



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of the Minutes for August 26, 2019.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Accept Donations
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032.
REASON FOR AGENDA ITEM	Accept donations received in August
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None

Kendall County, Texas
Donation List for Commissioners Court September 9, 2019

Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.

The following donations were received from August 1, 2019 to August 31, 2019.

Monetary Donations:

<u>Date</u>	<u>Amount</u>	<u>Received From</u>	<u>Description of Donation</u>	<u>Specific Department or Purpose</u>
08/01/19	\$ 5.00	Shari Sutherland	Cash	Animal Shelter
08/08/19	\$ 5.00	Kelly Leith	Cash	Animal Shelter
08/19/19	\$ 1,000.00	WalMart	Cash	Sheriff's Office - Blue Santa
08/19/19	\$ 100.00	Pat Mathen	Cash	Animal Shelter
08/19/19	\$ 5.00	Cy Young	Cash	Animal Shelter
08/20/19	\$ 12.00	Ann Maxwell	Cash	Animal Shelter
08/22/19	\$ 20.00	Randy Engel	Cash	Animal Shelter
08/28/19	\$ 6,277.00	Linder Feed	Check	*Road & Bridge - Culvert Pipes
08/23/19	\$ 20.00	Randy Engel	Cash	Animal Shelter
08/24/19	\$ 20.00	Ben Raitz	Cash	Animal Shelter
08/27/19	\$ 100.00	Bluebonnet Reality	Cash	Animal Shelter
08/27/19	\$ 20.00	Randy Engel	Cash	Animal Shelter
08/29/19	\$ 20.00	Monica Ciano	Cash	Animal Shelter
08/30/19	\$ 5.00	Frank Pillet	Cash	Animal Shelter

Other Donations:

<u>Date</u>		<u>Received From</u>	<u>Description of Donation</u>	<u>Specific Department or Purpose</u>
08/03/19	N/A	Steve Thomas	Metal Dog Crat, Cat Carrier, Shock Collars, Misc Dog & Cat Items	Animal Shelter
08/08/19	N/A	Bradley McKay	Dog Crate, Dog Bed, Wet Dog Food (3 cases)	Animal Shelter
08/24/19	N/A	Lise Wall	5 Dog Crates	Animal Shelter



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Metropolitan Planning Organization
DEPARTMENT & PERSON MAKING REQUEST	Commissioner Christina Bergmann, Precinct One
PHONE # OR EXTENSION #	830-331-8254
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Give an update on the Metropolitan Planning Organization (MPO)
REASON FOR AGENDA ITEM	Update court and public on MPO
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Fiscal Year 2020 Proposed Budget Public Hearing
DEPARTMENT & PERSON MAKING REQUEST	Corinna Speer, Auditor Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	Public Hearing - Time needed is unknown.
WORDING OF AGENDA ITEM	Public Hearing (9:15) - The Court will receive comments from the public regarding the Fiscal Year 2020 Kendall County Proposed Budget.
REASON FOR AGENDA ITEM	Required public hearing on the FY 2020 Proposed Budget.
IS THERE DOCUMENTATION	Yes The Fiscal Year 2020 Proposed Budget is on file in the County Clerk's office and posted on the county's website under the Financial Transparency tab.
WHO WILL THIS AFFECT?	The general public.
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Changes to Proposed Budget
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning any changes to the proposed Kendall County Budget for Fiscal Year 2020.
REASON FOR AGENDA ITEM	Address any changes to the proposed budget.
WHO WILL THIS AFFECT?	County offices
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Budget - Elected Officials
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to set the salaries of the Elected Officials as published on August 20, 2019 in The Boerne Star.
REASON FOR AGENDA ITEM	Budget for elected officials
WHO WILL THIS AFFECT?	Kendall County elected officials
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Adoption of the Fiscal Year 2020 Budget
DEPARTMENT & PERSON MAKING REQUEST	Corinna Speer, Auditor Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action to adopt the Fiscal Year 2020 Proposed Budget.
REASON FOR AGENDA ITEM	Adopt the Fiscal Year 2020 Budget
IS THERE DOCUMENTATION	Yes The Fiscal Year 2020 Proposed Budget is on file in the County Clerk's office and posted on the county's website under the Financial Transparency tab.
WHO WILL THIS AFFECT?	The general public.
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Ratify tax increase in Budget
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to ratify the property tax increase as reflected in the budget and take a record vote.
REASON FOR AGENDA ITEM	Address tax increase reflected in budget
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Adoption of County Property Tax Rate
DEPARTMENT & PERSON MAKING REQUEST	James Hudson, Tax Assessor-Collector County Judge Darrel L. Lux
PHONE # OR EXTENSION #	830-249-9343 EXT 271
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	(9:30 a.m.) Consideration and action to adopt a 2019 County Property Tax Rate of \$.4127 per \$100. taxable value, being \$.355801 for Maintenance and Operations and \$.056899 for Debt Service.
REASON FOR AGENDA ITEM	To adopt tax rate
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	This item must be after adoption of the budget.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Discounts for early payment of Property Taxes
DEPARTMENT & PERSON MAKING REQUEST	James Hudson Tax Assessor-Collector County Judge Darrel L. Lux
PHONE # OR EXTENSION #	830-249-9343 EXT 271
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Consideration and action to adopt discounts for early payment of County Property Taxes; 3% discount if paid in October, 2% if paid in November, and 1% if paid in December.
REASON FOR AGENDA ITEM	Adopt discounts
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Request for Relief - Family Division - 44 Jennifer Drive
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from the platting requirements in accordance to Sections 101 & 102 of the Kendall County Development Rules and Regulations. The proposed family division would create a 3-acre tract with 250' of frontage out of a parent tract of 3.75 acres (Dawn Fulgham - owner)
REASON FOR AGENDA ITEM	Request for Relief - Family Division - 44 Jennifer Drive
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	The remaining 0.75 acres and adjacent 2 acre and 10.4-acre tracts will be combined into one tract. This is a family division per section 102.1000.2

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 8/24/2019
2. Location of Property: 44 Jennifer Dr. Boerne, TX 78006

3. Name of Development (If Applicable): N/A

4. Property Owner/Developer Name: Dawn Fulgham

5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:
102.1000.10 LOTS LARGER THAN 6 ACRES
2) all of the lots are more than six (6) acres in area

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.
Requesting a variance to divide the tract into two parts, creating one of 3
acres on the W side of the 3.705 plat due to majority of (original 2 AC plat and)
adjoining 10.422 AC plat sitting on signifigant downhill slopage
 - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?
The relief requested is to allow for transfer of the 3 AC to a family member
without having the minimum 6 AC requirement. The results would be the
continued preservation and enjoyment of this particular property within the family.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge

Chandra Engle

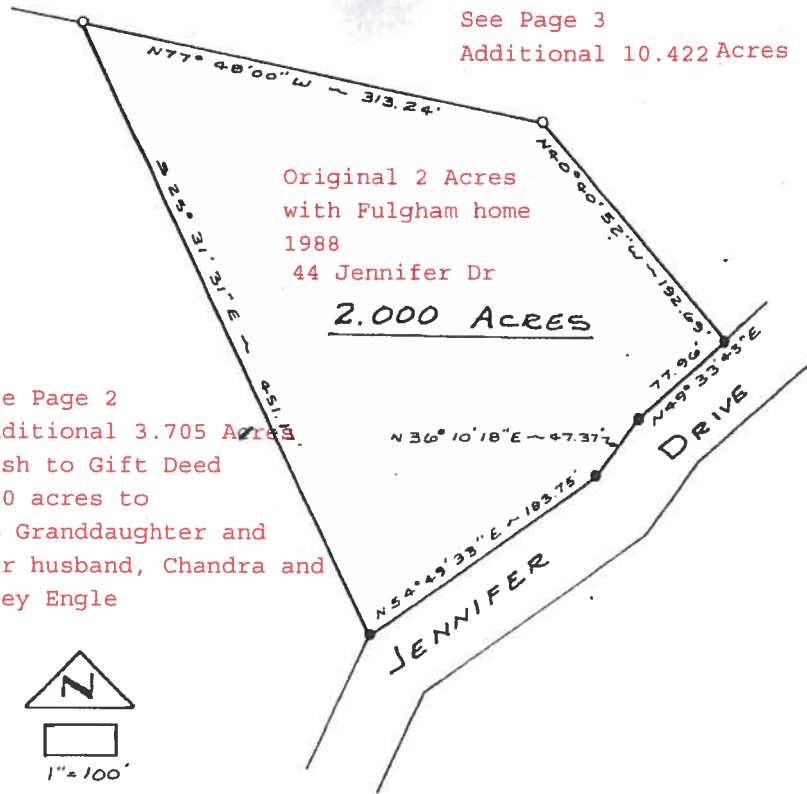
Signature

Chandra Engle

Printed Name

8/24/2019

Date



PLAT OF SURVEY

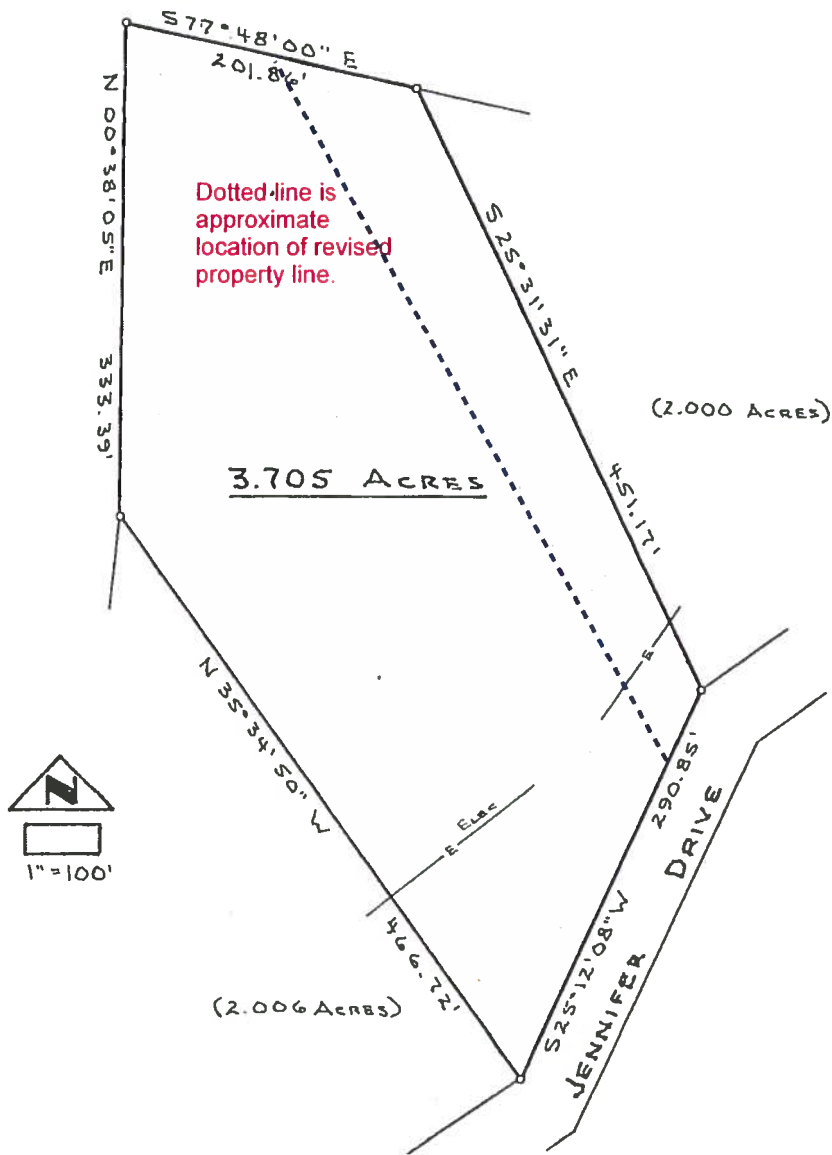
A 2.000 ACRE, MORE OR LESS, TRACT OF LAND
OUT OF THE W. F. WRIGHT SURVEY No. 112, KENDALL
COUNTY, TEXAS LOCATED ABOUT 6.2 MILES N45°W
OF THE COUNTY SEAT IN BOERNE, TEXAS.

I CERTIFY THIS TO BE A TRUE PLAT
OF A SURVEY MADE ON THE GROUND UNDER
MY SUPERVISION ON JANUARY 15, 1986 AND THAT
THERE ARE NO VISIBLE EASEMENTS OR EN-
CROACHMENTS EXCEPT AS SHOWN.



Edgar Schwarz, Jr.
EDGAR SCHWARZ, JR.
REGISTERED PUBLIC SURVEYOR
No. 3005

3.705 ACRE, MORE OR LESS, TRACT OF
 LAND OUT OF THE W. F. WRIGHT SURVEY
 NO. 112, KENDALL COUNTY, TEXAS LOCATED
 ABOUT 6.2 MILES N 45° W OF THE COUNTY
 SEAT IN BOERNE, TEXAS.



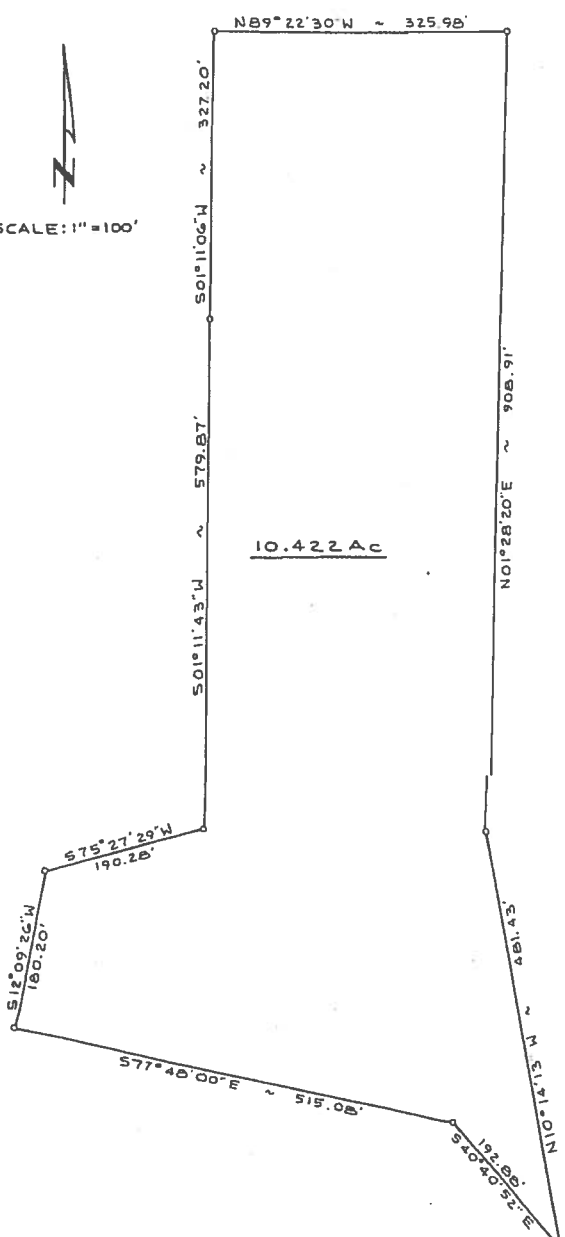
I CERTIFY THIS TO BE A TRUE PLAT PREPARED
 FROM RECORDS IN MY OFFICE ON JULY 16, 1991.

James E. Schwarz

JAMES E. SCHWARZ
 REGISTERED PROFESSIONAL
 LAND SURVEYOR
 No. 4760



SCALE: 1" = 100'



10.422 Ac

PLAT OF SURVEY

10.422 ACRE TRACT OF LAND, MORE OR LESS, OUT OF THE W.F. WRIGHT SURVEY No. 112, KENDALL COUNTY, TEXAS, LOCATED ABOUT 6.2 MILES N 45° W OF THE COUNTY SEAT IN BOERNE, TEXAS.

JENNIFER DRIVE

I CERTIFY THIS TO BE A TRUE PLAT OF A SURVEY MADE ON THE GROUND UNDER MY SUPERVISION ON NOVEMBER 28, 1986 AND JANUARY 5, 1987 AND THAT THERE ARE NO VISIBLE EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.

Edgar Schwarz Jr.
EDGAR SCHWARZ, JR.
REGISTERED PUBLIC SURVEYOR
No. 3005

BG-454



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Sales Tax Report
DEPARTMENT & PERSON MAKING REQUEST	Treasurer's office Sheryl D'Spain
PHONE # OR EXTENSION #	830-249-9343 ext. 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Presentation of Sales Tax report
REASON FOR AGENDA ITEM	To report on the portion of sales tax reimbursed from the State Comptroller's office.
IS THERE DOCUMENTATION	Yes, the report is on the County Website under departments, County Treasurer
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



Sheryl D'Spain

Kendall County Treasurer

201 E. San Antonio, Suite 302 • Boerne, TX. 78006

830-249-9343 ext. 220 • Fax 830-249-9340

sheryl.dspain@co.kendall.tx.us

September 9, 2019

TO: Honorable Darrel Lux, County Judge
Honorable Christina Bergmann, Commissioner, Pct. 1
Honorable Richard Elkins, Commissioner, Pct. 2
Honorable Richard Chapman, Commissioner, Pct. 3
Honorable Don Durden, Commissioner, Pct. 4

RE: Comparison report for the collection of sales tax in Kendall County

In August, Kendall County received collections of \$ 341,913.25 for the month of June 2019. This figure is up 7.69% from June collections the previous year. Our year-to-date collections are \$ 2,504,112.30 an increase of 8.54 % from last year.

A handwritten signature in cursive script that reads "Sheryl D'Spain".

Sheryl D'Spain
Treasurer

Sales Tax Report 2019

Sales tax collection for month	Month collection received	Sales Tax Collection 2018	Sales Tax Collection 2019	% change from 2018	% change from previous month collection	2018 sales tax collections year to date	2019 sales tax collections year to date	% change from 2018
Nov-18	Jan-19	276,348.08	272,130.00	-1.53%	-9.26%	276,348.08	272,130.00	-1.53%
Dec-18	Feb-19	325,797.63	357,359.84	9.69%	31.32%	602,145.71	629,489.84	4.54%
Jan-19	Mar-19	253,698.62	293,395.43	15.65%	-17.90%	855,844.33	922,885.27	7.83%
Feb-19	Apr-19	243,636.23	301,863.48	23.90%	2.89%	1,099,480.56	1,224,748.75	11.39%
Mar-19	May-19	321,232.71	313,157.04	-2.51%	3.74%	1,420,713.27	1,537,905.79	8.25%
Apr-19	Jun-19	267,805.65	320,093.82	19.52%	2.22%	1,688,518.92	1,857,999.61	10.04%
May-19	Jul-19	301,129.80	304,199.44	1.02%	-4.97%	1,989,648.72	2,162,199.05	8.67%
Jun-19	Aug-19	317,505.07	341,913.25	7.69%	12.40%	2,307,153.79	2,504,112.30	8.54%
Jul-19	Sep-19	284,367.06				2,591,520.85		
Aug-19	Oct-19	268,660.21				2,860,181.06		
Sep-19	Nov-19	312,138.44				3,172,319.50		
Oct-19	Dec-19	299,903.30				3,472,222.80		

Total Sales Tax Revenue in Previous Years

Year	Total Collections	% change from previous year
2018	\$3,472,222.80	7.77%
2017	\$3,221,902.66	2.65%
2016	\$3,138,814.44	7%

**covering payments from Nov 2018-Oct 2019



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Cash Summary at Frost Bank July 2019
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary at Frost Bank July 2019
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK

Month ending July 31, 2019

		Receipts		Disbursements	
	Beg Balance	(includes Journal Entries and Transfers In)		(includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ (1,185,656.28)	\$ 2,797,338.84	\$	2,241,589.47	\$ (629,906.91)
11-Road & Bridge	\$ 2,086,215.35	\$ 113,743.66	\$	144,719.87	\$ 2,055,239.14
13-Courthouse Security	\$ 26,577.69	\$ 2,404.67	\$	9,090.33	\$ 19,892.03
15-Lateral Road & Bridge	\$ 18,729.63	\$ -	\$	432.22	\$ 18,297.41
16-Court Reporter Service	\$ 4,280.75	\$ 690.46	\$	666.00	\$ 4,305.21
17-Attorney-Hot Check	\$ 1,923.31	\$ -	\$	-	\$ 1,923.31
19-Records Mgmt (County Clerk)	\$ 27,179.51	\$ 9,875.23	\$	530.41	\$ 36,524.33
20-Law Library	\$ 49,116.28	\$ 1,611.08	\$	1,067.92	\$ 49,659.44
21-Justice Court Technology	\$ 43,008.18	\$ 1,298.71	\$	-	\$ 44,306.89
22-Justice Court Building Security	\$ 34,293.28	\$ 321.64	\$	-	\$ 34,614.92
23-County & District Technology	\$ 17,110.97	\$ 197.00	\$	-	\$ 17,307.97
24-Alternative Dispute Resolution	\$ 2,370.21	\$ 790.46	\$	-	\$ 3,160.67
25-District Clerk Records Mgmt	\$ 20,411.88	\$ 1,644.09	\$	622.00	\$ 21,433.97
26-County Clerk Rec. Archive Fund	\$ 35,696.53	\$ 9,831.00	\$	228.42	\$ 45,299.11
27-Vital Statistics Records	\$ 969.00	\$ 46.00	\$	-	\$ 1,015.00
28-Pre-Trial Intervention	\$ 39,969.47	\$ 3,101.00	\$	1,113.42	\$ 41,957.05
29-LEOSE Training	\$ 46,375.00	\$ -	\$	90.00	\$ 46,285.00
33-Juv Probation-State Grant	\$ 39,205.87	\$ 17,908.00	\$	20,421.93	\$ 36,691.94
34-Juv Probation Title IV E	\$ 4,385.03	\$ -	\$	10.05	\$ 4,374.98
35-Juvenile Probation	\$ (160,202.65)	\$ 205.00	\$	11,818.93	\$ (171,816.58)
41-MVDIT Interest	\$ 22,200.22	\$ -	\$	1,787.84	\$ 20,412.38
42-Election Services Contract Fund	\$ 47,685.18	\$ -	\$	998.27	\$ 46,686.91
43-Fire Inspection & Permit Fund	\$ 21,956.90	\$ 1,926.75	\$	347.63	\$ 23,536.02
50-Crime Victims Grant	\$ (52,464.46)	\$ 30,878.07	\$	10,919.78	\$ (32,506.17)
51-VAWA Grant	\$ (42,479.31)	\$ 20,699.93	\$	8,238.88	\$ (30,018.26)
80-Tobacco Settlement	\$ 51,978.68	\$ -	\$	10,840.69	\$ 41,137.99
81-Historical Commission	\$ 10,719.35	\$ -	\$	-	\$ 10,719.35
82-County Donations	\$ 88,620.00	\$ 1,480.00	\$	953.52	\$ 89,146.48
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$	-	\$ 4,952.75
93-Texas State Fees	\$ 294,605.52	\$ 59,781.22	\$	227,223.73	\$ 127,163.01

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK
MONTH ENDING July 31, 2019

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 14,963.37	\$ 3,977.04	\$ -	\$ 18,940.41
63-Series 2013 UnLimited Tax Road Bond	\$ 567.73	\$ 0.73	\$ -	\$ 568.46
64-Series 2014 Limited Tax Refunding	\$ 28,334.84	\$ 8,166.44	\$ -	\$ 36,501.28
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$ 14,035.33	\$ 3,889.40	\$ -	\$ 17,924.73
72-Law Enforcement Center Project	\$ 364,254.04	\$ 379.12	\$ 301,991.06	\$ 62,642.10
85-Local S.O. Forfeiture	\$ 11,926.51	\$ 17.30	\$ 101.84	\$ 11,841.97
87-Federal S.O. Forfeiture	\$ 12,078.75	\$ 941.82	\$ 388.86	\$ 12,631.71
88-CDA Asset Forfeiture	\$ 13,337.88	\$ 18.96	\$ -	\$ 13,356.84
90-Trust Account	\$ 11,052.18	\$ 18.40	\$ -	\$ 11,070.58
96-Public Grants	\$ (16,450.40)	\$ 16,531.25	\$ -	\$ 80.85
	\$ 454,100.23	\$ 33,940.46	\$ 302,481.76	\$ 185,558.93

Examined and Approved by Auditor's office

Corinna Speer

Date

8/28/19



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Investment Policy
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and approval of the Investment Policy for 2019
REASON FOR AGENDA ITEM	This policy serves to satisfy the statutory requirements of the Local Government Code 116.112 and the Government Code Chapter 2256 to define and adopt a formal investment policy. This code requires this policy to be reviewed and adopted at least annually.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Joint Election Agreement
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Joint Election Agreement with Comfort ISD for the November 5, 2019 Joint Special Election
REASON FOR AGENDA ITEM	Joint Election Agreements must be approved by commissioners court.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

EXHIBIT A

JOINT ELECTION AGREEMENT

between Kendall County and the following Local Political Subdivision (LPS):

Comfort Independent School District

This Agreement is entered into by and between the Kendall County Elections Administrator "ADMINISTRATOR" and the entities of Kendall County and Comfort Independent School District. They may be referred to, individually, as an "Entity" or, collectively, as the "Entities," acting by and through their duly appointed and qualified representatives, pursuant to Texas Election Code Section 271.002(a).

It is agreed that the Entities will hold an election on Tuesday, November 5, 2019 (the "Joint Election") under the following terms and conditions:

I.

Each Entity shall share the expense of the Main Early Voting and Election Day polling locations consisting of on-site voting equipment, payroll of election workers, and other costs common to each Entities election, as applicable to the specific Entity and agreed upon by the election services contract. Each Entity understands they will appear on a joint ballot and use joint forms and election materials, which will better serve the voters.

II.

The Entities agree that the Kendall County Elections Administrator, Staci L. Decker, will serve as the Early Voting Clerk and the Central Count Station Manager for the November 5, 2019 election.

III.

The Entities agree that a single ballot, containing all the measures and offices to be voted on at a particular polling place, shall be used in this Joint Election.

IV.

Each Entity is responsible for giving notice of their election pursuant to Section 4.003 of the Texas Election Code.

V.

ADMINISTRATOR will tabulate the ballots and provide each entity a Certification of Election Results along with the returns of the election.

VI.

Each Entity will be responsible for canvassing its respective precinct returns for the Joint Election.

VII.

If an Entity cancels its election pursuant to section 2.053 of the election code, that Entity shall promptly notify ADMINISTRATOR. Cancellation of an Entities election shall not void this agreement for any remaining Entity conducting an election on **Tuesday, November 5, 2019.**

VIII.

The undersigned persons are the duly authorized signatories of their Entities, and their signatures represent acceptance of the terms and conditions of this Agreement, as passed and approved by their respective governing bodies.

IX.

This Agreement may be executed in two or more counterparts. Together the counterparts shall be deemed an executed original instrument. An original signed copy of this agreement shall be provided to each entity who enters into contract with ADMINISTRATOR.

ENTITIES:

Approved by the **Board of Trustees of Comfort Independent School District**
on the ____ day of _____, 2019,

By: _____ Date: _____
Tanya Monroe, Superintendent
Comfort Independent School District

Approved by the **Commissioners Court** on the ____ day of _____, 2019, and executed by its authorized representative.

By: _____ Date: _____
Darrel L. Lux, County Judge
Kendall County

ADMINISTRATOR:

Signed and agreed this ____ day of _____, 2019.

By: _____
Staci L. Decker, Elections Administrator
Kendall County



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Assignment of Polling Locations
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Polling Locations for the November 5, 2019 Joint Special Election
REASON FOR AGENDA ITEM	Polling Locations must be set by Commissioners Court prior to every county election.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Joint Special Election
(Elección Conjunta Especial)

NOVEMBER 5, 2019
(5 de noviembre de 2019)

**** ELECTION DAY VOTE CENTERS ****
(Centros de votación del día de las elecciones)

VOTING PRECINCT (PRECINCTO ELECTORAL)	VOTING LOCATIONS: (LUGAR DE VOTACION)
VOTE CENTER #1	Patrick Heath Public Library 451 N. Main Street #100, Boerne, Texas 78006
VOTE CENTER #2	Morningside Ministries 1050 Grand Blvd, Boerne, Texas 78006
VOTE CENTER #3	Bergheim Volunteer Fire Department 1 Old Curry Creek Road, Bergheim, Texas 78004
VOTE CENTER #4	Burdick Community Center 119 Old San Antonio Road, Boerne, Texas 78006
VOTE CENTER #5	Kendall County Fairgrounds 1307 River Road, Boerne, Texas 78006
VOTE CENTER #6	Kendalia Community Center 2610 FM 473, Kendalia, Texas 78027
VOTE CENTER #7	Boerne Bible Church 1026 E. Blanco, Boerne, Texas 78006
VOTE CENTER #8	Sisterdale Community Center 2 Sisterdale-Lindendale Road, Sisterdale, Texas 78006
VOTE CENTER #9	Comfort Baptist Church 100 Amber Drive, Comfort, Texas 78013
VOTE CENTER #10	Waring Fire House 11 Waring Rd, Boerne, Texas 780006
VOTE CENTER #11	Nineteen:Ten Church 130 FM 1376, Boerne, Texas 78006



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Jail Imaging Contract
DEPARTMENT & PERSON MAKING REQUEST	Al Auxier, Sheriff
PHONE # OR EXTENSION #	249-4989
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consider and take action regarding the approval of an agreement with Symphony Diagnostic Services No. 1, LLC DBA MobilexUSA to provide imaging services to Kendall County Inmates.
REASON FOR AGENDA ITEM	Provide xray and imaging services to inmates.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Hill Country Council on Alcohol & Drug Abuse - Memorandum of Understanding
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Memorandum of Understanding with the Hill Country Council on Alcohol & Drug Abuse - Region 8.
REASON FOR AGENDA ITEM	The Hill Country Council on Alcohol & Drug Abuse is seeking a Memorandum of Understanding in an effort to facilitate and maximize services for persons with substance use and mental health issues.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None

Hill Country Council on Alcohol and Drug Abuse-Region 8
Memorandum of Understanding (MOU)

The Hill Country Council on Alcohol and Drug Abuse, Inc. (HCCADA), serves as a substance use provider. This memorandum of understanding (MOU) will serve as a collaborative agreement between HCCADA and Kendall County Court in an effort to facilitate and maximize services for persons with substance use issues by providing Adult Outpatient Treatment, Recovery Support Services, Referrals and other substance abuse services.

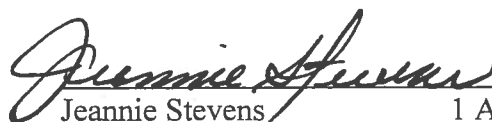
HCCADA will provide the following services for the 27 counties located in the Texas Department of State Health Services Region 8 (Atascosa, Bandera, Bexar, Calhoun, Comal, DeWitt, Edwards, Frio, Gillespie, Goliad, Gonzales, Guadalupe, Jackson, Karnes, Kendall, Kerr, Kinney, La Salle, Lavaca, Maverick, Medina, Real, Uvalde, Val Verde, Victoria, Wilson, and Zavala):

- Waiting List and/or Interim Services. HCCADA shall report available capacity and waiting list information Monday through Friday through CMBHS specified by DSHS.
- Immediate admission of pregnant women, injecting drug users, and individuals referred by Department of Family and Protective Services (DFPS) presenting for treatment. If unable to provide immediate admission to these populations, HCCADA shall notify DSHS (specifically, the program services unit staff) so that assistance can be provided that ensure referral/s to other appropriate services, referral to an alternate provider for immediate admission, or, at a minimum, proper coordination with Department of Family and Protective Services staff.

Kendall County Court will provide a non-competitive collaboration with HCCADA, providing the following services or resources for Kendall County:

- Refer Adult clients for Substance Abuse Screenings
- Refer Adult clients for 16-week Outpatient Treatment Program
- Refer to State Mandated Offender Education Programs
- Refer Adult clients to case-management and follow-up services
- Refer Adult clients to other support services

This agreement will be in effect until 31 August 2020. It will be reviewed to ensure that it is fulfilling its purpose and to make any needed revisions.



Jeannie Stevens 1 August 2019
Executive Director
HCCADA

The Hon. Darrel L. Lux Date
County Judge
Kendall County Court



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 9/9/2019 OPEN SESSION	
SUBJECT	Job Description - Certified Medication Aide
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Director
PHONE # OR EXTENSION #	830-249-9343 Ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the job description for Certified Medication Aide
REASON FOR AGENDA ITEM	New position in the Law Enforcement Center
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Law Enforcement Center
ADDITIONAL INFORMATION	No

KENDALL COUNTY CLASS SPECIFICATION

CERTIFIED MEDICATION AIDE

GENERAL SUMMARY

Under general supervision of the Jail Nurse, the purpose of the position is to dispense medication to inmates as prescribed or needed. Responsible for receiving and signing in medications and medical supplies, taking vital signs, dressing changes etc.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Prepare daily medications to be dispensed to inmates. Inventory and dispense or supervise the dispensing of medication to inmates.

Inventory, maintain and order all prescription and other-the-counter medications for inmates.

Maintain medical supplies.

Input, change or remove inmate data in Sapphire software.

Maintain clean instruments.

Review inmate medical files, scan and archive medical records electronically.

Provide training to detention officers to do med pass.

Measure vital signs.

Provide simple wound care, if needed.

Set up and monitor Faspsych visits as needed during his/her shift.

Perform other duties as may be assigned.

EXPERIENCE AND TRAINING

Must possess high school diploma or its equivalent (GED).

LICENSES AND CERTIFICATIONS

Must possess certification of Medication Aide or the equivalent.

Current certification in Basic Life Support.

Must possess valid Texas driver's license.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Modern office procedures and equipment.
- Computer equipment.
- Correct English usage and grammar.
- Knowledge and ability to recognize and professionally respond to adverse drug reactions to medicine.
- Knowledge of Texas Minimum Jail Standards/ Inmate medical plan requirements.

Ability to:

- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Ability to work under stressful situations.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with the general public, other agencies, and inmates.
- Provide verbal direction to inmates in regard to health care.
- Must be able to follow all medical directions as prescribed by healthcare providers.
- Must adhere to Kendall County Jail SOP and Sheriff's Office Policy and Procedure Manual.
- Detect abnormal behavior and/or activity when observing inmates.
- Follow safe work practices including workplace safety policies and procedures.
- Ability to react to emergency situations and make professional assessments pertaining to the nature of the emergency.
- Ability to speak, read and write the English language is essential. Ability to speak, read and write Spanish is desirable.

Certified Medication Aide Class Specification
KENDALL COUNTY

- Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs and ladders and occasionally lift up to 50 pounds.
- Operate a motor vehicle.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.