

COMMISSIONER COURT DATE: 6/10/2019

**OPEN SESSION** 

SUBJECT	Commissioners Court Meeting Minutes			
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant			
PHONE # OR EXTENSION #	830-249-9343, ext. 212			
TIME NEEDED FOR PRESENTATION	1 minute			
WORDING OF AGENDA ITEM	Consideration and action on approval of the Minutes for May 28 and 30, 2019.			
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.			
WHO WILL THIS AFFECT?	The public			
ADDITIONAL INFORMATION	None			



WHO WILL THIS AFFECT?

**ADDITIONAL INFORMATION** 

#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/10 OPEN SESSION	/2019
SUBJECT	Transparency Award in the area of Traditional Finances
DEPARTMENT & PERSON MAKING REQUEST	Christina Bergmann, Commissioner Precinct 1
PHONE # OR EXTENSION #	830-331-8254
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Inform the Court of the Transparency Stars Award received by Kendall County.
REASON FOR AGENDA ITEM	To advise Commissioners Court and the Public that we have received the Transparency Stars Award from the State Comptroller.

The Public



COMMISSIONER COURT DATE: 6/10 OPEN SESSION	/2019
SUBJECT	FY2019 Budget Adjustments
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of amending the FY2019 budget through regular budget adjustments.
REASON FOR AGENDA ITEM	To correctly allocate funds needed in the budget.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Any department needing a budget adjustment
ADDITIONAL INFORMATION	None

TO:

KENDALL COUNTY COMMISSIONERS COURT

FROM:

COUNTY AUDITOR'S OFFICE

DATE:

TREASURER:

JUNE 10, 2019

#### THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.

10-497-54800 10-497-53100	BONDS OFFICE SUPPLIES	+	93 93
EXTENSION SERVIO 10-665-54930 10-665-55200	<u>CE:</u> 4-H PROGRAMS VEHICLE PURCHASE/TOTAL VALUE	+	1,000 1,000
ROAD & BRIDGE: 11-620-54710 11-620-53615	CONT SERV - POTHOLE REPAIR AGGREGATES & EMULSIONS	+	25,000 25,000
JP #1, JUSTICE COL 21-455-54270 21-455-54523	JRT TECHNOLOGY FUND:  CONFERENCE/TRAINING  SOFTWARE MAINTENANCE	+	1,000 1,000



COMMISSIONER COURT DATE: 6/10/2019 OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING	Auditor's Office
REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes
IS THERE DOCUMENTATION	Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



COMMISSIONER COURT DATE: 6/10/2019
OPEN SESSION

SUBJECT	Accept Donations
DEPARTMENT & PERSON MAKING	County Auditor's Office
REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032.
REASON FOR AGENDA ITEM	Accept donations received in May
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None

#### Kendall County, Texas Donation List for Commissioners Court June 10, 2019

Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.

The following donations were received from May 1, 2019 to May 31, 2019.

#### **Monetary Donations:**

Date	A	Amount	Received From	Description of Donation	Specific Department or Purpose
04/26/19	\$	50.00	Ann Maxwell	Cash	Animal Shelter
04/27/19	\$	5.00	Tracy Grossaint	Cash	Animal Shelter
05/01/19	\$	10.00	Marcus Barron	Cash	Animal Shelter
05/04/19	\$	35.00	Joseplyn Flowers	Credit Card	Animal Shelter
05/06/19	\$	37.60	Unity Church of Boerne	Cash	Animal Shelter
05/08/19	\$	40.00	Chela Langenberg	Cash	Animal Shelter
05/07/19	\$	15.00	Chuck Woodard	Cash	Animal Shelter
05/08/19	\$	5.00	Unknown	Cash	Animal Shelter
05/11/19	\$	5.00	Brandi Purcell	Cash	Animal Shelter
05/11/19	\$	5.00	Mary Cravey	Cash	Animal Shelter
05/13/19	\$	5.00	Anonymous	Cash	Animal Shelter
05/16/19	\$	5.00	Michelle Strucktrup	Credit Card	Animal Shelter
05/18/19	\$	5.00	Susan Daum	Credit Card	Animal Shelter
05/20/19	\$	20.00	John Kuhn	Cash	Animal Shelter
05/20/19	\$	207.00	Carol Reston (LOJOPACA II, LTD)	Cash	Sheriff's Office - Citizen's Academy Grad Dinner/Food
05/20/19	\$	25.00	Alice S. Klein	Check	EMS Memorial
05/21/19	\$	5.00	Dana Isenhart	Cash	Animal Shelter
05/22/19	\$	100.00	Donna Naylor	Cash	Animal Shelter
Other Donations:					
Date			Received From	Description of Donation	Specific Department or Purpose
04/22/19			Michael Yost	1989 Camo Color Hummer Am Gen, VIN # 061427, Valued at \$10,000	Sheriff's Office



COMMISSIONER	COURT	DATE:	6/10/2019
OPEN SESSIO	N		

SUBJECT	Cash Summary at Frost Bank April 2019
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary at Frost Bank April 2019
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

#### KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK Month ending April 30, 2019

	Beg Balance	(inc	Receipts ludes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ 952,484.00	\$	1,199,684.69	\$ 2,930,796.05	\$ (778,627.36)
11-Road & Bridge	\$ 428,181.39	\$	1,597,917.42	\$ 68,836.23	\$ 1,957,262.58
13-Courthouse Security	\$ 42,115.42	\$	2,044.36	\$ 895.68	\$ 43,264.10
15-Lateral Road & Bridge	\$ 69,878.15	\$	-	\$ 331.60	\$ 69,546.55
16-Court Reporter Service	\$ 1,505.54	\$	660.00	\$ -	\$ 2,165.54
17-Attorney-Hot Check	\$ 2,215.27	\$	-	\$ 47.99	\$ 2,167.28
19-Records Mgmt (County Clerk)	\$ 38,748.42	\$	7,680.00	\$ 579.18	\$ 45,849.24
20-Law Library	\$ 44,099.85	\$	1,540.00	\$ -	\$ 45,639.85
21-Justice Court Technology	\$ 46,737.44	\$	1,169.62	\$ 5,510.00	\$ 42,397.06
22-Justice Court Building Security	\$ 33,348.01	\$	291.41	\$ -	\$ 33,639.42
23-County & District Technology	\$ 16,285.81	\$	328.28	\$ -	\$ 16,614.09
24-Alternative Dispute Resolution	\$ 1,647.33	\$	830.00	\$ -	\$ 2,477.33
25-District Clerk Records Mgmt	\$ 19,305.76	\$	1,948.03	\$ 311.00	\$ 20,942.79
26-County Clerk Rec. Archive Fund	\$ 48,311.22	\$	7,610.00	\$ 347.69	\$ 55,573.53
27-Vital Statistics Records	\$ 833.00	\$	44.00	\$ -	\$ 877.00
28-Pre-Trial Intervention	\$ 41,178.95	\$	1,506.74	\$ 2,194.17	\$ 40,491.52
29-LEOSE Training	\$ 48,898.68	\$	-	\$ 94.00	\$ 48,804.68
33-Juv Probation-State Grant	\$ 29,270.67	\$	22,575.92	\$ 16,470.26	\$ 35,376.33
34-Juv Probation Title IV E	\$ 5,417.15	\$		\$ 315.51	\$ 5,101.64
35-Juvenile Probation	\$ (103,450.87)	\$	6,072.30	\$ 29,111.70	\$ (126,490.27)
41-MVDIT Interest	\$ 5,673.22	\$	1,116.94	\$ -	\$ 6,790.16
42-Election Services Contract Fund	\$ 55,938.49	\$	-	\$ 1,950.03	\$ 53,988.46
43-Fire Inspection & Permit Fund	\$ 57,186.36	\$	2,037.00	\$ 216.74	\$ 59,006.62
50-Crime Victims Grant	\$ (39,908.99)	\$	31,189.29	\$ 16,287.44	\$ (25,007.14)
51-VAWA Grant	\$ (31,476.38)	\$	21,772.27	\$ 12,576.24	\$ (22,280.35)
80-Tobacco Settlement	\$ 69,216.39	\$	38,872.05	\$ 4,914.90	\$ 103,173.54
81-Historical Commission	\$ 10,719.35	\$	-	\$ -	\$ 10,719.35
82-County Donations	\$ 88,966.56	\$	1,235.00	\$ 1,674.97	\$ 88,526.59
84-Abandoned Vehicles	\$ 4,952.75	\$	-	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 259,777.31	\$	51,318.58	\$ 115,861.74	\$ 195,234.15

#### KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK MONTH ENDING April 30, 2019

Funds		Beg Balance	(includ	Receipts es Journal Entries and Transfers In)	1	Disbursements udes Journal Entries and Transfers Out)	Er	nding Balance
62-Series 2007 Lim. Tax Gen	\$	53,265.04	\$	9,584.33	\$	_	\$	62,849.37
63-Series 2013 UnLimited Tax Road Bond	\$	565.60	\$	0.70	\$	-	\$	566.30
64-Series 2014 Limited Tax Refunding	\$	110,693.70	\$	20,111.30	\$	-	\$	130,805.00
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$	51,752.41	\$	9,439.34	\$	-	\$	61,191.75
72-Law Enforcement Center Project	\$	469,105.15	\$	707.44	\$	16,180.51	\$	453,632.08
85-Local S.O. Forfeiture	\$	12,270.28	\$	18.70	\$	-	\$	12,288.98
87-Federal S.O. Forfeiture	\$	5,211.68	\$	2,410.13	\$	659.76	\$	6,962.05
88-CDA Asset Forfeiture	\$	12,543.05	\$	19.11	\$	-	\$	12,562.16
90-Trust Account	\$	313,337.36	\$	73.11	\$	302,398.60	\$	11,011.87
96-Public Grants	* \$	80.85	\$	_	\$	4,031.25	\$	(3,950.40)
	\$	1,028,825.12	\$	42,364.16	\$	323,270.12	\$	747,919.16
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*Waiting on Deposit from TDA Grant								

Examined and Approved by Auditor's office

Date 6519



<b>COMMISSIONER COURT</b>	DATE:	6/10/2019
<b>OPEN SESSION</b>		

SUBJECT	Law Enforcement Center Water Quality
DEPARTMENT & PERSON MAKING	Don Durden, Commissioner Precinct 4 Darrel L. Lux, County Judge
REQUEST	
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Discussion concerning water quality issues at the Law Enforcement Center. Action as needed.
REASON FOR AGENDA ITEM	Present and discuss issues with the quality of the water at the Law Enforcement Center.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County Law Enforcement Center
ADDITIONAL INFORMATION	None



WHO WILL THIS AFFECT?

**ADDITIONAL INFORMATION** 

#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/10/2019 OPEN SESSION		
SUBJECT	Burn Ban	
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal	
PHONE # OR EXTENSION #	830-249-9343, ext. 213	
TIME NEEDED FOR PRESENTATION	3 minutes	
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)	
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning	

Countywide



**REASON FOR AGENDA ITEM** 

IS THERE DOCUMENTATION

**ADDITIONAL INFORMATION** 

WHO WILL THIS AFFECT?

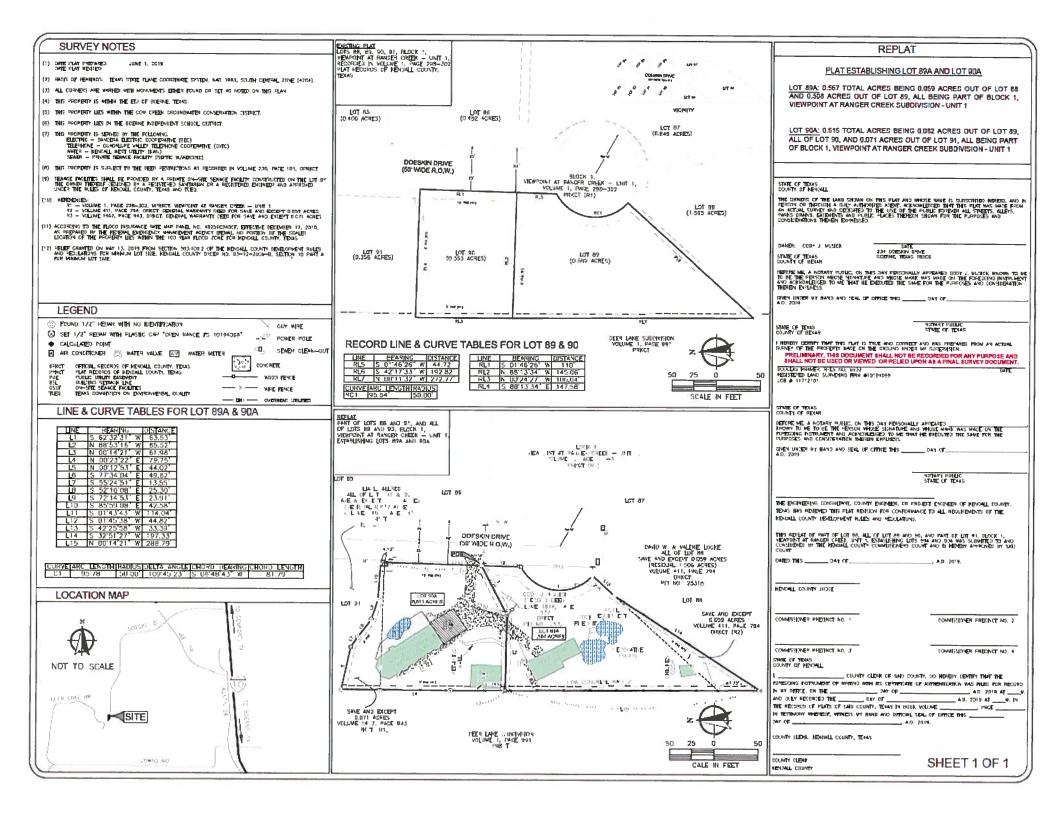
#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

Plat Revision for Viewpoint at Ranger Creek, Unit 1, Lots 89 & 90

COMMISSIONER COURT DATE: 6/10/2019 OPEN SESSION		
SUBJECT	Plat Revision - Viewpoint at Ranger Creek, Unit 1, Lots 89 & 90	
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle	
PHONE # OR EXTENSION #	830-249-9343 Ext. 250	
TIME NEEDED FOR PRESENTATION	5 Minutes	
WORDING OF AGENDA ITEM	Consideration and action on a Plat Revision of Viewpoint at Ranger Creek Unit 1 Lots 89 and 90 filed in Volume 1 Pages 298-302 of the plat records of Kendall County Texas in accordance to the Kendall County Development Rules and Regulations. The proposed division would create a tract of 0.515 acres and 0.567 acres. A request for relief was granted on 5/13/19 for minimum lot size. A public hearing was held on 4/22/19. No one spoke against to the proposed plat revision (Cody Musick, owner).	

Yes

Pct #1





**ADDITIONAL INFORMATION** 

#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

Incoming brush quantities has exceeded outgoing ground mulch for much

of 2019. The physical size of the mulch stockpile is presenting operational problems for the site. Kendall County wishes to suplus approximately 7000

COMMISSIONER COURT DATE: 6/10/2019 OPEN SESSION		
SUBJECT	Declare Surplus Ground Mulch, Kendall County Brush Site	
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka	
PHONE # OR EXTENSION #	830-249-9343 Ext. 250	
TIME NEEDED FOR PRESENTATION	5 Minutes	
WORDING OF AGENDA ITEM	Consideration and action on declaring a portion of the the existing mulch stockpile as surplus.	
REASON FOR AGENDA ITEM	Mulch inventory is excessive	
IS THERE DOCUMENTATION	No	
WHO WILL THIS AFFECT?	Kendall County	

cubic yards of mulch and auction the surplus.



COMMISSIONER	<b>COURT DATE:</b>	6/10/2019

**OPEN SESSION** 

SUBJECT	Approval of Bond for Deputy Treasurer, Tammie Coward
DEPARTMENT & PERSON MAKING	Sheryl D'Spain Treasurer
REQUEST	Treasurer
PHONE # OR EXTENSION #	830-249-9343 Ext 220
TIME NEEDED FOR PRESENTATION	2 Minutes
WORDING OF AGENDA ITEM	Consideration and Approval of Bond for Tammie Coward August 14, 2019- August 14, 2021.
REASON FOR AGENDA ITEM	Approval of bond will satisfy the statutory requirement of Local Government Code 83.008
WHO WILL THIS AFFECT?	Treasurer's office
ADDITIONAL INFORMATION	None



<b>COMMISSIONER COURT DATE:</b>	6/10/2019
OPEN SESSION	

SUBJECT	Contract Renewal
DEPARTMENT & PERSON MAKING	County Auditor's Office
REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action to renew the financial software contract with Tyler Technologies.
REASON FOR AGENDA ITEM	Current contract expires on June 30th.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Offices of County Auditor, Human Resources and Treasurer
ADDITIONAL INFORMATION	None



#### **Amendment to Subscription Agreement**

This Amendment is made between Tyler Technologies, Inc., with offices at 5519 53<sup>rd</sup> Street, Lubbock, Texas 79414 ("Tyler") and Kendali County, with offices at 201 East San Antonio Avenue, Boerne, TX 78006 ("Client").

WHEREAS, Client and Tyler are parties to the contract numbered 2013-0171 dated September 1, 2013 governing Client's access to the software and services ("Software") described therein; and

WHEREAS, the term of the Agreement expires June 30, 2019;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

- 1. The term of the Agreement is hereby renewed for a three (3) year term commencing on July 1, 2019 and expiring on June 30, 2022 ("Renewal Term"). Upon expiration of the Renewal Term, the Term may, upon mutual agreement of the parties, be renewed for additional one (1) year renewal terms at Tyler's then-current SaaS Fees. Client may indicate its desire to renew the Term by timely payment of the applicable renewal invoice issued by Tyler.
- 2. Tyler shall invoice Client \$42,662.00 for the first year's annual subscription fee in advance of the Term renewal date, and in each year through the end of the Term.
- 3. The subscription fees are based on the number of ten (10) users described in the Agreement, and the Software may be accessed by no more than this number. Additional user subscriptions may be added during the Term at the same pricing as that for the current subscriptions, prorated for the remainder of the Term in effect at the time the additional user subscriptions are added.
- 4. All terms and conditions of the Agreement not herein amended shall remain in full force and effect.

Subscription - Hosted			Annual Fees
Annual Subscription Fee Annual User Fee	10	37,862 4,800	
Summary			42,662

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Amendment as of the date(s) set forth below.

Tyler Technologies, Inc. Local Government Division	Kendall County
Ву:	Ву:
Name:	Name:Darrel L. Lux
Title:	Title: County Judge
Date:	Date: June 10, 2019



**ADDITIONAL INFORMATION** 

#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/10 OPEN SESSION	/2019
SUBJECT	The 86th Texas Legislature
DEPARTMENT & PERSON MAKING REQUEST	Bill Ballard, General Counsel
PHONE # OR EXTENSION #	830-249-9343 ext 303
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Consideration and action on the disbursement of salaries and routine office expenses in counties under 190,000 population without specific approval by commissioners court as authorized by SB 354.
REASON FOR AGENDA ITEM	Provide for the approval of salaries without specific approval by the commissioners court.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County



**ADDITIONAL INFORMATION** 

#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/10/2019 OPEN SESSION		
SUBJECT	Relocation of the Facilties Maintenance Department	
DEPARTMENT & PERSON MAKING REQUEST	Christina Bergmann, Commissioner Precinct 1	
PHONE # OR EXTENSION #	830-331-8254	
TIME NEEDED FOR PRESENTATION	10 minutes	
WORDING OF AGENDA ITEM	Consideration and take any action necessary to relocate the Facilities Maintenance Department from the current location to the old road and bridge location on Staudt Street.	
REASON FOR AGENDA ITEM	To create more parking at the courthouse	
WHO WILL THIS AFFECT?	The public	



<b>COMMISSIONER COURT DATE:</b>	6/10/2019
OPEN SESSION	

SUBJECT	Storage of County Files		
DEPARTMENT & PERSON MAKING REQUEST	Richard Chapman, Commissioner Pct. 3		
PHONE # OR EXTENSION #	(830)-249-9343 Ext. 339		
TIME NEEDED FOR PRESENTATION	5 Minutes		
WORDING OF AGENDA ITEM	Consideration and action to use "old jail" for storage of County files.		
REASON FOR AGENDA ITEM	Clean out District Judge Office on 2nd floor and consolidate files from other areas.		
IS THERE DOCUMENTATION	No		
WHO WILL THIS AFFECT?	Departments that are required to maintain records		
ADDITIONAL INFORMATION	None		



**ADDITIONAL INFORMATION** 

#### KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/10/2019 OPEN SESSION		
SUBJECT	Discussion of the Criminal Justice Efficiency Committee findings and recommendations to date.	
DEPARTMENT & PERSON MAKING REQUEST	Richard Elkins, Commissioner Precinct 2	
PHONE # OR EXTENSION #	830-249-9343 ext 315	
TIME NEEDED FOR PRESENTATION	15 minutes	
WORDING OF AGENDA ITEM	Discussion of the Criminal Justice Efficiency Committee findings and recommendations to date.	
REASON FOR AGENDA ITEM	Provide for the educated and reasoned discussion of the topic amoung the commissioners and committee members.	
IS THERE DOCUMENTATION	No	
WHO WILL THIS AFFECT?	Kendall County	



<b>COMMISSIONER</b>	<b>COURT</b>	DATE:	6/10/2019
OPEN SESSIO	N		

SUBJECT	Removal Action - Constable, Pct. #1
DEPARTMENT & PERSON MAKING REQUEST	Bill Ballard, General Counsel
PHONE # OR EXTENSION #	830-249-9343 303
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Discussion of the proposed petition seeking the removal of Precinct 1 Constable Don White and action where necessary.
REASON FOR AGENDA ITEM	To discuss the proposed petition seeking the Constable's removal and the signing of the verifications by each commissioner.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None