



COUNTY OF KENDALL

Engineering Department

Mary Ellen Schulle PE, CFM
County Engineer
www.co.kendall.tx.us

400 East Blanco Road
Boerne, TX 78006
Office: 830-249-9343

August 10, 2009

The following forms need to be filled out, signed, and turned in to the Development Management Office for the naming of alleys, ingress and egress easements, multi-use driveways, and certain private roads in the unincorporated areas of Kendall County.

- 1st Step: Submit up to 3 road names and turn in to the Development Management Office.
- 2nd Step: Requested road names will be turned in to the United States Postal Service (USPS) for approval.
- 3rd Step: After road names are approved by the USPS, turn in signed address applications from all property owners along with the signature sheet of all owners indicating the name of the road that is chosen.
- 4th Step: Requested road name will be presented to Commissioners Court for approval.
- 5th Step: An appointment will be set with the Compliance Inspector and the designated representative to take measurements of each driveway location.
- 6th Step: New addresses will be issued and owners will be notified by email.

Kendall County encourages all property owners to display their new 9-1-1 address by their driveway for their safety in case of any emergency. Kendall County has available for purchase, blue reflective 9-1-1 address signs. The cost for these address signs is \$20.00 for a single sided sign and \$25.00 for a double sided sign. Please contact Development Management Office at 830-331-8253 if you are interested in purchasing a 9-1-1 address sign.

Attachments: Street Name Request Form
Property Owner Signature Sheet
Kendall County Order No. 08-10-2009A



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Street Name Request Form

(Effective 10/27/2025)

Date: _____

To Whom it may concern:

I would like to request the following Street Names for Approval

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Thank you,

Representative Printed Name

Phone Number

Email Address

Representative Signature

Owner's Name

Phone Number

Email Address

Owner's Signature

Owner's Name

Phone Number

Email Address

Owner's Signature

**Additional Owners can sign on Page 2.

Owner's Name

Phone Number

Email Address

Owner's Signature

Owner's Name

Phone Number

Email Address

Owner's Signature

Owner's Name

Phone Number

Email Address

Owner's Signature

Owner's Name

Phone Number

Email Address

Owner's Signature

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Owner's Signature

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Phone Number

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Owner's Name

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Email Address

Owner's Signature

**STATE OF TEXAS
KENDALL COUNTY**

KENDALL COUNTY ORDER NO. 08-10-2009A

**ORDER AUTHORIZING THE NAMING OF ALLEYS,
INGRESS AND EGRESS EASEMENTS, MULTI-USE
DRIVEWAYS AND CERTAIN PRIVATE ROADS IN THE
UNINCORPORATED AREAS OF KENDALL COUNTY**

WHEREAS, THE COMMISSIONERS COURT OF KENDALL COUNTY HAS THE AUTHORITY TO ADOPT UNIFORM STANDARDS FOR NAMING PUBLIC ROADS AND FOR ASSIGNING ADDRESS NUMBERS TO PROPERTY LOCATED IN THE UNINCORPORATED AREA OF THE COUNTY PURSUANT TO SECTION 251.013, TRANSPORTATION CODE; AND

WHEREAS, KENDALL COUNTY HAS ADOPTED UNIFORM STANDARDS FOR NAMING PUBLIC ROADS AND ASSIGNING ADDRESS NUMBERS TO PROPERTY FRONTING ON STATE HIGHWAYS, COUNTY ROADS, PUBLIC ROADS AND SOME PRIVATE ROADS, BUT BY ORDER HAS PROHIBITED THE NAMING OF ALLEYS, INGRESS AND EGRESS EASEMENTS, OTHER TYPES OF PRIVATE ROADS, AND DRIVEWAYS THAT PROVIDE ACCESS TO MORE THAN ONE LOCATION; AND

WHEREAS, CURRENT COUNTY POLICY PROVIDES THAT PROPERTY WITH FRONTAGE ON ALLEYS, INGRESS AND EGRESS EASEMENTS, CERTAIN PRIVATE ROADS AND MULTI-USE DRIVEWAYS BE ASSIGNED A NUMERICAL ADDRESS ON THE NEAREST NAMED ROAD OR STREET WITH THE LETTERS "A", "B", "C", AND SUCCESSIVE LETTERS IN THE ALPHABET DESIGNATING DIFFERENT LOCATIONS, FOR EXAMPLE 113A APPLE WAY, 113BAPPLEWAY, ETC.; AND

WHEREAS, IT IS DIFFICULT FOR EMERGENCY RESPONDERS AND LAW ENFORCEMENT PERSONNEL TO LOCATE THE PROPERTY SO DESIGNATED;

NOW THEREFORE, THE FOLLOWING ORDER AUTHORIZING THE NAMING OF ALLEYS, INGRESS AND EGRESS EASEMENTS, PRIVATE ROADS NOT PREVIOUSLY NAMED AND MULTI-USE DRIVEWAYS, AND THE ASSIGNING OF ADDRESS NUMBERS TO SUCH NAMES, IN THE UNINCORPORATED AREA OF KENDALL COUNTY, IS ADOPTED AND EFFECTIVE ON THE DATE INDICATED:

SECTION 1. PUBLIC NOTICE AND HEARING: PRIOR TO ADOPTING THIS ORDER, THE COMMISSIONERS COURT PUBLISHED NOTICE AND CONDUCTED A PUBLIC HEARING IN ACCORDANCE WITH SECTION 251.013, TRANSPORTATION CODE.

SECTION 2. FINDINGS: THE COMMISSIONERS COURT FINDS THAT THE ADOPTION OF THE FOLLOWING ORDER IS NECESSARY TO PROTECT THE PUBLIC HEALTH AND SAFETY.

SECTION 3. ORDER: THE ALIGNMENT OF NAMES TO ALLEYS, INGRESS AND EGRESS EASEMENTS, PRIVATE ROADS AND DRIVEWAYS AND THE ASSIGNMENT OF ADDRESS NUMBERS TO SUCH NAMES IS AUTHORIZED WHEN SUCH ALLEYS, INGRESS AND EGRESS EASEMENTS, PRIVATE ROADS AND DRIVEWAYS PROVIDE THE ONLY

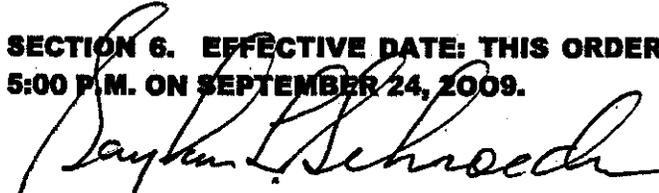
VEHICULAR ACCESS TO ONE OR MORE PROPERTIES OR SUCH PROPERTIES DO NOT HAVE SAFE VEHICULAR ACCESS FROM A NAMED STREET OR ROAD.

SECTION 4. COMPLIANCE WITH COUNTY ORDERS, RULES AND REGULATIONS CONCERNING THE NAMING OF STREETS AND ASSIGNMENT OF ADDRESS NUMBERS: THE NAMING OF ALLEYS, INGRESS AND EGRESS EASEMENTS, PRIVATE ROADS AND DRIVEWAYS SHALL BE IN COMPLIANCE WITH COUNTY ORDERS, RULES AND REGULATIONS CONCERNING THE NAMING OF STREETS AND THE ASSIGNMENT OF ADDRESS NUMBERS.

SECTION 5. REPEAL OF CONFLICTING ORDERS: ANY PRIOR ORDERS ADOPTED BY THE COMMISSIONERS COURT OF KENDALL COUNTY WHICH PROHIBIT THE NAMING OF ALLEYS, INGRESS AND EGRESS EASEMENTS, PRIVATE ROADS AND DRIVEWAYS AND THE ASSIGNMENT OF ADDRESS NUMBERS TO SUCH NAMES ARE HEREBY REPEALED

SECTION 5. SEVERABILITY: SHOULD ANY PROVISION OF THIS ORDER BE HELD INVALID, VOID OR UNENFORCEABLE BY A COURT OF COMPETENT JURISDICTION, SUCH INVALID, VOID OR UNENFORCEABLE PROVISION SHALL BE SEVERED FROM THIS ORDER AND THE REMAINING AND UNAFFECTED PROVISIONS OF THIS ORDER SHALL REMAIN IN FULL FORCE AND EFFECT.

SECTION 6. EFFECTIVE DATE: THIS ORDER SHALL BECOME EFFECTIVE AT 5:00 P.M. ON SEPTEMBER 24, 2009.



GAYLAN L. SCHROEDER
COUNTY JUDGE KENDALL COUNTY, TEXAS

ATTEST:



DARLENE HERRIN
COUNTY CLERK, KENDALL COUNTY, TEXAS