



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Commissioners Court Meeting Minutes
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 212
<b>TIME NEEDED FOR PRESENTATION</b>	1 minute
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approval of the Minutes for March 23, 25, and 31, 2020.
<b>REASON FOR AGENDA ITEM</b>	To approve the Minutes from the previous Commissioners Court meetings.
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**

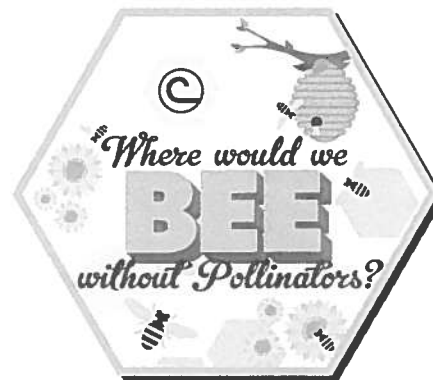
**OPEN SESSION**

<b>SUBJECT</b>	Proclamation for Soil & Water Stewardship Week
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Dusty Bruns, Chairman of Kendall SWCD
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on proclaiming April 26 to May 3, 2020 as Soil & Water Stewardship Week.
<b>REASON FOR AGENDA ITEM</b>	To bring awareness of conservation of fertile soil and clean water and conservation practices.
<b>IS THERE DOCUMENTATION</b>	The proclamation
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None



2020  
**SOIL & WATER STEWARDSHIP WEEK  
PROCLAMATION**

**Whereas** fertile soil and clean water provide us with our daily sustenance, and  
**Whereas** effective conservation practices have helped provide us a rich standard of living, and  
**Whereas** our security depends upon healthy soil and clean water, and  
**Whereas** stewardship calls for each person to help conserve these precious resources,  
**Therefore**, I do hereby proclaim April 26th to May 3rd, 2020, Soil & Water Stewardship Week.



Name, Title

Date Signed



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	FY2020 Budget Admendments
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of amending the FY2020 budget through certification of new revenue and regular budget adjustments.
<b>REASON FOR AGENDA ITEM</b>	To correctly allocate funds needed in the budget.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Department budgets that needed an amendment
<b>ADDITIONAL INFORMATION</b>	None

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: APRIL 13, 2020

THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.

COUNTY JUDGE:

10-400-54090	COMMITTING MENTALLY ILL	+	1,000
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	1,000

EMERGENCY MANAGEMENT:

10-406-51750	LONGEVITY	+	975
10-545-51750	LONGEVITY	-	975

ANIMAL CONTROL:

10-408-54540	VEHICLE - REPAIR & MAINT	+	3,614
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	3,614

DISTRICT COURT:

10-435-52100	EMPLOYEE INSURANCE BENEFIT	+	2,000
10-435-54085	JUDICIAL REGION ASSESSMENT	+	337
10-435-54210	CELL PHONES	+	126
10-435-54240	INTERNET SERVICES	+	380
10-435-55900	OTHER CAPITAL OUTLAY	+	11,494
10-401-56020	CONTINGENCIES-MISCELLANEOUS	-	7,611
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	2,000
10-415-53330	OPERATING	-	3,883
10-435-54523	SOFTWARE MAINTENANCE	-	843

DISTRICT CLERK:

10-450-51530	COMPENSATION PAYOUT	+	1,564
10-450--52100	EMPLOYEE INSURANCE BENEFIT	+	1,000
10-450-53100	OFFICE SUPPLIES	+	1,000
10-450-53110	POSTAGE	+	2,000
10-450-55530	OFFICE FURNITURE	+	897
10-450-51045	DEPUTIES	-	1,564
10-450-51750	LONGEVITY	-	600
10-450-52020	GROUP INSURANCE	-	1,000
10-450-54270	CONFERENCE/TRAINING	-	297
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	3,000

JUSTICE OF THE PEACE PRECINCT 1:

10-455-51055	CLERK	+	43,769
10-455-52010	SOCIAL SECURITY TAXES	+	2,384
10-455-52020	GROUP INSURANCE	+	8,500
10-455-52030	RETIREMENT	+	1,895
10-455-53330	OPERATING	+	1,616
10-455-54523	SOFTWARE MAINTENANCE	+	100
10-455-52100	EMPLOYEE INSURANCE BENEFIT	-	1,000
10-455-55410	RADIO & RADAR EQUIPMENT	-	3,000
10-401-56030	CONTINGENCIES - OTHER COMP	-	54,264

JUSTICE OF THE PEACE PRECINCT 2:

10-456-53330	OPERATING	+	1,616
10-456-54600	RENT - BLDGS/OFFICE SPACE	+	300
10-456-55410	RADIO & RADAR EQUIPMENT	-	1,916

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: APRIL 13, 2020

THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.

CRIMINAL DISTRICT ATTORNEY:

10-470-51530	COMPENSATION PAYOUT	+	9,985
10-470-52100	EMPLOYEE INSURANCE BENEFIT	+	5,700
10-470-53330	OPERATING	+	3,271
10-470-54523	SOFTWARE MAINTENANCE	+	7,770
10-470-51033	LEGAL ASSISTANT	-	9,985
10-470-52020	GROUP INSURANCE	-	13,470
10-470-55530	OFFICE FURNITURE	-	3,271

GENERAL COUNSEL:

10-473-52020	GROUP INSURANCE	+	550
10-473-52010	SOCIAL SECURITY TAXES	-	550

COUNTY AUDITOR:

10-495-54061	COUNTY APPRAISAL DISTRICT	+	2,400
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	2,400

HUMAN RESOURCES:

10-496-54260	MILEAGE	+	100
10-496-54810	DUES	+	150
10-496-54270	CONFERENCE/TRAINING	-	250

COUNTY TAX A/C:

10-499-52100	EMPLOYEE INSURANCE BENEFIT	+	1,820
10-499-52020	GROUP INSURANCE	-	1,820

COURTHOUSE & RELATED BLDGS:

10-510-52100	EMPLOYEE INSURANCE BENEFIT	+	8,622
10-510-52020	GROUP INSURANCE	-	8,622

DETENTION:

10-512-51500	OTHER COMPENSATION	+	2,650
10-512-53300	FUEL & OIL	+	2,000
10-512-54861	CONTRACT SERVICES	+	19,125
10-512-51999	EMPLOYEES	-	2,650
10-512-53100	OFFICE SUPPLIES	-	2,000
10-512-53330	OPERATING	-	19,125

EMS:

10-540-51035	ADMINISTRATIVE MANAGER	+	1,611
10-540-51060	EMS TECHNICIANS	+	10,000
10-540-51490	TEMPORARY	+	10,000
10-540-52020	GROUP INSURANCE	+	5,000
10-540-54220	RADIO AIR TIME	+	181
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	25,000

RURAL FIRE DEPARTMENTS:

10-545-56518	ALLOCATIONS - CASTLE LAKE RANCH	+	1,500
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	1,500

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: APRIL 13, 2020

THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.

CONSTABLE, PRECINCT 4:

10-554-54540	VEHICLE - REPAIR & MAINT	+	1,942
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	1,942

COUNTY SHERIFF:

10-560-51530	COMPENSATION PAYOUT	+	6,545
10-560-51999	EMPLOYEES	-	6,545

COUNTY SOLID WASTE:

10-595-54200	TELEPHONE	+	110
10-595-53360	UNIFORMS	-	110

COUNTY BRUSH SITE:

10-596-51500	OTHER COMPENSATION	+	1,000
10-596-51490	TEMPORARY	-	1,000

RECYCLING:

10-597-54200	TELEPHONE	+	110
10-597-54861	CONTRACT SERVICES	-	110

ROAD & BRIDGE DEPARTMENT:

10-620-51530	COMPENSATION PAYOUT	+	6,432
10-620-51055	CLERK	-	4,400
10-620-52020	GROUP INSURANCE	-	2,032

HEALTH INSPECTOR:

10-636-53110	POSTAGE	+	25
10-636-53330	OPERATING	+	1,000
10-636-53100	OFFICE SUPPLIES	-	1,000
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	25

CULTURE & HEALTH SERVICES:

10-645-56615	ALLOCATIONS - GOLDEN AGE CENTER	+	5,000
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	5,000

PARKS:

10-660-51530	COMPENSATION PAYOUT	+	698
10-660-53310	CUSTODIAL SUPPLIES	+	500
10-660-53360	UNIFORMS	+	800
10-660-54531	SMALL EQUIPMENT - REPAIR & MAINT	+	3,000
10-660-54540	VEHICLE - REPAIR & MAINT	+	2,000
10-660-51151	MAINTENANCE ASSISTANT	-	698
10-660-53330	OPERATING	-	6,300

EXTENSION SERVICE:

10-665-51050	SECRETARIES	+	39
10-665-51612	4-H ASSISTANT	+	6,000
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	6,039

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: APRIL 13, 2020

**THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.**

**ROAD & BRIDGE FUND:**

11-620-54861	CONTRACT SERVICES	+	885
11-620-54740	CONT SERV - NEW ROAD CONSTRUCTION	-	885

**COUNTY CLERK TECHNOLOGY FUND:**

23-403-53330	OPERATING	+	2,500
23-403-54270	CONFERENCE/TRAINING	-	2,500

**JUVENILE BOARD STATE FUND:**

33-575-54096	DETENTION	+	3,623
33-575-54101	POST ADJUDICATION - SECURE	+	1,322
33-576-54100	POST ADJUDICATION - NON SECURE	+	12,545
33-576-54101	POST ADJUDICATION - SECURE	+	7,667
33-578-53330	OPERATING	+	2,000
33-573-54095	RESIDENTIAL FUNDS	-	6,062
33-573-54861	CONTRACT SERVICES	-	2,760
33-575-54100	POST ADJUDICATION - NON SECURE	-	15,000
33-577-54098	RESIDENTIAL MH PLACEMENT	-	3,335

**FIRE INSPECTION & PERMIT FUND:**

43-545-54540	VEHICLE - REPAIR & MAINT	+	2,000
43-545-54210	CELL PHONES	-	2,000

**CDA FORFEITURE FUND:**

88-470-53330	OPERATING	+	2,757
88-470-55900	OTHER CAPITAL OUTLAY	-	2,757

**THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER FOR WORKERS COMPENSATION EXPENSES.**

10-402-52040	WORKERS COMPENSATION	+	90
10-408-52040	WORKERS COMPENSATION	+	1,656
10-450-52040	WORKERS COMPENSATION	+	296
10-470-52040	WORKERS COMPENSATION	+	199
10-496-52040	WORKERS COMPENSATION	+	62
10-499-52040	WORKERS COMPENSATION	+	200
10-510-52040	WORKERS COMPENSATION	+	2,750
10-512-52040	WORKERS COMPENSATION	+	5,500
10-540-52040	WORKERS COMPENSATION	+	4,400
10-560-52040	WORKERS COMPENSATION	+	21,804
10-597-52040	WORKERS COMPENSATION	+	289
10-620-52040	WORKERS COMPENSATION	+	10,814
10-636-52040	WORKERS COMPENSATION	+	166
10-660-52040	WORKERS COMPENSATION	+	2,100
10-401-56096	CONTINGENCIES-MOBILITY IMPROVEMENT PROJECTS	-	50,326



TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: APRIL 13, 2020

THE FOLLOWING BUDGET AMENDMENT WILL INCREASE THE GENERAL FUND BUDGET THROUGH CERTIFICATION OF A NEW REVENUE SOURCE.

<u>REVENUE:</u>			
10-361-46045	LAW ENFORCEMENT TRAINING	+	5,700
<u>EXPENSE:</u>			
10-560-54285	LAW ENFORCEMENT TRAINING CLASS	+	5,700

THE FOLLOWING BUDGET AMENDMENT WILL INCREASE THE JUVENILE BOARD STATE FUND BUDGET THROUGH CERTIFICATION OF A NEW REVENUE SOURCE.

<u>REVENUE:</u>			
33-333-43300	STATE AID - GRANT	+	1,830
<u>EXPENSE:</u>			
33-573-54095	RESIDENTIAL FUNDS	+	1,830



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Emergency Amendment to the 2020 Budget
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	2 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to approve an Order Amending the FY20 budget for the purpose of expending funds to meet the grave public necessity of the COVID-19 pandemic. This amendment would raise the General Fund revenue and expense budget by \$10,000.
<b>REASON FOR AGENDA ITEM</b>	Emergency Order to amend the budget.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	County Wide Budget
<b>ADDITIONAL INFORMATION</b>	Texas Local Government Code §111.010 allows the Court to amend the budget during an emergency



## EMERGENCY EXPENDITURE AS AN AMENDMENT TO THE FY2020 BUDGET

WHEREAS, the novel coronavirus (COVID-19) has been recognized globally as a contagious respiratory virus; and

WHEREAS, The World Health Organization ("WHO") declared a Public Health Emergency of International Concern on January 30, 2020 and Dr. Tedros Adhanom Ghebreyesus, WHO's Director-General, declared the COVID-19 can be characterized as a worldwide pandemic on March 12, 2020; and

WHEREAS, Darrel L. Lux, Kendall County Judge, issued a disaster declaration on March 16, 2020, certifying that COVID-19 poses an imminent threat of disaster for Kendall County, Texas; and

WHEREAS, Darrel L. Lux, Kendall County Judge, issued a second disaster declaration on March 19, 2020, certifying that COVID-19 poses an imminent threat of disaster for Kendall County, Texas; and

WHEREAS, Darrel L. Lux, Kendall County Judge, issued a third disaster declaration on April 3, 2020, certifying that COVID-19 poses an imminent threat of disaster for Kendall County, Texas; and

WHEREAS, the Texas Department of State Health Services has now determined that, as of March 19, 2020, COVID-19 represents a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, pursuant to the Texas Disaster Act of 1975, the County Judge may declare a local state of disaster in and for the County and may exercise the powers granted therein on an appropriate local scale; and

WHEREAS, pursuant to Texas Local Government Code §111.010, the Kendall County Commissioners Court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.

NOW, THEREFORE, the Kendall County Commissioners Court recognize and find that the COVID-19 pandemic has resulted in a grave public necessity and in order to meet this unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention the Kendall County FY 2020 Budget must be amended to allow for the expenditure of \$10,000.

Upon Approval of this Order, the court shall file a copy of its Order amending the budget with the county clerk, and the clerk shall attach the copy to the original budget.

APPROVED AND EFFECTIVE this 13th day of April 2020.

\_\_\_\_\_  
DARREL L. LUX  
County Judge, Kendall County, Texas

Attest: \_\_\_\_\_  
DARLENE HERRIN  
County Clerk, Kendall County, Texas

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: APRIL 13, 2020

EACH OF THE FOLLOWING WILL REQUIRE AN "ORDER FOR EMERGENCY AMENDMENT" FOR PURPOSES DUE TO FUNDS NEEDED IN EXCESS OF THE FY 2020 ORIGINAL BUDGET.

**EMERGENCY MANAGEMENT:**

<u>REVENUE:</u>			
10-390-46750	FUND BALANCE TO BE EXPENDED	+	10,000
<u>EXPENSE:</u>			
10-406-56099	CONTINGENCIES - DISASTER DECLARATION EXPENSES	+	10,000



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Accounts Payable Claims
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
<b>REASON FOR AGENDA ITEM</b>	To pay current accounts payable claims.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Departments that have AP claims
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Accept Donations
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032.
<b>REASON FOR AGENDA ITEM</b>	Accept donations received in March
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	County Wide
<b>ADDITIONAL INFORMATION</b>	None

**Kendall County, Texas**  
**Donation List for Commissioners Court April 13, 2020**

*Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.*

The following donations were received from March 1, 2020 to March 31, 2020.

**Monetary Donations:**

<b>Date</b>	<b>Amount</b>	<b>Received From</b>	<b>Description of Donation</b>	<b>Specific Department or Purpose</b>
03/02/20	\$ 200.00	Comfort Health & Wellness Club	Cash	Animal Control
03/04/20	\$ 20.00	Randy Engel	Cash	Animal Control
03/05/20	\$ 200.00	David Durham	Cash	Animal Control
03/05/20	\$ 30.00	Anonymous	Cash	Animal Control
03/09/20	\$ 10.00	CS Meledeo	Credit Card	Animal Control
03/13/20	\$ 200.00	Francis William "Bill" Scott	Cash - Future K-9 Unit	Sheriff's Office - K-9 Unit
03/16/20	\$ 233.00	Danielle Jean Heller	Cash	Animal Control
03/16/20	\$ 40.00	Tala Jester	Cash	Animal Control
03/16/20	\$ 100.00	Anonymous	Cash	Animal Control
03/17/20	\$ 30.00	Morgen Schram	Credit Card	Animal Control
03/17/20	\$ 20.00	Randy Engel	Cash	Animal Control
03/19/20	\$ 15.00	Danielle Kelly	Cash	Animal Control
03/20/20	\$ 15.00	Julie Jarvis	Cash	Animal Control
03/23/20	\$ 10.00	Billie Cleary	Cash	Animal Control
03/23/20	\$ 50.00	Donna Lassitter	Credit Card	Animal Control
03/23/20	\$ 5.00	Stephanie Whiting	Credit Card	Animal Control
03/24/20	\$ 20.00	Andrea Himebrook	Cash	Animal Control
03/27/20	\$ 150.00	Karen Delisle	Cash	Animal Control

**Other Donations:**

<b>Date</b>	<b>Received From</b>	<b>Description of Donation</b>	<b>Specific Department or Purpose</b>
03/24/20	Kenneth Seamans	Face Masks (1 Box of 25)	Sheriff's Office
03/24/20	Bergheim Pharmacy/Audrey Zuber	Hand Sanitizer for Deputies COVID-19 (30 - 60ml Bottles)	Sheriff's Office
03/30/20	Home Depot Boerne	Insect Foggers(2), Propane Bottles(6), P100 Respirators(6), Full Face Shields(6)	EMS



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Sales Tax Report
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Treasurer's office Sheryl D'Spain
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext. 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Presentation of Sales Tax report
<b>REASON FOR AGENDA ITEM</b>	To report on the portion of sales tax reimbursed from the State Comptroller's office.
<b>IS THERE DOCUMENTATION</b>	Yes, the report is on the County Website under departments, County Treasurer
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None





**Sheryl D'Spain**

Kendall County Treasurer

201 E. San Antonio, Suite 302 • Boerne, TX. 78006

830-249-9343 ext. 220 • Fax 830-249-9340

sheryl.dspain@co.kendall.tx.us

April 13, 2020

TO: Honorable Darrel Lux, County Judge  
Honorable Christina Bergmann, Commissioner, Pct. 1  
Honorable Richard Elkins, Commissioner, Pct. 2  
Honorable Richard Chapman, Commissioner, Pct. 3  
Honorable Don Durden, Commissioner, Pct. 4

RE: Comparison report for the collection of sales tax in Kendall County

In March, Kendall County received collections of \$ 315,057.64 for the month of January 2020. This figure is up 7.38% from January collections the previous year. Our year-to-date collections are \$ 1,002,870.74 an increase of 8.67% from last year.

A handwritten signature in cursive script that reads "Sheryl D'Spain".

Sheryl D'Spain  
Treasurer

Sales Tax Report 2020

Sales tax collection for month	Month collection received	Sales Tax Collection 2019	Sales Tax Collection 2020	% change from 2019	% change from previous month collection	2019 sales tax collections year to date	2020 sales tax collections year to date	% change from 2019
Nov-19	Jan-20	272,130.00	308,616.36	13.41%	-11.25%	272,130.00	308,616.36	13.41%
Dec-19	Feb-20	357,359.84	379,196.74	6.11%	22.87%	629,489.84	687,813.10	9.27%
Jan-20	Mar-20	293,395.43	315,057.64	7.38%	-16.91%	922,885.27	1,002,870.74	8.67%
Feb-20	Apr-20	301,863.48				1,224,748.75		
Mar-20	May-20	313,157.04				1,537,905.79		
Apr-20	Jun-20	320,093.82				1,857,999.61		
May-20	Jul-20	304,199.44				2,162,199.05		
Jun-20	Aug-20	341,913.25				2,504,112.30		
Jul-20	Sep-20	339,752.31				2,843,864.61		
Aug-20	Oct-20	320,502.80				3,164,367.41		
Sep-20	Nov-20	319,047.89				3,483,415.30		
Oct-20	Dec-20	347,738.36				3,831,153.66		

Total Sales Tax Revenue in Previous Years

Year	Total Collections	% change from previous year
2019	\$3,831,153.66	10.34%
2018	\$3,472,222.80	7.77%
2017	\$3,221,902.66	2.65%

\*\*covering payments from Nov 2019-Oct 2020



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Credit card contract for Development Management
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Sheryl D'Spain County Treasurer
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of the contract with Gov-Pay for the Development Management Department to accept credit card transactions.
<b>REASON FOR AGENDA ITEM</b>	Allow the Sheriff office to allow another form of payment and ease of registering and paying for training classes offered by the Sheriff office training department
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	There is no upfront cost to contract with Gov-pay. All equipment and website support needed is supplied by Gov-Pay.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Burn Ban
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 213
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
<b>REASON FOR AGENDA ITEM</b>	To determine whether or not there is a need for a ban on burning
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Request for Relief - 205G Waring Welfare Rd
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Engineer - Mary Ellen Schulle
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 252
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a request for relief from the platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations for the proposed division of a 71.56-acre family tract to create three tracts of approximately 8 acres, 11 acres, and 52 acres. Access to the tracts is provided by an existing 30-foot wide easement to an existing 40-foot wide easement to Waring-Welfare Road (Patrick Riley, Owner / Jim Schwarz, Schwarz Land Surveying)
<b>REASON FOR AGENDA ITEM</b>	Request for Relief - 205G Waring-Welfare Rd.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct # 4
<b>ADDITIONAL INFORMATION</b>	The owner wishes to divide their 71 acre tract into 3 pieces. Access to Waring-Welfare Rd. will be provided by existing easements.

## Request for Relief (Variance)

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date: Feb. 21, 2020
2. Location of property: 205G Waring – Welfare Road
3. Name of Subdivision (If Applicable) N/A
4. Property Owner/Developer Name: Patrick Riley and wife, Aimee Riley
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested.

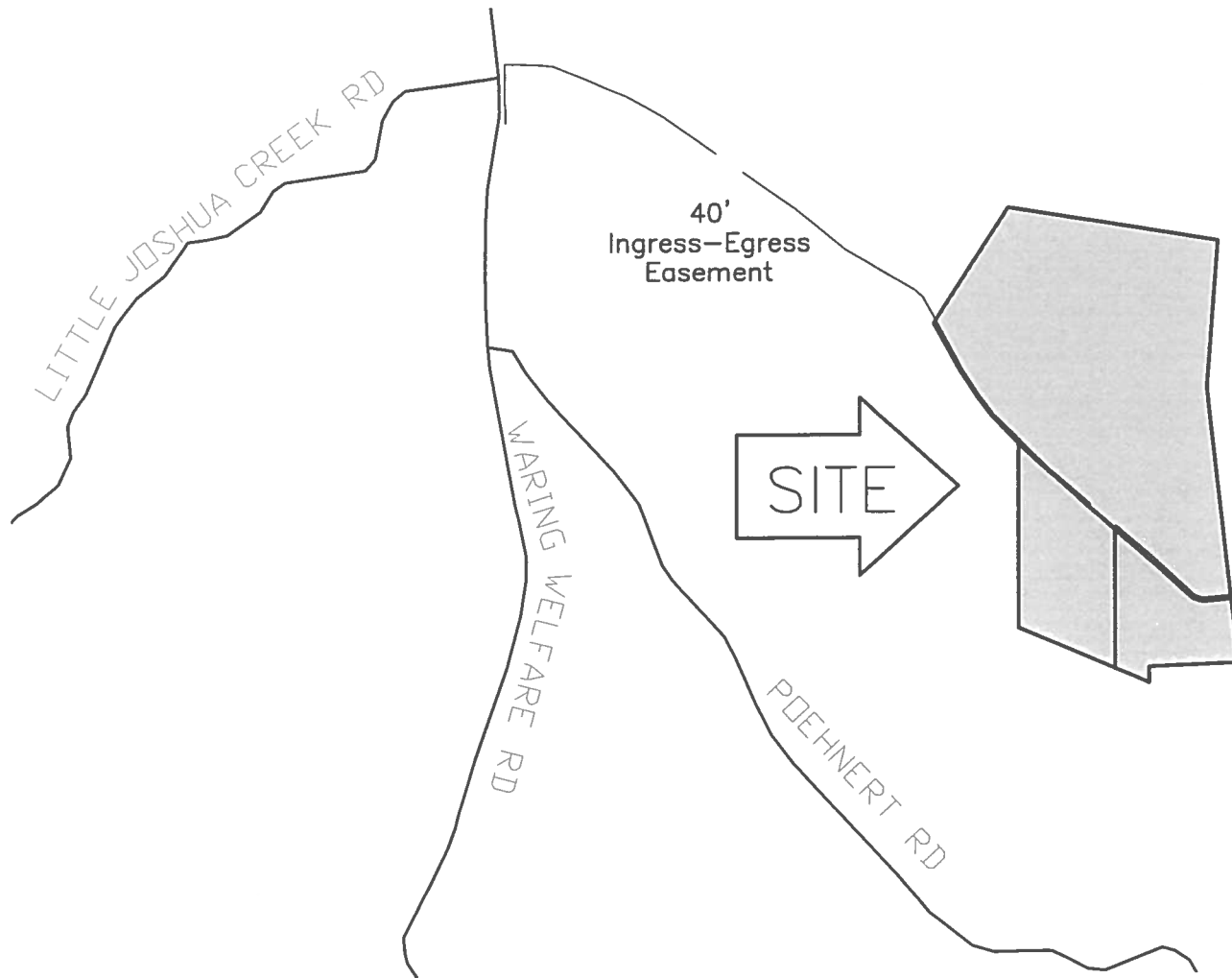
### 300.1100 Road Frontage

We want to create 3 tracts out of our 71.56 acre family tract. The 3 tracts would have access to Waring – Welfare road via an existing 40 foot wide ingress-egress easement, which is the only access for the 71.56 acre tract.

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of the regulations would deprive you of the reasonable use of this land: (If "yes" please state the special circumstances or conditions)  
Yes. This tract was deeded to me with road access with a 40' easement only
  - b. Is relief necessary for the preservation and enjoyment of a substantial property right for you? (if "yes" please state the substantial property right involved)  
Yes. If we do not have this relief we cannot sell this tract as needed.

Pat S. Riley  
Property Owners Signature

Patrick S. Riley  
Print Owner Name



**Schwarz**  
*Land Surveying &  
Development, Inc.*

**723 NORTH MAIN, BOERNE, TEXAS 78006**

**PHONE: (830) 816-8907 Metro**

**FAX: (830) 584-0445**

**FIRM LICENSE NO. 10132600**

PROPOSED DIVISION OF  
PATRICK RILEY 71.56 ACRE  
TRACT CREATING 3 TRACTS

Waring-Welfare Road

40' Wide Ingress-Egress Easement  
Vol. 685, Pg. 651  
Kendall County Deed Records

52.1  
Acres

11.4  
Acres

8.1  
Acres

30' Wide Ingress-Egress  
Easement Vol. 71, Pg. 4,  
Deed Records to tract east  
of Riley 71.56 acre tract



**Schwarz**  
*Land Surveying &  
Development, Inc.*

**723 NORTH MAIN, BOERNE, TEXAS 78006**

**PHONE: (830) 516-8987 Metro**

**FAX: (830) 584-0445**

**FIRM LICENSE NO. 10132600**





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Request for Relief - 103 and 105 Lost Valley Rd.
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Engineer - Mary Ellen Schulle
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 252
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a request for relief from the platting requirements and road frontage in accordance with Sections 101 and 102 of the Kendall County Development Rules and Regulations. The owner proposes to reconfigure a 6-acre tract and a 15.12-acre tract to create a 7.2-acre tract and a 13.92-acre tract. The 7.2-acre tract will have road frontage on Lost Valley Rd. Access to the 13.92-acre tract will be over an existing easement (Michael Baliff, Owner / Jim Schwarz, Schwarz Land Surveying)
<b>REASON FOR AGENDA ITEM</b>	Request for Relief - 103 and 105 Lost Valley Road
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct # 4
<b>ADDITIONAL INFORMATION</b>	Both existing tracts have frontage on Lost Valley Rd. The reconfiguration will adjust the common property line, to capture existing improvements into the proposed 7.2 acre tract. An existing easement provides access to the 15.12 acre tract and will be used to access the proposed 13.92 acre tract to Lost Valley Road.

### Request for Relief (Variance)

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

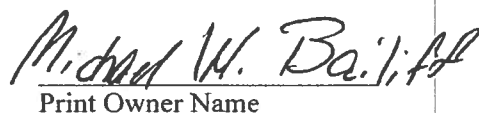
1. Date: March 25, 2020
2. Location of property: 103 and 105 Lost Valley Road
3. Name of Subdivision (If Applicable) N/A
4. Property Owner/Developer Name: Michael Bailiff
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested.

300.1100 Road Frontage

I want to change the configuration of these tracts so that improvements located on one tract will now be on the other tract. This reconfiguration will remove the road frontage from the 15 acre tract. Rather than creating another 60 foot wide fee simple strip connecting the remainder of the 15 acres to Lost Valley Road, I would like the access be along and over an existing 60 foot wide ingress-egress easement that connects the 15 acres to Lost Valley Road.

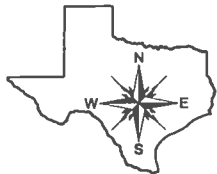
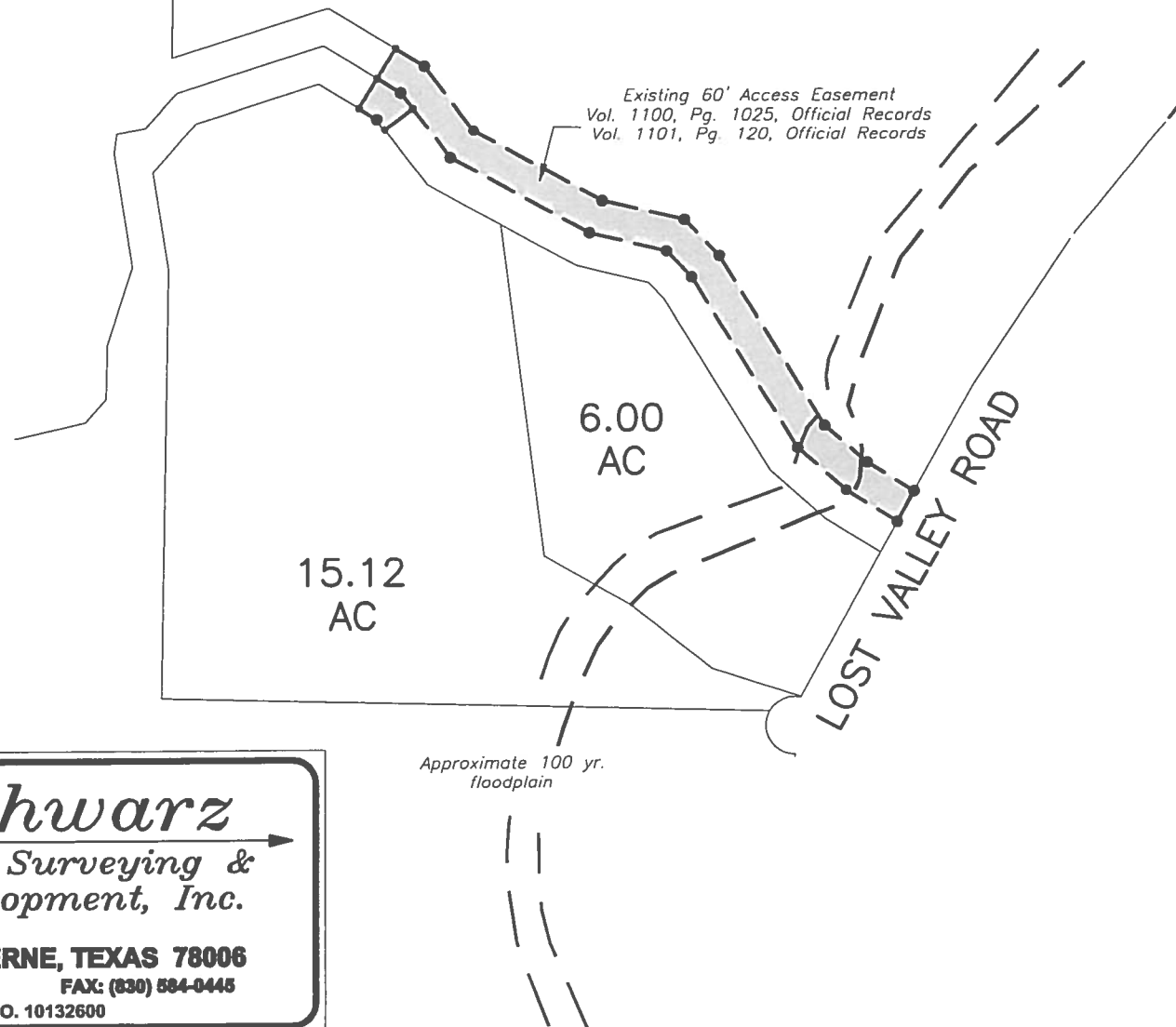
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of the regulations would deprive you of the reasonable use of this land: YES (If "yes" please state the special circumstances or conditions) THERE IS A DEEP CREEK CROSSING THROUGH MY LAND THAT IS NEAR IMPOSSIBLE TO BUILD A DRIVEWAY OVER. THAT IS THE PURPOSE OF THE ABOVE MENTIONED EASEMENT.
  - b. Is relief necessary for the preservation and enjoyment of a substantial property right for you? YES (if "yes" please state the substantial property right involved)  
I WANT TO SELL THE BACK PORTION OF MY LAND, BUT NOT THE IMPROVEMENTS THAT I HAVE, WHICH ARE CURRENTLY ON THE BACK PORTION.

  
Property Owners Signature

  
Print Owner Name

Date 04-06-20

# EXISTING CONFIGURATION



**Schwarz**  
*Land Surveying &  
Development, Inc.*

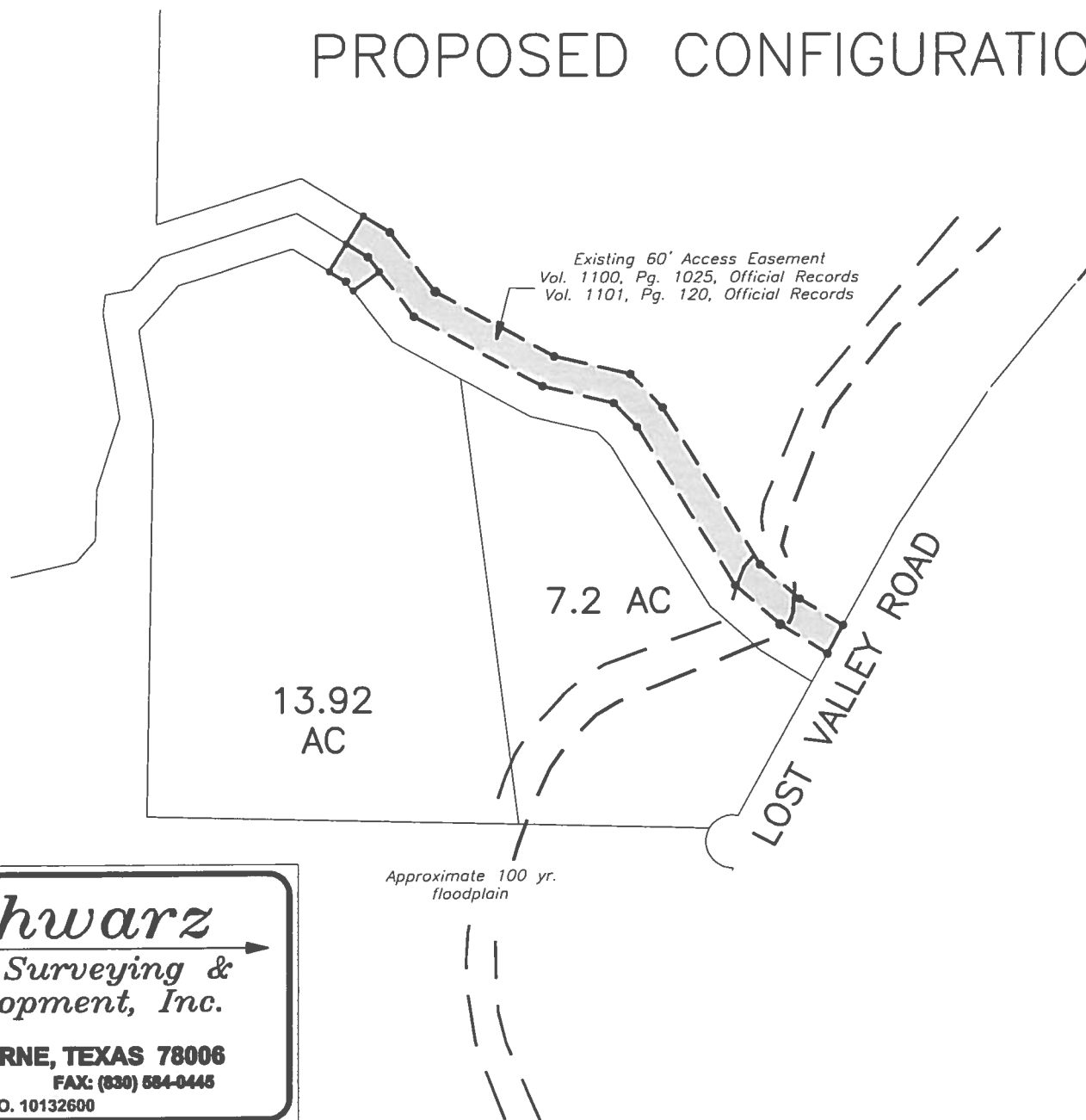
**723 NORTH MAIN, BOERNE, TEXAS 78006**

**PHONE: (830) 816-8907 Metro**

**FAX: (830) 584-0445**

**FIRM LICENSE NO. 10132600**

# PROPOSED CONFIGURATION



**Schwarz**  
*Land Surveying &  
Development, Inc.*

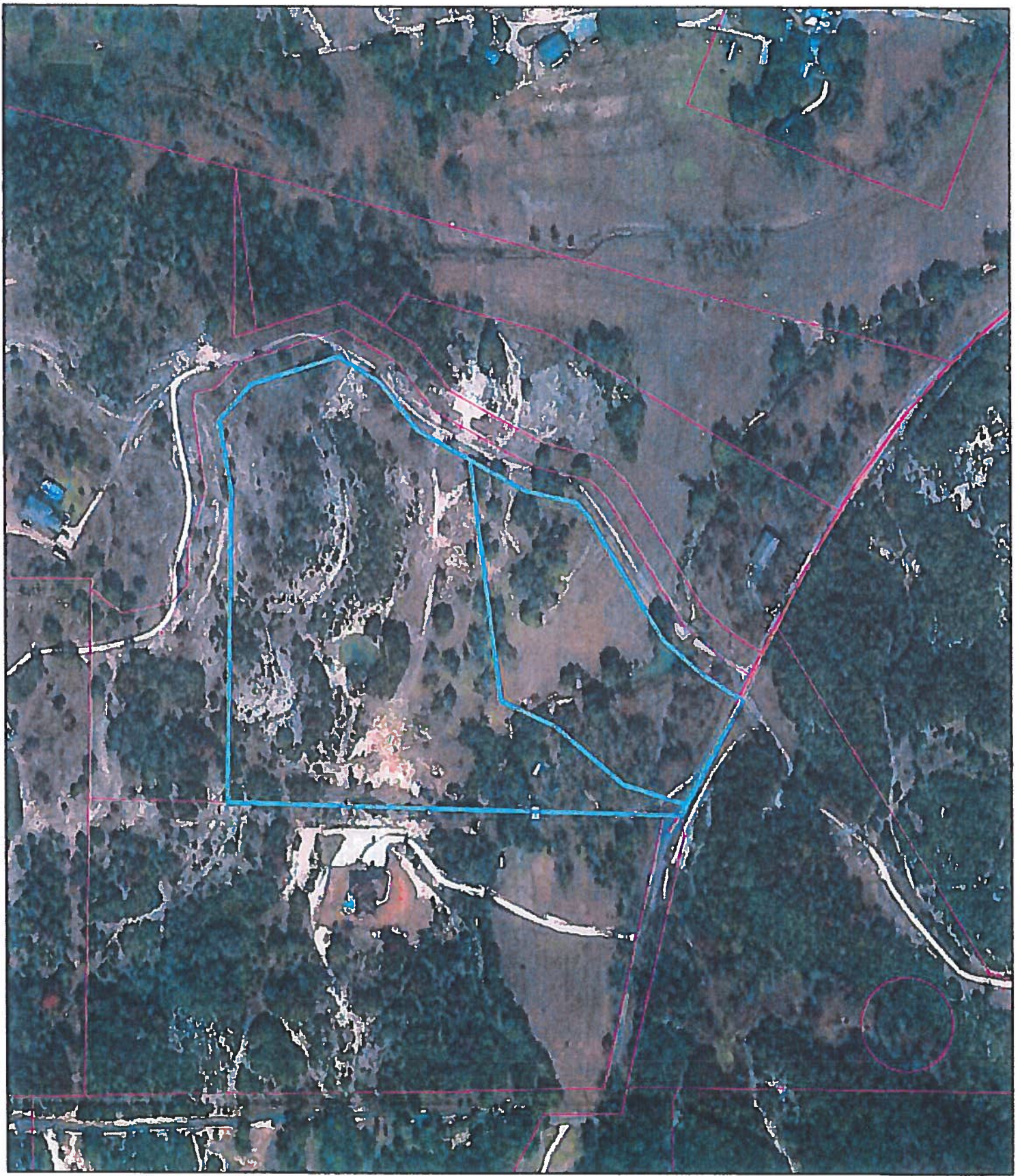
**723 NORTH MAIN, BOERNE, TEXAS 78006**

**PHONE: (830) 816-8807 Metro**

**FAX: (830) 584-0445**

**FIRM LICENSE NO. 10132600**





1 inch = 300 feet

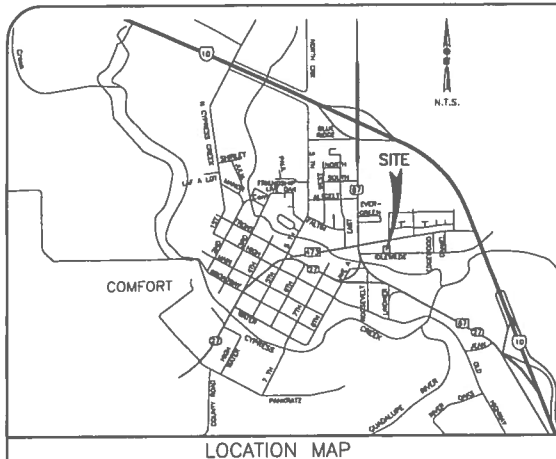




## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Plat Revision - Town of Comfort, Outlot 23C
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Engineer - Mary Ellen Schulle
<b>PHONE # OR EXTENSION #</b>	Ext. 252
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a Plat Revision of Outlot 23C, Town of Comfort, Kendall County, Texas, in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed plat revision would create Outlots 23C-1 and 23C-2 (Karen Lane, Owner / Donnie Boerner, Donnie Boerner Surveying Company)
<b>REASON FOR AGENDA ITEM</b>	Approval needed for plat revision
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct # 4
<b>ADDITIONAL INFORMATION</b>	Water and sewer service will be provided by WCID #1. Lot 23C-1 will be approximately 0.29 acres and have approximately 69 feet of frontage. Lot 23C-2 will be approximately 0.29 acres and have approximately 79 feet of frontage. A public hearing was held on 3/23/20. A request for relief was granted by Commissioners Court on 3/23/20 for minimum lot size, road frontage, and density. Building setbacks were established for the proposed lots with the request for relief as follows: 40' front setback, 10' side setback, and 15' rear setbacks. The building setbacks are shown on the plat.



**LOCATION MAP**  
DONNIE BOERNER SURVEYING COMPANY L.P.  
228 HOLIDAY ROAD  
COMFORT, TEXAS 78013  
PH: 830-377-2492 FIRM NO. 10193963  
DATE: 02-06-2020 JOB# 20-211

**NOTES:**

1. BASIS OF BEARING WAS ESTABLISHED FROM THE STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983, TEXAS SOUTH CENTRAL ZONE.
2. FIELD SURVEY COMPLETED 01/20/2020.
3. WATER SERVICE SHALL BE PROVIDED BY THE KENDALL COUNTY W.C.I.D. # 1.
4. SEWAGE FACILITIES SHALL BE PROVIDED BY THE KENDALL COUNTY W.C.I.D. # 1.
5. THIS LOT IS LOCATED WITHIN THE COMFORT INDEPENDENT SCHOOL DISTRICT.
6. ELECTRICAL SERVICE IS PROVIDED BY BANDERA ELECTRIC COOPERATIVE INC.
7. TELEPHONE SERVICE IS PROVIDED BY HILL COUNTRY TELEPHONE COOPERATIVE INC.
8. THESE LOTS ARE LOCATED WITHIN THE SPECIAL FLOOD HAZARD AREA ZONE AE ACCORDING TO LETTER OF MAP REVISION NO. 18-06-1938P DATED JUNE 17, 2019.
9. THIS LOT IS NOT LOCATED WITHIN THE ETJ OF ANY CITY MUNICIPALITY.
10. BEARINGS, DISTANCES AND ACREAGE'S SHOWN ON THIS PLAT AS "RECORD", WERE TAKEN FROM PLAT RECORDED IN VOLUME 5, PAGE 300, PLAT RECORDS, KENDALL COUNTY, TEXAS.
11. THIS PLAT REVISION DOES NOT CHANGE OR ALTER COVENANTS AND RESTRICTIONS BY PREVIOUS SUBDIVISION PLAT OR OTHER METHODS.
12. REQUEST FOR RELIEF GRANTED ON MARCH 23, 2020 FROM MINIMUM LOT SIZE, ROAD FRONTAGE, AND DENSITY IN ACCORDANCE TO SECTIONS 300.1100 OF THE KENDALL COUNTY DEVELOPMENT RULES AND REGULATIONS AND ALSO SUBJECT TO THE FOLLOWING CONDITION:  
A) A 40' FRONT, 10' SIDE AND 15' REAR BUILDING SETBACK SHALL BE PLACED ON OUTLOT 23C-1 AND OUTLOT 23C-2.

# PLAT REVISION

## CREATING OUTLOTS 23C-1 AND 23C-2 IN THE TOWN OF COMFORT, KENDALL COUNTY, TEXAS

PLAT SHOWING: OUTLOT 23C-1, CONTAINING 0.291 ACRES OF LAND AND OUTLOT 23C-2, CONTAINING 0.289 ACRES OF LAND, BEING ALL OF OUTLOT 23C, TOWN OF COMFORT AS RECORDED IN VOLUME 5, PAGE 300, PLAT RECORDS, KENDALL COUNTY, TEXAS AND ALSO BEING THAT CERTAIN TRACT RECORDED IN VOLUME 1685, PAGES 736-739, OFFICIAL RECORDS, KENDALL COUNTY, TEXAS.

STATE OF TEXAS  
COUNTY OF KENDALL

THE OWNER OF THE LAND IDENTIFIED BY LOT NUMBERS RECORDED IN THE VOLUME AND PAGE NUMBERS SHOWN ON THIS PLAT, AND WHOSE NAMES ARE SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, ACKNOWLEDGE THAT THIS PLAT WAS MADE FROM ACTUAL SURVEYS ON THE GROUND AND DEDICATES TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAIN EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED

KAREN KNEIF LANE

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED, KAREN KNEIF LANE, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_, A.D., 2020.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

**SURVEYORS CERTIFICATE**

STATE OF TEXAS  
COUNTY OF KENDALL

I HEREBY CERTIFY THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.



REGISTERED PROFESSIONAL LAND SURVEYOR #5207  
DONALD DEAN BOERNER  
DONNIE BOERNER SURVEYING COMPANY L.P.  
228 HOLIDAY ROAD  
COMFORT, TEXAS 78013

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DONALD DEAN BOERNER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_, A.D., 2020.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

STATE OF TEXAS  
COUNTY OF KENDALL

I, \_\_\_\_\_ COUNTY CLERK OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE, ON THE \_\_\_\_ DAY OF \_\_\_\_, A.D., 2020 AT \_\_\_\_ M., IN THE RECORDS OF DEEDS AND PLATS OF SAID COUNTY, IN BOOK VOLUME \_\_\_\_, ON PAGE \_\_\_\_ IN TESTIMONY WHEREOF, WITNESS BY HAND AND OFFICIAL SEAL OF OFFICE, THIS \_\_\_\_ DAY OF \_\_\_\_, A.D., 2020.

TAX CERTIFICATE AFFIDAVIT FILED THIS DATE IN VOLUME \_\_\_\_ PAGES \_\_\_\_, KENDALL COUNTY OFFICIAL RECORDS.

IN TESTIMONY WHEREOF, WITNESS BY HAND AND OFFICIAL SEAL OF OFFICE, THIS \_\_\_\_ DAY OF \_\_\_\_, A.D., 2020.

COUNTY CLERK, KENDALL COUNTY, TEXAS

BY: \_\_\_\_\_  
DEPUTY

THE ENGINEERING CONSULTANT, COUNTY ENGINEER OR PROJECT ENGINEER OF KENDALL COUNTY, TEXAS HAS REVIEWED THIS PLAT REVISION FOR CONFORMANCE TO ALL REQUIREMENTS OF THE KENDALL COUNTY DEVELOPMENT RULES AND REGULATIONS.

THIS PLAT REVISION OF OUTLOTS 23C-1 AND 23C-2, TOWN OF COMFORT, KENDALL COUNTY, TEXAS, HAS BEEN SUBMITTED TO AND CONSIDERED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AND IS HEREBY APPROVED BY SUCH COURT.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_, A.D., 2020.

COUNTY JUDGE

COMMISSIONER PRECINCT NO.1

COMMISSIONER PRECINCT NO.2

COMMISSIONER PRECINCT NO.3

COMMISSIONER PRECINCT NO.4







## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Request for Relief - 9 Rust Ln
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Engineer - Mary Ellen Schulle
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 252
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a request for relief from the platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division would create an approximately 6-acre tract with 60' of road frontage out of a parent tract of 21.91 acres (Patricia Pieszak, Owner / Kristopher Pressler, Matkin Hoover Engineering)
<b>REASON FOR AGENDA ITEM</b>	Request for Relief - 9 Rust Ln
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct # 2
<b>ADDITIONAL INFORMATION</b>	Kendall County Commissioners Court previously considered a division of this property on 2/24/2020. At the time the owner was proposing to create an approximately 5-acre tract with approximately 30' of road frontage. No action was taken on the request for relief, however the Commissioners Court requested that the owner come back with a 6 acre tract with a minimum of 60' of frontage. The owner is now requesting relief to create a 6-acre tract with 60' of frontage.

**REQUEST FOR RELIEF (Variance)**

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date 3.25.20
2. Location of Property: 9 Rust Lane
3. Name of Development (If Applicable): NA
4. Property Owner/Developer Name: PATRICIA A PIESZAK/ AGENT: MIKE SCHULTZ
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:  
101 GENERAL PROVISIONS: LOT MORE THAN 6 ACRES IN AREA. EACH LOT HAS A MINIMUM OF 250 FEET OF FEE SIMPLE ROAD FRONTAGE ON A STATE HIGHWAY, COUNTY ROAD OR A ROAD CONSTRUCTED TO COUNTY SPECS.
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
LOCATION OF EXISTING DRIVEWAY AND ENTRANCE NOT TO BE MOVED.
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
CURRENT DRIVEWAY IS 30 FT. AND IF REQUIRED TO USE A 250 FT. FRONTAGE, IT WOULD INFRINGE ON THE REMAINING 15.88 ACRES CONTAINING THE BARN. SINCE THE HOME IS NEAR THE BACK PORTION OF THE PROPERTY, IT IS IMPOSSIBLE TO CARVE OUT 6 ACRES WITH THE REQUIRED 250 FT. FRONTAGE; THUS WE ARE ASKING FOR A 60 FT. FRONTAGE.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

NOT TO MY KNOWLEDGE. THE 6.03 CURRENT LOT SIZE MEETS KENDALL COUNTY MINIMUMS.

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- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

YES, THE GRANTING WILL NOT HAVE THE EFFECT OF PREVENTING THE ORDERLY SUBDIVISION OF OTHER LAND IN THE AREA. THERE ARE ACREAGES OF VARYING SIZES ON RUST LANE.

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Signature

MIKE SCHULTZ

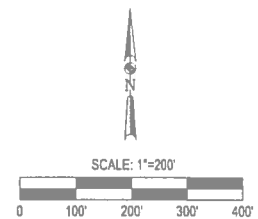
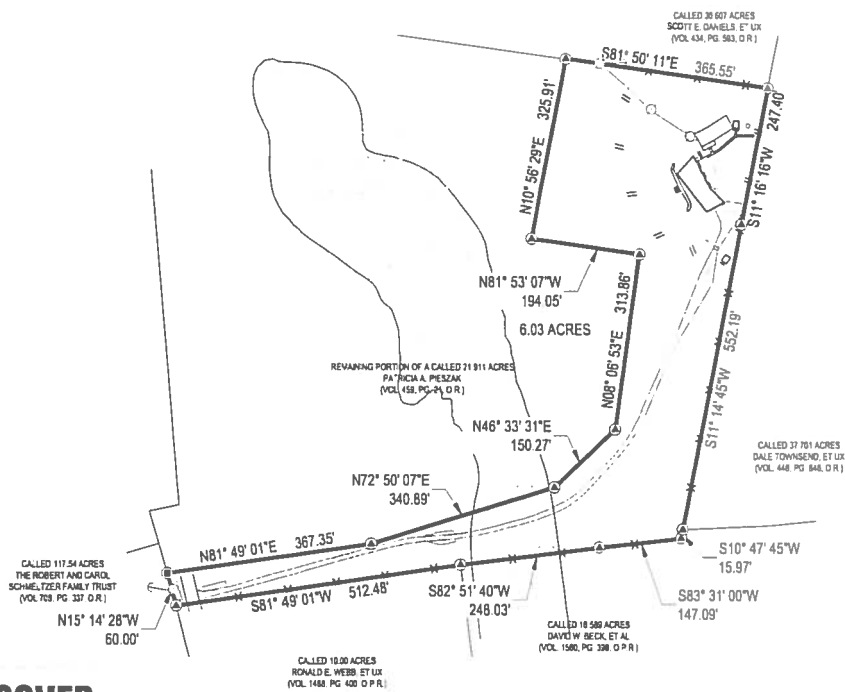
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Printed Name

MARCH 25, 2020

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Date



**MATKINHOOVER**  
 ENGINEERING  
 & SURVEYING

1001 N. GUYTON  
 SUITE 100  
 DALLAS, TEXAS 75242  
 (214) 742-1111  
 FAX (214) 742-1112  
 WWW.MATKINHOOVER.COM

THIS SURVEY WAS PERFORMED BY MATKINHOOVER ENGINEERING & SURVEYING, INC. (MHE) ON BEHALF OF THE CLIENT. MHE IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THIS SURVEY. THE CLIENT IS RESPONSIBLE FOR THE ACCURACY OF THE DATA PROVIDED. MHE IS NOT A PROFESSIONAL ENGINEER OR SURVEYOR. THIS SURVEY IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSES. MHE IS NOT A PROFESSIONAL ENGINEER OR SURVEYOR. THIS SURVEY IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSES.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	DPS - Drug Analysis Technician
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Criminal District Attorney, Nicole Bishop
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to enter into a two-year MOU with DPS Crime Laboratory Services for a technician to perform seized drug analysis for drugs seized by Kendall County law enforcement agencies. The MOU will become effective May 15, 2020.
<b>REASON FOR AGENDA ITEM</b>	To reduce seized drug analysis backlog and greatly reduce the time gap between drug evidence submittal and analysis.
<b>WHO WILL THIS AFFECT?</b>	Kendall County
<b>ADDITIONAL INFORMATION</b>	According to this two-year agreement, DPS will assign a lab analyst to Kendall County. This technician will be a DPS employee but will be dedicated to Kendall County seized drug analysis. This will reduce a backlog of over 170 cases and give Kendall County a turnaround time of approximately 30 days. The total contract amount is \$179,644.26.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Uniform vendor for county employees
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Parks Department, Daniel Vetter, Parks Director
<b>PHONE # OR EXTENSION #</b>	830.388.7073
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to sign an agreement with Cintas to provide uniforms for employees in the following departments: Parks, Road & Bridge, Facilities, Solid Waste, and Brush Site effective June 1, 2020
<b>REASON FOR AGENDA ITEM</b>	To replace the existing uniform vendor that provides uniforms to the departments listed in this agenda request.
<b>WHO WILL THIS AFFECT?</b>	Parks, Road & Bridge, Facilities, Brush Site, and Solid Waste employees
<b>ADDITIONAL INFORMATION</b>	Department budgeted



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 4/13/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Ring Mountain Event Center HVAC agreement
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Parks Department, Daniel Vetter, Parks Director
<b>PHONE # OR EXTENSION #</b>	830.537.3470 Ext.509
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action concerning an inspection and maintenance contract with Comfort - Air Engineering, Inc. for the HVAC sytem equipment at 716 FM 289 (Ring Mountain)
<b>REASON FOR AGENDA ITEM</b>	Renew a service agreement with Comfort - Air for the inspective and preventative maintenance of its HVAC equipment at the Ring Mountain Event Center.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Parks Department
<b>ADDITIONAL INFORMATION</b>	The previous agreement expired 3/31/2019 and the proposed cost and all other terms remain the same.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 4/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Jail HVAC System Repair
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Robert Kinsey, Facilities Manager
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approval of an agreement with Trane for repair of the HVAC system at the jail.
<b>REASON FOR AGENDA ITEM</b>	Present issues for resolution by Court
<b>WHO WILL THIS AFFECT?</b>	Kendall County Jail
<b>ADDITIONAL INFORMATION</b>	None