and including all applicable required contract provisions. **COST REASONABLENESS:** All costs claimed are reasonable and of a type recognized as ordinary and necessary for the type of facility and work as required by 44 C.F.R. §

206.228 and 2 C.F.R. §200.404. TRUE AND CORRECT STATEMENTS: All information provided is true and correct. Upon submittal this project application becomes a legal document. The False Claims Act (31 U.S.C. §§3729-3733) prohibits the submission of false or fraudulent claims for payment to the federal government. It is a violation of federal law to intentionally make false statements or hide information when applying for Public Assistance. This can carry severe criminal and civil penalties including a fine of up to \$250,000, imprisonment, or both (18 U.S.C. §§ 287, 1001, 1040, and 3571). The Applicant acknowledges: NON-DISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS: The Applicant acknowledges it must comply with all federal civil rights laws and authorities prohibiting discrimination, including but not limited to, Section 308 of the Stafford Act, 42 U.S.C. § 5151, which requires the impartial delivery of disaster services and activities without discrimination. INSURANCE: When FEMA provides assistance for permanent work to repair or restore a facility, Stafford Act § 311 requires the applicant to ensure the facility and contents with the types and extent of insurance that is reasonably available, adequate, and necessary to protect the facility against future loss. FEMA refers to this as the requirement to “obtain and maintain” insurance requirement. If the Applicant does not comply with this insurance requirement, FEMA will deny or deobligate PA funding for that facility and the facility is ineligible for PA funding in any subsequent disaster. DOCUMENTATION REQUIREMENTS: The Applicant acknowledges it must continue to retain all source documentation, including project eligibility records and financial records, for three years after the date the Recipient submits to FEMA certification of completion of the last Small Project. SLTT government laws may require longer retention periods. Real property and equipment disposition, audits, and litigation may also require longer retention periods. If requested, Applicants must provide documentation to FEMA. Recipients may require documentation not otherwise required by FEMA (such as actual cost documentation for Small Projects). In such cases, the Applicant must provide the documentation to the Recipient.

Insurance

Additional Information

12/18/2025

Project reworked for updates to SOW and Cost Summary. No insurance changes made. There are no additional insurance related concerns following the rework of this project.

Michael Toton / Insurance Specialist
CRC Central / Denton, TX

11-6-25

Property insurance coverage for road(s), road right-of-ways, embankment erosion, bridges or culvert damage represented on this project are not insured or insurable. No insurance relief is anticipated. No Obtain and Maintain requirement will be made.

FEMA requires the Applicant to take reasonable efforts to pursue claims to recover insurance proceeds that it is entitled to receive from its insurer(s). In the event that any insurance proceeds are received for these expenses those proceeds must be reduced from FEMA Public Assistance funding to ensure no duplication of benefits has occurred.

No duplication of benefits from insurance is anticipated for work described in this application. In the event any part or all costs are paid by an insurance policy, a duplication of benefits from insurance will occur. Applicant must notify grantee and FEMA of such recoveries and the Sub-Grant award amount must be reduced by actual insurance proceeds.

No insurance requirements are mandated for the damages included in this project. Insurance requirements are specific to permanent work to replace, restore, repair, reconstruct, or construct buildings, contents, equipment, and vehicles (FEMA Recovery Policy FP 206-086-1).

No insurance Narrative will be produced or uploaded into documents or attachments.

No O&M is required for the facilities represented on this project.

Cesar Maitre – Insurance Specialist – Central CRC

O&M Requirements

There are no Obtain and Maintain Requirements on **River Bend**

406 Mitigation

There is no additional mitigation information on **River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)**.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

Yes

EHP Conditions

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.

EHP Additional Info

There is no additional environmental historical preservation on **River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)**.

Final Reviews

Final Review

Reviewed By WHITE, RICHARD A.

Reviewed On 01/06/2026 2:25 PM CST

Review Comments

At the request of the applicant gabion baskets will be withdrawn on this project. See attachment: 962205-DR4879-TX-RE_DR4879 - Kendall County Project request RFI-PRJ-128067 for River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)-Withdrawal Gabion Baskets.pdf

Recipient Review

Reviewed By Schmid, Jordan

Reviewed On 01/07/2026 7:07 AM CST

Review Comments

The Recipient Review has been completed, and no major issues were identified by the state.

Project Signatures

Signed By Peese, Christina

Signed On 01/07/2026

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: PA-06-TX-4879-PW-00196

Title: 962205-River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)

Environmental Law/ Executive Order	Status	Description	Comments
			action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of floodplains, nor is it likely to increase the risk of flood loss. 8-step checklist attached. - cboyce3 - 12/19/2025 17:51:23 GMT***COMMENT ABOVE IS VOID AND NO LONGER APPLICABLE***Per 44 CFR part 9.5(c)(9) project is exempt from floodplain management review. - cboyce3 - 12/19/2025 17:55:53 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	A review of the National Wetland Inventory (NWI) online mapper, accessed on August 6, 2025, for the site indicates that the area is adjacent to a designated wetland. However, the project is repair of facility to pre-disaster form, function, and footprint, which is not likely to affect wetlands. - cboyce3 - 12/19/2025 17:51:32 GMT***COMMENT ABOVE IS VOID AND NO LONGER APPLICABLE***Per 44 CFR part 9.5(c)(9) project is exempt from wetlands review. - cboyce3 - 12/19/2025 17:56:20 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	The scope of work for this project does not require U.S. Fish and Wildlife Service (USFWS) consultation. FEMA notified USFWS of disaster activities on July 29, 2025, and August 8, 2025. - cboyce3 - 12/19/2025 17:50:10 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Not Applicable	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, I.A.4.a, I.C.1.a, I.C.1.g, and II.C.1.f of FEMA's Programmatic Agreement (PA) dated March 16, 2022. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria. - hcurrymc - 11/12/2025 17:20:15 GMTThe scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, I.C.1.a, I.C.1.g, and II.C.1.f of

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: PA-06-TX-4879-PW-00196

Title: 962205-River Bend Road-Bridge #1 (Adjacent to James Kiehl Park)

Environmental Law/ Executive Order	Status	Description	Comments
			FEMA's Programmatic Agreement (PA) dated March 16, 2022. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria. - dericks6 - 12/19/2025 16:08:14 GMT
OTHER (enter specifics in comments)	Completed	Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.

Source of condition: OTHER (enter specifics in comments)

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.



RESOLUTION NO. R-20260127- ____

A RESOLUTION OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, ACCEPTING A GRANT AWARD FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT THROUGH THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY IN RELATION TO THE STATE DISASTER 4879 ALSO KNOWN AS THE JULY 4, 2025 FLOODING EVENT FOR PROJECT NUMBER PW196 – RIVER BEND ROAD BRIDGE (JAMES KIEHL PARK) IN THE AMOUNT OF FIVE THOUSAND, TWO HUNDRED SEVENTY-ONE DOLLARS AND 42 CENTS.

On this **27th day of January 2026**, the Kendall County Commissioners Court convened in a Regular Meeting at 201 East San Antonio, Boerne, Texas, 78006, and considered the matter of issuing this Resolution.

WITNESSETH:

WHEREAS, the Texas Department of Emergency Management (TDEM) is the leading source of federal disaster funding through the United States Department of Homeland Security Federal Emergency Management Agency (FEMA) provided to local jurisdictions, which is critical funding necessary to repair damages to pre-disaster conditions; and

WHEREAS, the Texas Department of Emergency Management is authorized to administer the grant on behalf of the United States Department of Homeland Security Federal Emergency Management Agency; and

WHEREAS, the Kendall County Commissioners Court designates Kendall County Judge, Shane Stolarczyk, as the Kendall County “Authorized Official”; and

WHEREAS, Kendall County has been awarded a grant award through the Texas Department of Emergency Management (the “Grant”) and finds that it is in the best interest of the County to accept such award.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS:

Section 1. The Grant Program. The Commissioners Court finds that the Texas Department of Emergency Management Grant administered by United States Department of Homeland Security Federal Emergency Management Agency offers valuable financial assistance to

implement PW196- River Bend Road Bridge(James Kiehl Park) project and is honored to receive a grant award lump sum in the amount of Five Thousand, Two Hundred Seventy-One Dollars And 42 Cents (\$5,271.42).

Section 2. **Authorization to Accept Grant.** The Commissioners Court hereby authorizes the County Judge, Shane Stolarczyk, to sign any documents required to facilitate the acceptance and receipt of the Grant Award.

Section 3. **Authorized Official.** The Commissioners Court further designates Kendall County Judge, Shane Stolarczyk, to serve as Kendall County’s Authorized Official for business related to this Grant.

Section 4. **Use of Grant Funded Purchases.** The Commissioners Court agrees that any Grant funds will only be used for the purposes for which they were intended.

Section 5. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Section 6. **Severability.** If any section, article, paragraph, sentence, phrase, or word in this Order is held to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such finding shall not affect the validity of the remaining portions of this Order and the Commissioners Court hereby declares that it would have adopted this Order even without such invalid portions.

AND IT IS SO RESOLVED.

PASSED AND APPROVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY ON THIS 27TH DAY OF JANUARY, 2026.

Shane Stolarczyk, County Judge

Jennifer McCall, Precinct 1

Andra Wisian, Precinct 2

Richard Chapman, Precinct 3

Chad Carpenter, Precinct 4

ATTEST:

Denise Maxwell, County Clerk

PUBLIC COMMENTS is an opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Pursuant to the Commissioners Court's rules of procedure and decorum, each person who appears before the court shall be limited to a maximum of three (3) minutes to make their remarks.

PLANNING AND BUDGET



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Assist the EDC with a business study in Comfort to help the Comfort Community

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Richard Chapman Commissioner Pct. 3
Shane Stolarzyk County Judge

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 X339

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and action to assist the BKCEDC with up to \$3,000.00 of funding for The Downtown Comfort Assessment Plan. This would cover the cost of the Plan and up to \$500.00 in travel expenses. Any additional funding needed would be covered by BKCEDC. Funding would come from remaining interest on ARPA Funds and would not require a budget adjustment.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To assist in the revitalization of downtown Comfort and increase sales tax revenues for Kendall County.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

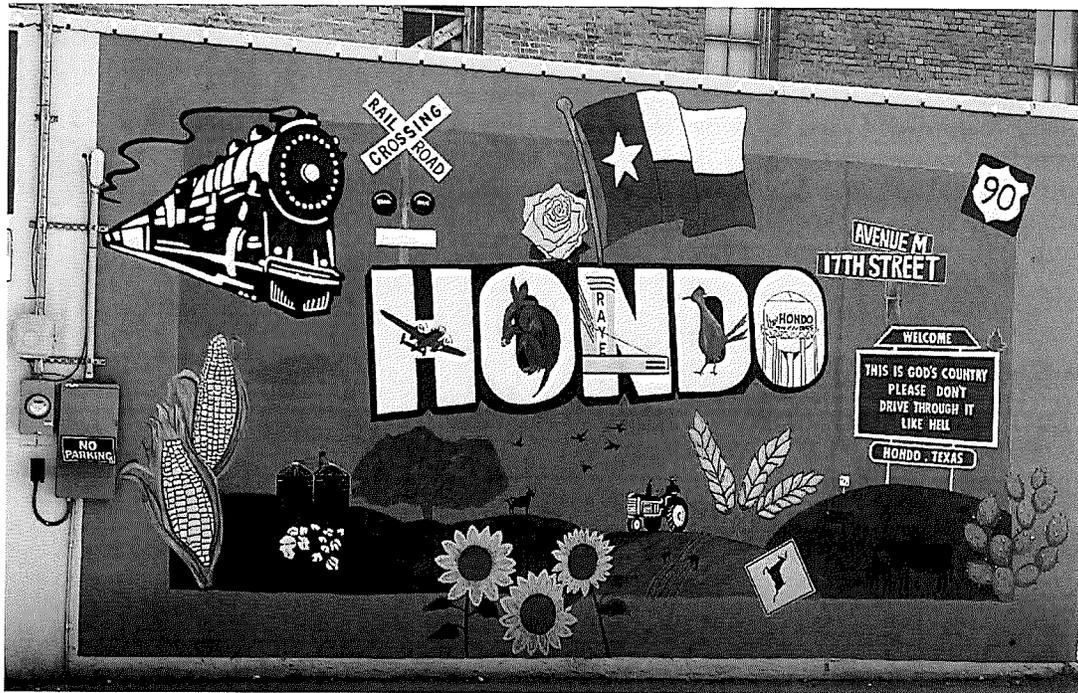
Contract for the Assessment and a copy of the assessment done for the City of Hondo.

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None

Texas DOWNTOWN

Hondo Downtown Assessment Report



Completed: October 2024

About Texas Downtown

Texas Downtown (TXD) was founded in 1985 to connect and serve communities, businesses, and champions of downtowns across the state. The organization will celebrate 40 years in 2025! Today, our mission is to provide members with resources, advocacy, education, and connections to

develop vibrant districts. We represent over 300 members from cities and towns, economic development corporations, nonprofits including chambers of commerce and downtown associations, small business, and individuals.

Downtown Assessment Process

Downtown assessments are offered as a Texas Downtown member service as part of our Downtown Assistance Program (DAP) and are designed to bring a group of downtown professionals to a city's downtown district to assess existing conditions and make realistic, attainable recommendations. The process begins with a downtown stakeholder survey, and extensive research by assessment team members prior to arrival in the member community.

During the site visit, team members explore downtown, visit with business owners, and take notes. Team members are trained to identify opportunities and challenges, and to recommend best practices and strategies to enhance the downtown district and community. Team recommendations are compiled by Texas Downtown staff and include short (present-2 years) and long-range recommendations (5+ years).

Each assessment team is handpicked based on the community's existing needs and challenges. Led by Texas Downtown staff, the Hondo team included the following members:

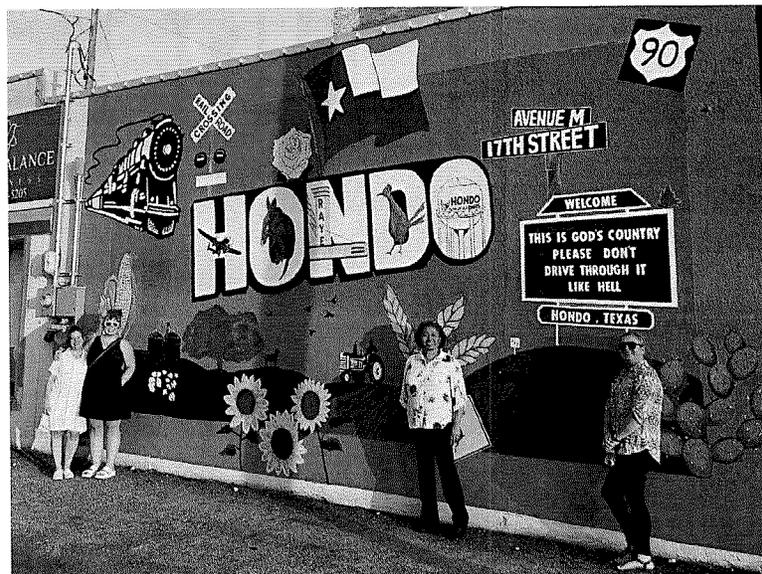
Shelly Ashcroft, Marketing & Membership, Texas Downtown

Josie Falletta, Downtown Manager/Main Street, San Marcos

Kristen Kopecky, Downtown Coordinator, Victoria

Tania Moody, Executive Director, MSARP, Texas Downtown

Lois M. Rodriguez, Strategic Partnerships Manager, TxDOT – Travel Information Division



Initial Observations

Positive Attributes:

- **Historic Theater:** Consistently offers programming, comfortable seating, and an excellent sound system.



- **Landscaping and Aesthetic Features:** The downtown area is neat, well-cared for, and features many beautiful sidewalks and ADA-compliant ramps.
- **Public Parking:** There is ample parking available downtown, including spaces near public buildings, though it could benefit from clearer striping, signage and handicap spots.
- **Community Spirit:** Local businesses like Pepe's Pizza and El Restaurante Azteca exhibit a strong sense of community and customer care, adding to the friendly atmosphere.
- **Historic Buildings:** Downtown Hondo has an impressive collection of well-preserved historic buildings, which contribute to its character and charm.
- **The "God's Country" Sign:** The iconic highway sign ("Don't drive through it like Hell!") is humorous and has strong marketing potential, akin to El Arroyo's in Austin.
- **Courthouse Area Potential:** 16th Street near the courthouse offers opportunities for market spaces and events, with minimal disruption to traffic.



Negative Aspects & Areas for Improvement:

- **Lack of Wayfinding and Information:** Visitors have difficulty navigating downtown due to a lack of wayfinding signs, static billboards, and after-hours information. Suggestions include installing kiosks, adding rack cards or brochures, and clearer parking signage.
- **Pedestrian Safety and Accessibility:** Avenue M and US 90 are dangerous for pedestrians due to speeding traffic and a lack of designated crosswalks. Sidewalk gaps, missing tiles, and high steps in front of businesses also limit accessibility.

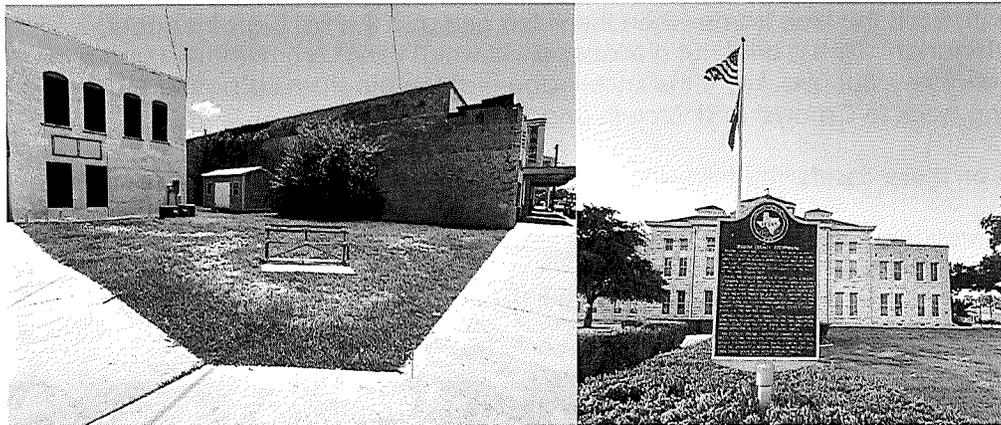


- **Downtown Definition and Branding:** There is no clear boundary for downtown. Flags and custom branded handrails could be used to delineate the district, improve safety and create a sense of identity. Downtown would also benefit from districting into areas like entertainment, arts, and culture.
- **Vacancies and Storefront Hours:** Many businesses keep limited hours (9-5 weekdays), making downtown feel empty, especially after 5 p.m. and on weekends. Encouraging more flexible hours, especially on weekends, could attract more visitors.
- **Depot and Rail Enthusiast Opportunities:** The train depot on US 90 is an underutilized asset. Enhancing its appearance and adding educational materials for train enthusiasts could turn it into a year-round attraction. Collaborating with the local museum and installing a banner could help draw people into downtown.
- **Signage and Lighting:** While lighting and light poles are well-placed, using them for flags could enhance the downtown atmosphere. Also, some signage needs improvement—such as water-damaged movie posters at the theater—and the iconic "God's Country" sign could be better utilized for marketing. Encouraging more pedestrian signage like La Hacienda could be done with an inexpensive sign grant offering (or application for this project through an Anice Read Grant).

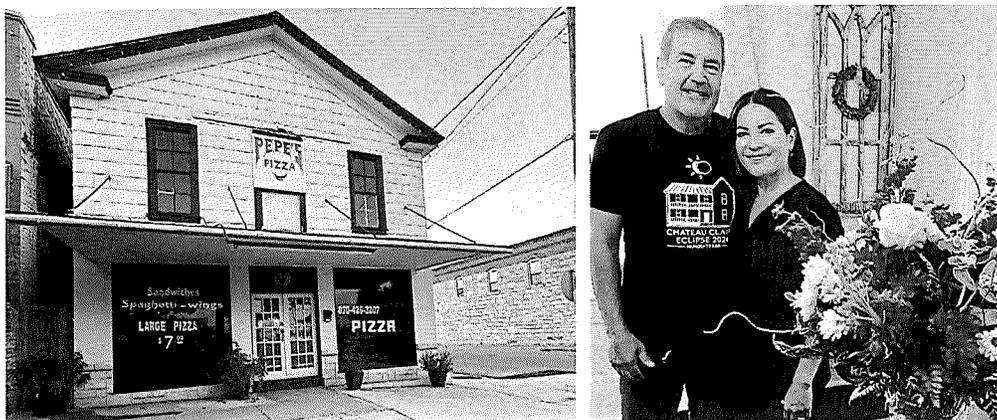


Opportunities for Growth:

- **Location, Location, Location:** Located 40 miles west of San Antonio, Hondo at 6,500 population offers an oasis from "big city life" but with the added convenience and proximity to metro offerings. As part of the I-90 corridor, the river of commerce coming through, via car and rail screams opportunity to pull in visitors and residents to the downtown district.
- **Tourism and Marketing:** Hondo is strategically located near other cities and attractions, but there is a lack of marketing materials to entice visitors. Better marketing campaigns, such as brochures, rack cards, and cross-promotion of attractions like the Medina County Museum, could help.
- **Utilizing Public Spaces:** Hondo has large public spaces that could be leveraged for community events, particularly on 16th Street. With no businesses affected, closing this street for events could foster a sense of community.



- **Revitalization Efforts:** Adding color, landscaping, and filling vacancies with vibrant businesses could breathe new life into downtown. Encouraging more "fun" elements such as flags or colorful signage can set a lively tone.



Specific Business Insights:

- **Pepe's Pizza:** Shows great community spirit by displaying other local businesses' flyers and cards, but their signage could be larger and more pronounced. Better signage could promote more foot traffic and convey they're open and ready to serve.
- **Sorella's and Bonita Ranch Boutique:** Both shops are beautifully arranged and contribute positively to the retail scene, but more businesses are needed to draw in foot traffic.
- **Chateau Claire Bed and Breakfast:** A highly detailed, well-run establishment that adds significant value to Hondo's hospitality industry. Way-faring signage and more precise downtown district maps could tie them in as part of the downtown offerings. They're also great advocates for opening a business in Downtown Hondo.
- **Hondo Beer Market:** Offers a friendly, laid-back atmosphere akin to the show "Cheers," although some feel it might not appeal to everyone, it does lend itself to creating nightlife opportunities for downtown and could be a helpful tie in for theater events across the street and in recruiting more businesses that support later hours.

By addressing the gaps in wayfinding, accessibility, marketing, and branding while capitalizing on the potential of public spaces and businesses, Hondo can create a more vibrant, welcoming downtown for residents and visitors alike.

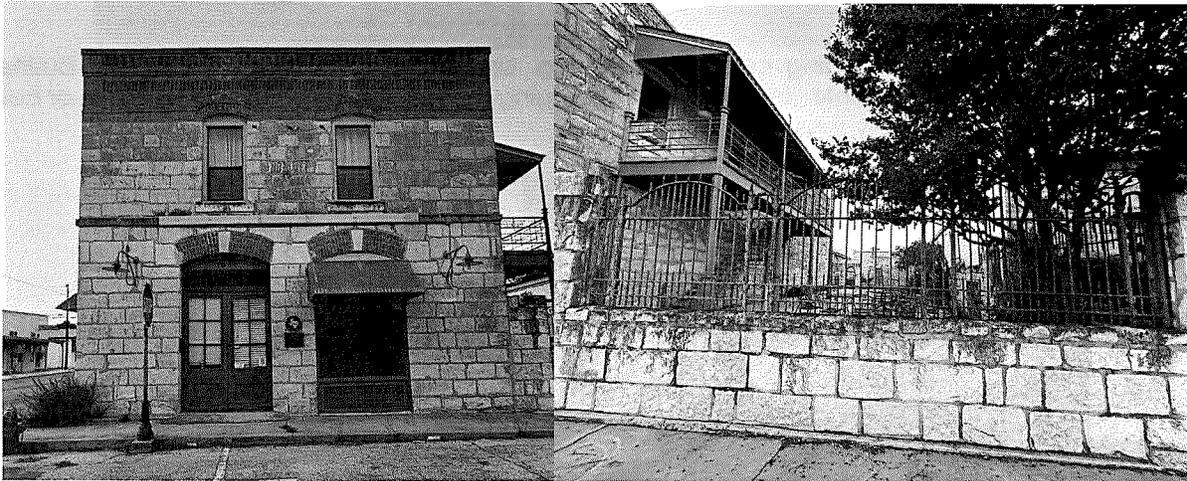
Remember that every downtown goes through three cycles, and they go through them over and over:

- **Catalyst:** that high-excitement startup phase when most people are excited, some are dubious, and communication and knowledge are key,

- Growth: this is the time frame when the vision gels and the first big wins occur,
- Maintenance: this is a brief but glorious period when things are humming and maintaining success is key. But also, key is the knowledge that the program be positioned for the inevitable cycling back to Catalyst and Growth phases over time.

To capitalize on these assets, the following recommendations are organized around:

- Organizational City and EDC Processes
- Physical Downtown Design
- Economic Redevelopment and Small Business Mix
- Promotion and Special Events



Organizational City and EDC Processes
Short-term

- **Build Stronger Relationships with Small Business and Property Owners and the Community:**
 - Host monthly meetups with small business and property owners to strengthen ties with the city and county. These meetings will foster communication and help business owners stay informed about projects and opportunities. Reach out on the TXD List-Serv and ask how other downtowns have addressed this. (ie - Downtown LowDowns)
 - Create an e-blast list to efficiently share important updates and information with business owners and residents. Keep everyone informed of downtown revitalization efforts.
 - Encourage business and property owners to voice their opinions at city council meetings and community forums. This will ensure that their concerns are heard and that they are involved in decision-making processes.
 - Make it a priority to build ongoing strong working relationships and get downtown property owners that own many parcels to Hondo's downtown planning table. Create and maintain an inventory that is available in the economic development/city offices of downtown properties with leasable space information on each floor. Provide dedicated funding to downtown economic development incentives, including ones that can help fill vacant spaces like the ones located in prime retail and upper floor locations in the heart of downtown. What customer service assistance or removal of hurdles can the EDC and City assist with to encourage vacant downtown floors and spaces to become

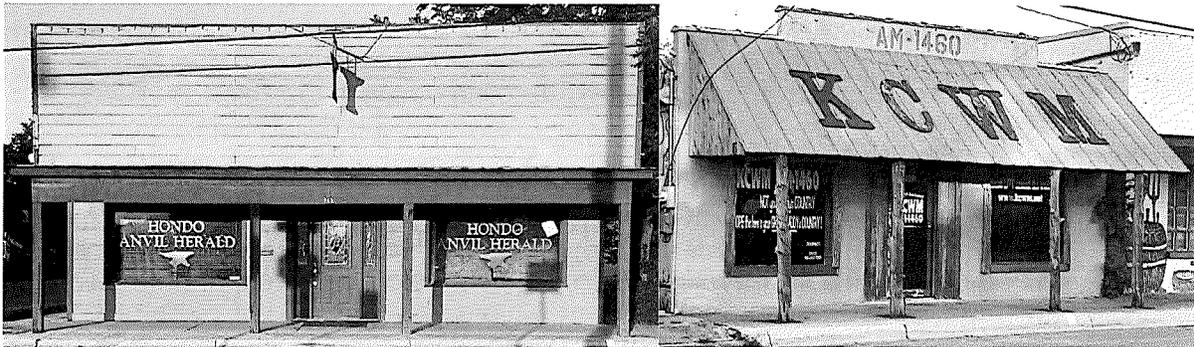
occupied and open? Building strong relationships with property owners will help with communication when owners hit a brick wall and need public sector assistance and guidance.

- **Improve Code Enforcement Perception:**

- Review and improve the code enforcement process to ensure consistency and transparency. Address any perceptions that it is difficult to work with, and if necessary, make changes to ensure a more business-friendly environment.
- Downtown Low Downs can be hosted together with the EDC, city and chamber where departments provide updates on downtown initiatives (events, construction, tax revenue, etc.) to create open lines of communication and ensure everyone is aligned on the goals for downtown revitalization. This can help keep property/business owners in the loop and if there are downtown special events coming up, have different organizations or entities give a brief update and pass out any relevant marketing materials to attendees. This communication will encourage two-way communication, build trust, and foster community amongst downtowners which is needed.
- Review and revise downtown development ordinances to ensure they are aligned with the goals for downtown (i.e., allow use of sidewalks for outdoor dining, allow customers to walk around with alcoholic beverages in non-glass containers, allow small manufacturing like breweries in downtown, a mural or public art ordinance, etc.). Downtown Denison has a Sidewalk Usage Ordinance that includes outdoor dining.
- Educate your local property owners on the codes for downtown Hondo to make downtown redevelopment as flexible as possible for property owners and developers. The IEBC encourages the use and reuse of existing buildings. This code covers repair, alteration, addition and change of occupancy for existing buildings, and historic buildings, while achieving appropriate levels of safety without requiring full compliance with the new construction requirements contained in the other I-Codes.

- **Engage the Community and Cultivate Local Champions:**

- Recruit and empower community members to become advocates for downtown, specifically targeting optimistic leaders who can help change the narrative around revitalization efforts.
- Engage with your local media. People do business with those that do business with them. Make them your best new advocates and cultivate a healthy respect and get them on "Team Hondo." They are downtown, so be sure and include them in your efforts and let them help you communicate your goals.



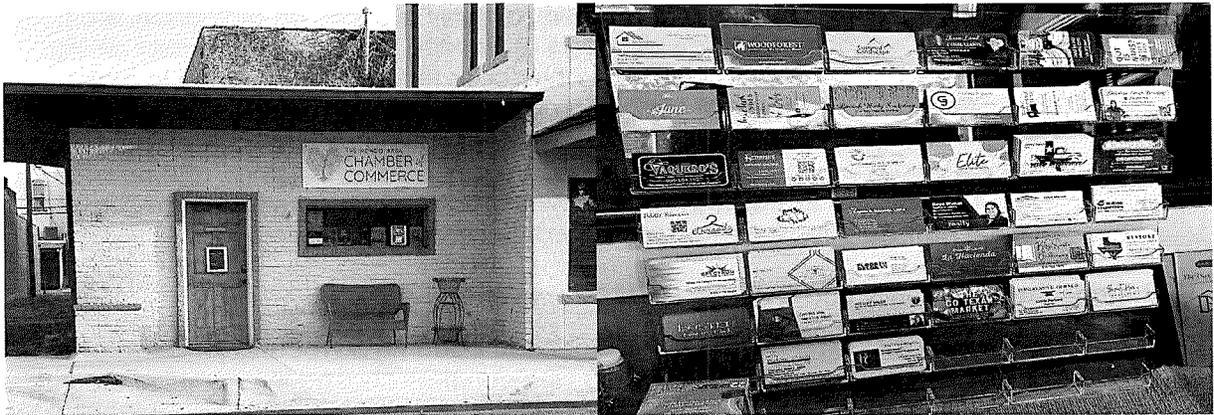
- To assist with ongoing communication to downtown businesses and stakeholders, train volunteers to pair up with EDC/city staff and become downtown "block captains" who regularly visit assigned sets of small businesses on a regular basis to keep downtown business owners informed, and to dispel any myths or rumors. Without regular communication, rumors will rule the day. Consider starting a Closed Facebook Group to

distribute downtown information to downtown merchants so they become more engaged.

- Engage the diverse community by creating events and initiatives that celebrate the different cultures and demographics within Hondo. This helps build pride and creates reasons for locals to brag about their city.
- Encourage volunteer efforts from high school students, retirees, and other community members to assist with fundraising and beautification projects.

- **Support the Chamber of Commerce and Its Staff:**

- Evaluate the staffing needs of the Chamber of Commerce, which currently has two part-time staff managing multiple roles. Consider expanding their hours or hiring additional help to support their workload.
- Clarify and communicate the Chamber's goals clearly to ensure alignment with local businesses and residents. Regular updates on their activities will foster transparency and buy-in from the community.
- Improve the Chamber's online presence to better promote Hondo. Consider adding a dedicated tourism section to their website, focusing on what to see, where to eat, and what to do in Hondo.



- **Tourism Promotion:**

- Work towards achieving the Tourism Friendly Texas Certified Community Program designation. This will help Hondo prioritize tourism as an economic development strategy and access additional state resources.
- Leverage free publicity opportunities from TxDOT's Travel Information Division to promote Hondo and its events. This can include placing brochures in Texas Travel Information Centers and using travel leads to send marketing materials to interested visitors.

- **Downtown Strategy:**

- Hire a professional strategic facilitator to help develop a linked vision along with a downtown strategic plan with downtown's major stakeholders at the planning table. Define the committees needed to support the new staff members and the plan deliverables. Share this plan and host a discussion about the future of downtown Hondo. The path forward will require that downtown property and business owners are engaged and on-board with redevelopment and revitalization efforts.
- No one person or organization currently oversees downtown Hondo. Once the master plan is complete, who will own the vision, goals, and responsibilities? Define the lead organization to focus on downtown, create a well-defined "district" and designate a full-time downtown coordinator/manager to work the plan.
 - Define funding and support to hire or appoint a full-time downtown director.

- The downtown staff member should be funded by the city or EDC
 - Part of the salary could be funded with HOT funds.
- **Potential Funding Sources for Downtown Projects & Programs:**
 - Take full advantage of the Texas PACE Authority, and educate local bankers, downtown property owners and local contractors regularly on the program to help with ongoing downtown property maintenance and energy efficiency. This can help with gap financing in larger rehabilitation downtown projects.
 - Texas Downtown's Anice Read Fund – seed funding to support for downtown projects and programs.
 - Grants, Tax Credits and Funding – preservation and downtown-related project funding sources
 - Texas Department of Agriculture (TDA) Downtown Revitalization/Main Street Program – funds sidewalks and streetscape projects
 - Main Street America Funding Opportunities
 - Hotel Occupancy Tax (HOT) – can be used for wayfinding and downtown signage, as well as marketing overnight stays
 - Keep Texas Beautiful's Governor's Community Achievement Awards
 - GO TEXAN Marketing Enhancement Grant – program is designed to provide grant fund for Tier 2 or higher GO TEXAN product partners to market and promote their qualifying GO TEXAN products
 - TxDOT Transportation Alternatives Program – bicycle and pedestrian funding during odd years
 - TPWD Local Park Grants
 - USDA Community Facilities Programs
 - AARP Community Challenge Grant – Up to \$50,000
 - T-Mobile Hometown Grant – Up to \$50,000
- **Leveraging Industry Partners:**
 - Build strong connections with the downtown directors of successful downtowns in your area like Victoria, Goliad, Cuero, and San Marcos. They have lots of great ideas that you can R&D (rip off and duplicate) and make your own, that is allowed and encouraged! Also, get out of town and take several downtown stakeholders to visit other successful downtowns to gain inspiration and insight of what downtown Hondo can become at its full potential.
 - Take full advantage of Texas Downtown's member listserv to post downtown Hondo's questions to all our members across the state for best practices and recommended downtown consultants/vendors. Don't forget to celebrate your downtown successes statewide by entering downtown Hondo's projects into the annual President's Awards Program, award applications due in late July.

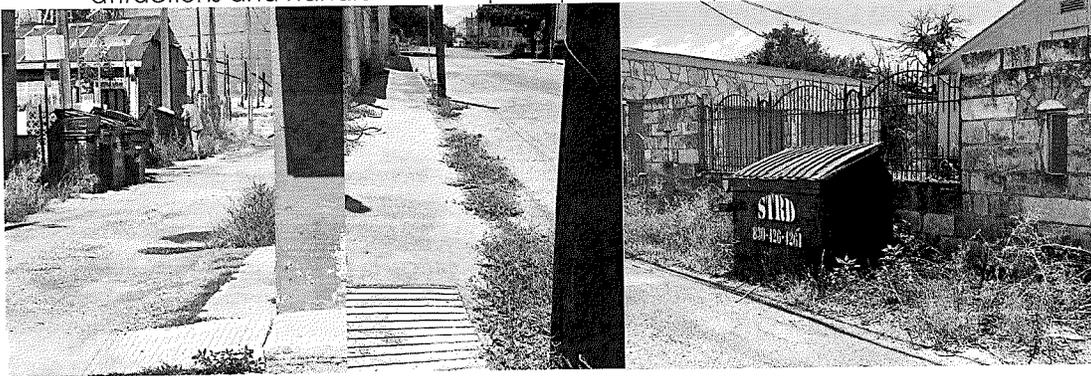
Organizational City and EDC Processes Mid and Long-term

- **Reevaluate Business Onboarding and Rent Structures:**
 - Streamline the business onboarding process to eliminate unnecessary obstacles and make it easier for new businesses to set up in downtown Hondo. Look at successful models from other cities (e.g., Uvalde) for inspiration.
 - Meet with property owners to discuss reasonable rent pricing and the economic benefits of filling vacant buildings. Educate them on how more businesses can increase the value of their properties and strengthen the local economy.
- **Strengthen City and County Partnerships:**
 - Collaborate with city departments and local organizations on downtown revitalization projects. Regular meetings will help align priorities and share resources.

- Foster better relationships between local officials, the Economic Development Corporation (EDC), and downtown organizations to reduce friction and ensure coordinated efforts on revitalization projects.

- **Hospitality Training and Improving First Impressions:**

- Train city employees and local businesses in hospitality and customer service to ensure that visitors have a positive experience in Hondo. A negative first encounter can damage the city's reputation, so hospitality training is essential.
- Encourage friendly, knowledgeable staff who can share information about local attractions and handle visitor inquiries professionally.



- **Long-term Chamber of Commerce & HOT Fund Management:**

- Ensure proper management of Hotel Occupancy Tax (HOT) funds by keeping them separate from the Chamber's general fund and using them only for authorized categories (e.g., tourism promotion, historical preservation).
- Maintain clear processes for distributing HOT funds and ensure transparency in their use. This will prevent misinterpretation and foster trust within the community.

- **Improve the Online and Marketing Presence of Hondo:**

- Revamp the Chamber and tourism websites to create an intuitive, easy-to-navigate platform that highlights Hondo's attractions. Visitors should be able to quickly find key information (e.g., dining, lodging, events) without sifting through municipal content.
- Utilize social media and newsletters to build Hondo's marketing presence and engage with potential visitors. Capturing emails and engaging with travel leads can expand the city's reach and draw more tourists to the area.

- **Continuing Education & Networking:**

- Build into the EDC/City's budget, annual membership for Texas Downtown, as well as attendance for some downtown and chamber stakeholders to attend the annual conference and regional roundtables to help develop more professional downtown connections and maintain ongoing professional downtown staff development. This will help downtown leadership become more trained on best practices for downtown redevelopment which can then be shared locally to downtown stakeholders and local leadership.

By focusing on these short-term and mid to long-term organizational goals, Hondo can create a sustainable foundation for downtown revitalization, foster stronger partnerships, and position itself as a welcoming, tourist-friendly destination. Building trust, improving communication, and streamlining business processes will help the city attract new businesses and visitors, ultimately driving economic growth.

Physical Downtown Design

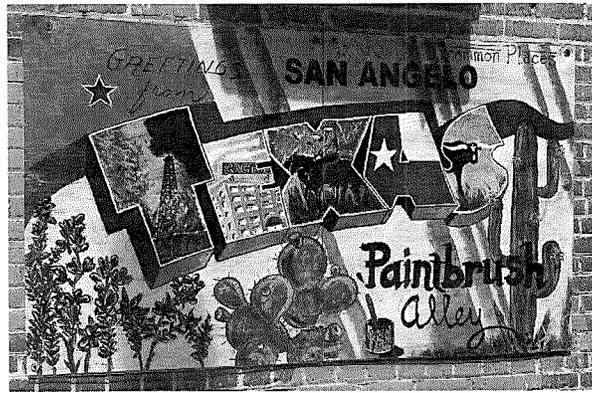
Short-term

- **Greenspaces and Small Wins:**

- Create a greenspace with outdoor seating and public restrooms: Consider closing off streets (like 16th Street) to make room for a large green space with amenities such as shade trees, seating, public restrooms, and art installations. Public spaces encourage community gatherings and events.
- Prioritize downtown landscaping and landscape maintenance by procuring and placing self-watering planters on the sidewalks down the main downtown corridor and/or implement the use of hayrack pole planters like Levelland Main Street and use it as a change to engage your residents and downtown business owners with a "Community Planting Day." Parks provide the plants, seek out partners to donate the soil and mulch and have people "adopt a planter." This can be ongoing with calls for daily watering of the adopted planter or once planted, could be maintained by Parks or subcontracted out. Choose native blooming plants that can withstand extreme weather conditions and add color to make downtown greener.



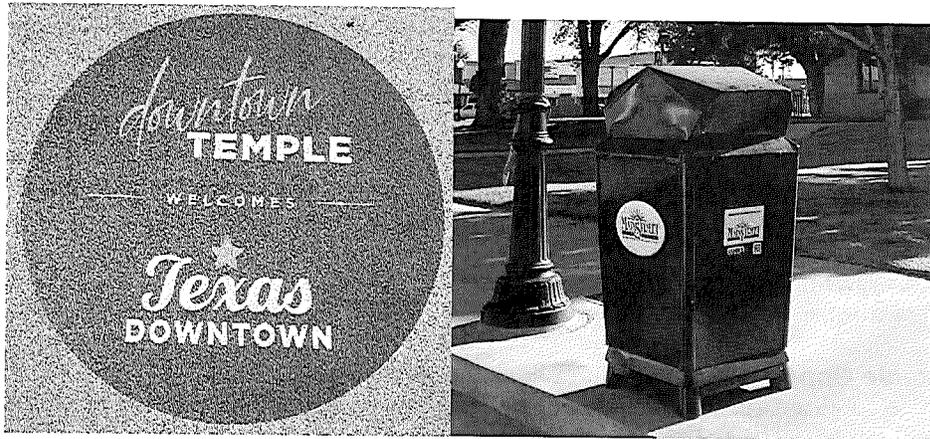
- Partner with property owners along the gateway corridors into downtown, especially from US-90 to improve the curb appeal of vacant and underutilized properties and make it a more welcoming entrance into downtown. You can only make a first impression once, and you want it to be a positive and lasting one for locals and visitors alike.
- Transform and revitalize the alley near the Chamber of Commerce into a small-scale public art space. Add string lights, seating, shade, and murals. This will serve as a small, easy win to build community excitement ("Owl Alley" with Hondo's mascot).
- Corner Parklet: Consider revitalizing the empty lot next to the movie theater by adding seating, shade, and lighting. This will create a welcoming, inexpensive gathering spot.



- **Public Art:**
 - Engage local art students with mural and cross-walk art, utilizing the Hondo Art League, and professional artists to create murals highlighting Hondo's history, mascot (owls), and heritage. Incorporate painted crosswalks and decals for a vibrant, colorful downtown.
 - Window Paintings and Decals: Enhance storefronts with seasonal or thematic window paintings to create an attractive, lively downtown area.

- **Historic Building Celebration and Preservation:**
 - Improve and Maintain Historic Buildings by focusing on improving historic buildings through façade enhancements and occupancy efforts. Establish a beautification or historic preservation award to incentivize property owners to take pride in their buildings.
 - Trail or Historical Highlights can develop historical trails or markers highlighting Hondo's heritage and landmarks to draw visitors and engage locals with the town's story.

- **Downtown Maintenance:**
 - Improve Landscaping and Lighting by creating a maintenance plan for existing downtown landscaping. Professionally trim trees to enhance visibility of storefronts, add colorful and native plants, and ensure that streetlights and holiday decorations are maintained.
 - Restructure public parking by marking available spaces, creating a digital map, and ensuring clear signage for public parking areas. Encourage business owners to park farther from storefronts to free up prime spots for customers.
 - Work with TxDOT to repaint crosswalks and ensure clear, safe pedestrian paths, especially along major roads like Avenue M and US 90.
 - Produce a sign or static cling decal for downtown business storefronts that designate where current public restrooms are located. Sticker or sidewalk corner signage with QR codes that advertise a downtown Hondo website page with a downtown parking map could also be placed on downtown trash receptacles.



- **Address Vacant Buildings:**

- Help facilitate every downtown boarded up or vacant storefront property to make visual improvements to their curb appeal and have available properties more visually engaging so that customers and visitors want to keep walking downtown to the occupied and engaging storefronts.
- The EDC or city could provide a reimbursement incentive for cleaning windows regularly; adding For Lease/Sale signage at each location listing the current zoning, possible uses and property owner/realtor contact info; applying vinyl window photo/image of what businesses are coming soon; or creating window displays that show other downtown small business products, promote special events, or display public art exhibits.



- Work with the contracted trash company to schedule downtown on the same trash pickup route and discuss options to relocate or minimize the impact of trash cans on downtown sidewalks and dumpsters. Look into the certification program and consider becoming a Scenic Texas City to increase Hondo's standards for high quality public spaces downtown and city wide.
- Join and become active as a Keep Texas Beautiful (KTB) Community to take advantage of awards offered by their Governors Community Achievement Awards (GCAA). The award amounts are substantial - for populations up to 25,000 it's \$180,000. 2025 GCAA applications will be open from January – February. Schedule a "Downtown Fall Clean" before major downtown events to make sure it is tourism ready. Register your cleanup and submit free supply requests a minimum of three weeks before your event date to be fulfilled.
- Consistent enforcement of building, sign, and property codes is important to encourage property maintenance and reinvestment. Blight and neglect in one property adversely impacts all of the properties around it.

- **Gateway and Wayfinding Master Plan:**

- Consider investing in a downtown gateway signage and a wayfinding master plan to address directional signage to all landmarks and public parking areas in downtown. TxDOT is a needed partner to have at the initial planning table of a wayfinding signage project.

- Build a strong working relationship with Hondo's TxDOT Area Engineer and Hondo Railways' and partners Union Pacific Railroad to learn about wayfinding and interpretive signage opportunities and funding, so that tourists and locals know where amenities are located such as public restrooms, public parking lots, as well as to tell some of Hondo's history.
- Also, investigate pedestrian amenities such as benches under shade trees to encourage shoppers to spend time downtown.

Physical Downtown Design Mid and Long-term

- **Create Opportunities and Protections for the Future:**
 - Since Hondo is not an active Texas Main Street City, consider becoming a Certified Local Government (CLG) to continue meeting historic preservation standards for your downtown assets. CLG grant funding is also available to provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving historic resources.
 - Create a small working group/task force through the city's planning and zoning commission to investigate the creation of design guidelines and the potential of creating a historic overlay to the downtown district or other zoning protections. Utilize knowledge from other communities who have created protections and guidelines for their historic downtown. Explore McKinney, Georgetown, Elgin, and others.
- **Long-term Greenspace Development:**
 - Partner with Medina County to close 16th Street between Avenues M and K to create a large public improvement area. This could include a splash pad, skate park, large shade trees, public restrooms, and art sculptures like a Hondo owl sculpture.
 - Equip the greenspace with electrical outlets for holiday lighting and event stages to support festivals and large gatherings.
- **Wayfinding and Traffic Calming:**
 - Install wayfinding signs both within downtown and along highways (US 90 and Avenue M) to guide visitors and slow down traffic. Consider consolidating outdated highway signage to improve visibility and provide clear directions to downtown attractions.
 - Work with TxDOT to add banners, holiday lights, and additional street lighting to create a more pedestrian-friendly downtown. Ensure visible, well-marked pedestrian walkways, particularly near the railroad tracks and along high-traffic streets.
- **Shade and Weather Resilience:**
 - Invest in street trees along key pedestrian routes that can withstand extreme weather and provide shade during hot Texas summers. Trees should be strategically planted along major walkways, such as between 18th Street and Avenue M, to increase comfort for pedestrians.
- **Public Art Expansion:**
 - Work with local artists to create a large owl-themed mural or sculpture as a symbol of the town, reinforcing Hondo's brand and identity. This could be a key piece of public art in the proposed greenspace or near downtown landmarks.

By focusing on these short-term and mid to long-term physical design goals, Hondo can transform its downtown area into a vibrant, visually appealing, and historically rich destination for both locals and visitors. Enhancing public spaces, improving accessibility, and celebrating the community's unique heritage will support long-term growth and revitalization.

Economic Redevelopment:
Short-term:

- **Incentives for Business Owners:**
 - Offer façade and building improvement grants, and utility assistance to help local businesses upgrade their buildings.
 - Develop a façade and sign reimbursement grant program for downtown businesses to enhance curb appeal with historically appropriate canopies and awnings for pedestrian shade and lighting.
 - Offer better rental rates from property owners, ensuring that they align with the market.
- **Utility Pricing Structure Review:**
 - Investigate high utility costs and evaluate the pricing structure to prevent pricing out small businesses.
- **Database/Inventory of Available Spaces:**
 - Create a publicly accessible database for available downtown spaces for rent or sale, like DowntownTX.
- **Communication and Collaboration:**
 - Build better relationships between the city, EDC, County, and community partners to encourage property development.
 - Improve communication between the city government and small business owners with monthly meetups or newsletters to keep everyone informed.
- **Training and Education:**
 - Train local EDC board and city council members regularly on economic development topics. Partner with Texas Municipal League (TML) and Texas Economic Development Council (TEDC) for workshops on understanding economic development.

Mid to Long-term:

- **TIRZ DISTRICTS:**
 - Research successful TIRZ districts in Texas such as the City of Mesquite's Towne Center TIRZ that set the district boundaries larger than just the downtown district so it would be accrue funds quickly from fast growing areas of town. Downtown Denison also has a successful TIRZ district that surrounds their downtown.
 - Establish a TIRZ to incentivize redevelopment, create funding for public improvements, and attract private investment in downtown.
- **Activation of Vacant Buildings:**
 - Use a "carrot and stick" approach, offering both ordinances and incentives to encourage property owners to activate or restore vacant buildings. This could include façade improvements or incentives for business development.
 - People want to be where they can see other people having fun and is well lit. Encourage downtown revitalization and new construction projects to include rooftop bars and patio/sidewalk dining, which will encourage the density and vibrancy of the district. Downtown Navasota and Tyler have award-winning rooftop bars that add another level of activity and visibility from the sidewalk and streets to help make downtown a hot spot.



- **Economic Development Toolkit:**
 - Prioritize downtown in the city and EDC's overall economic development strategy and budgets. Make it known that downtown is important and developers and local investment will follow if they consistently see positive downtown public reinvestment projects and high-quality special events. In partnership with the EDC, this toolkit should be used to support the renovation and historic preservation of downtown properties.
 - Incentive programs should support the overall goal of saving and preserving the historic infrastructure of the community and align with approvals from the city.
 - Downtown incentives can be designed to fill the financial gap of an approved/desired project. Ideally tie all incentives to proper "city approved" design guidelines. A design toolkit can include creating a low-interest loan pool with banks, having information regarding the State of Texas and Federal historic tax credits among other things. The program might consider including consultation with a preservation architect and/or requiring the Secretary of the Interior's Standards for Rehabilitation for the façade improvements to historic buildings. The Standards are simple and easy to follow and will ensure appropriate methods are used to rehabilitate the historic buildings.
 - State and Federal tax credits and PACE funding are often used as funding sources for large historic rehabilitation projects.

- **Relocation of EDC to Downtown:**
 - Relocate the Hondo EDC office to downtown, preferably near the Hondo Chamber of Commerce, to create a one-stop-shop for potential businesses. A co-op small business incubator could be developed in a rehabilitated downtown building to offer resources and office space.

- **Upper Floor and Rooftop Development:**
 - Incentivize building owners to make all floors ADA accessible and develop rooftop spaces for potential residential, office, or restaurant use. Example: Rail & Rye rooftop bar in Navasota.

- **Downtown Farmers and Artisan Market:**
 - Start a downtown farmers and artisan market to create a small business incubator for downtown. The Hondo train depot or a space along the railroad could serve as a visible location for this event.

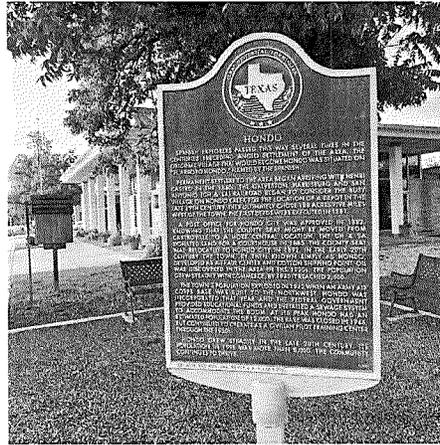
**Small Business Mix:
Short-term:**

- **Incentivizing Visitor-Facing Businesses:**

- Encourage the opening of more restaurants and retail spaces downtown. Focus on creating an environment for forward-facing, visitor-centric businesses. Provide incentives or fast-track processes to ensure these businesses can open quickly and succeed.
- **Assisting Landmark Businesses:**
 - Help long-standing businesses like El Restaurante Azteca gain recognition through the Texas Treasure Business Award to increase their visibility and bring attention to downtown. A celebration or block party could also draw visitors.
- **Partnership with James Avery Artisan Jewelry:**
 - Host quarterly workshops for local small business owners on visual merchandising and store design. This could encourage the creation of attractive window displays, improving downtown aesthetics.
- **Downtown Small Business Resource Guide:**
 - Develop a resource guide for small businesses, like Georgetown's Main Street Small Business Resource Guide, to help navigate the local business landscape.

Mid to Long-term:

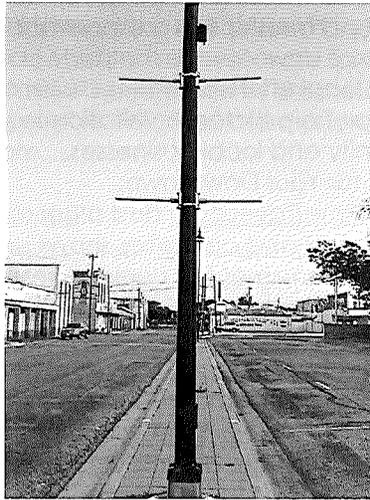
- **Survey for Business Recruitment:**
 - Conduct a community-wide survey every few years to identify the types of businesses locals want and will support. Use the results to create a "Top 10" downtown small business recruitment list and make that public through the local media and on the EDC, city/chamber websites so if anyone in the area is thinking about opening a small business in downtown, they know what is requested and in demand locally.
 - While small, downtown Hondo has a good business mix to build upon. Adopt a data-driven approach to decision-making "for" downtown. Help determine Hondo's market position by better understanding your current demographics, psychographics, what are the household income ranges and ethnicities to know what types of products and services are in demand to offer in downtown stores.
 - Have a retail leakage study done by your regional council of government to see what locals are buying out of town and post that info near the "Top 10" businesses requested for downtown. These are the top target businesses you want to recruit downtown if they are the right fit.
- **Smooth the Way for New Businesses:**
 - Streamline the permitting and approval processes to make it easier for new businesses to set up downtown.
 - Review and adjust any ordinances perceived as unfriendly to new businesses to remove barriers to success.
- **Vacant Building Rehabilitation and Business Incubation:**
 - Work with the EDC, City, and County to incentivize vacant building rehabilitation and establish a co-op small business incubator to support new businesses and drive downtown traffic.
- **Historic Preservation and Awards:**
 - Encourage more historic businesses to apply for recognition awards like the Texas Treasure Business Award. Promoting these awards will bring media exposure and create an event-driven atmosphere in downtown.
 - Create a Historic Walking Tour highlighting your historic markers and places.



By implementing both short-term strategies (like improving communication, incentives, and utility pricing) and mid to long-term projects (like TIRZ creation, activating vacant buildings, and fostering a small business incubator), Hondo can enhance its downtown area, create a supportive business environment, and capitalize on existing opportunities for growth and redevelopment.

Promotion and Special Events
Short-term

- **Texas Treasures:**
 - For downtown landmark businesses that have been open for 50+ years, look into the Texas Treasure Business Award through the THC. By acknowledging local businesses while they are still in operation, we honor them as places of living history, and we can record their stories and ensure their legacy for generations to come. These can make great newspaper, radio, and social media advertising opportunities and get state-wide recognition.
- **Activate the Courthouse Lawn and Public Spaces:**
 - Use the courthouse lawn for city-partnered events like community picnics, seasonal markets, or small gatherings. These semi-regular events foster community engagement and make downtown feel welcoming.
 - Add Christmas lights to downtown facades, trees, and flowerbeds, creating a warm and festive atmosphere. Collaborate with businesses to ensure year-round decorative lighting.
- **Utilize Street Pole Banners and Signage:**
 - Create specific street pole banners for year-round use, ensuring that street poles are never left bare. Banners can showcase local pride and support branding efforts.
 - Explore TxDOT signage opportunities to increase visibility and attract highway traffic, such as tourist-oriented directional signs, logo signs, or city pride signs along US 90.



- **Increase Event Frequency:**
 - Plan more frequent events at the train depot, transforming it into an active space for markets, historical storytelling events, and train watching. A year-round US 90-facing banner can invite passing drivers into downtown.
 - Introduce ghost tours, historical tours, and a Christmas card trail to showcase Hondo's history, heritage, and landmarks. These low-cost events can draw locals and tourists alike.

- **Food Truck Park Development:**
 - Establish a food truck park at a corner like 17th and Avenue M or near the train depot. This can supplement local dining options and attract both locals and visitors, especially during weekends or special events.
 - Streamline the food truck application process to encourage vendors to set up during peak times.

- **Engage with the Community and Local Businesses:**
 - Encourage downtown businesses to create shop small initiatives, such as discounts or special offers, to promote local shopping.
 - Implement social media strategies using official hashtags to increase the visibility of events and local businesses. Encourage businesses to tag the city or relevant promotions in their posts for broader outreach.
 - Consider managing social media platforms like "Visit Hondo" to separate Chamber business promotions from citywide marketing, creating a unified voice for promoting the downtown experience.
 - Are any EDC, chamber or city staff members currently hitting the lunch speaking program circuit to discuss downtown at the local clubs and organizations like Chamber, Rotary, Lion's Club, Women's Clubs, to get the word out, etc.? If not, do outreach to let them know staff are available and willing to talk about downtown priorities and upcoming projects to keep locals informed.

- **Leverage Free TxDOT Resources:**
 - Make use of TxDOT's free publicity resources (e.g., travel information centers, Texas State Travel Guide, Texas Highways Events Calendar) to promote Hondo's events and tourism to a broader audience.

- **Regional Marketing:**
 - Take advantage of the promotional and marketing opportunities of being in the **Texas Hill Country Trail Region** of the Texas Heritage Trails Program (THTP). The program is an economic development initiative operated through the Texas Historical Commission

Partners and Partnerships

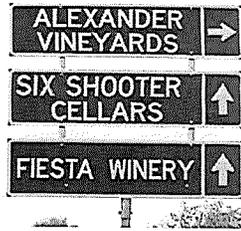
- **Tx-DOT District Engineer:**

- Reach out to, and stay in regular contact with, your designated TxDOT engineer to explore Hondo's options for creating safer traffic patterns for motorists and pedestrians, such as speed limits and crosswalks.

Frances T. Merecka, P.E.
Hondo Area Engineer
Hondo Office: (830) 741-8024
Pleasanton Office: (830) 569-2584
Cell: (210) 776-2986

- Directs planning, location, design, construction, operation, and maintenance of highways, tollways, bridges, structures, airports, public transit systems, and roads.
- Directs development of work programs to meet transportation needs, including traffic control; and the operations requirements for short- and long-range projections.
- Directs preparation of funding, planning, right-of-way, construction, maintenance, and operation agreements with cities and counties.
- Directs operations of a regional surveillance, communication, and control center that involves local agency partnerships and manages highway and street operations.
- Administers state and federal grant programs, traffic safety programs, and transportation enhancements for transportation and public transit systems.
- Recommends staffing and funding for district activities. Supports, develops, and monitors quality management initiatives and activities and the administration of performance monitoring measures, and participates in the development of the strategic plan.
- City Pride Sign Program





Learn More About Tourist Oriented Business Signing

A TOD (Tourist Oriented Directional) Sign shows travelers your business is a tourist destination. The eye-catching blue signs direct motorists to your location and let any traveler know your location is safe, clean, and meets State standards.



Learn More About Logo Guide Signs

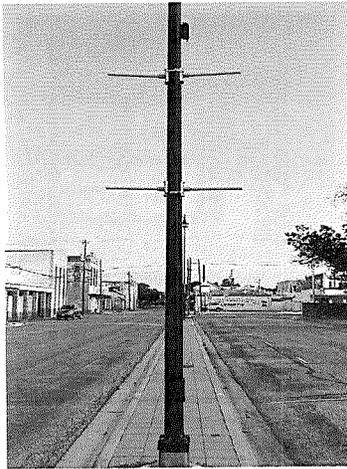
LOGO Guide Signs (LOGOS) are the eye-catching blue Specific Service Signs located on major highways that alert motorists to services such as gas, food, lodging, camping, and 24-hour pharmacies. The signs direct motorists to the correct exit for your business and effectively direct them right to your entrance.



Learn More About Major Shopping Areas Guide Signs

Major Shopping Area Guide Signs (MSAGS) highlight malls and other major shopping areas around Texas. These structures are located just before major highway exits to safely and effectively direct motorists to the designated shopping area.

- **Hondo Railway (HRR) and Union Pacific Railway:**
 - Build a strong relationship with Hondo Railway (HRR) and Union Pacific to determine future plans for the tracks that run through downtown. Research establishing Quiet Zones from other downtowns that have created them like Terrell, Texas.
- **Medina County:**
 - Partner with Medina County to work together on economic development opportunities for downtown Hondo and beyond and consider adding a county-wide grant coordinator position that could apply for grant funding for cities in Medina County. Lockhart's county seat, Caldwell County has been successful in hiring a grant writer to go after EDA and other grant funding.
 - Partner with the county to create a user agreement to program and activate the courthouse lawn and possibly other county facilities for larger annual special events. Downtown San Marcos has been successful in doing this with Hays County.
- **Hondo EDC:**
 - Work with local partners like the City of Hondo, Hondo Chamber of Commerce, Hondo Art League, and the Hondo Garden Club to become a top Keep Texas Beautiful (KTB) affiliate community in the state of Texas and take full advantage of the program for downtown and community-wide beautification and ongoing maintenance. KTB has several grant/funding sources such as the Governor's Community Achievement Awards (GCAA), which Hondo would be eligible for a \$130,000 landscaping award in their Category 3 population (5,501 - 9,000). There is also the Our Texas, Our Future Grant with H.E.B. that opens in mid-August through late September. In addition, they have free resources like Community and TxDOT Cleanup Kits available for the annual Don't Mess with Texas Trash-off in April and Fall Sweep from September - November. An annual KTB conference and youth programs are also available to keep community and youth leaders engaged and informed.
 - Ten percent (10%) of annual revenue in the Hondo EDC budget can be used for marketing purposes and can be rolled over each year if it's not spent. Budget for the full 10% for marketing each year and invest it in marketing downtown Hondo as a pitstop and hub-and-spoke location to other destinations in the region to drive sales tax revenue.



- **City of Hondo:**

- Work with the City of Hondo to make it as easy as possible for investors to spend money in downtown. Fully train and educate code enforcement employees on a regular basis so that they are well versed and consistent in what is required for the private sector to make downtown building improvements.
- Look into adopting the IEBC to allow more freedom when redeveloping historic downtown properties. Streamline the downtown permitting process so that an applicant only has to click or fill out online permitting forms less than six times to complete what is required. A city liaison needs to be a helpful and readily available resource to downtown property and business owners to help navigate downtown owners through the city permitting process.
- Adopt a "Clean and Safe" mantra at the city for the heart of downtown Hondo. Regular patrolling by police of alleys and areas of concerns of downtown businesses when it comes to the unhoused and recently released inmates. Partner with the county and other regional homeless centers to provide resources for the former inmates so they have options for their next steps besides trying to survive in downtown Hondo alleys. Police should also regularly enforce the speed limits along Ave. M from 12th through 18th Streets to slow down traffic to provide more pedestrian safety in the district.

- **Local Real Estate Professionals/Developers:**

- Partner with local real estate professionals and developers to start an "Imagine the Possibilities Tour", similar to the Texas Main Street Program's in the spring and fall that showcase available downtown properties, including vacant upper floors. This will help raise awareness with regional real estate agents and developers of downtown opportunities. Look into partnering with one of the area's real estate organizations to hold their monthly or quarterly meeting downtown with a giveaway at the end of the tour to keep attendees present.

Opportunities and Potential:

- **Public Art and Event Calendar:**

- Hondo has the infrastructure in place to support the creation of a public art scene and a more consistent event calendar. These elements will help create a buzz around the downtown area and make it a destination for both locals and visitors.

- Signage is necessary to direct traffic into downtown, especially to encourage travelers to cross the tracks and explore what lies beyond. Although the traffic counts are high, without clear direction, many just pass by the city.
- **Poised for Growth:**
 - Hondo is poised for growth due to its location and the presence of progressive-thinking leaders in place. The community can thrive if this growth is properly handled, allowing Hondo to cultivate a strong identity that can shape its future.
 - Leadership and communication are critical to success. There is positive feedback about Sean Patty at the EDC, who is seen as an open communicator and capable leader. Ensuring he has the necessary support to continue his work is important for the city's progress.

Challenges and Obstacles:

- **Resistance to Change:**
 - Some community members fear or resist growth and change. It's crucial for these individuals to set aside personal feelings and focus on what's best for the community. Sticking to the status quo is part of why Hondo has struggled in the past, and this approach won't bring the solutions needed for future success.
 - Growth is inevitable, but how that growth is managed will define the future of Hondo. The city has an opportunity to assert a strong identity, but only if it's cultivated thoughtfully.
- **Lack of Unified Effort:**
 - One of the biggest challenges is the perception that responsibility for downtown revitalization lies with others. Different groups (City, County, business owners, property owners, Chamber, EDC, etc.) each believe it's someone else's responsibility to take the first step.
 - In reality, everyone needs to invest in downtown success. No one group can do it alone. All stakeholders must come together, align their goals, and collaborate on where and how resources are directed. The first step toward revitalization requires a unified, collective effort from all these parties.

Recommendations:

- **Foster Collaborative Leadership:**
 - Ensure that the new leadership in place has the support, resources, and backing to lead Hondo toward its potential.
 - Engage all stakeholders in discussions and encourage everyone to take responsibility for downtown revitalization. Creating an understanding that downtown success benefits the entire community is key to overcoming the "someone else's problem" mindset.
- **Invest in Identity and Marketing:**
 - Strengthen Hondo's identity as a community poised for growth. This includes deliberate branding efforts, clear signage, and marketing that highlights downtown as a vibrant, appealing place to visit and explore.
 - Develop an organized public art initiative and regular events to showcase what makes Hondo unique, encouraging both local pride and attracting visitors.
- **Overcome Resistance to Change:**
 - Encourage those hesitant to embrace growth to consider the long-term benefits for the community. Remind them that change can be positive, and holding onto old methods may continue to hinder the city's progress.

By addressing these challenges and leveraging its potential, Hondo can position itself for growth, revitalize its downtown, and create a community that both residents and visitors are proud to support. A coordinated, collective effort from all sectors is essential to achieving this transformation.



Facebook: <https://www.facebook.com/CityOfHondo>

Instagram: <https://www.instagram.com/cityofhondo/?hl=en>

Linked In: <https://www.linkedin.com/company/city-of-hondo/>



Facebook: <https://www.facebook.com/HondoEconomicDevelopmentCorp>

Instagram: <https://www.instagram.com/cityofhondoedc/>

Assessment Team Contact Information

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**Downtown Assessment Agreement
Comfort – February 11, 2026**

Texas Downtown offers downtown assessments to members only. The purpose of the assessment is to bring a group of downtown professionals to a member downtown, discuss challenges and issues, tour the downtown district, meet with stakeholders, and provide a report with recommendations for the different stages of downtown development and revitalization.

Downtown Assessment Fees

\$2,500.00 plus travel expenses and meal costs for assessment team members. In-kind contributions for lodging and meals are acceptable. *Our team does the best job we can to choose team members that are within close proximity to avoid extensive hotel bookings.

Texas Downtown Responsibilities

- Select expert team members with skills and experience that match the community's needs
- Develop an online survey for downtown business and property owners
- Research the community and downtown before visiting to gain an understanding of challenges and opportunities
- Create digital communications for engagement opportunities related to the assessment, including a stakeholder meeting notification and pre-visit survey to be distributed by the member community representative.
- Host a stakeholder meeting(s) so team members can engage with stakeholders, ask questions, and learn about downtown issues
- Develop an assessment report that includes:
 - A current snapshot of the downtown from the team's perspective
 - Short, mid-range, and long-term recommendations to enhance the vitality of the downtown district
 - Connect the member community with resources, potential partners, and other TXD members
- Connect assessment host with Texas Downtown members, resources, and partner organizations

Member Responsibilities

- Complete the pre-visit survey for city/organization staff to be provided by Texas Downtown.
- Provide access to relevant reports, studies, assessments, and other pertinent documentation commissioned by the member community
- Share the stakeholder survey, meeting details, and information about the assessment team visit with all downtown stakeholders
- Secure a meeting location (in the downtown district if possible) and incur the cost if there is one.
- Provide coffee and light bites for early meetings.
- Provide lunch and/or dinner for the team *No alcohol will be included in any expenses.
- Invite all stakeholders to participate in the stakeholder meeting. Downtown stakeholders include business and property owners, municipal staff, partner organizations, and residents.
- Host will develop and distribute invitations based on agenda.
- Be available for questions as needed by the assessment team.

Host and stakeholder engagement is vital to the assessment process. The Chamber of Commerce, Visit Comfort, TxDOT, and residents are the experts on Downtown Comfort and the larger community and team members rely on assessment hosts and stakeholders to provide background, share information about current programs and initiatives, identify opportunities, and brainstorm solutions.

If the assessment host is unable to fulfill the responsibilities outlined above, Texas Downtown reserves the right to cancel or reschedule the assessment.



Team Members

The Texas Downtown Staff will serve as the point of contact for all assessments. We will coordinate communications, engagement, and deliverables. Team members are selected based on the needs of the downtown community. Texas Downtown will give priority consideration to experts located within proximity to the assessment location to minimize travel costs. Each assessment team is comprised of 4-6 industry experts and a representative of Texas Downtown.

Timeline

Texas Downtown member contacts staff about assessment visit.

Member is added to wait list.

Pre-Assessment Zoom is scheduled with the host to determine the appropriate recommended service.

Member signs agreement.

Upon finalization of the agreement, Texas Downtown will provide the following items:

- Pre-visit survey & document list - to be completed by city/organization requesting the assessment
- Link to online stakeholder survey
- Link to the online shared folder for pre-assessment materials
- Shared folder for team members
- Expense forms for team members to turn in
- Structured Assessment Forms for team members to turn in
- Example PDF of flyer about the assessment process to be shared with downtown stakeholders
- *Staff member will approve flyer/invitations
- Stakeholder Meeting details to be shared with downtown stakeholders

Assessment *sample* schedule:

Connect one week prior to assessment visit with host to make sure everything is ready for the day-of.

Day of assessment sample agenda for visit

9:00 – 10:00 am - Team will meet with a group of downtown representatives (your annual breakfast meeting)

10:30 – 11:30 am - Team will meet with a group of Govt/Paid Stakeholders (city, county, state, local, etc.)

12:00 – 1:00 pm – Lunch with host

1:00 pm – 3:00 pm - Downtown walking tour by assessment team members; visits with downtown businesses

Texas Downtown staff will provide the assessment report approximately 6-8 weeks (business days). If there are any changes or reasons for delay, staff will reach out and address this with the host city.

An invoice will be provided upon delivery of the assessment report. Payment is due within 30 days of the invoice date.

By signing below, the Boerne EDC accepts the terms of the proposal, on behalf of the Visit Comfort TX group.

Amy Story
Print Name

President/CEO BKEDC
Position

Amy Story
Signature

12/30/2025
Date

Tania Moody
Tania Moody
Texas Downtown Executive Director

12/17/2025
Date

INVOICE

[View invoice online](#)

Texas Downtown

Invoice number: 01326

Issued: Monday, December 22, 2025



Bill to:

Amy Story
amy@bkcedc.com
Boerne EDC

Item	Amount
Comfort TX Assessment	\$2,500.00

Total: \$2,500.00

Balance Due: \$2,500.00

*Please note, we do not assess tax on any of our invoices. The only additional convenience fee associated is a 3% credit card processing fee applied to your total. This fee can be avoided/disregarded by using ACH or Check payment options.

[View invoice online](#)

Need an updated W-9? See attached [W-9 2024.pdf](#)

Texas Downtown accepts checks, ACH payments, and credit cards. A 3% processing fee will be assessed on all credit card transactions.

ACH Payments:	Please Remit Checks to:
TXD Acct #: 7182821 Routing #: 111911321	Please remit checks to: Tania Moody Executive Director Texas Downtown PO Box 1509 Levelland, TX 79336 512-472-7832 tania@texasdowntown.org www.texasdowntown.org



Commissioners Court Agenda Request Form

Commissioners Court Date:

01-27-2026

SUBJECT: Enter a brief description of the agenda request.

Court Ordered Policy for all Kendall County Fire Departments to be paid at the beginning of every quarter based on 40/20/20/20. 40% for the first quarter and 20% for the remaining three.

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Chad Carpenter, Kendall County Commissioner, Pct. 4

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-431-6216 Commissioner Chad Carpenter

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

10 min

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action- making it a policy for Kendall County to fund all fire departments the first month of each quarter with the first quarter funded at 40% with the remaining funded at 20%. This allows the fire departments to pay their yearly insurance costs during the first quarter of the fiscal year.
Chad Carpenter, Kendall County Commissioner, Pct.4.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Kendall County fire fighters dedicate their volunteer time to protect our county. Our Fire Departments have expenses directly related to being able to provide these services and they need their funding.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

NA

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

NA



Commissioners Court Agenda Request Form

Commissioners Court Date:

01-27-2026

SUBJECT: Enter a brief description of the agenda request.

Discussion to utilize Kendall County Alerts/Wens to notify our citizens when an emergency situation is happening in our county. To sign up for Kendall County Alerts, go to this link.
https://entry.inspirationlogistics.com/kendall_tx/wens.cfm

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Chad Carpenter, Kendall County Commissioner, Pct. 4

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-431-6216 Commissioner Chad Carpenter

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

10 min

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action- allowing our Law Enforcement to send out an alert to all or part of Kendall County using Kendall County Alerts/Wens. The decision to use the system can be decided by the Sheriff or a member of Commissioners Court.
Chad Carpenter, Kendall County Commissioner, Pct.4.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Kendall County residents would like to know when an emergency is taking place in their area. Kendall County has an alert system paid for by our taxpayers and could easily be used during a potentially dangerous situation.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

NA

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

NA



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Wording within the Commissioners Court Agenda Notification.

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Commissioner Jennifer McCall, Precinct 1

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 370

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Discussion pertaining to wording within the Commissioners Court Agenda Notification.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
- YES

DOCUMENTATION:

- NO
- YES
- INTENDED FOR THE PUBLIC
- INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

PUBLIC HEARINGS

Consent Agenda: Items on the Consent Agenda are considered to be of a routine nature and may require only limited discussion. All items under the Consent Agenda are heard and acted upon collectively unless opposition is presented. Any member of the Commissioners Court may request that an item be removed from the Consent Agenda and considered separately for the purpose of discussion and voting.



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Approve Commissioner Court Minutes- December 23, 2025 and January 13, 2026.

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Teresa Ramirez, County Clerk's Office

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 232

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

Consent Agenda

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

To Approve the minutes from the December 23, 2025 and the January 13, 2026 Commissioners Court Regular Meetings

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

The Minutes need to be approved by Commissioners Court.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Public

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

THE STATE OF TEXAS

COUNTY OF KENDALL BE IT REMEMBERED, that the Commissioners' Court of Kendall County, Texas, was begun and held at a Regular Meeting at the Courthouse in Boerne, Texas, and via Zoom on the 23rd day of December, 2025.

1. CALL TO ORDER, ROLL CALL, AND CONFIRMATION OF QUORUM

Court began at 9:00 a.m. Present at roll call: Commissioner Jennifer McCall, Precinct 1, Commissioner Andra Wisian, Precinct 2, Commissioner Richard Chapman, Precinct 3, Commissioner Chad Carpenter, Precinct 4, and County Judge Shane Stolarczyk

2. PRAYER

Commissioner Chad Carpenter led the Court in prayer.

3. PLEDGES OF ALLEGIANCE

Taygan Rust gave the Pledge of Allegiance to the United States and Texas flags.

4. DECLARATION OF CONFLICT OF INTEREST

None

REPORTS FROM COMMISSIONERS COURT, ELECTED OFFICIALS, AND DEPARTMENT HEADS – DISCUSSION ONLY.

At this time, members of the Commissioners' Court, elected officials, and County staff will provide updates or reports to the Commissioners' Court. No action will be taken.

- 5.** Jennifer O'Steen, General Counsel, gave an update on the status of contracts with volunteer fire departments.

- 6.** Comments from the Bench: Commissioner Jennifer McCall, Precinct 1, Commissioner Andra Wisian, Precinct 2, Commissioner Richard Chapman, Precinct 3, Commissioner Chad Carpenter, Precinct 4. County Judge Shane Stolarczyk gave his time to Sheriff Al Auxier and Fire Marshal Brady Constantine

PLANNING AND BUDGET

7. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve accounts payable claims for purchases, services, and vendors in the amount of \$1,446,560.10.

Motion was made by Commissioner Andra Wisian, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

PRESENTATIONS, PROCLAMATIONS, AND REPORTS FROM LOCAL ENTITIES

8. Eddie Seidensticker, Maxie Zinsmeister, and Elizabeth Joost gave a presentation from Kendall Soil and Water Conservation District. (attached)
9. Brady Constantine, Fire Marshal, gave an update on fire conditions throughout the County. The Burn Ban will remain on until further notice of the Court.

ORDERS AND RESOLUTIONS

10. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20251223-1 to authorize County Staff to apply for the VFIS (Volunteer Fireman's Insurance Services of Texas) 2026 Emergency Responder Health and Wellness Grant for up to \$5,000 of grant funds and authorize the County Judge to execute necessary documents. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Jennifer McCall.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

11. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20251223-2 to authorize County Staff to apply for the Rural Ambulance Services Grants under House Bill 3000, in an amount not to exceed \$350,000.00, through the State Comptroller's Office and to authorize the County Judge to execute necessary documents. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

12. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to adopt Resolution R-20251223-3 to request that a portion of IH-10 West between mile markers 542 and 543 be designated as the Officer Russell "Rusty" Salazar Memorial Highway. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Jennifer McCall.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

13. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to adopt Resolution R-20251223-4 to request that a portion of IH-10 between mile markers 533 and 534 be designated as the Deputy Carlos "Smiley" Ramirez Memorial Highway. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

14. PUBLIC COMMENTS

At this time, individuals who have timely submitted a Commissioners' Court Public Participation Form will have an opportunity to speak for up to three minutes. Please note that in accordance with the Open Meetings Act, the members of the Commissioners' Court may not discuss or take action on any item which has not been posted in this agenda.

The following person spoke during Public Comments: JD Bransford

PLANNING AND BUDGET CONTINUED

15. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, for the County IT Department to stage and begin the migration of Kendall County email addresses to the kendallcounty.gov domain.

[kendallcountytexas.gov]

Motion was made by Commissioner Andra Wisian, seconded by Commissioner Jennifer McCall.

[Note: while making the motion, Commissioner Andra Wisian misspoke saying "kendallcounty.gov". The Commissioner should have said "kendallcountytexas.gov". The minutes reflect the wording in the agenda and supporting documentation.]

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

16. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the revised job descriptions for Firefighter and Captain in the Rural Fire Department. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

17. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the revised job descriptions for Sanitarian Administrator and Health Sanitarian in the Health Department. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

PUBLIC HEARINGS

18. Public Hearing was held at 10:06 a.m. The Court will conduct a Public Hearing for the purpose of determining whether the Kendall County Commissioners Court should accept, alter and amend, or reject the Proposition A Committee's recommendation for the County to purchase conservation easements on the following properties: (attached)

a. 23 FM 474, Boerne, TX 78006; James L. Drought, Two Tracts (50 Acres and 43.61 Acres)

b. 23 FM 474, Boerne, TX 78006; H.P. Drought and Company (James L. Drought) One Tract (61.75 Acres)

The County's purchase of the recommended conservation easements would use Proposition A funds.

No one spoke.

At 10:10 a.m. the Public Hearing was closed.

19. Public Hearing was held at 10:10 a.m. The Court will conduct a Public Hearing for the purpose of determining whether the Kendall County Commissioners Court should accept, alter and amend, or reject the Proposition A Committee's recommendation for the County to purchase the following property: (attached)

a. 605 FM 474, Boerne, TX 78006; Guadalupe River Ranch (310 Acres +/-)

The County's purchase of the recommended property would use Proposition A funds.

The following person spoke: Wanda McCarthy

At 10:15 a.m. the Public Hearing was closed.

The Court, took a break at 10:16 a.m.

The Court, returned to Open Session at 10:21 a.m.

20. CONSENT AGENDA

Items on the Consent Agenda are considered to be of a routine nature by the Commissioners' Court and will be considered by one motion and no separate discussion will occur unless any member of the Commissioners' Court desires to remove an item from the Consent Agenda for it to be considered in its normal sequence on the agenda.

- a. Consideration and possible action to approve Commissioners Court Minutes for the Regular Meeting held on December 9, 2025.
- b. Receive the County Auditor's Monthly Financial Report for October 2025 (attached)
- c. Consideration and possible action to approve the November Fee Office Reports
- d. Consideration and possible action regarding the naming of a private road located off of FM 289 to more adequately direct 911 emergency responders to buildings and uniquely owned properties. The proposed name of this road is to be called Loma Escondida (attached)
- e. Consideration and possible action regarding the naming of a private road located off of Cravey Road to more adequately direct 911 emergency responders to buildings and uniquely owned properties. The proposed name of this road is to be called Pheasant Ridge Road. (attached)

20. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Consent Agenda items a-e for December 23rd of 2025.

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

CONTRACTS, GRANTS, LEASES, AND OTHER AGREEMENTS

21. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the TPWD (Texas Parks and Wildlife Department's) County Boat Agreement to allow the Kendall County Tax Assessor's Office to continue to act as an agent for TPWD.

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0

22. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to select the recommended vendor, Digitek LLC, for RFP 2026-04 EMS Ambulance Billing & Collection Services, and to authorize the Purchasing Agent to negotiate the contract.

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

23. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve extending the Library Services Agreement with the City of Boerne through FY26. The Agreement will be effective October 1, 2025 and shall terminate September 30, 2026. The quarterly payments to the Patrick Heath Public Library will remain the same as the previous year at \$78,047.00 totaling \$312,188.00 annually. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

24. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve renewing the Agreement with Hill Country Daily Bread Ministries through FY26. The Agreement will be effective October 1, 2025 and shall terminate September 30, 2026. The quarterly payments to the non-profit organization will remain the same as the prior year at \$3,750.00 quarterly totaling \$15,000.00 annually. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

25. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to allow Tajga to retire from service and declare K-9 Officer Tajga as surplus, and authorize entering into an Agreement for Transfer with former Deputy Justin Granado to transfer the ownership of Tajga, as well as responsibility and all liability to Deputy Granado with no cost to him and with the requirement that she retire from full active service. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

26. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to purchase conservation easements on the following two properties: (attached)

- A. 23 FM 474, Boerne, TX 78006; James L. Drought's Two Tracts of 50 Acres and 43.61 Acres for \$93,610 and transaction costs not to exceed \$75,000.

I further recommend the Court take action and approve the purchase of 23 FM 474, Boerne, TX 78006; Property owned by H.P. Drought and Company, one Tract consisting of 61.75 Acres, for the amount of \$61,750 and transaction costs not to exceed \$75,000.

The purchase of these funds [properties] would use Proposition A funds.

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Jennifer McCall.

[Note: while making the motion, County Judge Shane Stolarczyk misspoke saying "funds". The County Judge should have said "properties". The minutes reflect the wording in the agenda and supporting documentation.]

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

27. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to take action and purchase the property known as Guadalupe River Ranch consisting of more or less of 310 acres at a purchase price of

\$35,000 per acre contingent upon the following: The preparation of amended sales contract meeting the satisfaction of General Counsel and the Court and with the purchase price being \$35,000 plus the \$400K for improvement and structures. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Jennifer McCall voted aye, Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, County Judge Shane Stolarczyk voted aye, and carried by a vote of 5-0.

DEVELOPMENT, ROADS AND BRIDGES, FLOODPLAIN

28. A motion was made by Commissioner Chad Carpenter and seconded by Commissioner Andra Wisian to approve a request for relief from Section 5.2 Table 5.1 of the Development Regulations pertaining to the dimensional requirements for platted lots for Green Cedar Subdivision located near Waring Welfare Road and FM 289 but failed by a vote of 4-1. (attached)
- Record vote: Commissioner Jennifer McCall voted nay, Commissioner Andra Wisian voted nay, Commissioner Richard Chapman voted nay, Commissioner Chad Carpenter voted yay, County Judge Shane Stolarczyk voted nay.
29. No action taken regarding a request for relief for Bergheim Terra Amata Phase I Subdivision located on SH 46 East near Rodalyn Drive, from section 5.7E.1. of the Development Regulations pertaining to the requirement to dedicate right-of-way along SH 46 East. (attached)
30. The item concerning the Final Plat of Bergheim Terra Amata Phase I Subdivision located on SH 46 East near Rodalyn Drive was pulled from the agenda.

The Court, closed Open Session at 11:50 a.m.

The Court, went into Closed Session at 11:57 a.m.

CLOSED SESSION

31. Consider convening into a Closed Session to consult with counsel and receive legal advice pertaining to "Pending or Contemplated Litigation; or a Settlement Offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with" the Open Meetings Act, as follows:
- a. *Kendall County v. Vaqueros Del Mar, LLC, Cause No. 24-145*, a lawsuit pending in the 451st District Court of Kendall County.
 - b. *Kendall County v. Turner Construction Company, et al. Cause No. 23-181*, a lawsuit pending in the 451st District Court of Kendall County.

- c. *Kendall County v. Waring Land Investments, LLC, Cause No. 23-063*, a lawsuit pending in the 451st District Court of Kendall County.
- d. Kendall County Development Rules and Legal Issues Discussion.

- 32. Discuss and deliberate the appointment, employment, evaluation, reassignment, and/or duties of a public officer or employee pursuant to Section 551.074 of the Texas Open meetings Act, regarding the County's Sanitarian Administrator.

The Court, recessed Closed Session at 12:14 p.m.

- 33. The Court, went into Open Session at 12:19 p.m.
- 34. No action taken related to the matters deliberated in Closed Session.
- 35. Being no further business, the meeting was adjourned at 12:19 p.m.

EXAMINED AND APPROVED THIS 27TH DAY OF JANUARY 2026.

COUNTY JUDGE
KENDALL COUNTY, TEXAS

ATTESTED: _____
COUNTY CLERK
KENDALL COUNTY, TEXAS

THE STATE OF TEXAS

COUNTY OF KENDALL BE IT REMEMBERED, that the Commissioners' Court of Kendall County, Texas, was begun and held at a Regular Meeting at the Courthouse in Boerne, Texas, and via Zoom on the 13th day of January, 2026.

1. **CALL TO ORDER, ROLL CALL, AND CONFIRMATION OF QUORUM**

Court began at 9:00 a.m. Present at roll call: Commissioner Andra Wisian, Precinct 2, Commissioner Richard Chapman, Precinct 3, Commissioner, Chad Carpenter 4, and County Judge Shane Stolarczyk. Commissioner Jennifer McCall, Precinct 1, was absent from Court.

2. **PRAYER**

Eric Cate, Pastor at Bergheim Christian Fellowship led the Court in prayer.

3. **PLEDGES OF ALLEGIANCE**

Brayden Stenberg gave the Pledge of Allegiance to the United States and Texas flags.

DECLARATION OF CONFLICT OF INTEREST

None

4. **REPORT FROM COMMISSIONERS COURT, ELECTED OFFICIALS, AND DEPARTMENT HEADS – DISCUSSION ONLY.**

At this time, members of the Commissioners' Court, elected officials, and County staff will provide updates or reports to the Commissioners' Court. No action will be taken.

5. **COMMENTS FROM THE BENCH:** Andra Wisian, Commissioner, Precinct 2, Richard Chapman, Commissioner, Precinct 3, Commissioner Chad Carpenter, Precinct 4, and County Judge Shane Stolarczyk

ACCOUNTS PAYABLE CLAIMS

6. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the accounts payable claims for purchases, services, and vendors in the amount of \$492,508.96.

Motion was made by Commissioner Andra Wisian, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

PRESENTATIONS, PROCLAMATIONS, AND REPORTS FROM LOCAL ENTITIES

7. Recognize Employee Retirement:

<u>Name</u>	<u>Title</u>	<u>Time in Service</u>
Joanne Bradley	Chief Juvenile Probation Officer	38 Years

8. Ernesto Galindo, Risk Management Consultant and Rudy Estrada, Risk Control Consultant, Texas Association of Counties expressed gratitude for the Court's

assistance in allowing Texas Association of Counties the use of its facilities for the Regional Workshop held on September 25, 2025.

9. Jude Sandoval, District Supervisor, Texas Wildlife Services Program gave a presentation from Kendall County Trappers with the Texas Wildlife Services Program. (attached)
10. Bryce Bodie, HCFS Executive Director gave a presentation from the Hill Country Family Services. (attached)
11. Larry Fischer, President, Kristy McNelly, Secretary and Rob Ziegler, Treasurer of the AgriCultural Museum and Arts Center gave a presentation from the AgriCultural Museum and Arts Center. (attached)

ORDERS AND RESOLUTIONS

12. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to take action on Order #O-20250113-1, approving an Order of the Commissioners Court of Kendall County entitled "Prohibiting Outdoor Burning for a Period of up to Ninety Days in the unincorporated areas of the County due to the Existence of Conditions that have Created a Public Safety Hazard that would be exacerbated by outdoor burning. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Richard Chapman.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

13. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20260113-1, authorizing County staff to accept a grant award from the Texas Division of Emergency Management (TDEM) for DR-4879 project PW198 – Marquardt Road Bridge in the amount of \$3,123.79 and authorize the County Judge to execute all necessary documents. (attached)

Motion was made by Commissioner Chad Carpenter, seconded by County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

14. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20260113-2, authorizing County staff to accept a grant award from the Texas Division of Emergency Management (TDEM) for DR-4879 project PW199 – Edge Falls Road Bridge in the amount of

\$3,102.09 and authorize the County Judge to execute all necessary documents.
(attached)

Motion was made by Commissioner Richard Chapman, seconded by
County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner
Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and
County Judge Shane Stolarczyk voted aye, and carried 4-0.

15 THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall
County, Texas, to approve Resolution R-20260113-3, authorizing County staff to
accept a grant award from the Texas Division of Emergency Management
(TDEM) for DR-4879 project PW192 – Waring Welfare Bridge in the amount of
\$25,817.52 and authorize the County Judge to execute all necessary documents.
(attached)

Motion was made by Commissioner Chad Carpenter, seconded by
County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner
Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and
County Judge Shane Stolarczyk voted aye, and carried 4-0.

16. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall
County, Texas, to approve Resolution R-20260113-4, authorizing County staff to
accept a grant award from TDEM (Texas Division of Emergency Management)
for DR-4879 project PW197 – River Bend Road – Bridge #2 (Seidensticker
Property) in the amount of \$4,242.55 and authorize the County Judge to
execute all necessary documents. (attached)

Motion was made by Commissioner Richard Chapman, seconded by
County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner
Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and
County Judge Shane Stolarczyk voted aye, and carried 4-0.

17. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall
County, Texas, to approve Resolution R-20260113-5, authorizing County staff to
accept a grant award from TDEM (Texas Division of Emergency Management)
for DR-4879 project PW194 – Seventh Street Bridge in the amount of \$3,183.49
and authorize the County Judge to execute all necessary documents.
(attached)

Motion was made by Commissioner Chad Carpenter, seconded by
County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

18. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20260113-6, authorizing County staff to accept a grant award from TDEM (Texas Division of Emergency Management) for DR-4879 project PW24 – Roadway Signage in the amount of \$3,751.14 and authorize the County Judge to execute all necessary documents.
(attached)

Motion was made by Commissioner Richard Chapman, seconded by County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

19. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20260113-7, authorizing County staff to accept a grant award from the Texas Division of Emergency Management (TDEM) for DR-4879 project PW23 – Mill Dam Road Bridge in the amount of \$7,487.45 and authorize the County Judge to execute all necessary documents.
(attached)

Motion was made by Commissioner Richard Chapman, seconded by County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

20. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20260113-8, as well as a Grant Agreement with The Texas Water [Development] Board (TWDB), to accept grant funds in the amount of \$1,000,000.00 (TWDB) under Commitment No. 2691103025) to purchase and install Outdoor Warning Sirens and flood related products and give the County Judge authority to sign all related documents. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

[Note: while making the motion, County Judge Shane Stolarczyk misspoke saying "Texas Water Board". The correct wording is "Texas Water Development Board". The minutes reflect the wording in the agenda and supporting documentation.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

21. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve Resolution R-20260113-9, authorizing County staff to accept a grant award from TDEM (Texas Division of Emergency Management) for DR-4879 project PW21 – Joshua Springs Park – Floating Dock/Fishing Pier and James Kiehl Park Stairs and Handrail in the amount of \$55,896.48 and authorize the County Judge to execute all necessary documents. (attached)

Motion was made by Commissioner Chad Carpenter, seconded by County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

22. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to adopt Resolution R-20260113-10, authorizing County staff to accept a grant award from the State and Local Cybersecurity Grant Program (SLCGP) – Mitigation Projects, FY2026, in the amount of \$124,800.00 with the County match of \$31,200.00. (attached)

Motion was made by Commissioner Richard Chapman, seconded by County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

23. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to adopt Resolution R-20260113 [R-20260113-11], authorizing County staff to apply for the State and Local Cybersecurity Grant Program (SLCGP) – Mitigation Projects, through the Office of the Governor's Public Safety Office, to request grant funds to assist with the implementation of security protections for the County's information systems, in an amount not to exceed \$400,000.00 with a required County match of 30%, not to exceed \$120,000.00, and authorizing Judge Stolarczyk to execute necessary application documents. (attached)

Motion was made by Commissioner Andra Wisian, seconded by County Judge Shane Stolarczyk.

[Note: while making the motion, Commissioner Andra Wisian misspoke saying "R-20260113". The correct resolution number is "R-20260113-11". The minutes reflect the wording in the agenda and support documentation.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

The Court, closed Open Session at 10:38 a.m.

The Court, went into Closed Session at 10:39 a.m.

The Court, recessed Closed Session at 11:23 a.m.

The Court, resumed Open Session at 11:28 a.m.

24. **PUBLIC COMMENTS:** Susie Schwethelm

PLANNING AND BUDGET

25. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the cash summary at Frost Bank for November 2025. (attached)

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

26. Sheryl D'Spain, County Treasurer presented the Sales Tax Report (attached)

27. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to change the job title for Admin (Administrative) Assistant III in the Engineer's Office to Engineer Clerk. (attached)

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

28. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the job description for Assistant EMS Administrator.

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

29. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the following appointments/reappointments to the Kendall County Parks Advisory Board: Appointment: Josh Arnold (Precinct 3); Reappointments: Dale Bransford (Precinct 1), and Sterling Martin (Precinct 4).

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

30. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the transfer of surplus Chevy (Chevrolet) Silverado 2500 to the Parks Department.

Motion was made by County Judge Shane Stolarczyk, seconded by Commissioner Andra Wisian.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

31. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, move to establish a procedure as outlined to adopt a name for the County building located at 400 East Blanco Road. (attached)

Motion was made by Commissioner Andra Wisian, seconded by County Judge Shane Stolarczyk.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

32. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to adopt the name "400 Blanco Annex" for 400 [E.] Blanco [Road]. (attached)

Motion was made by Commissioner Chad Carpenter, seconded by County Judge Shane Stolarczyk.

[Note: while making the motion, Commissioner Chad Carpenter misspoke saying "400 Blanco". The correct address is "400 E. Blanco Road". The minutes reflect the wording in the agenda.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

PUBLIC HEARINGS

None

33. **CONSENT AGENDA**

Items on the Consent Agenda are considered to be of a routine nature by the Commissioners' Court and will be considered by one motion and no separate discussion will occur unless any member of the Commissioners' Court desires to remove an item from the Consent Agenda for it to be considered in its normal sequence on the agenda.

- a. Consideration and possible action on accepting the list of donations received in December 2025, on behalf of Kendall County per Local Government Code 81.032 (attached)
- b. Receive the County Auditor's Monthly Financial Report for November 2025 (attached)
- c. Consideration and possible action to approve that proposal for Kofile Technologies, Inc. for the Standard Indexing, and Archival Imaging Services of Criminal Case Files in the amount of \$69,495.20. This purchase will be utilized through the TxSmartBuy Contract #TxMAS-23-92001 and paid using the County Clerk's Record Archive Fund. (Fund 26 of the Kendall County budget)

THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Consent Agenda Items for January 13, 2026.

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

CONTRACTS, GRANTS, LEASES, AND OTHER AGREEMENTS

34. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve a letter of permission from the Kendall County [Commissioners Court] Youth Agriculture and Equestrian Center for beer and wine to be sold at the Center during the upcoming [Valentine Massacre] event in (on), February [4-8] 2026, with the provision [that alcohol is served] the servers are in accordance with the laws of the State of Texas and the policies of the Texas Alcoholic Beverage Commission. (attached)

Motion was made by Commissioner Andra Wisian, seconded by Commissioner Chad Carpenter.

[Note: while making the motion, Commissioner Andra Wisian misspoke saying "Kendall County Youth Agriculture and Equestrian Center". The correct wording is "Kendall County Commissioners Court; Valentine Massacre Event held, February 4-8, 2026, with the provision that alcohol is served in accordance with

the laws of the State of Texas and the policies of the Texas Alcoholic Beverage Commission.” The minutes reflect the wording in the agenda and support documentation.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

35. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners’ Court of Kendall County, Texas, to approve the Amendment to renew the Agreement with Rainbow [Senior] Center through FY26, effective October 1, 2025 through September 30, 2026, with quarterly payments to the non-profit organization to remain \$3,750.00, totaling \$15,000.00 annually. (attached)

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Chad Carpenter.

[Note: while making the motion, Commissioner Richard Chapman misspoke saying “Rainbow Center”. The correct name is “Rainbow Senior Center”. The minutes reflect the wording in the agenda and support documentation.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

36. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners’ Court of Kendall County, Texas, to approve the renewing of the Agreement with Boerne Kendall County Economic Development Corporation through FY26, effective October 1, 2025 through September 30, 2026, with quarterly payments to the non-profit organization increased from \$11,250.00 from the previous fiscal year to \$15,000.00 totaling \$60,000.00 annually. (attached)

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

37. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners’ Court of Kendall County, Texas, to approve placing a plaque and a stone or masonry base on the Historic Courthouse grounds which displays Col. William Barrett Travis “Victory or Death” Letter. (attached)

Motion was made by Commissioner Richard Chapman, seconded by Commissioner Chad Carpenter.

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

38. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve granting Guadalupe Valley Telephone Cooperative, [Inc.] (GVTC) Facilities Easement, including a temporary construction easement, to allow GVTC to install telecommunications infrastructure on a 10' by 10' area of the County property located at #5 Toepperwein Road [Boerne, TX. 78006].
(attached)

Motion was made by Commissioner Richard Chapman, seconded by County Judge Shane Stolarczyk.

[Note: while making the motion, Commissioner Richard Chapman misspoke saying "Guadalupe Valley Telephone Cooperative.". The correct wording is "Guadalupe Valley Telephone Cooperative, Inc." and including "Boerne, TX. 78006" in the property location. The minutes reflect the wording in the agenda.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

The Court, took a lunch break at 12:07 p.m.

The Court, returned to Open Session at 1:17 p.m.

DEVELOPMENT, ROADS AND BRIDGES, FLOODPLAIN

39. The following item as tabled regarding the financial guarantee for Cordillera Ranch Unit 220 subdivision development.

40. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve an Interlocal Agreement with the City of Fair Oaks Ranch to share [engineering] design costs for the curve on Ammann Road in an amount not to exceed \$30,000, and authorizing the Judge to sign the agreement, pending approval of Kendall County General Counsel and Fair Oaks Ranch. (attached)

Motion was made by Commissioner Andra Wisian, seconded by County Judge Shane Stolarczyk.

[Note: while making the motion, Commissioner Andra Wisian misspoke saying "share design costs". The correct wording is "share engineering design costs". The minutes reflect the wording in the agenda and support documentation.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted aye, and County Judge Shane Stolarczyk voted aye, and carried 4-0.

- 41-I. A motion was made by Commissioner Chad Carpenter to approve the request from relief from Section 2.1.F.3 of the Kendall County Development Code, exclusions to platting lots larger than 10 acres and Section 5.2 Table 5-1, pertaining to lot size and frontage requirements, for Highway House of Hope located at 40700 IH 10 near Bergmann Road. Motion died for lack of a second. (Attached)

41-II. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to table action on request from Section 2.1.F.3 [Kendall County Development Code], exclusions to platting lots larger than 10 acres and Section 5.2 Table 5-1, pertaining to lot size and frontage for Highway House of Hope located at 40700 IH 10 near Bergmann Road pending further investigation of this issue. (attached)

Motion was made by Commissioner Andra Wisian, seconded by County Judge Shane Stolarczyk.

[Note: while making the motion, Commissioner Andra Wisian left out the phrase "Kendall County Development Code". The minutes reflect the wording in the agenda and support documentation.]

Record vote: Commissioner Andra Wisian voted aye, Commissioner Richard Chapman voted aye, Commissioner Chad Carpenter voted nay, and County Judge Shane Stolarczyk voted aye, and carried 3-1 with Commissioner Chad Carpenter voting against.

42. Discussion Only: The owners of the Breitenbach Tindall Addition are wanting to create 2 lots from their current 5. These existing lots are Sub-Standard in size. Location is 27 State Highway 27, Comfort, Texas 78013 (attached)

At 2:20 p.m. the Court, closed Open Session

The Court, took a break

At 2:26 p.m. the Court, went into Closed Session

CLOSED SESSION

43. Consider convening into a Closed Session to consult with counsel and receive legal advice pertaining to "Pending or Contemplated Litigation; or a Settlement Offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with "the Open Meetings Act, as follows:
- a. *Kendall County v. Vaqueros Del Mar, LLC, Cause No. 24-145*, a lawsuit pending in the 451st District Court of Kendall County.

- b. *Kendall County v. Turner Construction Company, et al. Cause No. 23-181*, a lawsuit pending in the 451st District Court of Kendall County.
- c. *Kendall County v. Waring Land Investments, LLC, Cause No. 23-063*, a lawsuit pending in the 451st District Court of Kendall County.

44. Pursuant to Section 551.074 of the Texas Open Meetings Act, discuss the outcome of the investigation of an employee's complaint regarding County officials and employees.

At 2:58 p.m. the Court, recessed Closed Session

45. At 3:04 p.m. the Court, resumed Open Session

46. Discussion and possible action related to the matters deliberated in Closed Session

47. Being no further business, the meeting was adjourned at 3:05 p.m.

EXAMINED AND APPROVED THIS 27TH DAY OF JANUARY 2026.

COUNTY JUDGE
KENDALL COUNTY, TEXAS

ATTESTED: _____
COUNTY CLERK
KENDALL COUNTY, TEXAS



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Monthly Fee Office Reports - Consent Agenda

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

County Auditor's Office
Corinna Speer, County Auditor

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 240

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

Consent Agenda

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action to approve the December Fee Office Reports.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Consideration and action to approve December Fee Office Reports.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Fee Office Reports

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None

Fees Of Office Report
FY'26

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>Total</u>
Animal Control	\$2,050.00	\$2,625.00	\$1,770.00										\$6,445.00
Brush Site	\$2,035.00	\$2,325.50	\$1,785.75										\$6,146.25
Constable 1	\$350.00	\$350.00	\$200.00										\$900.00
Constable 2	\$900.00	\$450.00	\$535.00										\$1,885.00
Constable 3	\$300.00	\$0.00	\$550.00										\$850.00
Constable 4	\$550.00	\$0.00	\$800.00										\$1,350.00
Criminal District Attorney	\$0.00	\$0.00	\$0.00										\$0.00
Elections-Public Info Fees	\$40.00	\$10.00	\$0.00										\$50.00
Fire Marshal	\$12,516.00	\$3,753.00	\$7,607.00										\$23,876.00
Health Inspector	\$1,825.00	\$3,825.00	\$62,550.00										\$68,200.00
Parks	\$5,250.00	\$2,060.00	\$2,820.00										\$10,130.00
Pretrial Services	\$605.00	\$793.00	\$745.00										\$2,143.00
Sheriff's Office	\$692.06	\$590.00	\$560.00										\$1,842.06
Solid Waste-Boerne	\$18,776.00	\$18,787.00	\$20,647.00										\$58,210.00
Solid Waste-Comfort	\$819.00	\$1,207.00	\$583.00										\$2,609.00
Treasurer	\$0.00	\$54.00	-\$54.00										\$0.00
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Fees of Ofc	\$55,481.12	\$39,485.26	\$53,433.95										\$148,400.33
County Clk-Criminal	\$18,605.00	\$26,005.00	\$22,525.00										\$67,135.00
County Clk-Prob Fees	\$8,013.25	\$8,428.00	\$7,803.00										\$24,244.25
County Engineer	\$37,888.88	\$17,880.00	not yet rev'd										\$55,768.88
District Clerk-Civil	\$14,712.43	\$11,927.80	\$79,966.59										\$106,606.82
District Clerk-Criminal	\$16,965.12	\$18,592.86	\$13,434.21										\$48,992.19
JP 1	\$21,681.17	\$20,808.12	\$16,508.64										\$58,997.93
JP 2	\$9,775.35	\$9,943.35	\$9,200.96										\$28,919.66
JP 3	\$9,948.31	\$3,863.66	\$4,387.67										\$18,199.64
JP 4	\$46,694.08	\$38,153.63	\$52,252.66										\$137,100.37
Tax Assessor	\$145,046.24	\$111,643.55	not yet rev'd										\$256,689.79
												Total:	\$1,135,691.17
TOTAL	\$431,519.01	\$343,560.73	\$360,611.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,135,691.17
<i>FY '25 Totals for Comparison</i>	<i>\$437,340.59</i>	<i>\$405,609.63</i>	<i>\$439,608.85</i>	<i>\$833,902.20</i>	<i>\$426,461.59</i>	<i>\$3,287,231.01</i>	<i>\$473,806.07</i>	<i>\$452,363.45</i>	<i>\$488,775.15</i>	<i>\$522,085.79</i>	<i>\$416,736.72</i>	<i>\$446,622.85</i>	<i>\$8,630,543.90</i>



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Approve renewal contract with FasPsych.

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Sharon Barter, Purchasing Agent
Capt. Robert Green, Jail Administrator

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-388-7440

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

CONSENT AGENDA

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and action to approve the 2026 renewal agreement with FasPsych, LLC for inmate 24-hour on call mental health services in an annual amount not to exceed \$80,000.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

This contract will exceed \$50,000 and must have Commissioner Court approval.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Detention / Purchasing

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
- YES

DOCUMENTATION:

- NO
- YES
- INTENDED FOR THE PUBLIC
- INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Renewal agreement.

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Financial Guarantee Release - Cordillera Ranch Unit 220

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Andra Wisian, Commissioner Precinct 2
Mary Ellen Schulle, County Engineer

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 252

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action on releasing a financial guarantee in the form of an Irrevocable Letter of Credit for Cordillera Ranch Unit 220 in the amount of one million seven hundred ninety-seven thousand seven hundred twenty-seven dollars and eighty-five cents (\$1,797,727.85) for construction of streets and drainage structure improvements in the subject subdivision.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Financial Guarantee Release - Cordillera Ranch Unit 220

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Precinct 2

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Approved OPC and Financial Guarantee.

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None.



January 31, 2024

Irrevocable Letter of Credit No.: [REDACTED]
Amount: \$1,797,727.85
Issue Date: January 31, 2024
Expiration Date: January 31, 2026

Beneficiary:
Name: Kendall County Judge
Beneficiary Address: 201 E. San Antonio, Boerne, Tx 78006

RE: Cordillera Ranch 2021, LLC
Unit 220, Cordillera Ranch, Kendall County, Texas
Streets & Drainage Improvements

Southside Bank does hereby issue this Irrevocable Letter of Credit No. [REDACTED] in Beneficiary's favor for the account of Cordillera Ranch 2021, LLC (the "Developer"), up to the aggregate sum of One Million Seven Hundred Ninety-Seven Thousand Seven Hundred Twenty-Seven Dollars and Eighty-Five Cents (\$1,797,727.85) expiring January 31, 2026, our counters available by payment against Beneficiary's draft at sight on Southside Bank (the "Bank") accompanied by:

Written certification signed by the County Judge, any County Commissioner or the County Treasurer that Cordillera Ranch 2021, LLC, has failed to complete certain subdivision improvements consisting of the construction of streets and drainage structures (the "Improvements") for Unit 220 within two (2) years from the date of approval of the final plat by the Kendall County Commissioners Court or, alternatively, that the Improvements have not been completed and that Cordillera Ranch 2021, LLC, has failed to timely extend this Letter of Credit."

SPECIAL CONDITIONS:

1. This Letter of Credit may not be canceled by the Developer prior to the expiration date without the written consent of the Beneficiary.
2. Any draft drawn under this letter of credit must be marked "Drawn under Irrevocable Letter of Credit No. [REDACTED] issued by Southside Bank".
3. Unless otherwise expressly stated herein, this letter of credit shall be governed by the Uniform Commercial Code as enacted in the State of Texas on the date of issuance and shall also, to the extent not inconsistent with such code be governed by the International Standby Practices ISP98 of the International Chamber of Commerce.
4. Any funds drawn under this Letter of Credit shall be used to complete the Improvements in accordance with the plans and specifications and the applicable Kendall County, Texas Regulations, Rules and Specifications for Roads and Subdivisions (the "Subdivision Regulations").

PO Box 1079
Tyler, Texas 75710
903.531.7111
Member FDIC

5. Upon completion of the Improvements in accordance with the plans and specifications and the Subdivision Regulations, Kendall County shall release this Letter of Credit and return it to Developer.
6. If this Letter of Credit is not extended or renewed by Southside Bank at least forty-five (45) days before the expiration date, then Beneficiary may give written notice at least fourteen (14) days prior to calling for funds on this Letter of Credit, to Bank and Developer at their respective stated addresses sent by courier/certified mail, return receipt requested, that "this Letter of Credit is about to expire (in forty-five (45) days or less), and that construction of the Improvements has not been completed, and that Kendall County intends to draw upon this Letter of Credit unless a substitute Letter of Credit in an approved form, and in an amount equal to the Stated Amount stated hereinabove or such reduced amount approved by the County Commissioner's Court, is substituted prior to the expiration date of this Letter of Credit."
7. Prior to collecting on this Letter of Credit because of Developer's failure to timely complete the Improvements in accordance with the plans and specifications and County Subdivision Regulations, Kendall County will give written notice at least seven (7) days prior to calling for funds on this Letter of Credit, to Bank and Developer at their respective stated addresses sent by courier/certified mail, return receipt requested, that the Improvements have not been completed in accordance with the plans and specifications and County Subdivision Regulations and that Kendall County intends to draw upon this Letter of Credit.

Southside Bank agrees that drafts drawn and presented in conformity with the terms of this credit will be duly honored on presentation to Southside Bank, 2510 W. Frank, Lufkin, Texas 75904 on or before the expiration date indicated. Drafts must be drawn and presented to Southside Bank by 5:00 p.m. on January 31, 2026. Drafts will be honored within seven (7) banking days of presentment. We agree that drafts drawn and presented in accordance with this letter of credit shall be duly honored. Partial draws will be permitted and the letter of credit shall be reduced by the amount of such partial draws as well as by any reduction letters authorized by the County. The sum of such partial draws shall on no account exceed the Stated Amount of this credit, and upon any draw or reduction letter which exhausts this credit, the original of this credit shall be surrendered to us.

Address of Issuer: 1201 S. Beckham Avenue, Tyler, TX 75701

SOUTHSIDE BANK

By: 

Name: LEIGH ANNE ROZELL

Title: Executive Vice President

Address of Developer:
 Cordillera Ranch 2021, LLC
 28 Cordillera Trace, Suite 4
 Boerne, TX 78006

**OPINION OF PROBABLE CONSTRUCTION COSTS
CORDILLERA RANCH - UNIT 220**

**STREET, DRAINAGE, E/S CONTROLS, SALES TAX,
CONSTRUCTION STAKING & MISCELLANEOUS
12/27/2023
03349.020.0**

APPROVED


02/01/2024

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
STREET IMPROVEMENTS					
1	1	LS	Mobilization	\$ 50,000.00	\$ 50,000.00
2	10.45	AC	Preparing Right of Way Including Clearing	\$ 2,450.00	\$ 25,602.50
3	13616	CY	Street Excavation	\$ 9.00	\$ 122,544.00
4	1461	CY	Street Embankment	\$ 2.50	\$ 3,652.50
5	15,922	SY	Subgrade Preparation	\$ 1.00	\$ 15,922.00
6	138	LF	Saw Cut and Remove Roll Curb	\$ 7.90	\$ 1,090.20
7	14,861	SY	2" HMAC Type 'D'	\$ 14.20	\$ 211,026.20
8	8,264	SY	Flexible Base, 8" Thick	\$ 18.74	\$ 154,867.36
9	7,658	SY	Flexible Base, 10" Thick	\$ 21.29	\$ 163,038.82
10	9,279	LF	Concrete Roll Curb	\$ 21.97	\$ 203,859.63
11	56	LF	Concrete Header Curb & 6" Guardposts	\$ 27.50	\$ 1,540.00
12	1	LS	Pavement Markings	\$ 5,700.00	\$ 5,700.00
13	20	EA	Roadway Signs	\$ 650.00	\$ 13,000.00
14	1	LS	Spoils Disposal	\$ 20,000.00	\$ 20,000.00
SUBTOTAL FOR STREET IMPROVEMENTS					\$ 991,843.21

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
DRAINAGE IMPROVEMENTS					
Interceptor 'A'					
15	1135	SY	Sod Lining	\$ 6.50	\$ 7,377.50
16	1076	SY	Hydromulching	\$ 1.50	\$ 1,614.00
Subtotal Interceptor 'A'					\$ 8,991.50
Interceptor 'B'					
17	1	EA	Concrete 4-Way Inlet, 4.0' x 4.0' x 8.0'	\$ 12,000.00	\$ 12,000.00
18	633	SY	Sod Lining	\$ 6.50	\$ 4,114.50
19	965	SY	Hydromulching	\$ 1.50	\$ 1,447.50
Subtotal Interceptor 'B'					\$ 17,562.00
Drain 'A'					
20	57.28	LF	4 ~ 8' x 3' Multi Box Culvert (M.B.C.)	\$ 2,900.00	\$ 166,112.00
21	3.7	CY	Concrete Baffle Blocks	\$ 1,800.00	\$ 6,660.00
22	189	SY	Concrete Rip Rap	\$ 150.00	\$ 28,350.00
23	86	SY	8"x12" Rock Rubble	\$ 85.00	\$ 7,310.00
24	33.88	CY	Concrete Headwall and Wingwall	\$ 1,760.00	\$ 59,628.80
Subtotal Drain 'A'					\$ 268,060.80
Drain 'A-1'					
25	7.75	LF	HDPE Storm Pipe, 24" Diameter	\$ 120.00	\$ 930.00
26	1	EA	15' Curb Inlet	\$ 21,000.00	\$ 21,000.00
Subtotal Drain 'A-1'					\$ 21,930.00
Drain 'A-2'					
27	8.43	LF	HDPE Storm Pipe, 24" Diameter	\$ 120.00	\$ 1,011.60
28	1	EA	15' Curb Inlet	\$ 21,000.00	\$ 21,000.00
Subtotal Drain 'A-2'					\$ 22,011.60
Drain 'B'					
29	422.75	LF	HDPE Storm Pipe, 36" Diameter	\$ 158.50	\$ 67,005.88
30	0.33	CY	Concrete Baffle Blocks	\$ 1,800.00	\$ 594.00
31	39	SY	Concrete Rip Rap	\$ 150.00	\$ 5,850.00
32	37	SY	8"x12" Rock Rubble	\$ 85.00	\$ 3,145.00

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
33	1	EA	5'x5'x5' Junction box	\$ 12,000.00	\$ 12,000.00
34	595	SY	Hydromulching	\$ 1.50	\$ 892.50
				Subtotal Drain 'B'	\$ 89,487.38
Drain 'B-1'					
35	32.00	LF	HDPE Storm Pipe, 24" Diameter	\$ 120.00	\$ 3,840.00
36	102.77	LF	HDPE Storm Pipe, 30" Diameter	\$ 145.00	\$ 14,901.65
37	2	EA	15' Curb Inlet	\$ 21,000.00	\$ 42,000.00
				Subtotal Drain 'B-1'	\$ 60,741.65
Drain 'C'					
38	61.79	LF	HDPE Storm Pipe, 24" Diameter	\$ 120.00	\$ 7,414.80
39	0.19	CY	Concrete Baffle Blocks	\$ 1,800.00	\$ 342.00
40	29	SY	Concrete Rip Rap	\$ 150.00	\$ 4,350.00
41	16	SY	8"x12" Rock Rubble	\$ 85.00	\$ 1,360.00
42	2	EA	25' Curb Inlet	\$ 27,000.00	\$ 54,000.00
				Subtotal Drain 'C'	\$ 67,466.80
Drain 'D'					
43	32.00	LF	HDPE Storm Pipe, 24" Diameter	\$ 120.00	\$ 3,840.00
44	68.88	LF	42" Arch R.C.P.	\$ 255.00	\$ 17,564.40
45	0.19	CY	Concrete Baffle Blocks	\$ 1,800.00	\$ 342.00
46	23	SY	Concrete Rip Rap	\$ 150.00	\$ 3,450.00
47	28	SY	8"x12" Rock Rubble	\$ 85.00	\$ 2,380.00
48	2	EA	15' Curb Inlet	\$ 21,000.00	\$ 42,000.00
49	126	SY	Hydromulching	\$ 1.50	\$ 189.00
				Subtotal Drain 'D'	\$ 69,765.40
Additional Items					
50	793.65	LF	Trench Safety System (All drains)	\$ 2.25	\$ 1,785.71
51	2,700	CY	Drainage Channel Excavation (All drains)	\$ 9.00	\$ 24,300.00
52	100	CY	Drainage Channel Embankment (All drains)	\$ 2.50	\$ 250.00

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
SUBTOTAL FOR DRAINAGE IMPROVEMENTS					\$ 627,802.84
EROSION/SEDIMENTATION CONTROLS					
53	3767	LF	Silt Fence	\$ 4.00	\$ 15,068.00
54	97	LF	Rock Berm	\$ 35.00	\$ 3,395.00
55	188	LF	High Service Rock Berm	\$ 35.00	\$ 6,580.00
56	1	EA	Stabilized Construction Entrance/Exit	\$ 1,500.00	\$ 1,500.00
57	7741	LF	Tree Protection	\$ 1.80	\$ 13,933.80
58	302.5	LF	Bagged Gravel Inlet Filter	\$ 2.00	\$ 605.00
SUBTOTAL FOR EROSION/SEDIMENTATION CONTROLS					\$ 41,081.80
SALES TAX					
59	1	LS	Texas State Sales Tax	\$ 86,000.00	\$ 86,000.00
SUBTOTAL FOR SALES TAX					\$ 86,000.00
CONSTRUCTION STAKING					
60	1	LS	Construction Staking	\$ 19,000.00	\$ 19,000.00
SUBTOTAL FOR CONSTRUCTION STAKING					\$ 19,000.00
MISCELLANEOUS					
61	1	LS	Construction Materials Testing	\$ 32,000.00	\$ 32,000.00
SUBTOTAL FOR MISCELLANEOUS					\$ 32,000.00
TOTAL BID PRICE FOR STREET, DRAINAGE, EROSION/SEDIMENTATION CONTROLS, SALES TAX, CONSTRUCTION STAKING & MISC. IMPRVMTS.					\$ 1,797,727.85



12/27/2023

TBPE Firm #0455



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Financial Guarantee Release - Ellington Acres

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Chad Carpenter, Commissioner Precinct 4
Nicolas Mercado, Assistant County Engineer

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 253

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action on releasing a financial guarantee in the form of a Cash Deposit for Ellington Acres in the amount of forty-two thousand seven hundred thirty-five dollars and sixty-eight cents (\$42,735.68) for road improvements.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Financial Guarantee Release - Ellington Acres

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Precinct 4

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Financial guarantee documentation.

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None.



COUNTY OF KENDALL

County Engineer

201 E. San Antonio Ave., Ste 101
Boerne, TX 78006
Office: 830-249-9343
Fax: 830-249-6206

Mary Ellen Schulle PE, CFM
County Engineer
www.co.kendall.tx.us

To: Sheryl D'Spain – County Treasurer
From: County Engineer
Subject: Cash Deposit Agreement – Ellington Acres Lot 1A-2 (Plat Revision)
Date: August 5, 2025

Ellington Acres Lot 1A-2 Plat Revision, Cash Deposit, Commissioners Court Agenda August 12th, 2025.

Attached is the original Cash Deposit in the amount of \$42,735.68 for the plat revision submittal in the subject subdivision.

Please place the attached original in the bank security box.

Received By:

Jamie Couvord

8-5-25

STATE OF TEXAS
COUNTY OF KENDALL

CASH DEPOSIT AGREEMENT

Before me, the undersigned authority, on this day personally appeared TYLAN POSTMA who on his/her oath deposed as follows

"I am TYLAN POSTMA, Authorized Agent for TYLAN AND MADELINE POSTMA, the owner and developer of the subdivision located in Kendall County, Texas identified as ELLINGTON ACRES 1A - 2.

I or someone representing me have delivered to Kendall County via cashier's check in the amounts of:

- (1) FORTY-TWO THOUSAND SEVEN HUNDRED THIRTY-FIVE AND SIXTY-EIGHT CENTS
\$42,735.68
as cash deposits to serve as a financial guarantee pursuant to section 204.1000, Kendall County, Texas Development Rules and Regulations for satisfactory and timely completion of:
- (1) PRIVATE FIRE ACCESS ROAD IMPROVEMENT in the subject subdivision.

I acknowledge and agree on behalf of myself and as Authorized Agent of TYLAN AND MADELINE POSTMA, that the funds will be deposited in an interest bearing account by the County Treasurer, with any interest accruing to such funds to be retained in the account for the benefit of Kendall County. I further acknowledge and agree that, in the event that completion of the PRIVATE FIRE ACCESS ROAD IMPROVEMENTS in the above named subdivision are not completed in accordance with the final plat and construction drawings and specifications approved by the County and within the time set by the County, such time being 2 YEARS FROM COMM CRT ACCEPT such funds will be forfeited to Kendall County, Texas to use to complete the street improvements in such subdivision."

SIGNED THIS 5 DAY OF AUGUST, 2025.

Signature: Tylan Postma

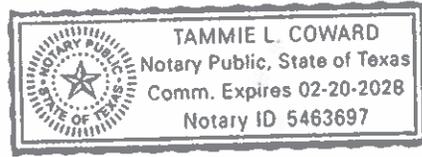
Printed name: Tylan Postma

(Authorized Agent) for Tylan and Madeline Postma

SIGNED AND SWORN TO BEFORE ME THIS 5th DAY OF August, 2025

Tammie L. Coward
NOTARY PUBLIC, STATE OF Texas

My Commission Expires: 02/20/28





Cross Plains, TX • 254-725-6141
Boerne, TX • 830-249-3955
Leon Springs, TX • 210-698-8100

**CASHIER'S
CHECK**

Remitter : Tylan J P Postma

DATE

42,735 DOLLARS AND 68 CENTS

August 05, 2025

42,735.68

42735 68

PAY
TO THE
ORDER
OF

KENDALL COUNTY TEXAS

Tylan J Postma
TWO SIGNATURES REQUIRED OVER \$20,000
Tylan J Postma
AUTHORIZED SIGNATURE



CUSTOMER STUB

Remitter : Tylan J P Postma

DATE

42,735 DOLLARS AND 68 CENTS

August 05, 2025

\$42,735.68

CONTRACTS, GRANTS, LEASES,
AND OTHER AGREEMENTS



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Juvenile diversion services agreement and related administrative expenditures

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Andra Wisian, Kendall County Commissioner Pct 2
Dave Neighbor, Justice of the Peace Pct 2

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

Commissioner Wisian: 830-431-0391

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

10 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and any necessary action to approve an agreement with Christian Journey Courses to provide voluntary juvenile diversion programming on a fee-for-service basis, at a cost not to exceed \$5,260 for up to twenty (20) participants using existing Youth Diversion Program funds in Fiscal Year 2026.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To establish an authorized programmatic option within the County's Juvenile Diversion Program that may be utilized by a Justice of the Peace at his or her discretion for eligible juvenile cases. County funding is required because juveniles and parents may not be charged for diversion services. This action provides a path for use of the program when deemed appropriate by a Justice of the Peace.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

The Justices of the Peace, juveniles eligible for diversion and their families, and the County's Youth Diversion Program.

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Juvenile diversion service option and use of existing Youth Diversion funds summary

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

Juvenile diversion service option and use of existing Youth Diversion funds

This item authorizes the Justices of the Peace to use an additional, voluntary juvenile diversion service option within the County’s existing Juvenile Diversion Program and approves the related funding and administrative structure to support it.

The service would be provided by Christian Journey Courses on a fee-for-service basis, at \$263 per participant, with an estimated maximum of about twenty juveniles for Fiscal Year 2026. The total cost would not exceed \$5,260 and would be paid from **existing Youth Diversion Program funds**, which currently have a sufficient balance and already include funding authorized for Justice Court diversion use. No new funding or taxes are required.

Participation would be optional and offered only to juveniles and their parents, alongside other diversion options.

2026 FY CJC COURSE EXPENSES for KENDALL INMATES, PROBATIONERS, & TEENS		
KC Program Coordinator	Full time	\$40,000
Executive Director		\$0
Taxes		\$6,338
Payroll		\$768
180 Books & materials	Adults & Wellness Advocates	\$3,762
48 Books & materials	Teens & Wellness Advocates	\$1,397
Wellness Advocates**	600 hours Absorbed by CJC **	0
Liability Insurance		\$100
Telecommunication		\$180
TOTAL KC PROGRAM EXPENSES For FY 2026 BUDGET	REQUESTED AMOUNT	\$52,545
Total Adults & Teens = 200	Per Student	\$263



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Approval for the asset purchase of a K9 for the Sheriff's Department.

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Sharon Barter, Purchasing Agent
Lt. Jon Rutledge, Sheriff Department

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-388-7440

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

5 minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and Action on approval of a contract for the purchase of a K9 and 3-Week Handler Course from Hill Country Dog Center for the Sheriff's Department in an amount not to exceed \$12,000. This purchase will be utilized using funds from the State Asset Forfeiture Fund 85.

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

The purchase is for a capital asset that the Commissioners Court needs to approve as it was not budgeted.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Purchasing; Sheriff Dept.

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

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PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Proposal

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

None



Commissioners Court Agenda Request Form

Commissioners Court Date:

1/27/2026

SUBJECT: Enter a brief description of the agenda request.

Guadalupe River Ranch

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Shane Stolarczyk, County Judge
Rusty Busby, Proposition A Committee Chairman

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 ext. 212

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

6 Minutes

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Consideration and possible action to enter into a Farm and Ranch Contract with Ranch Empire II LLC to purchase 310 acres, more or less, located at 605 FM 474, Boerne, TX 78006, often referred to as the "Guadalupe River Ranch," which purchase shall be made with Proposition A funds, and authorize the County Judge to execute necessary documents

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Purchase shall be made with Proposition A funds

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide / The public

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

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PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

Final draft of farm and ranch contract will be ready for Commissioners Court

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

DEVELOPMENT, ROADS AND
BRIDGES, FLOODPLAIN



Commissioners Court Agenda Request Form

Commissioners Court Date:

01-27-2026

SUBJECT: Enter a brief description of the agenda request.

Discussion item: Adding developments needing approval from TCEQ or other Government Agencies to our 391 Commission. No decisions would be made without a vote from each of the three commissioners courts associated with our current 391 Kendall Kerr and Gillespie

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Chad Carpenter, Kendall County Commissioner, Pct. 4

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-431-6216 Commissioner Chad Carpenter

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

20 min

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Discussion Item: Requesting open discussion to explore adding developments to our 391 Commission. Kendall County is considered a PGMA. A PGMA (Priority Groundwater Management Area) in Texas is a region identified by the TCEQ as facing, or expected to face, critical groundwater problems like shortages, land subsidence, or contamination, prompting the creation of local Groundwater Conservation Districts (GCDs) to manage and regulate water usage for sustainability, as seen with areas like the North-Central Texas Trinity Aquifer. Even though we are a PGMA, we (Kendall County Court) have very little control over what TCEQ and other government agencies permit. Adding these developments to our 391 forces TCEQ to meet with us to discuss the permit request. These permit requests include public water systems, dumping treated waste water into our dry

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

To openly discuss options to protect our groundwater.

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Countywide

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

If there is documentation, **please submit it by noon on the Wednesday before Commissioners Court.** In addition, all Power Point Presentations/ slides must be submitted to the Judge's Office and the IT Department by noon on the Wednesday prior to Commissioners Court. This is will allow IT time to make sure presentations work as expected. Failure to provide all required supporting documents may result in the removal of the item from the agenda. **Deadlines are subject to change. Advance notice will be given by the County Judge's office.*

PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

NA

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

NA

CLOSED SESSION

Consider convening into a Closed Session to consult with counsel and receive legal advice about pending litigation

RECONVENE INTO OPEN SESSION



Commissioners Court Agenda Request Form

Commissioners Court Date:

01/27/2026

SUBJECT: Enter a brief description of the agenda request.

Discussion and possible action related to the matters deliberated in Closed Session

DEPARTMENT AND/OR PERSON MAKING THE REQUEST: Non routine agenda requests or an item that will require any type of budget adjustment must have a precinct commissioner co-sponsor the agenda request to be placed on the agenda.

Jennifer O'Steen, General Counset

PHONE NUMBER + EXTENSION: i.e. 830-249-9343 ext. 212

830-249-9343 Ext. 212

TIME NEEDED FOR PRESENTATION: How many minutes will be needed to present the item?

1 - 4 hours

PROPOSED AGENDA ITEM WORDING: Enter the detailed wording of the Agenda Item as it should appear on the Agenda **Wording is subject to change as General Counsel and the County Judge have final determination on wording for an agenda item.*

Discussion and possible action related to the matters deliberated in Closed Session

REASON FOR THE AGENDA ITEM: Enter the detailed wording as to why the item should be placed on the agenda.

Take any necessary action required after Executive Session deliberations

WHO WILL THIS AFFECT: For example, enter "Countywide", a specific Precinct #, or "The Public"

Kendall County

WILL THIS AGENDA ITEM REQUIRE AND/OR RESULT IN ANY TYPE OF ADJUSTMENT TO THE COUNTY BUDGET?

- NO
 YES

DOCUMENTATION:

- NO
 YES
 INTENDED FOR THE PUBLIC
 INTENDED FOR THE COURT ONLY

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PROVIDE A BRIEF DESCRIPTION OF THE DOCUMENTATION BEING SUBMITTED:

n/a

ADDITIONAL INFORMATION: Enter any additional information specific to this request to assist the Court in understanding the nature of the item or enter "None".

none

ADJOURNMENT