



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of the Minutes for February 10, 2020.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Service awards February 2020
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	John Buckelew IT 5 Years Robert Green Sheriff Office 5 Years Darlene Herrin County Clerk 45 Years Denise Maxwell County Clerk 40 Years
REASON FOR AGENDA ITEM	Recognize County employees for their service to the county
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	San Antonio Food Bank
DEPARTMENT & PERSON MAKING REQUEST	Mario Obledo, San Antonio Food Bank Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Presentation by the San Antonio Food Bank to give an update on their work and projects in local communities in the fight against hunger.
REASON FOR AGENDA ITEM	Opportunity for the San Antonio Food Bank to explain who they are and how they help in the fight against hunger, to explain their overall mission, programs and services.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the Fees of Office Report for January 2020.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	Total
Animal Control	\$2,475.00	\$2,617.00	\$2,020.00	\$3,335.00									\$10,447.00
Brush Site	\$2,029.00	\$1,594.00	\$1,773.00	\$1,921.00									\$7,317.00
Constable 1													\$0.00
Constable 2	\$75.00	\$0.00	\$200.00	\$0.00									\$275.00
Constable 3	\$275.00	\$200.00	\$200.00	\$285.00									\$960.00
Constable 4	\$75.00	\$0.00	\$0.00	\$275.00									\$350.00
Criminal District Attorney	\$0.00	\$804.00	\$0.00	\$0.00									\$804.00
Elections-Public Info Fees	\$15.00	\$60.90	\$5.00	\$15.00									\$95.90
Fire Marshal	\$1,240.00	\$1,417.00	\$6,061.00	\$1,549.00									\$10,267.00
Health Inspector	\$1,555.00	\$2,095.00	\$37,840.00	\$40,045.00									\$81,535.00
Parks	\$1,460.00	\$4,252.00	\$5,150.00	\$3,620.00									\$14,482.00
Recycling	\$257.70	\$0.00	\$243.30	\$0.00									\$501.00
Sheriff's Office	\$1,128.00	\$980.00	\$810.00	\$451.00									\$3,369.00
Solid Waste-Boerne	\$10,035.25	\$12,161.00	\$12,124.90	\$13,001.00									\$47,322.15
Solid Waste-Comfort	\$787.00	\$772.00	\$1,038.00	\$1,079.00									\$3,676.00
Treasurer	\$28.30	\$0.00	\$0.00	\$1.80									\$30.10
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Fees of Ofc	\$53,944.97	\$45,564.78	\$55,233.88	\$52,773.37									\$207,517.00
County Clk-Criminal	\$19,797.00	\$13,426.00	\$11,650.00	\$18,187.00									\$63,060.00
County Clk-Prob Fees	\$3,447.00	\$3,701.00	\$2,559.00	\$3,776.00									\$13,483.00
Development Mgt.	\$12,165.00	\$11,430.60	\$8,419.00	\$9,940.60									\$41,955.20
District Clerk-Civil	\$5,403.50	\$29,891.88	\$23,086.08	\$45,055.22									\$103,436.68
District Clerk-Criminal	\$22,664.91	\$5,118.42	\$3,494.29	\$5,622.20									\$36,899.82
JP 1	\$19,780.79	\$10,935.01	\$15,234.90										\$45,950.70
JP 2	\$6,082.49	\$3,777.53	\$5,493.56	\$8,232.61									\$23,586.19
JP 3	\$12,126.18	\$10,529.16	\$11,982.59	\$20,137.18									\$54,775.11
JP 4	\$38,284.10	\$32,900.83	\$42,935.19										\$114,120.12
Tax Assessor	\$117,271.29	\$95,174.69	\$107,057.22										\$319,503.20
TOTAL	\$332,402.48	\$289,402.80	\$354,610.91	\$229,301.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,205,718.17
<i>FY '19 Totals for Comparison</i>	<i>\$273,286.29</i>	<i>\$250,066.55</i>	<i>\$262,351.35</i>	<i>\$649,783.24</i>	<i>\$298,209.18</i>	<i>\$1,816,449.18</i>	<i>\$522,018.57</i>	<i>\$355,774.94</i>	<i>\$314,461.86</i>	<i>\$348,337.14</i>	<i>\$341,221.75</i>	<i>\$226,424.15</i>	<i>\$5,658,384.20</i>



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Investment Report 1st Qtr FY 2020 (October, November, December)
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve Investment Report for 1st Qtr FY 2020 (October, November, December)
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 2256 of the Local Government Code, the Public Funds Investment Act, which requires quarterly reporting of the investment transactions for County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is located on the County website under departments, County Treasurer once approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Kendall County Investment Summary FY 2020

INTEREST ON INVESTMENTS

1st QTR Oct-Dec 2019 FY 2020

Total interest on Frost accounts	\$	14,105.64
Total interest on Logic Accounts	\$	100,828.35
Total interest on CD's	\$	8,225.68
TOTAL INTEREST	\$	123,159.67

TOTAL INVESTMENTS at QTR END

Total investments in Logic	\$	25,699,664.42
Total invesment in CD's	\$	1,494,000.00
TOTAL INVESTMENTS	\$	27,193,664.42

Investment report examined and approved by the Auditor's office

Corinna Speer, Auditor Date: 2/13/2020

Investment report prepared by the Treasurer

Sheryl Spaul

Date:

2/13/2020

FROST BANK INTEREST FY 2020

1st Qtr Oct-Dec FY 2020	Oct. Int	Nov. Int.	Dec. Int	Total Qtr Int Earned
	1.57%	1.57%	1.57%	
Account Name				
General (10)	\$6,056.52	\$2,503.74	\$2,207.66	\$10,767.92
Local (85)	\$14.56	\$11.95	\$11.19	\$37.70
Federal (87)	\$5.70	\$4.85	\$7.19	\$17.74
CDA Asset Forfeiture (88)	\$23.04	\$22.40	\$21.15	\$66.59
2007 Ltd Tax Ob Bond (62)	\$22.24	\$15.76	\$13.70	\$51.70
2013 Unlim Tax Rd Bond (63)	\$83.80	\$182.77	\$168.41	\$434.98
2014 Ltd Tax Ref Bond(64)	\$91.56	\$93.41	\$82.28	\$267.25
2016 Ltd Tax Gen Ob Bond(65)	\$136.28	\$236.52	\$192.75	\$565.55
LEC Project (72)	\$1,003.23	\$440.98	\$412.98	\$1,857.19
Trust Account (90)	\$15.17	\$12.27	\$11.58	\$39.02
Total	\$7,452.10	\$3,524.65	\$3,128.89	\$14,105.64

Logic FY 2020

1st Quarter FY 2020 Oct-Dec 2019	Beginning Balance	Oct. Int. 2.0578%	Nov. Int. 1.8429%	Dec. Int. 1.8173%	Deposits Oct	Deposits Nov	Deposits Dec	Withdrawals Oct	Withdrawals Nov	Withdrawals Dec	Ending Qtr. Balance
General	\$8,757,698.51	\$17,789.33	\$31,661.76	\$34,306.74	\$6,000,000.00	\$7,680,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$21,521,456.34
Road & Bridge	\$733,152.53	\$1,281.36	\$1,112.46	\$1,135.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$736,681.61
Courthouse Sec	\$26,257.51	\$45.87	\$39.83	\$40.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,383.85
Lateral Road & Bridge	\$208,523.75	\$364.45	\$316.40	\$322.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$209,527.51
Cty Clk Recs Mgmt	\$255,896.04	\$447.25	\$388.28	\$396.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,127.81
Cty Clk Rec Arc	\$110,210.09	\$192.65	\$167.24	\$170.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,740.65
Juv Prob Title IV *	\$11,023.10	\$18.20	\$0.95	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$6,042.25	\$0.00	\$0.00
Fire Marshall	\$143,699.76	\$251.15	\$218.06	\$222.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144,391.48
2007 Lim Tax Obl	\$139,496.54	\$244.89	\$259.96	\$277.83	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180,279.22
2013 Unlim Tax Rd Bd	\$176,369.45	\$317.67	\$802.71	\$1,007.08	\$175,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$653,496.91
2014 Lim Tax Ref Bond	\$277,808.16	\$493.23	\$791.15	\$913.86	\$143,000.00	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$593,006.40
2016 LTD Tax Gen Obl	\$255,684.78	\$462.76	\$1,293.85	\$1,639.81	\$295,000.00	\$510,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,064,081.20
Tobacco Settlement	\$50,462.09	\$88.20	\$76.56	\$78.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,705.00
Federal SO Fort	\$125,596.01	\$219.52	\$190.58	\$194.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$126,200.61
Trust Account	\$331,283.81	\$507.77	\$38.63	\$39.43	\$0.00	\$0.00	\$0.00	\$306,253.84	\$29.97	\$0.00	\$25,585.83
TOTAL	\$11,603,162.13	\$22,724.30	\$37,358.42	\$40,745.63	\$6,633,000.00	\$8,680,000.00	\$0.00	\$311,253.84	\$6,072.22	1,000,000.00	\$25,699,664.42

CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Hondo	50946	\$250,000.00	5/5/2020	Qtr	2.50%
Texas Heritage	54659	\$249,000.00	12/6/2020	Monthly	2.10%
Texas Regional	20647	\$250,000.00	5/27/2020	Qtr	2.10%
Randolph Brooks	143831	\$245,000.00	1/8/2020	Monthly	2.30%
Security Service	9080	\$250,000.00	1/19/2020	Monthly	1.98%
Security State	60000022	\$250,000.00	6/7/2020	Monthly	2.20%

CD Interest FY 2020

1st Qtr FY 2020 October- December					Total CD interest earned
BANK NAME	ACCT NUMBER	Oct. Int.	Nov. Int.	Dec. Int.	
Texas Regional	20647	\$ -	\$ 1,323.29	\$ -	\$ 1,323.29
Hondo	50946	\$ -	\$ -	\$ 1,558.22	\$ 1,558.22
Randolph Brooks	143831	\$ 478.59	\$ 463.15	\$ 478.59	\$ 1,420.33
Security Service	9080	\$ 406.85	\$ 420.41	\$ 406.85	\$ 1,234.11
Security State	60000022	\$ 467.13	\$ 452.05	\$ 466.88	\$ 1,386.06
Texas Heritage	54659	\$ 444.11	\$ 415.45	\$ 444.11	\$ 1,303.67
				Total Int	\$ 8,225.68



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Request for Relief - 186 Joe Klar Road
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 Ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from the platting requirements and road frontage in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division would create a 31.3± acre tract out of a parent tract of approximately 462 acres. Access to the proposed 31.3± acre tract would be over a 60' wide road easement to Joe Klar Rd. Access for the remainder of the parent tract is over a 60' wide fee simple strip to Joe Klar Rd. Sam and Leslie Lovett, Owner / Wes Rexrode, Pfeiffer Land Surveying
REASON FOR AGENDA ITEM	Request for Relief - 186 Joe Klar Road
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #2
ADDITIONAL INFORMATION	None

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date: February 11, 2020
2. Location of Property: 186 Joe Klar Road
3. Name of Development (If Applicable)
4. Property Owner/Developer Name: Samuel Gary Lovett and Leslie Marie Lovett both individually and for the Lovett Family Estate
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:

Relief from minimum road frontage – Section No. 300.1100
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.

The parent tract of 432.36 acres only has +/- 66 feet of road frontage
 - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?


The subject tract size is large including a previously divided out 10 acre tract. The remaining portion of the 432.36 acre parent tract will retain the Klar Road frontage.
 - c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge
 - d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

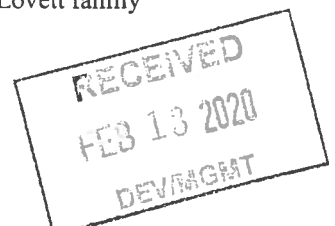
Not to my knowledge



Sam Lovett individually
and for the Lovett family
Estate

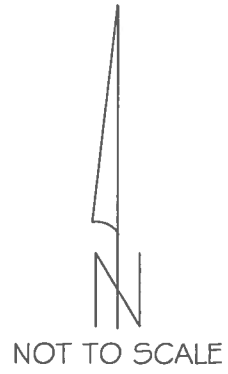


Leslie Lovett individually
and for the Lovett family
Estate



LOCATION MAP

SUBJECT
TRACTS



JOE KLAR ROAD

STATE HIGHWAY 46

FM 3351

STATE HIGHWAY 46

BERGHEIM

FM 3351



SCALE: 1" = 800'

TRACT 1
REMAINDER OF 462.36 ACRES
VOLUME 1544, PAGES 19-31
OFFICIAL RECORDS

TRACT 2
10.00
ACRES

EXISTING

TRACT 1 - THE REMAINDER OF A 432.36 ACRE TRACT
OF LAND RECORDED IN VOLUME 1544, PAGES 19-31,
OFFICIAL RECORDS, KENDALL COUNTY, TEXAS.

TRACT 2 - A 10.00 ACRE TRACT OF LAND AND A 30'
WIDE INGRESS AND EGRESS EASEMENT RECORDED IN
VOLUME 1580, PAGES 241-246, OFFICIAL RECORDS,
KENDALL COUNTY, TEXAS.

30' WIDE
EASEMENT

JOE KLAR ROAD
A COUNTY MAINTAINED ROAD

PFEIFFER LAND SURVEYING

918 ADLER STREET
BOERNE, TX 78006

830-249-3385

FIRM NO. 10193761





SCALE: 1" = 800'

TRACT 1
REMAINDER OF 462.36 ACRES
VOLUME 1544, PAGES 19-31
OFFICIAL RECORDS

PROPOSED

TRACT 1 - THE REMAINDER OF A 432.36 ACRE TRACT OF LAND
RECORDED IN VOLUME 1544, PAGES 19-31, OFFICIAL RECORDS,
KENDALL COUNTY, TEXAS.

TRACT 2 - A 31.3± ACRE TRACT BEING ALL OF THAT CERTAIN 10.00
ACRE TRACT OF LAND RECORDED IN VOLUME 1580, PAGES
241-246, OFFICIAL RECORDS, KENDALL COUNTY, TEXAS AND A
PORTION OF THAT CERTAIN 432.36 ACRE TRACT OF LAND
RECORDED IN VOLUME 1544, PAGES 19-31, OFFICIAL RECORDS,
KENDALL COUNTY, TEXAS.

TRACT 3 - A 0.22± ACRE EASEMENT FOR ROADWAY PURPOSES,
MINIMUM OF 60 FEET IN WIDTH, BEING A PORTION OF THAT CERTAIN
432.36 ACRE TRACT OF LAND RECORDED IN VOLUME 1544, PAGES
19-31, OFFICIAL RECORDS, KENDALL COUNTY, TEXAS.

TRACT 2
31.3±
ACRES

60' WIDE
STRIP

TRACT 3
0.22±
ACRE INGRESS AND
EGRESS EASEMENT

66.6

JOE KLAR ROAD
A COUNTY MAINTAINED ROAD

PFEIFFER LAND SURVEYING
918 ADLER STREET
BOERNE, TX 78006

830-249-3385

FIRM NO. 10193761





KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Request for Relief - 9 Rust Lane
DEPARTMENT & PERSON MAKING REQUEST	Development Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 Ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from the platting requirements in accordance to Section 101 of the Kendall County Development Rules and Regulations. The proposed division would create a 5 acre tract with approximately 30' of frontage out of a parent tract of 21.91 acres. Patricia Pieszak, Owner / Kristopher Pressler, Matkin Hoover Engineering
REASON FOR AGENDA ITEM	Request for Relief - 9 Rust Lane
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #2
ADDITIONAL INFORMATION	None

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 2-18-20
2. Location of Property: 9 Rust Lane
Kendall County, Texas
3. Name of Subdivision (If Applicable): _____
4. Property Owner/Developer Name: Patricia A. Pieszak /
Mike Schultz
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested)
101 General Provisions Lots more than 6 Acres in area
Each lot has a minimum of 250 feet of fee simple
road frontage on a state highway, county road or a
road constructed to county specifications.
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land: YES (if "yes" please state the special circumstances or conditions)
Location of existing driveway and entrance
not to be moved
 - b. Is relief necessary for the preservation and enjoyment of a substantial property right of yours? (if "yes", please state the substantial property right involved)

Mike Schultz
Property Owner Signature

Mike Schultz
Print Owner Name

Date 2-18-20



LOCATION MAP

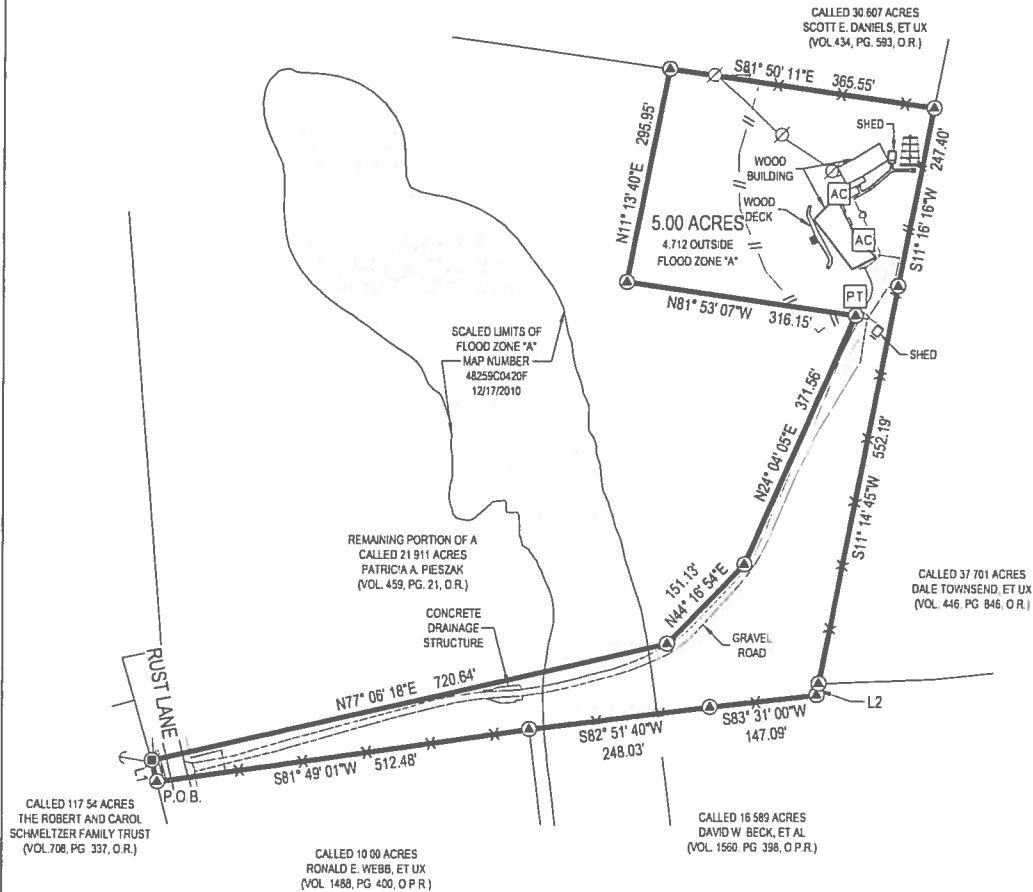
AFFADAVIT OF LAND LOCATION

EXHIBIT SHOWING:

A 5.00 ACRE TRACT OF LAND, OUT OF THE JUAN ORTIZ SURVEY NO. 190, ABSTRACT 363, KENDALL COUNTY, TEXAS AND BEING A PORTION OF A CALLED 21.911 ACRE TRACT OF LAND AS DESCRIBED IN VOLUME 459, PAGE 21 OF THE OFFICIAL RECORDS OF KENDALL COUNTY, TEXAS.



SCALE: 1" = 200'



LEGEND

- P.O.B. POINT OF BEGINNING
 SET PK NAIL WITH A WASHER STAMPED
 "MATKIN HOOVER ENG. & SURVEY"
 FOUND 1/2" IRON ROD
 UTILITY POLE WITH GUY WIRE
 PROPANE TANK
 A/C PAD
 WINDMILL
 // // WOOD FENCE
 X X WIRE FENCE
 - - - - - OELx - - - - - ELECTRIC (OVERHEAD)

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N14°23'35"W	29.95'
L2	S10°47'45"W	15.97'

MATKIN HOOVER
 ENGINEERING & SURVEYING
 1800 KENTWOOD
 4301 INDEPENDENCE BLVD. SUITE 100
 BOCA RATON, FL 33433
 (561) 995-1000 FAX (561) 995-1001
 2401 SHELL ROAD SUITE 100
 BOCA RATON, FL 33433
 (561) 995-1000 FAX (561) 995-1001
 1800 KENTWOOD SUITE 100
 BOCA RATON, FL 33433
 (561) 995-1000 FAX (561) 995-1001
 CIVIL ENGINEERING SURVEYING LAND MANAGEMENT



I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THIS SURVEY.

KYLE L. PRESSLER DATE FEBRUARY 07, 2020
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 6528
 KYLE.PRESSLER@MATKINHOOVER.COM
 JOB NO. 20-4000



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Racial Profiling Reports - Constable
DEPARTMENT & PERSON MAKING REQUEST	Gene Serene, Constable Precinct 3 Brian Vaughan, Constable Precinct 4
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to accept the Racial Profiling Reports for Constable Precinct 3 and Constable Precinct 4.
REASON FOR AGENDA ITEM	Required by the Texas Commission on Law Enforcement
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Sick Leave Pool Program
DEPARTMENT & PERSON MAKING REQUEST	Human Resources Dept., Juanita Espino, Human Resources Director
PHONE # OR EXTENSION #	830-249-9343 ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Annual report of the Sick Leave Pool Program
REASON FOR AGENDA ITEM	Required reporting as per regulations and county policy
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

memo

Kendall County

To: Commissioners Court
From: Juanita Espino, Human Resources Director
CC: County Employees
Date: February 19, 2020
Re: Sick Leave Pool Annual Report

The Sick Leave Pool (SLP) program has been in place since October of 2013. Participation into this program is offered to full time (40 hours a week) employees who have been employed for 12 consecutive months. The SLP provides a source of additional paid leave to an employee undergoing treatment for a catastrophic illness or injury after the employee has exhausted all earned leave.

SLP enrollment was conducted through the month of December 2019 and a total of 928 hours were donated with 68 employees participating. This brings the grand total hours in the SLP to 6774.55 available in 2020. Last year we had 66 participants with a total of 1096 donated hours.

In 2019, we received one request of which a total of 353.45 hours were distributed.

As newly hired full time employees become eligible participation is offer to them. Also employees leaving employment with Kendall County may donate a more generous amount of unused sick leave hours to the SLP program.

Thank you.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Cybersecurity Training
DEPARTMENT & PERSON MAKING REQUEST	John Buckelew, IT Director Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on the proposed enrollment with Texas Association of Counties (TAC) to provide cybersecurity training for Kendall County as required by Texas Government Code 2054.5191.
REASON FOR AGENDA ITEM	Cybersecurity training for Kendall County as required by Texas Government Code 2054.5191
WHO WILL THIS AFFECT?	Kendall County Employees
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Insurance Renewal
DEPARTMENT & PERSON MAKING REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to authorize the County Judge to sign Property and Liability Insurance Renewals.
REASON FOR AGENDA ITEM	Renew Insurances
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	National Incident Management System Committee
DEPARTMENT & PERSON MAKING REQUEST	Jeffery Fincke, Emergency Management
PHONE # OR EXTENSION #	830 249-3721
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on appointing a National Incident Management System (NIMS) Committee to review and revise the current NIMS Policy and Matrix as necessary.
REASON FOR AGENDA ITEM	To keep current with NIMS requirements by the State and Federal Governments
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Employees and possible volunteers
ADDITIONAL INFORMATION	No cost for this. Recommendations from the committee may have a little to no cost as most courses necessary are free online, and others offered in a class room setting are free.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	DSHS Cities Readiness Initiative Grant
DEPARTMENT & PERSON MAKING REQUEST	Jeffery Fincke, EMC
PHONE # OR EXTENSION #	830 249-3721
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on approving the Department of State Health Services Cities Readiness Initiative grant Contract No. HHS000145800001, Amendment No. 02 Renewal.
REASON FOR AGENDA ITEM	Amendment No. 2 extends the term of the contract to June 30 2021 and revises the budget to add \$10,000 in federal funding with total contract amount not to exceed \$30,000.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None

DEPARTMENT OF STATE HEALTH SERVICES

CONTRACT NO. HHS000145800001

AMENDMENT NO. 02

RENEWAL

The Department of State Health Services, Health Service Region 8 (“**System Agency**”), a pass-through entity, and Kendall County (“**Grantee**”), who are collectively referred to in this Amendment as the “**Parties**” or singularly as the “**Party**,” to that certain Cities Readiness Initiative grant Contract, effective July 1, 2018, and denominated System Agency Contract No. HHS00145800001 (the “**Contract**”), as amended, now desire to further amend the Contract.

Whereas, the System Agency has elected to extend the term of the Contract;

Whereas, the Parties desire to revise the Budget to add funds for the Contract period beginning July 1, 2020, through June 30, 2021 (“**FY2021**”); and

Whereas, the Parties desire to add the FY2021 Statement of Work.

Now, therefore, the Parties hereby amend and modify the Contract as follows:

1. **Section III** of the Signature Document, Duration, is hereby amended to reflect a revised termination date of June 30, 2021.
2. **Section IV** of the Signature Document, Budget, is hereby amended to add **\$10,000.00** in federal funding for the Fiscal Year of 2021. The total Contract amount is not to exceed **\$30,000.00**. All expenditures under the Contract will be in accordance with the revised budget set forth herein. Funds provided in support of one Contract activity may only be used for that activity and may not be comingled with other funds provided under this Contract.

3. **Attachment B, Budget**, is hereby amended and replaced in its entirety with the following:

Budget Categories	FY19 Budget Summary (7/1/18 – 6/30/19)	FY20 Budget Summary (7/1/19 – 6/30/20)	FY21 Budget Summary (7/1/20 – 6/30/21)	Total Budget Summary
Personnel	\$9,000.00	\$9,000.00	\$9,000.00	\$27,000.00
Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Sum of DSHS Direct Costs	\$10,000.00	\$10,000.00	\$10,000.00	\$30,000.00
Indirect Costs	\$0.00	\$0.00	\$0.00	\$0.00
Sum of DSHS Direct Costs and Indirect Costs	\$10,000.00	\$10,000.00	\$10,000.00	\$30,000.00
Plus Required Match (Cash or In-Kind)	\$0.00	\$0.00	\$0.00	\$0.00
Total Contract Amount	\$10,000.00	\$10,000.00	\$10,000.00	\$30,000.00

4. **Attachment A.1, FY2020 Statement of Work** is hereby amended and replaced in its entirety with **Attachment A.2, FY2021 Statement of Work**, attached hereto and incorporated into the Contract as if fully set forth therein.
5. This Amendment shall be effective July 1, 2020.
6. Except as amended and modified by this Amendment, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
7. Any further revisions to the Contract shall be by written agreement of the Parties.
8. Undefined capitalized terms used herein shall be given the meanings ascribed to such terms in the Contract, as amended.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 02
SYSTEM AGENCY CONTRACT NO. HHS000145800001**

DEPARTMENT OF STATE HEALTH SERVICES KENDALL COUNTY

By: _____

By: _____

Name: _____

Name: Judge Darrel Lux

Title: _____

Title: Kendall County Judge

Date of Execution: _____

Date of Execution: _____

**THE FOLLOWING ATTACHMENTS ARE ATTACHED AND INCORPORATED AS PART OF THE
CONTRACT:**

ATTACHMENT A.2 - FY2021 STATEMENT OF WORK

ATTACHMENT F - FFATA

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

I. GRANTEE RESPONSIBILITIES

Grantee will:

- A. Perform activities in Kendall County (hereinafter the "Jurisdiction") in support of the Public Health Emergency Preparedness (PHEP) Cooperative Agreement from the Centers for Disease Control and Prevention (CDC) and further the Strategic National Stockpile (SNS) program to comply with the PHEP Cooperative Agreement's capabilities-based approach. The Cities Readiness Initiative (CRI) requirements support the Medical Countermeasure Dispensing and Medical Materiel Management and Distribution capabilities. The CRI supports medical countermeasure distribution and dispensing for all-hazards events.
- B. Coordinate activities and response plans within the jurisdiction with the state, regional and other local jurisdictions, among local agencies, and with hospitals and major health care entities, jurisdictional Metropolitan Medical Response Systems, Non-Governmental Agencies and Councils of Government.
- C. Cooperate with System Agency to coordinate all planning, training, and exercises performed under this Contract with the State of Texas, Texas Division of Emergency Management, or other points of contact at the discretion of the Division for Regional and Local Health Operations, to ensure consistency and coordination of requirements at the local level and eliminate duplication of effort between the various domestic preparedness funding sources in the state.
- D. Utilize the Texas Medical Countermeasure (MCM) Program Manual, as amended, to develop and execute plans, thus preparing the Metropolitan Statistical Area (MSA) to provide medical countermeasures to the identified population during a large-scale public health emergency. The Texas MCM Program Manual is available by contacting the Strategic National Stockpile (SNS) Central Office Team at SNS@dshs.texas.gov. To accomplish this, Grantee will meet the planning and operational standards as outlined in Section I, Subsections (B)-(X) of this Statement of Work, and the current Operational Readiness Review (ORR) Tool, as amended, that applies to the following Public Health Emergency Preparedness Capabilities:
 - 1. Primary Capabilities:
 - a. Capability 8: Medical Countermeasure Dispensing and Administration;
and
 - b. Capability 9: Medical Materiel Management and Distribution.
 - 2. Support Capabilities:
 - a. Capability 1: Community Preparedness;
 - b. Capability 3: Emergency Operations Coordination;
 - c. Capability 4: Emergency Public Information and Warning;
 - d. Capability 6: Information Sharing;
 - e. Capability 14: Responder Safety and Health; and

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

f. Capability 15: Volunteer Management.

- E.** Conduct all exercises and training in accordance with Homeland Security Exercise Evaluation Program (HSEEP) guidance.
- F.** Attend a minimum of 5 Regional CRI Meetings.
- G.** Complete and submit the Operational Readiness Review (ORR) forms in Data Collation and Integration for Public Health Event Response (DCIPHER) and provide supporting documentation to System Agency SNS SharePoint twenty (20) business days prior to review. The review takes place every other year. Documentation will still be required annually.
 - 1. ORR forms include:
 - a. Jurisdictional Data Sheet
 - b. Dispensing Planning Form
 - c. Distribution Planning Form
 - d. Dispensing Full-Scale Exercise (FSE) or Incident Form
 - e. Dispensing Throughput Drill Form
 - f. Distribution FSE or Incident Form
 - g. After Action Report (AAR) and Improvement Plan (IP) Form
 - h. Training and Exercise Planning Form
 - 2. Provide updated Transportation Spreadsheet for submission to Health Emergency Preparedness and Response Section (HEPRS) External SharePoint by April 1, 2021.
 - 3. Perform and submit metrics (data collection sheets) on each of the three (3) SNS operation drills (at pre-identified Point of Dispensing [POD] locations and using existing call-down rosters) to HEPRS External SharePoint, submit After Action Reviews/Improvements sixty (60) days after completion of the drill or by April 1, 2021, to the preparednessexercise@dshs.texas.gov inbox, and complete corresponding drill form in DCIPHER. Acceptable drills include:
 - a. Staff Call Down;
 - b. Facility Set-Up; and
 - c. POD Activation.
- H.** Complete and submit MCM Action Plans to the SNS Public Health Regional Coordinator and the DSHS SNS email (SNS@dshs.texas.gov) twice a year, on January 20th and September 20th.
- I.** Submit a current Multi-Year Training & Exercise Plan that covers FY19 through FY24 to System Agency within an established timeframe designated by System Agency.
- J.** Conduct one (1) dispensing FSE within the designated CRI/MSA planning areas within the 2019 to 2024 performance period. FSE must include a hospital or health care coalition component. All jurisdictions must conduct exercise in accordance with System Agency requirements; Grantee will submit FSE to System Agency according to System Agency

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

requirements.

- K.** Have plans, processes, and training in place to meet National Incident Management System (NIMS) compliance requirements.
- L.** Abide by the following guidelines if using volunteers as provided for in this Contract during FY21, which encompasses the Contract term of July 1, 2020, to June 30, 2021:
1. Request access to the Texas Disaster Volunteer Registry (TDVR) from the State Emergency System for Advanced Registration of Volunteer Health Professionals (ESAR-VHP) System Administrator, participate in required administrator trainings, and provide access to volunteers for registration, or;
 2. Petition System Agency in writing for an exemption from using the TDVR. Successful petitioners must be currently using a fully operational, ESAR-VHP-compliant, web-based volunteer management system that meets the following federal requirements:
 - a. Must offer Internet-based registration;
 - b. Volunteer information is collected and maintained in a manner consistent with all federal, state, and local laws governing security and confidentiality;
 - c. Must be able to register and collect the credentials and qualifications of health professionals that are then verified with the issuing entity or appropriate authority;
 - d. Must be able to verify the credentials of the 20 mandated professions;
 - e. Must be able to assign to one of four emergency credential levels;
 - f. Must be able to identify volunteers willing to participate in a federally coordinated emergency response;
 - g. Must be able to re-verify professional credentials every 6 months;
 - h. Must have the ability to include the differing scope of work information for each of the 20 mandated professions;
 - i. Must be able to record all volunteer health professional affiliations; and
 - j. Must be able to verify that all volunteers across all credential levels not be included on the U.S. Department of Health and Human Services, Office of the Inspector General's List of Excluded Individuals/Entities (LEIE).
 - k. Additionally, the fully operational ESAR-VHP-compliant, web-based volunteer management system must be able to register, collect, and verify the credentials and qualifications of the health professionals entered into the system.
- M.** Submit programmatic reports as directed by System Agency in a format specified by System Agency and as needed to satisfy information-sharing requirements set forth in Texas Government Code, Sections 421.071 and 421.072 (b) and (c), as amended. Grantee will provide System Agency other reports, including financial reports, and any other reports that System Agency determines necessary to accomplish the objectives of this Contract and to monitor compliance.

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

- N. Complete an End-of-Year Performance Report in a format specified by System Agency no later than August 15, 2021.
- O. Notify the Assigned Contract Manager in writing when the following provision is implemented: In the event of a local, state, or federal emergency the Grantee has the authority to utilize approximately five percent (5%) of the Grantee's staff's time supporting this Contract for response efforts. System Agency will reimburse Grantee up to five percent of this Contract funded by the CDC for personnel costs responding to an emergency event. Grantee will maintain records to document the time spent on response efforts for auditing purposes. Allowable activities also include participation in drills and exercises in the pre-event time period.
- P. Abide by the following provision: In the event of a public health emergency involving a portion of the state, mobilize and dispatch staff or equipment purchased with funds from previous PHEP cooperative agreements and not currently performing critical duties in the jurisdiction served, to the affected area of the state upon receipt of a written request from System Agency.
- Q. Develop, implement, and maintain a timekeeping system for accurately documenting staff time and salary expenditures for all staff funded through this Contract, including partial full-time employees and temporary staff.
- R. Match funds awarded for this Contract by costs or third-party contributions that are not paid by the federal government under another award, except where authorized by federal statute to be used for cost sharing or matching. The non-federal contributions (match) may be provided directly or through donations from public or private entities and may be in cash or in-kind donations, fairly evaluated, including plant, equipment, or services. The costs that the Grantee incurs in fulfilling the matching or cost-sharing requirement are subject to the same requirements, including the cost principles, that are applicable to the use of federal funds, including prior approval requirements and other rules for allowable costs as described in 45 CFR 74.23 and 92.24.

DSHS Region 8 Preparedness and Response Program will be responsible for meeting the match requirement of the Grantee for the term of this contract.
- S. Not use funds for fundraising activities, lobbying, research, construction, major renovations and reimbursement of pre-award costs, to supplant existing state or federal funds for activities, payment or reimbursement of backfilling costs for staff, clinical care, purchase of vehicles of any kind, uniforms or furniture, funding an award to another party or provider who is ineligible, or the purchase of incentive items.
- T. Initiate the purchase of all equipment approved in writing by the System Agency in the first quarter of the FY21 Contract term (July 1, 2020 – June 30, 2021), as applicable. Failure to timely initiate the purchase of equipment may result in the loss of availability of funds for the

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

purchase of equipment. Requests to purchase previously approved equipment after the first quarter in the Contract must be submitted to the assigned System Agency contract manager.

- U. Maintain an inventory of equipment, supplies defined as Controlled Assets, and real property and submit an annual cumulative report of the equipment and other property on HHS System Agency Grantee's Property Inventory Report to the assigned System Agency contract manager by email not later than October 15 of each year. Controlled Assets include firearms, regardless of the acquisition cost, and the following assets with an acquisition cost of \$500 or more, but less than \$5,000: desktop and laptop computers (including notebooks, tablets and similar devices), non-portable printers and copiers, emergency management equipment, communication devices and systems, medical and laboratory equipment, and media equipment. Controlled Assets are considered Supplies.
- V. Not use System Agency funds to purchase buildings or real property without prior written approval from the System Agency. Any costs related to the initial acquisition of the buildings or real property are not allowable without written pre-approval.
- W. Abide by the following: At the expiration or termination of this Contract for any reason, title to any remaining equipment and supplies purchased with funds under this Contract reverts to System Agency. Title may be transferred to any other party designated by System Agency. The System Agency may, at its option and to the extent allowed by law, transfer the reversionary interest to such property to Grantee.
- X. Comply with the following documents and resources, as amended, which are incorporated by reference and made a part of this Contract:
 - 1. Public Health Emergency Preparedness and Response Capabilities: National Standards for State, Local, Tribal, and Territorial Public Health, October 2018:
https://www.cdc.gov/cpr/readiness/00_docs/CDC_PreparednesResponseCapabilities_October2018_Final_508.pdf;
 - 2. Homeland Security Exercise and Evaluation Program (HSEEP) Documents:
<https://www.hhs.gov/hseep/>;
 - 3. Preparedness program guidance(s) as provided by System Agency and CDC;
 - 4. Receiving, Distributing, and Dispensing Strategic National Stockpile Assets: A Guide to Preparedness Version 11 (available by contacting the SNS Central Office Team at SNS@dshs.texas.gov);
 - 5. Presidential Policy Directive 8/PPD-8, March 30, 2011:
<http://www.hlswatch.com/wp-content/uploads/2011/04/PPD-8-Preparedness.pdf>;
 - 6. Community Preparedness Section Exercise Team Web Site:
<http://www.dshs.texas.gov/commprep/exercises.aspx>; and
 - 7. Ready or Not? Have a Plan; Surviving Disaster: How Texans Prepare (videos):
<http://www.texasprepares.org/survivingdisaster.htm>.
- Y. Comply with all applicable federal and state laws, rules, and regulations, as amended, including, but not limited to, the following:

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

1. Public Law 107-188, Public Health Security and Bioterrorism Preparedness and Response Act of 2002;
2. Public Law 113-05, Pandemic and All-Hazards Preparedness Reauthorization Act; and
3. Texas Health and Safety Code Chapter 81.

II. PERFORMANCE MEASURES

- A. The System Agency will monitor the Grantee's performance of the requirements in Attachment A.2 and compliance with the Contract's terms and conditions.
- B. Grantee will meet and report Performance Measures based on requirements that are developed in coordination with System Agency for the Grantee's project as provided in Section I, Grantee Responsibilities. Grantee must also demonstrate adherence to CRI reporting deadlines and the capability to receive, stage, store, distribute, and dispense material during a public health emergency. Failure to meet these requirements may result in withholding a portion of the current fiscal year CRI base award.
- C. System Agency will send a requirements schedule for reporting these Performance Measures within thirty (30) days of the Contract start date.

III. INVOICE AND PAYMENT

- A. Grantee will request payment using the State of Texas Purchase Voucher (Form B-13) on a monthly basis and acceptable supporting documentation for reimbursement of the required services/deliverables. The Grantee will submit the Financial Status Report (FSR-269A). Additionally, the Grantee will submit the Match Certification Form (B-13A), as requested by DSHS. Vouchers, supporting documentation, Financial Status Reports, and Match Certification Forms should be mailed or emailed to the addresses below.

Department of State Health Services
Claims Processing Unit, MC 1940
1100 West 49th Street
P.O. Box 149347
Austin, TX 78714-9347
FAX: (512) 458-7442

EMAIL: invoices@dshs.texas.gov & CMSInvoices@dshs.texas.gov

B-13 and supporting documentation should be sent to: invoices@dshs.texas.gov & CMSInvoices@dshs.texas.gov

FSRs should be sent to: FSRGrants@dshs.texas.gov & CMSInvoices@dshs.texas.gov

- A. Grantee will be reimbursed on a monthly basis and in accordance with the Budget in **Attachment B** of this Contract.

ATTACHMENT A.2
FY2021 STATEMENT OF WORK
July 1, 2020 – June 30, 2021

- B.** System Agency reserves the right, where allowed by legal authority, to redirect funds in the event of financial shortfall. System Agency Program will monitor Grantee's expenditures on a quarterly basis. If expenditures are below that projected in Grantee's total Contract amount as approved for this Contract, Grantee's budget may be subject to a decrease for the remainder of the Contract term. Vacant positions existing after ninety (90) days may result in a decrease in funds.
- C.** Grantee may request a one-time working capital advance not to exceed twelve percent (12%) of the total amount of the Contract funded by System Agency. All advances must be expended by the end of the Contract term. Advances not expended by the end of the Contract term must be refunded to System Agency. Grantee will repay all or part of advance funds at any time during the Contract's term. However, if the advance has not been repaid prior to the last three months of the Contract term, the Grantee must deduct at least one-third of the remaining advance from each of the last three months' reimbursement requests. If the advance is not repaid prior to the last three months of the Contract term, System Agency will reduce the reimbursement request by one-third of the remaining balance of the advance.

Fiscal Federal Funding Accountability and Transparency Act (FFATA) CERTIFICATION

The certifications enumerated below represent material facts upon which DSHS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DSHS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DSHS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. **If the Signor cannot certify all of the statements contained in this section, Signor must provide written notice to DSHS detailing which of the below statements it cannot certify and why.**

Legal Name of Contractor:	FFATA Contact # 1 Name, Email and Phone Number:
Primary Address of Contractor:	FFATA Contact #2 Name, Email and Phone Number:
ZIP Code: 9-digits Required www.usps.com	DUNS Number: 9-digits Required www.sam.gov
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
State of Texas Comptroller Vendor Identification Number (VIN) 14 Digits	
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	

Printed Name of Authorized Representative Judge Darrel Lux	Signature of Authorized Representative
Title of Authorized Representative Kendall County Judge	Date

Fiscal Federal Funding Accountability and Transparency Act (FFATA) CERTIFICATION

As the duly authorized representative (Signor) of the Contractor, I hereby certify that the statements made by me in this certification form are true, complete and correct to the best of my knowledge.

Did your organization have a gross income, from all sources, of less than \$300,000 in your previous tax year? ☐ Yes ☐ No

If your answer is "Yes", skip questions "A", "B", and "C" and finish the certification.
If your answer is "No", answer questions "A" and "B".

A. Certification Regarding % of Annual Gross from Federal Awards.

Did your organization receive 80% or more of its annual gross revenue from federal awards during the preceding fiscal year? ☐ Yes ☐ No

B. Certification Regarding Amount of Annual Gross from Federal Awards.

Did your organization receive \$25 million or more in annual gross revenues from federal awards in the preceding fiscal year? ☐ Yes ☐ No

If your answer is "Yes" to both question "A" and "B", you must answer question "C".
If your answer is "No" to either question "A" or "B", skip question "C" and finish the certification.

C. Certification Regarding Public Access to Compensation Information.

Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? ☐ Yes ☐ No

If your answer is "Yes" to this question, where can this information be accessed?

If your answer is "No" to this question, you must provide the names and total compensation of the top five highly compensated officers below.

Provide compensation information here:



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	ThyssenKrupp
DEPARTMENT & PERSON MAKING REQUEST	Robert Kinsey, Facilities Manager
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of an inspection contract for the Law Enforcement Center elevator.
REASON FOR AGENDA ITEM	This annual contract covers the mandatory inspection of a single elevator at the Law Enforcement Center.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Redistricting
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning retaining a law firm to represent Kendall County in the redistricting process.
REASON FOR AGENDA ITEM	Upcoming 2020 Census count
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Road & Bridge Work Hours Schedule
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer, Road Supervisor Jean Maxwell, Operations Supervisor
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on approving change to the Road & Bridge work schedule to be 10-hour days, from 6:30 a.m. to 5:00 p.m., four days a week effective April 13, 2020.
REASON FOR AGENDA ITEM	To change Road & Bridge work schedule from 8 hours, 5 days a week to 10 hours, 4 days a week due to daylight savings time change.
WHO WILL THIS AFFECT?	Road & Bridge Department employees
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020
OPEN SESSION

SUBJECT	Summary of the January 2020 Road Report.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the road activities for January.
REASON FOR AGENDA ITEM	Report the progress of road work.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide progress report.
ADDITIONAL INFORMATION	None.

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
1	201	E SAN ANTONIO AVE	Kendall Co. Court House	County Road and Bridge	Know Your Numbers Screening	43777	1/14/2020
1		Various Roads	Upper Balcones Rd. Ranger Creek Rd.	Maintenance	Roadway Inspection	43779	1/16/2020
1	114	E BLANCO RD	@ Genealogical Society	Non Road and Bridge	Stripe Parking Lot	43836	1/24/2020
1		UPPER BALCONES RD	@ 3.8 Miles	Road Structure	Weld Broken Pipe And Reweld Beam For Repairs	43792	1/21/2020
1		SCENIC LOOP RD	From .73 to 1.73 Miles	Striping	Tab Center Of Road	43732	1/9/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
2	46	KREUTZBERG RD	@46	Brush	Cut Brush	43906	1/31/2020
2		KREUTZBERG RD	@ 0.0	Brush	Remove Tree	43788	1/21/2020
2	231	KREUTZBERG RD	From 2.1 to 2.5 Miles	Brush	Limbs	43723	1/10/2020
2	202	CHARGER BLVD	Brush Site	Equipment	Haul Loader 62 To Brush Site	43856	
2	202	CHARGER BLVD	@ Brush Site	Equipment	Haul Unit 70 To Comfort R&B	43750	1/14/2020
2		VARIOUS ROADS	Boerne Area	Maintenance	Roadway Inspections	43781	1/16/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Co. Brush 2.25 Hours, Regrinding Mulch 1 Hour	43789	1/21/2020
2	114	E BLANCO RD	@ Genealogical Society	Non Road and Bridge	Stripe Parking Lot	43836	1/24/2020
2	202	CHARGER BLVD	@ Brush Site	Non Road and Bridge	Grind County Brush For 5 Hours	43757	1/15/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Co. Brush 2.75 Hrs, Regrind mulch 2.75 Hrs, Train Daniel A. On Tub Grinder	43876	1/29/2020
2	202	CHARGER BLVD	@ Brush Site	Non Road and Bridge	Grind County Brush 5.5 Hours	43689	1/6/2020
2	202	CHARGER BLVD	@ Brush Site	Non Road and Bridge	Regrind Mulch For 5.5 Hours	43692	1/7/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Co. Brush 2.75 Hrs, Regrind mulch 2.75 Hrs, Load 148 Yds Mulch	43854	1/27/2020
2	202	CHARGER BLVD	@ Brush Site	Non Road and Bridge	Re-Grind Mulch For 5 Hours	43710	1/8/2020
2	202	CHARGER BLVD	@ Brush Site	Non Road and Bridge	Grind City Brush For 4.5 Hours	43746	1/14/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3		WALNUT GROVE RD	@ 1 Mile	Brush	@ 1 Mile Remove Fallen Tree	43787	1/21/2020
3		WALNUT GROVE RD	@ 1 Mile	Brush	Remove Fallen Tree From Roadway	43786	1/18/2020
3		EDGE FALLS RD	@ 3.7 Miles	Brush	Cut Brush	43843	1/27/2020
3		SEVEN SISTERS DR	@ 0.6	Equipment	Hauled #37 Blade from R&B Yard to Seven Sisters	43887	1/30/2020
3	221	FAWN VALLEY DR	@ Annex	Equipment	Move Loader To Annex	43778	1/17/2020
3		SEVEN SISTERS DR	@ 0.1	Equipment	Haul Equipment To Job Site	43879	1/29/2020
3	167	SEVEN SISTERS DR		Maintenance	Measure Finished Concrete	43666	1/2/2020
3	172	SEVEN SISTERS DR		Maintenance	Add Material To Concrete Apron @ Culvert	43759	1/15/2020
3	145	SEVEN SISTERS DR		Maintenance	Measure Finished Concrete	43667	1/2/2020
3	140	SEVEN SISTERS DR		Maintenance	Shape Up Around Concrete/ Shoot Grade	43842	1/27/2020
3	410	SEVEN SISTERS DR		Maintenance	Measure Finished Concrete	43665	1/2/2020
3		SEVEN SISTERS DR	@ 310	Maintenance	Shape For Details	43804	1/21/2020
3		SEVEN SISTERS DR	@ 0.8 Miles	Maintenance	Blade Subgrade And Shoot Grade	43911	1/31/2020
3	410	SEVEN SISTERS DR		Maintenance	Install Culvert End Shape Area Around Concrete	43747	1/14/2020
3		SEVEN SISTERS DR	@ 1.9 Miles	Maintenance	Install Culvert & Backfill	43771	1/13/2020
3	141	SEVEN SISTERS DR		Maintenance	Dress Up Around Concrete Edge	43839	1/24/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	140	SEVEN SISTERS DR		Maintenance	Fill Around Concrete @ Culvert	43688	1/6/2020
3	157	SEVEN SISTERS DR	@ 157	Maintenance	Fill Crack In Road Near Driveway	43829	1/23/2020
3	141	SEVEN SISTERS DR	@ 4,205 Ft	Maintenance	Measure Finished Concrete	43668	1/2/2020
3	410	SEVEN SISTERS DR		Maintenance	Shape Area Around Culvert	43720	1/9/2020
3	140	SEVEN SISTERS DR	@ 140	Maintenance	Set Grade For Asphalt	43863	1/28/2020
3	410	SEVEN SISTERS DR		Maintenance	Add Material To Edge Of Concrete @ Culvert	43760	1/15/2020
3	172	SEVEN SISTERS DR		Maintenance	Shape Area Around Culvert	43711	1/8/2020
3	1133	FM 3351	Kendalia Yard	Maintenance	Clean Vehicles	43816	1/22/2020
3	140	SEVEN SISTERS DR	@ 140	Maintenance	Mill Roadway	43901	1/30/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Place Type 330 CC Around Cover Plate	43733	1/10/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Install French Drain	43694	1/8/2020
3	221	FAWN VALLEY DR	Annex	Non Road and Bridge	Instal Water Valve Box	43908	1/30/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Dig Out Wet Spot & Place Septic Rock	43690	1/7/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Repair Water Line	43756	1/15/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Find Water Line In Parking Lot	43719	1/9/2020
3	221	FAWN VALLEY DR	Annex	Non Road and Bridge	Pick Up Plate/No Plate Found	43909	1/30/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Dig Ditch For Water Line	43794	1/21/2020
3	221	FAWN VALLEY DR	Annex	Non Road and Bridge	Cut Out Sidewalk Prep For Water Line	43824	1/23/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	221	FAWN VALLEY DR	Annex	Non Road and Bridge	Dig Water Line And Fill W/Portland Sand Mix	43832	1/24/2020
3	221	FAWN VALLEY DR	Annex Parking Lot	Non Road and Bridge	Dig Trench For French Drain	43674	1/6/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Level Up Patch At Sidewalk	43905	1/31/2020
3	221	FAWN VALLEY DR	@ Annex	Non Road and Bridge	Install French Drain	43745	1/14/2020
3	221	FAWN VALLEY DR	Annex	Non Road and Bridge	Cover Up Water Line Trench	43857	1/27/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		ROLLING ACRES RD	From 0 to .1 Miles	Brush	Cut Brush Along ROW	43744	1/13/2020
4		MARQUARDT RD	From .7 to 1 Mile	Brush	Cut Brush Along ROW	43691	1/7/2020
4		ROLLING ACRES RD	From .1 to .2 Miles	Brush	Cut Brush Along ROW	43773	1/14/2020
4		OLD NUMBER 9 HWY	@ 1.3 Miles	Brush	Chip Brush	43904	1/31/2020
4		MARQUARDT RD	From 1.6 to 2.1 Miles	Brush	Cut Brush Along ROW	43669	1/2/2020
4		HIGH STREET RD	@ 1 To 1.37	Brush	Cut Brush	43871	1/28/2020
4		MARQUARDT RD	@ .8 Miles	Brush	Remove Dead Trees	43713	1/8/2020
4		ROLLING ACRES RD	From .2 to .4 Miles	Brush	Cut Brush Along ROW	43758	1/15/2020
4		MARQUARDT RD	From 1.1 to 1.6 Miles	Brush	Cut Brush Along ROW	43672	1/3/2020
4		MARQUARDT RD	@ 1.1 Miles	Brush	Remove Dead Trees	43717	1/9/2020
4		OLD COMFORT RD	@ .6 To 1.69	Brush	Clear Right Of Way Of Brush	43858	1/27/2020
4		MARQUARDT RD	@ 3.5 Miles	Brush	Remove Two Dead Trees	43716	1/9/2020
4		MARQUARDT RD	From .6 to 1.1 Miles	Brush	Cut Brush Along ROW	43687	1/6/2020
4		HIGH STREET RD	@ 1 To 1.37	Brush	Cut Brush	43875	1/29/2020
4	3	OLD COMFORT RD	@ R&B Yard	County Road and Bridge	Training On The Smell Of Antifreeze	43895	1/22/2020
4	3	OLD COMFORT RD	@ Road & Bridge Yard	County Road and Bridge	Training On Various Topics	43784	1/17/2020
4	3	OLD COMFORT RD	Kendall County R&B Facility	County Road and Bridge	R&B Training Leave Request And Training MSDS Sheet	43811	1/22/2020
4	3	OLD COMFORT RD	@ R&B Facility	County Road and Bridge	Register For FMCSA License Database	43673	1/6/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	112	WARING KNOLL DR		Driveway Work	Repair Mailbox Approach & Driveway	43748	1/14/2020
4		WARING WELFARE RD	@ 9.81	Equipment	Hauled Unit #51 From R&B Yard	43891	1/30/2020
4		HIGH STREET RD	@ 1 Mile	Equipment	Haul Unit#70 To Job Site	43878	1/29/2020
4	3	OLD COMFORT RD	R&B Yard	Equipment	Picked Up # 7 At Cooper Equip Hauled To The Yard	43862	1/28/2020
4	42	SPANISH PASS RD	@ Solid Waste	Equipment	Haul Unit 170 To Solid Waste From ASCO Equip	43852	1/27/2020
4	3	OLD COMFORT RD	R&B Yard	Equipment	Picked Up Loader #62 From 202 Charger Blvd/Brush Site	43888	1/30/2020
4		WARING WELFARE RD	@9.81	Equipment	Picked Up Unit#151 from Seven Sisters Hauled To Waring	43884	1/30/2020
4	3	OLD COMFORT RD	R&B Yard	Equipment	Hauled #43 Tub Grinder From 202 Charger Blvd./Brush Site	43890	1/30/2020
4	3	OLD COMFORT RD	R&B Yard	Equipment	Picked Up Equipment At Annex	43881	1/29/2020
4		SKY LINE DR	Fabricate @ Shop	Fabricate	Fabricate Street Name Sign	43790	1/3/2020
4	3	OLD COMFORT RD		Facility Construction	Install Driveway To Well	43735	1/10/2020
4		WARING KNOLL DR	@ 114B	Maintenance	Level Up Driveway	43799	1/21/2020
4	850	NORTH CREEK RD		Maintenance	Hauled Backhoe & Saw Cut 2 Soft Spots	43774	1/15/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	116	WARING KNOLL DR		Maintenance	Install Black Base From Road Edge To Culvert	43755	1/15/2020
4		Various Roads	In Comfort	Maintenance	Check Roads In Comfort Due To Storm	43763	1/16/2020
4	114	WARING KNOLL DR	@ 114	Maintenance	Level Up w/CC	43827	1/23/2020
4	120	WARING KNOLL DR	@ 120	Maintenance	Put In Driveway	43835	1/24/2020
4	852	NORTH CREEK RD	@ 852	Maintenance	Repair Soft Spots, Top Off w/ CC	43872	1/29/2020
4	3	OLD COMFORT RD	@ R&B Yard	Maintenance	Clean Trucks	43761	1/16/2020
4		WARING KNOLL DR	From 0 to .1 Miles	Maintenance	Cut Ditch To Grade	43734	1/10/2020
4	112	WARING KNOLL DR	@ Driveway	Maintenance	Install Culvert	43679	1/6/2020
4	3	OLD COMFORT RD	@ R & B Yard	Maintenance	Cleaning Trucks	43776	1/16/2020
4	118	WARING KNOLL DR		Maintenance	Cut Ditch To Grade	43671	1/3/2020
4		WARING KNOLL DR	@ 112	Maintenance	Level Up Driveway	43820	1/23/2020
4		OLD COMFORT RD	@ .3 To .35	Maintenance	Cut Out Shoulder And Add Black Base	43844	1/27/2020
4	834	WARING WELFARE RD	@ 834	Maintenance	Repair Soft Spot	43903	1/31/2020
4	114	WARING KNOLL DR		Maintenance	Cut Ditch To Grade	43664	1/2/2020
4	601	WATER ST		Maintenance	Remove Leaves Raked Into Ditch	43762	1/16/2020
4		Various Roads	Sparkling Springs	Maintenance	Roadway Inspections	43782	1/16/2020
4	125	OLD COMFORT RD	@ 125	Maintenance	Add Base To Washed Out Driveway	43833	1/24/2020
4	114	WARING KNOLL DR	114 B	Maintenance	Lower Existing Culvert	43695	1/8/2020
4		WARING KNOLL DR	@ 116	Maintenance	Level Up Driveway	43802	1/21/2020
4	6	ROLLING ACRES RD		Maintenance	Repair Road Shoulder	43743	1/13/2020
4		WARING KNOLL DR	@ #118	Maintenance	Level Up And Install Mail Box	43798	1/21/2020
4		WARING WELFARE RD	@ 9.46 Miles	Maintenance	Repair Soft Spot	43874	1/29/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	118	WARING KNOLL DR		Maintenance	Install Culvert	43770	1/9/2020
4	114	WARING KNOLL DR		Maintenance	Install Culvert @ Driveway	43709	1/7/2020
4		WARING KNOLL DR	@ 114	Maintenance	Install Mail Box	43803	1/21/2020
4	852	NORTH CREEK RD	@ 852	Maintenance	Repair Road Surface/Soft Spots	43868	1/28/2020
4	6	ROLLING ACRES RD		Maintenance	Repair Road Shoulders	43724	1/10/2020
4	3	OLD COMFORT RD	@ Comfort R&B	Maintenance	Finish Driveway To Well Push Up Material Piles Pick Up Trash	43738	1/13/2020
4	3	OLD COMFORT RD		Maintenance	Relocate Grade 4 Rock & Trailers	43736	1/10/2020
4		ROLLING ACRES RD	@ .44 Miles	Maintenance	Repair Road Shoulder	43739	1/13/2020
4		WARING KNOLL DR	@ 0.1	Maintenance	Put In Asphalt Driveway	43823	1/23/2020
4		WARING KNOLL DR	114 B Address	Maintenance	Install Black Base From Road Edge To Culvert	43754	1/15/2020
4	114	WARING KNOLL DR		Maintenance	Install Black Base From Road Edge To Culvert	43753	1/15/2020
4	118	WARING KNOLL DR		Maintenance	Lower Existing Pipe & Add Ten Ft. Section w/Slope	43737	1/13/2020
4	834	WARING WELFARE RD	@ 834	Maintenance	Repair Road Surface	43894	1/30/2020
4	3	OLD COMFORT RD		Miscellaneous	Discuss Upcoming Training Through TEEX	43712	1/8/2020
4	42	SPANISH PASS RD	Solid Waste	Non Road and Bridge	Haul Roller #88	43864	1/28/2020
4	144	RIVER BEND RD		Non Road and Bridge	Assist Animal Control In Carcass Removal	43693	1/7/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	44	SPANISH PASS RD		Non Road and Bridge	Dig Out Soft Spot In Parking Lot	43910	1/31/2020
4	42	SPANISH PASS RD	Solid Waste	Non Road and Bridge	Dig Out Soft Spot	43902	1/30/2020
4	42	SPANISH PASS RD	@ Solid Waste	Non Road and Bridge	Remove Ballards And Cut Sucker Rod From Building	43848	1/27/2020
4	42	SPANISH PASS RD		Non Road and Bridge	Dig Out Soft Spot	43907	1/29/2020
4	702	FM 289	Joshua Springs Park	Non Road and Bridge	Weld On Gate Post	43900	1/30/2020
4	42	SPANISH PASS RD	Solid Waste	Non Road and Bridge	Relocate Small Building	43897	1/28/2020
4	716	FM 289	@ Joshua Springs Park	Non Road and Bridge	Haul Parks Unit 8 To R&B Shop	43718	1/9/2020
4	42	SPANISH PASS RD	Solid Waste Site	Non Road and Bridge	Pick Up Recycle	43825	1/23/2020
4		LINDNER BR	@ Intersection	Road Structure	Cut Ditches For Cattle Guard	43714	1/9/2020
4		LINDNER BR	From 0 to .06 Miles	Road Structure	Shape Road Shoulders	43663	1/2/2020
4	92	MARQUARDT RD	@ .8 Miles	Road Structure	Replace T Post Damaged By Tree Limb	43715	1/9/2020
4		LINDNER BR	@ .02 Miles	Road Structure	Haul Roller To R&B	43670	1/3/2020
4		ALAMO RD	@ Bat Cave	Striping	Stripe Crosswalk @ Bat Cave	43841	1/24/2020
4		WARING WELFARE RD	@ 0.1	Striping	Paint Stop Bar	43838	1/24/2020
4		OLD NUMBER 9 HWY	@ 9.4 Miles	Striping	White Line Edge Of Pavement	43840	1/24/2020

Kendall County Road Bridge Jan 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
County Wide				Turn Signs	Turn Burn Ban Signs Burn Ban Off	43783	1/16/2020



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 2/24/2020 OPEN SESSION	
SUBJECT	Operations Monthly Report
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Road & Bridge; Operations Jean Maxwell Operations Manager
PHONE # OR EXTENSION #	830-249-9343 EXT 652
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Summary of Operations January 2020 Report
REASON FOR AGENDA ITEM	Operations Monthly Report
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None

Kendall County Operations January 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
1		UPPER BALCONES RD	@ 4.09 Miles	Repair Sign	Install Nut & Washer	44001	1/21/2020

Kendall County Operations January 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
2		KREUTZBERG RD	@ .25 Miles	Data Collection	GPS Culvert For GIS Map	44005	1/23/2020
2	25	TIN CUP LOOP	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43975	1/9/2020
2	26	TIN CUP LOOP	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43977	1/9/2020
2	28	TIN CUP LOOP	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43981	1/9/2020
2	50	RUST LN	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43983	1/9/2020
2	14	RUST LN	@ .03 Miles	Install	Install Mailbox Loop	44051	1/30/2020
2	11	KREUTZBERG RD	@ .25 Miles	Object Marker Replace	Replace Two Object Markers	44006	1/23/2020
2	1	KREUTZBERG RD	@ .02 Miles	Replace Support	Replace Park Sign Support	44004	1/23/2020

Kendall County Operations January 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3		REMINGTON DR	@ .18 Miles	Data Collection	GPS Culvert For GIS Map	43821	1/8/2020
3		REMINGTON DR	@ .6 Miles	Data Collection	GPS Culvert For GIS Map	43929	1/8/2020
3		REMINGTON DR	@ 1.02 Miles	Data Collection	GPS Culvert For GIS Map	43933	1/8/2020
3		REMINGTON DR	@ 1.1 Miles	Data Collection	GPS Culvert For GIS Map	43936	1/8/2020
3		REMINGTON DR	@ 1.2 Miles	Data Collection	GPS Culvert For GIS Map	43938	1/8/2020
3		MARLIN DR	@ .2 Miles	Data Collection	GPS Culvert For GIS Map	43941	1/8/2020
3		MARLIN DR	@ .1 Miles	Data Collection	GPS Culvert For GIS Map	43943	1/8/2020
3		WEAVER RD	@ .1 Miles	Data Collection	GPS Culvert For GIS Map	43945	1/9/2020
3		WEAVER RD	@ .05 Miles	Data Collection	GPS Culvert For GIS Map	43947	1/9/2020
3		BUNTLINE DR	@ .05 Miles	Data Collection	GPS Culvert For GIS Map	43949	1/9/2020
3		SHARPS DR	@ .08 Miles	Data Collection	GPS Culvert For GIS Map	43953	1/9/2020
3		SHARPS DR	@ .18 Miles	Data Collection	GPS Culvert For GIS Map	43955	1/9/2020
3		WEAVER RD	@ .14 Miles	Data Collection	GPS Culvert For GIS Map	43957	1/9/2020
3		TROPHY DR	@ .4 Miles	Data Collection	GPS Culvert For GIS Map	43959	1/9/2020
3		REDFIELD RD	@ .48 Miles	Data Collection	GPS Culvert For GIS Map	43966	1/9/2020
3		BUNTLINE DR	@ .6 Miles	Data Collection	GPS Culvert GIS Map	43970	1/9/2020
3		MOUNTAIN VIEW TRL	@ .2 Miles	Data Collection	GPS Culvert For GIS Map	44009	1/28/2020
3	183	MOUNTAIN CREEK TRL	@ .07 Miles	Data Collection	GPS Culvert For GIS Map	44012	1/28/2020
3		MOUNTAIN CREEK TRL	@ .3 Miles	Data Collection	GPS Culvert For GIS Map	44013	1/28/2020

Kendall County Operations January 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3		MOUNTAIN CREEK TRL	@ .79 Miles	Data Collection	GPS Culvert For GIS Map	44037	1/30/2020
3		MOUNTAIN CREEK TRL	@ 1.35 Miles	Data Collection	GPS Culvert For GIS Map	44039	1/30/2020
3	643	MOUNTAIN CREEK TRL	@ 1.37 Miles	Data Collection	GPS Culvert For GIS Map	44041	1/30/2020
3		RIVER VIEW DR	@ .15 Miles	Data Collection	GPS Culvert For GIS Map	44044	1/30/2020
3		RIVER FOREST DR	@ .42 Miles	Data Collection	GPS Culvert For GIS Map	44046	1/30/2020
3		RIVER FOREST DR	@ .54 Miles	Data Collection	GPS Culvert For GIS Map	44047	1/30/2020
3		RIVER FOREST DR	@ .62 Miles	Data Collection	GPS Culvert For GIS Map	44049	1/30/2020
3		RIVER FOREST DR	From .42 to .62 Miles	Data Collection	Update GIS Map For One Road	44053	1/31/2020
3		MOUNTAIN CREEK TRL	From .79 to 1.37 Miles	Data Collection	Update GIS Map For One Road	44054	1/31/2020
3		SADDLE WOOD TRL	@ .62 Miles	Data Collection	Update GIS Map For One Road	44055	1/31/2020
3	101	WIND RIDGE DR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43767	1/2/2020
3	202	MOUNTAIN CREEK TRL	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43768	1/2/2020
3	3445	MAENIUS RD	Fabricate @ Shop Address is 3445 B	Fabricate	Fabricate Address Plate	43997	1/13/2020
3	233	CRABAPPLE RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	44007	1/27/2020
3	68	SABINAS RIDGE RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	44052	1/31/2020
3		REMINGTON DR	@ .38 Miles	Install	Install 15 MPH Advisory Sign	43860	1/8/2020
3		REMINGTON DR	@ .46 Miles	Install	Install Four Chevrons	43861	1/8/2020
3	264	REMINGTON DR	@ .51 Miles	Install	Install Three Chevrons	43927	1/8/2020
3		REMINGTON DR	@ .69 Miles	Install	Installed 15 MPH Advisory Sign	43931	1/8/2020

Kendall County Operations January 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	152	REMINGTON DR	@ .18 Miles	Object Marker Replace	Replaced Two Object Markers	43822	1/8/2020
3	290	REMINGTON DR	@ .6 Miles	Object Marker Replace	Install Two Object Markers	43930	1/8/2020
3	329	REMINGTON DR	@ 1.02 Miles	Object Marker Replace	Replace Two Object Markers	43934	1/8/2020
3	335	REMINGTON DR	@ 1.1 Miles	Object Marker Replace	Replace Two Object Markers	43937	1/8/2020
3	342	REMINGTON DR	@ 1.2 Miles	Object Marker Replace	Replace Two Object Markers	43939	1/8/2020
3	182	MARLIN DR	@ .2 Miles	Object Marker Replace	Replace Two Object Markers	43942	1/8/2020
3	141	MARLIN DR	@ .1 Miles	Object Marker Replace	Replace Two Object Markers	43944	1/8/2020
3	119	WEAVER RD	@ .05 Miles	Object Marker Replace	Replace Two Object Markers	43948	1/9/2020
3	187	BUNTLIN DR	@ .05 Miles	Object Marker Replace	Replace Two Object Markers	43950	1/9/2020
3	123	SHARPS DR	@ .08 Miles	Object Marker Replace	Replace Two Object Markers	43954	1/9/2020
3	149	SHARPS DR	@ .18 Miles	Object Marker Replace	Replace Two Object Markers	43956	1/9/2020
3	151	WEAVER RD	@ .14 Miles	Object Marker Replace	Replace Two Object Markers	43958	1/9/2020
3	117	TROPHY DR	@ .4 Miles	Object Marker Replace	Replace Two Object Markers	43961	1/9/2020
3	501	REDFIELD RD	@ .48 Miles	Object Marker Replace	Replace Two Object Markers	43967	1/9/2020
3		BUNTLIN DR	@ .6 Miles	Object Marker Replace	Replace Two Object Markers	43973	1/9/2020
3	123	MOUNTAIN VIEW TRL	@ .2 Miles	Object Marker Replace	Replace Two Object Markers	44010	1/28/2020
3	221	MOUNTAIN CREEK TRL	@ .3 Miles	Object Marker Replace	Replace Two Object Markers	44014	1/28/2020
3	214	MOUNTAIN CREEK TRL	@ .24 Miles	Object Marker Replace	Replace Two Object markers	44016	1/28/2020
3	403	MOUNTAIN CREEK TRL	@ .79 Miles	Object Marker Replace	Replace Two Object Markers	44038	1/30/2020

Kendall County Operations January 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	623	MOUNTAIN CREEK TRL	@ 1.35 Miles	Object Marker Replace	Replace Three Object Markers	44040	1/30/2020
3	273	RIVER FOREST DR	@ .54 Miles	Object Marker Replace	Replace Two Object Markers	44048	1/30/2020
3	287	RIVER FOREST DR	@ .62 Miles	Object Marker Replace	Replace Two Object Markers	44050	1/30/2020
3		TROPHY DR	@ .5 Miles	Replace Sign	To Stop Ahead Sign	43963	1/9/2020
3		EDGE FALLS RD	@ 6.2 Miles	Replace Sign	Replace Loose Livestock Sign	44011	1/28/2020

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Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		UPPER SISTERDALE RD	@ .9 Miles	Clean	Clean Loose Livestock Sign	44032	1/21/2020
4		MILL DAM RD	@ 4.1 Miles	Data Collection	GPS Culvert For GIS Map	43796	1/6/2020
4		MILL DAM RD	@ 3.7 Miles	Data Collection	GPS Culvert For GIS Map	43800	1/6/2020
4		MILL DAM RD	@ 3.5 Miles	Data Collection	GPS Culvert For GIS Map	43805	1/6/2020
4		MILL DAM RD	@ 3.45 Miles	Data Collection	GPS Culvert For GIS Map	43807	1/6/2020
4	3	OLD COMFORT RD	@ R&B Yard	Data Collection	Update GIS Map On Mill Dam Rd	43809	1/6/2020
4		MILL DAM RD	@ 3.1 Miles	Data Collection	GPS Culvert For GIS Map	43813	1/8/2020
4		MILL DAM RD	@ 3.2 Miles	Data Collection	GPS Culvert For GIS Map	43815	1/8/2020
4		MILL DAM RD	@ 2.6 Miles	Data Collection	GPS Culvert For GIS Map	43818	1/8/2020
4		OLD #9 HWY	@ 9.4 Miles	Data Collection	GPS Culvert For GIS Map	43989	1/13/2020
4		OLD #9 HWY	@ 9.7 Miles	Data Collection	GPS Culvert For GIS Map	43991	1/13/2020
4		OLD #9 HWY	@ 9.75 Miles	Data Collection	GPS Culvert For GIS Map	43993	1/13/2020
4		OLD #9 HWY	@ 9.2 Miles	Data Collection	GPS Culvert For GIS Map	43995	1/13/2020
4	3	OLD COMFORT RD	@ R&B Yard	Data Collection	Update GIS Map On One Road	44003	1/21/2020
4		UPPER SISTERDALE RD	From 2.8 to 3.5 Miles	Data Collection	Collect Sign Data For GIS Map	44028	1/28/2020
4		UPPER SISTERDALE RD	From 2.8 to 4.2 Miles	Data Collection	Update GIS Map On One Road	44036	1/29/2020
4		SADDLE WOOD TRL	@ .67 Miles	Data Collection	GPS Culvert For GIS Map	44042	1/30/2020
4	114	MESQUITE TRL	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43764	1/2/2020
4	3	SPANISH PASS RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	43988	1/13/2020

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Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	309	WALNUT GROVE RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	44008	1/27/2020
4	138	ZOELLER LN	Fabricate @ Shop	Fabricate	Fabricate Address Plate	44056	1/31/2020
4		SKY LINE DR	@ .01 Miles	Install	Install Sky Line Dr. Sign	43791	1/6/2020
4	134	UPPER SISTERDALE RD	@ 1.2 Miles	Install	Tape On Cattle Guard Wings	44000	1/21/2020
4	7	UPPER SISTERDALE RD	@ .9 Miles	Install	Tape On Cattle Guard Wings	44002	1/21/2020
4	10619	OLD #9 HWY	@ Bat Cave Park	Install	Install Two No Parking Signs	44029	1/23/2020
4		OLD #9 HWY	@ 9 Miles	Object Marker Repair	Repair Object Marker	43996	1/13/2020
4	485	MILL DAM RD	@ 4.1 Miles	Object Marker Replace	Replace Two Object Markers	43797	1/6/2020
4	377	MILL DAM RD	@ 3.7 Miles	Object Marker Replace	Replace Two Object Markers	43801	1/6/2020
4	337	MILL DAM RD	@ 3.5 Miles	Object Marker Replace	Replace Two Object Markers	43806	1/6/2020
4	329	MILL DAM RD	@ 3.45 Miles	Object Marker Replace	Replace Two Object Markers	43808	1/6/2020
4	304	MILL DAM RD	@ 3.1 Miles	Object Marker Replace	Replace Two Object Markers	43814	1/8/2020
4	306	MILL DAM RD	@ 3.2 Miles	Object Marker Replace	Replace Two Object Markers	43817	1/8/2020
4	233	MILL DAM RD	@ 2.6 Miles	Object Marker Replace	Replace Two Object Markers	43819	1/8/2020
4	877	OLD NUMBER 9 HWY	@ 9.4 Miles	Object Marker Replace	Replace Five Object Markers	43990	1/13/2020
4	893	OLD #9 HWY	@ 9.7 Miles	Object Marker Replace	Replace Two Object Markers	43992	1/13/2020
4		OLD #9 HWY	@ 9.75 Miles	Object Marker Replace	Replace Two Object Markers	43994	1/13/2020
4	233	SADDLE WOOD TRL	@ .67 Miles	Object Marker Replace	Replace Two Object Markers	44043	1/30/2020

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Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		LINDNER BR	@ .01 Miles	Place or Remove Temp Sign	Place Temp Stop Sign	43812	1/8/2020
4		WARING KNOLL DR	@ .01 Miles	Relocate	Relocate Street Name Sign	43766	1/2/2020
4		LINDNER BR	@ .01 Miles	Relocate	Relocate Stop Sign	43986	1/10/2020
4	519	UPPER SISTERDALE RD	@ 5.5 Miles	Relocate	Relocate Livestock Crossing Sign	44033	1/21/2020
4		UPPER SISTERDALE RD	@ 1.2 Miles	Repair Sign	Shoulder Sign To Support	43999	1/21/2020
4		WARING WELFARE RD	@ 6.34 Miles	Repair Sign Support	Repair No Parking Sign Support	43998	1/21/2020
4	290	MILL DAM RD	@ 2.96 Miles	Replace	Replace 30 MPH Sign & Support	44034	1/10/2020
4		UPPER SISTERDALE RD	@ 4.02 Miles	Replace Sign	Replace Loose Livestock Sign	44026	1/28/2020
4		MILL DAM RD	@ 3.03 Miles	Replace Sign	Replace 30 MPH Sign	43987	1/10/2020
4		UPPER SISTERDALE RD	@ 5.04 Miles	Replace Sign	Replace Loose Livestock Sign	44017	1/28/2020
4		ALAMO RD	@ .03 Miles	Replace Support	Replace No Outlet Sign Support	43765	1/2/2020