



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 1/13/2020 OPEN SESSION</b>	
<b>SUBJECT</b>	Commissioners Court Meeting Minutes
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
<b>PHONE # OR EXTENSION #</b>	830-249-9343; ext. 212
<b>TIME NEEDED FOR PRESENTATION</b>	1 minute
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approval of the Minutes for December 23 2019.
<b>REASON FOR AGENDA ITEM</b>	To approve the Minutes from the previous Commissioners Court meetings.
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 1/13/2020 OPEN SESSION</b>	
<b>SUBJECT</b>	Service awards January 2020
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Sheryl D'Spain Treasurer
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 220
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Ted Bolzle                      Parks                      Retirement
<b>REASON FOR AGENDA ITEM</b>	Recognize County employees for their service to the county
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 1/13/2020 OPEN SESSION</b>	
<b>SUBJECT</b>	Accounts Payable Claims
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
<b>REASON FOR AGENDA ITEM</b>	To pay current accounts payable claims.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Departments that have AP claims
<b>ADDITIONAL INFORMATION</b>	None



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 1/13/2020 OPEN SESSION</b>	
<b>SUBJECT</b>	Accept Donations
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032.
<b>REASON FOR AGENDA ITEM</b>	Accept donations received in December
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	County Wide
<b>ADDITIONAL INFORMATION</b>	None

**Kendall County, Texas**  
**Donation List for Commissioners Court January 13, 2020**

*Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.*

The following donations were received from December 1, 2019 to December 31, 2019.

**Monetary Donations:**

<b>Date</b>	<b>Amount</b>	<b>Received From</b>	<b>Description of Donation</b>	<b>Specific Department or Purpose</b>
12/02/19	\$ 2,500.00	The GVTC Foundation	Check	Sheriff's Office - Blue Santa
12/02/19	\$ 5.00	Jordyn Gunnick	Cash	Animal Control
12/02/19	\$ 10.00	Patsy Darter	Cash	Animal Control
12/04/19	\$ 150.00	Laura Stadelman	Cash	Animal Control
12/05/19	\$ 5.00	Corina Hernandez	Cash	Animal Control
12/06/19	\$ 65.00	Lloyd Swartz	Credit Card	Animal Control
12/09/19	\$ 5.00	Janet Rubottom	Cash	Animal Control
12/09/19	\$ 5.00	Nathan Marks	Cash	Animal Control
12/10/19	\$ 100.00	LV Farms	Cash	Animal Control
12/10/19	\$ 102.00	Kendall County Republican Woman	Cash	Sheriff's Office - Blue Santa
12/11/19	\$ 143.00	Crime Stoppers	Cash	Sheriff's Office - Blue Santa
12/12/19	\$ 75.00	Marc Morgan	Cash	Animal Control
12/13/19	\$ 100.00	Sherri Sweet	Cash	Sheriff's Office - Blue Santa
12/13/19	\$ 1,230.00	Comfort News	Cash - Pixie & Big Daddy Heartworm Treatment & the Rest as Needed at Shelter	Animal Control
12/14/19	\$ 15.00	Customer - Adoption Event	Cash	Animal Control
12/14/19	\$ 500.00	Leslie Lambert	Cash	Animal Control
12/16/19	\$ 950.00	Anonymous	Cash - Pixie & Big Daddy Heartworm Treatment & the Rest as Needed at Shelter	Animal Control
12/17/19	\$ 5.00	Brandon Bryce	Credit Card	Animal Control
12/23/19	\$ 100.00	Maxine Kenney	Cash	Animal Control
12/26/19	\$ 25.00	Alan Cowna	Cash	Animal Control
12/27/19	\$ 200.00	Bluebonnet Realty	Cash	Animal Control
12/27/19	\$ 34.20	Unity Church of Boerne	Cash	Animal Control
12/27/19	\$ 50.00	Dolores Steubing	Cash	Animal Control

**Other Donations:**

<b>Date</b>		<b>Received From</b>	<b>Description of Donation</b>	<b>Specific Department or Purpose</b>
12/10/19	N/A	Kendall County Republican Woman	Misc Toys	Sheriff's Office - Blue Santa
12/23/19	N/A	Macky Locklin	Cat Food, Bleach, Kitty Litter, & Cat Toys	Animal Control



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/13/2020  
OPEN SESSION**

<b>SUBJECT</b>	Litter "Trash" on State Highways in Kendall County
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Richard Elkins Commissioner Precinct 2
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 315
<b>TIME NEEDED FOR PRESENTATION</b>	15 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action regarding Litter "trash" on State Highways in Kendall County. Discuss "Adopt a Highway Program" and other possible alternatives.
<b>REASON FOR AGENDA ITEM</b>	State Highways are littered with trash that may cause a traffic and health hazard.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	County Wide
<b>ADDITIONAL INFORMATION</b>	To Be Determined



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/13/2020  
OPEN SESSION**

<b>SUBJECT</b>	Kendall County Hazardous Waste event
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Engineer - Mary Ellen Schulle County Engineer - Richard Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Update on the application that Kendall County made on January 6th to AACOG to fund a Household Hazardous Waste event in Kendall County.
<b>REASON FOR AGENDA ITEM</b>	Discussion of an event in Kendall County for citizens to dispose of household hazardous waste.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Kendall County
<b>ADDITIONAL INFORMATION</b>	None



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/13/2020  
OPEN SESSION**

<b>SUBJECT</b>	Burn Ban
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 213
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
<b>REASON FOR AGENDA ITEM</b>	To determine whether or not there is a need for a ban on burning
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Selection of provider of Professional Services.
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Engineer, Rick Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action concerning selection of provider of Professional Services for Amending, Compiling, Development, and Production of a Document Known as Kendall County Development Rules and Regulations: 1) Ranking of responders; 2) Selection of most qualified responder; 3) Authorization to enter into contract negotiations; and 4) Authorization to execute a professional services contract.
<b>REASON FOR AGENDA ITEM</b>	Select a Professional Services Provider to update the November 10, 2010 Kendall County Development Rules and Regulations.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Entity selected to provide required services.
<b>ADDITIONAL INFORMATION</b>	The selection and negotiating team will consist of Bill Ballard, Rick Tobolka, and Mary Ellen Schulle.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/13/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Grant Extension for another year - Justice Assistance Grant (JAG) Grant #3752701
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Al Auxier, County Sheriff
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to approve the submittal of a grant application for Justice Assistance Grant (JAG) Program to extend through 2021.
<b>REASON FOR AGENDA ITEM</b>	This grant would provide local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Kendall County
<b>ADDITIONAL INFORMATION</b>	None



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/13/2020  
OPEN SESSION**

<b>SUBJECT</b>	Stericycle pick up of expired controlled medications
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Brian Webb, EMS Administrator
<b>PHONE # OR EXTENSION #</b>	830-249-3721 Ext 454
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action concerning a cost increase to the Stericycle service contract to allow for pickup of expired controlled medications.
<b>REASON FOR AGENDA ITEM</b>	Increasing service contract by \$50 a month for proper disposal of expired controlled drugs
<b>WHO WILL THIS AFFECT?</b>	EMS
<b>ADDITIONAL INFORMATION</b>	This will increase the monthly bill to \$164



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/13/2020  
OPEN SESSION**

<b>SUBJECT</b>	VAWA Grant Application and Resolution
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	CDA's Office - Nicole Bisop/Glennda Wilke
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action regarding approval of the VAWA Grant Application and Resolution.
<b>REASON FOR AGENDA ITEM</b>	Commissioners Court approval required
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Kendall County Victim Services and CDA's Office
<b>ADDITIONAL INFORMATION</b>	None

# RESOLUTION

**WHEREAS**, the Kendall County Commissioners Court finds it in the best interest of the citizens of Kendall County that the Crime Victim Assistance/Advocacy Project be operated for the 2020 – 2021 years; and

**WHEREAS**, the Kendall County Commissioners Court agrees to provide applicable matching funds for the said project as required by the General Victim Assistance grant application (Violence against Women Act, VAWA); and

**WHEREAS**, the Kendall County Commissioners Court agrees that in the event of loss or misuse of the Criminal Justice Division funds, Kendall County Commissioners Court assures that the funds will be returned to the Criminal Justice Division in full; and

**WHEREAS**, THE Kendall County Commissioners Court designates Nicole Bishop, Kendall County Criminal District Attorney, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the Kendall County Commissioners Court approves submission of the grant application for the Crime Victim Assistance/Advocacy Project to the Office of the Governor, Criminal Justice Division.

Signed by:

\_\_\_\_\_

Darrel L. Lux

Kendall County Judge

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Christina Bergmann

Commissioner Pct. 1

\_\_\_\_\_

Richard W. Elkins

Commissioner Pct. 2

\_\_\_\_\_

Richard Chapman

Commissioner Pct. 3

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Don Durden

Commissioner Pct. 4

Passed and Approved on the 13<sup>th</sup> day of January, 2020 Grant Number: 3562703



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 1/13/2020 OPEN SESSION</b>	
<b>SUBJECT</b>	VOCA Grant Application and Resolution
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	CDA's Office - Nicole Bisop/Glennda Wilke
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action regarding approval of the VOCA Grant Application and Resolution.
<b>REASON FOR AGENDA ITEM</b>	Commissioners Court approval required
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Kendall County Victim Services and CDA's Office
<b>ADDITIONAL INFORMATION</b>	None

# RESOLUTION

**WHEREAS**, the Kendall County Commissioners Court finds it in the best interest of the citizens of Kendall County that the Crime Victim Assistance/Advocacy Project be operated for the 2020 – 2021 years; and

**WHEREAS**, the Kendall County Commissioners Court agrees to provide applicable matching funds for the said project as required by the General Victim Assistance grant application (Crime Victim Assistance Advocacy VOCA); and

**WHEREAS**, the Kendall County Commissioners Court agrees that in the event of loss or misuse of the Criminal Justice Division funds, Kendall County Commissioners Court assures that the funds will be returned to the Criminal Justice Division in full; and

**WHEREAS**, THE Kendall County Commissioners Court designates Nicole Bishop, Kendall County Criminal District Attorney, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the Kendall County Commissioners Court approves submission of the grant application for the Crime Victim Assistance/Advocacy Project to the Office of the Governor, Criminal Justice Division.

Signed by:

\_\_\_\_\_  
Darrel L. Lux  
Kendall County Judge

\_\_\_\_\_  
Christina Bergmann  
Commissioner Pct. 1

\_\_\_\_\_  
Richard W. Elkins  
Commissioner Pct. 2

\_\_\_\_\_  
Richard Chapman  
Commissioner Pct. 3

\_\_\_\_\_  
Don Durden  
Commissioner Pct. 4

Passed and Approved on the 13<sup>th</sup> day of January, 2020 Grant Number: 2772205



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/13/2020  
OPEN SESSION**

<b>SUBJECT</b>	New position in 451st District Court Department
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	451st District Court Mateo Santos, Court Coordinator
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to approve changes to Administrative Assistant position in the 451st District Court.
<b>REASON FOR AGENDA ITEM</b>	Change to number of hours and salary for new position.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	451st District Court
<b>ADDITIONAL INFORMATION</b>	None