



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Commissioners Court Meeting Minutes
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 212
<b>TIME NEEDED FOR PRESENTATION</b>	1 minute
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approval of the Minutes for July 8 and 13, 2020.
<b>REASON FOR AGENDA ITEM</b>	To approve the Minutes from the previous Commissioners Court meetings.
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	FY2020 Budget Admendments
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of amending the FY2020 budget through certification of new revenue and regular budget adjustments.
<b>REASON FOR AGENDA ITEM</b>	To correctly allocate funds needed in the budget.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Department budgets that needed an amendment
<b>ADDITIONAL INFORMATION</b>	None

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JULY 27, 2020

**THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.**

COUNTY JUDGE:

10-400-54090	COMMITTING MENTALLY ILL	+	2,000
10-401-56020	CONTINGENCIES - MISCELLANEOUS	-	2,000

COUNTY ENGINEER:

10-402-52030	RETIREMENT	+	50
10-402-52010	SOCIAL SECURITY TAXES	-	50

ELECTIONS:

10-404-54620	LEASE - OFFICE EQUIPMENT	+	50
10-404-54270	CONFERENCE/TRAINING	-	50

VETERANS SERVICE:

10-405-52030	RETIREMENT	+	20
10-405-52020	GROUP INSURANCE	-	20

NON-DEPARTMENTAL:

10-409-54051	AUTOPSY	+	6,500
10-401-56020	CONTINGENCIES - MISCELLANEOUS	-	6,500

IT DEPARTMENT:

10-415-52100	EMPLOYEE INSURANCE BENEFIT	+	1,142
10-415-53330	OPERATING	+	30,000
10-415-52010	SOCIAL SECURITY TAXES	-	1,142
10-415-55510	DATA PROCESSING EQUIPMENT	-	30,000

CRIMINAL DISTRICT ATTORNEY:

10-470-54800	BONDS	+	71
10-470-54020	LEGAL	-	71

COUNTY AUDITOR:

10-495-52030	RETIREMENT	+	493
10-495-53100	OFFICE SUPPLIES	+	1,600
10-495-54061	COUNTY APPRAISAL DISTRICT	+	1
10-495-54620	LEASE - OFFICE EQUIPMENT	+	5
10-495-54270	CONFERENCE/TRAINING	-	2,099

COURTHOUSE & RELATED BUILDINGS:

10-510-51530	COMPENSATION PAYOUT	+	1,372
10-510-53300	FUEL & OIL	+	500
10-510-53330	OPERATING	+	1,000
10-510-52100	EMPLOYEE INSURANCE BENEFIT	-	1,372
10-510-54500	BUILDINGS - REPAIR & MAINT	-	1,500

DETENTION:

10-512-51055	CLERK	+	879
10-512-51090	SUPERVISORY	+	760
10-512-51530	COMPENSATION PAYOUT	+	51
10-512-54620	LEASE - OFFICE EQUIPMENT	+	20
10-512-51999	EMPLOYEES	-	1,710

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JULY 27, 2020

**THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.**

EMS:

10-540-54540	VEHICLE - REPAIR & MAINT	+	3,000
10-540-54820	PROPERTY & LIAB INSURANCE	-	3,000

COUNTY SHERIFF:

10-560-51040	CHIEF DEPUTIES	+	904
10-560-51055	CLERK	+	1,351
10-560-53110	POSTAGE	+	500
10-560-54540	VEHICLE - REPAIR & MAINT	+	3,800
10-560-51999	EMPLOYEES	-	2,255
10-560-53300	FUEL & OIL	-	500
10-560-54820	PROPERTY & LIAB INSURANCE	-	3,800

ROAD & BRIDGE:

11-620-53110	POSTAGE	+	100
11-620-54300	BIDDING & NOTICES	+	104
11-620-53610	PAINT,CHEMICALS,& HERBICIDES	-	204

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JULY 27, 2020

**THE FOLLOWING BUDGET AMENDMENT WILL INCREASE THE GENERAL FUND BUDGET THROUGH CERTIFICATION OF A NEW REVENUE SOURCE.**

**REVENUE:**

10-333-43030	CORONAVIRUS RELIEF FUND	+	310,860
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**EXPENSE:**

10-406-56715	CORONAVIRUS RELIEF FUND	+	310,860
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**THE FOLLOWING BUDGET AMENDMENT WILL INCREASE THE ELECTION SERVICES CONTRACT FUND BUDGET THROUGH CERTIFICATION OF A NEW REVENUE SOURCE.**

**REVENUE:**

42-333-43026	HAVA - ELECTION SECURITY GRANT	+	120,000
42-333-43027	HAVA - CARES ACT GRANT	+	46,324
42-318-44035	CHAPTER 19	+	9,265

**EXPENSE:**

42-404-56720	HAVA - ELECTION SECURITY GRANT	+	120,000
42-404-56725	HAVA - CARES ACT GRANT	+	46,324
42-419-53330	OPERATING (CHAPT.19)	+	9,265



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Accounts Payable Claims
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
<b>REASON FOR AGENDA ITEM</b>	To pay current accounts payable claims.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Departments that have AP claims
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Monthly Reports - Fee Offices
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Auditor's Office Corinna Speer, Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the Fees of Office Report for June 2020.
<b>REASON FOR AGENDA ITEM</b>	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Departments who submit a monthly report to the County Auditor's Office.
<b>ADDITIONAL INFORMATION</b>	None

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	Total
Animal Control	\$2,475.00	\$2,617.00	\$2,020.00	\$3,335.00	\$2,415.00	\$1,770.00	\$870.00	\$3,025.00	\$1,820.00				\$20,347.00
Brush Site	\$2,029.00	\$1,594.00	\$1,773.00	\$1,921.00	\$2,237.00	\$2,748.50	\$4,433.00	\$4,539.00	\$4,031.00				\$25,305.50
Constable 1													\$0.00
Constable 2	\$75.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00				\$445.00
Constable 3	\$275.00	\$200.00	\$200.00	\$285.00	\$0.00	\$675.00	\$200.00	\$0.00	\$170.00				\$2,005.00
Constable 4	\$75.00	\$0.00	\$0.00	\$275.00	\$200.00	\$0.00	\$0.00	\$170.00	\$200.00				\$920.00
Criminal District Attorney	\$0.00	\$804.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$125.00	\$2,104.00	\$500.00				\$4,533.00
Elections-Public Info Fees	\$15.00	\$60.90	\$5.00	\$15.00	\$6.90	\$0.00	\$58.10	\$0.00	\$0.00				\$160.90
Fire Marshal	\$1,240.00	\$1,417.00	\$6,061.00	\$1,549.00	\$15,738.42	\$17,614.00	\$722.00	\$3,106.76	\$1,365.50				\$48,813.68
Health Inspector	\$1,555.00	\$2,095.00	\$37,840.00	\$40,045.00	\$1,870.00	\$1,560.00	\$125.00	\$380.00	\$1,050.00				\$86,520.00
Parks	\$1,460.00	\$4,252.00	\$5,150.00	\$3,620.00	\$7,180.00	\$676.00	\$0.00	\$224.00	\$2,884.00				\$25,446.00
Recycling	\$257.70	\$0.00	\$243.30	\$0.00	\$244.35	\$239.55	\$0.00	\$244.95	\$2,310.09				\$3,539.94
Sheriff's Office	\$1,128.00	\$980.00	\$810.00	\$451.00	\$1,415.00	\$938.00	\$105.00	\$302.00	\$671.00				\$6,800.00
Solid Waste-Boerne	\$10,035.25	\$12,161.00	\$12,124.90	\$13,001.00	\$13,275.00	\$17,173.25	\$18,930.00	\$19,810.10	\$23,138.25				\$139,648.75
Solid Waste-Comfort	\$787.00	\$772.00	\$1,038.00	\$1,079.00	\$901.00	\$1,431.00	\$1,311.00	\$1,330.00	\$1,257.00				\$9,906.00
Treasurer	\$28.30	\$0.00	\$0.00	\$1.80	\$30.00	\$7.20	\$0.00	\$0.00	\$0.00				\$67.30
The following reports contain fees that are remitted to the State of Texas:													
County Clk-Fees of Ofc	\$53,944.97	\$45,564.78	\$55,233.88	\$52,773.37	\$50,184.72	\$56,151.46	\$53,114.61	\$57,086.77	\$62,480.24				\$486,534.80
County Clk-Criminal	\$19,797.00	\$13,426.00	\$11,650.00	\$18,187.00	\$11,844.50	\$10,215.66	\$12,133.50	\$12,498.00	\$6,534.00				\$116,285.66
County Clk-Prob Fees	\$3,447.00	\$3,701.00	\$2,559.00	\$3,776.00	\$3,013.00	\$2,992.00	\$2,530.00	\$3,216.00	\$3,286.00				\$28,520.00
Development Mgt.	\$12,165.00	\$11,430.60	\$8,419.00	\$9,940.60	\$11,415.00	\$8,530.00	\$9,800.00	\$22,500.60	\$11,740.40				\$105,941.20
District Clerk-Civil	\$5,403.50	\$29,891.88	\$23,086.08	\$45,055.22	\$28,980.81	\$25,976.89	\$12,806.71	\$16,508.72	\$28,096.77				\$215,806.58
District Clerk-Criminal	\$22,664.91	\$5,118.42	\$3,494.29	\$5,622.20	\$4,430.55	\$9,322.84	\$9,932.39	\$4,789.54	\$4,740.03				\$70,115.17
JP 1	\$19,780.79	\$10,935.01	\$15,234.90	\$15,843.03	\$24,686.36	\$31,314.27	\$19,393.14	\$9,857.37	\$10,781.83				\$157,826.70
JP 2	\$6,082.49	\$3,777.53	\$5,493.56	\$7,637.61	\$10,684.28	\$13,339.41	\$1,324.35	\$3,290.67	\$6,153.09				\$57,782.99
JP 3	\$12,126.18	\$10,529.16	\$11,982.59	\$20,137.18	\$13,776.50	\$18,549.41	\$6,018.20	\$5,869.05	\$8,204.06				\$107,192.33
JP 4	\$38,284.10	\$32,900.83	\$42,935.19	\$63,935.75	\$58,410.58	\$60,890.59	\$21,328.81	\$24,019.22	\$27,295.00				\$370,000.07
Tax Assessor	\$117,271.29	\$95,174.69	\$107,057.22	\$461,558.20	\$116,796.90	\$442,403.96	\$1,601,001.78	\$110,944.46					\$3,052,208.50
TOTAL	\$332,402.48	\$289,402.80	\$354,610.91	\$770,043.96	\$379,735.87	\$725,518.99	\$1,776,262.59	\$305,986.21	\$208,708.26	\$0.00	\$0.00	\$0.00	\$5,142,672.07
FY '19 Totals	\$273,286.29	\$250,066.55	\$262,351.35	\$649,783.24	\$298,209.18	\$1,816,449.18	\$522,018.57	\$355,774.94	\$314,461.86				\$4,742,401.16
for Comparison													





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Sales Tax Report
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Treasurer's office Sheryl D'Spain
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext. 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Presentation of Sales Tax report
<b>REASON FOR AGENDA ITEM</b>	To report on the portion of sales tax reimbursed from the State Comptroller's office.
<b>IS THERE DOCUMENTATION</b>	Yes, the report is on the County Website under departments, County Treasurer
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



**Sheryl D'Spain**

**Kendall County Treasurer**

201 E. San Antonio, Suite 302 • Boerne, TX. 78006

830-249-9343 ext. 220 • Fax 830-249-9340

sheryl.dspain@co.kendall.tx.us

July 27, 2020

TO: Honorable Darrel Lux, County Judge  
Honorable Christina Bergmann, Commissioner, Pct. 1  
Honorable Richard Elkins, Commissioner, Pct. 2  
Honorable Richard Chapman, Commissioner, Pct. 3  
Honorable Don Durden, Commissioner, Pct. 4

RE: Comparison report for the collection of sales tax in Kendall County

In July, Kendall County received collections of \$ 321,552.32 for the month of May 2020. This figure is up 5.70% from May collections the previous year. Our year-to-date collections are \$ 2,281,238.12 an increase of 5.51% from last year.

A handwritten signature in cursive script that reads "Sheryl D'Spain".

Sheryl D'Spain  
Treasurer

Sales Tax Report 2020

Sales tax collection for month	Month collection received	Sales Tax Collection 2019	Sales Tax Collection 2020	% change from 2019	% change from previous month collection	2019 sales tax collections year to date	2020 sales tax collections year to date	% change from 2019
Nov-19	Jan-20	272,130.00	308,616.36	13.41%	-11.25%	272,130.00	308,616.36	13.41%
Dec-19	Feb-20	357,359.84	379,196.74	6.11%	22.87%	629,489.84	687,813.10	9.27%
Jan-20	Mar-20	293,395.43	315,057.64	7.38%	-16.91%	922,885.27	1,002,870.74	8.67%
Feb-20	Apr-20	301,863.48	283,629.36	-6.04%	-9.98%	1,224,748.75	1,286,500.10	5.04%
Mar-20	May-20	313,157.04	338,947.93	8.24%	19.50%	1,537,905.79	1,625,448.03	5.69%
Apr-20	Jun-20	320,093.82	334,237.77	4.42%	-1.39%	1,857,999.61	1,959,685.80	5.47%
May-20	Jul-20	304,199.44	321,552.32	5.70%	-3.80%	2,162,199.05	2,281,238.12	5.51%
Jun-20	Aug-20	341,913.25				2,504,112.30		
Jul-20	Sep-20	339,752.31				2,843,864.61		
Aug-20	Oct-20	320,502.80				3,164,367.41		
Sep-20	Nov-20	319,047.89				3,483,415.30		
Oct-20	Dec-20	347,738.36				3,831,153.66		

Total Sales Tax Revenue in Previous Years

Year	Total Collections	% change from previous year
2019	\$3,831,153.66	10.34%
2018	\$3,472,222.80	7.77%
2017	\$3,221,902.66	2.65%

\*\*covering payments from Nov 2019-Oct 2020



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Cash Summary at Frost Bank May & June 2020
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Sheryl D'Spain Treasurer
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Discuss and approve cash summary at Frost Bank for May & June 2020
<b>REASON FOR AGENDA ITEM</b>	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
<b>IS THERE DOCUMENTATION</b>	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK  
Month ending May 31, 2020

	<b>Beg Balance</b>	<b>Receipts</b> (includes Journal Entries and Transfers In)	<b>Disbursements</b> (includes Journal Entries and Transfers Out)	<b>Ending Balance</b>
10-General Fund	\$ 556,103.45	\$ 3,859,667.44	\$ 2,625,259.54	\$ 1,790,511.35
11-Road & Bridge	\$ 563,773.04	\$ 1,583,950.84	\$ 94,248.29	\$ 2,053,475.59
13-Courthouse Security	\$ 22,323.02	\$ 2,262.17	\$ 813.66	\$ 23,771.53
15-Lateral Road & Bridge	\$ 38,159.94	\$ -	\$ 145.13	\$ 38,014.81
16-Court Reporter Service	\$ 8,439.21	\$ 667.19	\$ -	\$ 9,106.40
17-Attorney-Hot Check	\$ 359.36	\$ -	\$ -	\$ 359.36
19-Records Mgmt (County Clerk)	\$ 41,324.17	\$ 10,350.00	\$ 205.72	\$ 51,468.45
20-Law Library	\$ 58,761.59	\$ 1,505.00	\$ -	\$ 60,266.59
21-Justice Court Technology	\$ 53,891.87	\$ 842.07	\$ -	\$ 54,733.94
22-Justice Court Building Security	\$ 37,229.46	\$ 92.14	\$ -	\$ 37,321.60
23-County & District Technology	\$ 15,968.96	\$ 218.87	\$ -	\$ 16,187.83
24-Alternative Dispute Resolution	\$ -	\$ 695.00	\$ -	\$ 695.00
25-District Clerk Records Mgmt	\$ 20,844.79	\$ 1,206.35	\$ -	\$ 22,051.14
26-County Clerk Rec. Archive Fund	\$ 42,920.24	\$ 10,240.00	\$ 138.81	\$ 53,021.43
27-Vital Statistics Records	\$ 1,447.00	\$ 32.00	\$ -	\$ 1,479.00
28-Pre-Trial Intervention	\$ 18,407.45	\$ 12,051.30	\$ 5,828.04	\$ 24,630.71
29-LEOSE Training	\$ 51,592.83	\$ -	\$ -	\$ 51,592.83
30-County Jury Fund	\$ 107.79	\$ 21.73	\$ -	\$ 129.52
33-Juv Probation-State Grant	\$ 64,745.77	\$ 18,083.00	\$ 19,599.85	\$ 63,228.92
34-Juv Probation Title IV E	\$ 7,162.58	\$ -	\$ 1,529.98	\$ 5,632.60
35-Juvenile Probation	\$ (94,053.49)	\$ 120.00	\$ 22,199.69	\$ (116,133.18)
36-Local Truancy Prev & Diversion	\$ 4,710.09	\$ 586.89	\$ -	\$ 5,296.98
41-MVDIT Interest	\$ 22,519.04	\$ 970.39	\$ 525.54	\$ 22,963.89
42-Election Services Contract Fund	\$ 62,401.07	\$ -	\$ -	\$ 62,401.07
43-Fire Inspection & Permit Fund	\$ 34,832.25	\$ 3,106.76	\$ 750.79	\$ 37,188.22
50-Crime Victims Grant	\$ (21,428.54)	\$ -	\$ 15,986.07	\$ (37,414.61)
51-VAWA Grant	\$ (19,934.31)	\$ -	\$ 12,359.52	\$ (32,293.83)
80-Tobacco Settlement	\$ 48,858.79	\$ -	\$ 121.47	\$ 48,737.32
81-Historical Commission	\$ 10,632.13	\$ -	\$ -	\$ 10,632.13
82-County Donations	\$ 98,011.24	\$ 1,540.42	\$ 148.00	\$ 99,403.66
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 410,701.22	\$ 34,858.63	\$ 211,705.75	\$ 233,854.10

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK  
MONTH ENDING MAY 31, 2020

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 6,900.48	\$ 913.84	\$ -	\$ 7,814.32
63-Series 2013 UnLimited Tax Road Bond	\$ 14,662.97	\$ 12,927.86	\$ -	\$ 27,590.83
64-Series 2014 Limited Tax Refunding	\$ 10,112.12	\$ 8,784.05	\$ -	\$ 18,896.17
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$ 15,305.89	\$ 11,669.78	\$ -	\$ 26,975.67
72-Law Enforcement Center Project	\$ 444,958.07	\$ 3.03	\$ 245,000.00	\$ 199,961.10
85-Local S.O. Forfeiture	\$ 12,202.02	\$ 0.09	\$ -	\$ 12,202.11
87-Federal S.O. Forfeiture	\$ 7,537.54	\$ 8,022.95	\$ 732.32	\$ 14,828.17
88-CDA Asset Forfeiture	\$ 23,282.52	\$ 0.18	\$ -	\$ 23,282.70
90-Trust Account	\$ 10,498.11	\$ 0.09	\$ -	\$ 10,498.20
96-Public Grants	\$ 80.85	\$ -	\$ -	\$ 80.85
	\$ 545,540.57	\$ 42,321.87	\$ 245,732.32	\$ 342,130.12

Examined and Approved by Auditor's office

*Corinna Speer, Auditor*

Date

*7/2/2020*

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK  
Month ending June 30, 2020

	<b>Beg Balance</b>	<b>Receipts</b> (includes Journal Entries and Transfers In)	<b>Disbursements</b> (includes Journal Entries and Transfers Out)	<b>Ending Balance</b>
10-General Fund	\$ 1,790,511.35	\$ 892,972.43	\$ 2,326,874.59	\$ 356,609.19
11-Road & Bridge	\$ 2,053,475.59	\$ 52,029.46	\$ 61,043.48	\$ 2,044,461.57
13-Courthouse Security	\$ 23,771.53	\$ 2,568.78	\$ 874.03	\$ 25,466.28
15-Lateral Road & Bridge	\$ 38,014.81	\$ -	\$ 108.44	\$ 37,906.37
16-Court Reporter Service	\$ 9,106.40	\$ 795.67	\$ -	\$ 9,902.07
17-Attorney-Hot Check	\$ 359.36	\$ -	\$ -	\$ 359.36
19-Records Mgmt (County Clerk)	\$ 51,468.45	\$ 10,545.00	\$ 153.66	\$ 61,859.79
20-Law Library	\$ 60,266.59	\$ 1,750.15	\$ 2,210.59	\$ 59,806.15
21-Justice Court Technology	\$ 54,733.94	\$ 705.22	\$ 4.00	\$ 55,435.16
22-Justice Court Building Security	\$ 37,321.60	\$ 62.83	\$ 1.00	\$ 37,383.43
23-County & District Technology	\$ 16,187.83	\$ 231.12	\$ -	\$ 16,418.95
24-Alternative Dispute Resolution	\$ 695.00	\$ 810.06	\$ -	\$ 1,505.06
25-District Clerk Records Mgmt	\$ 22,051.14	\$ 1,241.65	\$ 630.00	\$ 22,662.79
26-County Clerk Rec. Archive Fund	\$ 53,021.43	\$ 10,510.00	\$ 103.66	\$ 63,427.77
27-Vital Statistics Records	\$ 1,479.00	\$ 55.00	\$ -	\$ 1,534.00
28-Pre-Trial Intervention	\$ 24,630.71	\$ 1,676.00	\$ 3,281.58	\$ 23,025.13
29-LEOSE Training	\$ 51,592.83	\$ 14.06	\$ -	\$ 51,606.89
30-County Jury Fund	\$ 129.52	\$ 21.70	\$ -	\$ 151.22
33-Juv Probation-State Grant	\$ 63,228.92	\$ 18,146.03	\$ 31,376.54	\$ 49,998.41
34-Juv Probation Title IV E	\$ 5,632.60	\$ 8.15	\$ 95.98	\$ 5,544.77
35-Juvenile Probation	\$ (116,133.18)	\$ 90.00	\$ 14,067.74	\$ (130,110.92)
36-Local Truancy Prev & Diversion	\$ 5,296.98	\$ 547.34	\$ -	\$ 5,844.32
41-MVDIT Interest	\$ 22,963.89	\$ 52.79	\$ 525.54	\$ 22,491.14
42-Election Services Contract Fund	\$ 62,401.07	\$ 56,265.97	\$ -	\$ 118,667.04
43-Fire Inspection & Permit Fund	\$ 37,188.22	\$ 1,165.50	\$ 287.60	\$ 38,066.12
50-Crime Victims Grant	\$ (37,414.61)	\$ -	\$ 11,320.31	\$ (48,734.92)
51-VAWA Grant	\$ (32,293.83)	\$ -	\$ 8,485.15	\$ (40,778.98)
80-Tobacco Settlement	\$ 48,737.32	\$ -	\$ 6,096.77	\$ 42,640.55
81-Historical Commission	\$ 10,632.13	\$ -	\$ -	\$ 10,632.13
82-County Donations	\$ 99,403.66	\$ 545.00	\$ -	\$ 99,948.66
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 233,854.10	\$ 32,555.16	\$ 53.40	\$ 266,355.86

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK  
MONTH ENDING JUNE 30, 2020

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 7,814.32	\$ 3,674.22	\$ -	\$ 11,488.54
63-Series 2013 UnLimited Tax Road Bond	\$ 27,590.83	\$ 1,818.80	\$ -	\$ 29,409.63
64-Series 2014 Limited Tax Refunding	\$ 18,896.17	\$ 29,068.17	\$ -	\$ 47,964.34
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$ 26,975.67	\$ 1,816.81	\$ 400.00	\$ 28,392.48
72-Law Enforcement Center Project	\$ 199,961.10	\$ 1.48	\$ -	\$ 199,962.58
85-Local S.O. Forfeiture	\$ 12,202.11	\$ 0.09	\$ -	\$ 12,202.20
87-Federal S.O. Forfeiture	\$ 14,828.17	\$ 0.10	\$ 3,716.95	\$ 11,111.32
88-CDA Asset Forfeiture	\$ 23,282.70	\$ 540.18	\$ -	\$ 23,822.88
90-Trust Account	\$ 10,498.20	\$ 0.09	\$ -	\$ 10,498.29
96-Public Grants	\$ 80.85	\$ -	\$ -	\$ 80.85
	\$ 342,130.12	\$ 36,919.94	\$ 4,116.95	\$ 374,933.11

Examined and Approved by Auditor's office

*Corinna Speer, Auditor*

Date

*7/20/2020*





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Burn Ban
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
<b>REASON FOR AGENDA ITEM</b>	To determine whether or not there is a need for a ban on burning
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 7/27/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	HHS Stimulus - Coronavirus Relief Fund Grant
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Richard Chapman, Commissioner Precinct 3 Don Durden, Commissioner Precinct 4
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	10 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on recommendations from the HHS Stimulus-Coronavirus Relief Fund Grant Committee.
<b>REASON FOR AGENDA ITEM</b>	Awareness to the public on the Stimulus Program.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Automated Temperature Screening System and Equipment
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Christina Bergmann, Commissioner Pct. 1 John Buckelew, IT Director
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the purchase of Automated Temperature Screening system and hardware.
<b>REASON FOR AGENDA ITEM</b>	To place no-contact temperature screening at Courthouse entrances.
<b>WHO WILL THIS AFFECT?</b>	Kendall County Employees and Public
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	COVID-19 Coronavirus Update
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Jeffery Fincke, EMC
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Update on Coronavirus COVID-19 for Kendall County.
<b>REASON FOR AGENDA ITEM</b>	To give any new information to the public concerning the Coronavirus COVID-19.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Request for Relief - The Summit at Miralomas
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Engineer - Rick Tobolka Development Engineer - Mary Ellen Schulle
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a request for relief from various items of the Kendall County Development Rules and Regulations, effective January 1, 1997.
<b>REASON FOR AGENDA ITEM</b>	Request for Relief - The Summit at Miralomas
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct # 1
<b>ADDITIONAL INFORMATION</b>	Request for relief for the following items: <ol style="list-style-type: none"><li>1. Minimum front building setbacks</li><li>2. Minimum lot frontage on a cul-de-sac</li><li>3. Minimum right of way on a residential street</li><li>4. Minimum right of way and paved diameter for cul-de-sac</li><li>5. Minimum roadway design speed</li><li>6. Allow secondary access for subdivision that does not meet IFC 2015 spacing requirements</li><li>7. Create new roadway classification for secondary access to subdivision</li><li>8. Maximum allowable grade for residential street</li></ol>

Civil Engineering  
Surveying  
Consulting Engineering



**Slay Engineering Company, Inc.**

EST. 1982

TBPE F-1901

Michael M. Slay, P.E., R.P.L.S.  
Roger C. Lawhead, P.E.  
Adam "Bo" Wall, P.E.

July 20, 2020

Kendall County Commissioner's Court  
201 E. San Antonio Ave.  
Boerne, TX 78006

Ref.: Miralomas Development

Subj.: Introductory Letter Concerning Miralomas Development and Requests for Relief

1. Miralomas is a proposed mixed use residential and commercial development located at 412 W. State Highway 46, 4 miles southwest of Boerne between SH 46 on the south and Johns Road on the north. The proposed development contains approximately 867 acres which is served by reservation of 750 acre-feet of public surface water contracted through Guadalupe-Blanco River Authority (GBRA-out of County) and public treated water and wastewater treatment systems through the Miralomas Municipal Utility District. Miralomas Development will be developed to this water budget. The Master Plan for Lerin Hills Subdivision, (renamed Miralomas), was approved by the Commissioner's Court of Kendall County, Texas on the 26<sup>th</sup> day of June, 2006 in accordance with Paragraph 202.6000 of Kendall County Guidelines dated January 1, 1997.
2. County relief items granted to the County's "Development Guidelines and Regulations Rule Book" effective January 1, 1997, '97 Rules, were perfected with the construction of the subdivision improvements to the original master plan and subdivision plat and amending or revision plats thereof recorded and on file with the County. Relief items addressed with this submittal refer to the '97 Rules.

The following documents and related exhibits are requests for relief for the Commissioner's Court. When such relief items are granted, they will be placed on an amended master plan and future plat documents of this development.

Sincerely,

Michael Slay, PE  
President

**REQUEST FOR RELIEF (Variance)**

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of Kendall  
County Courthouse
3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas
4. Property Owner/Developer Name: Miralomas Development Corporation
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations: \*Refer to '97 Rules)  
  
Section 203.7030 Set-back lines. Front set-back lines shall be shown on all plats, and shall not be less than fifty (50) feet for all lots on one-half (1/2) acre or more in size. Front set-back lines for multi-family residences, townhouse or garden homes shall not be less than twenty five (25) feet. A developer may elect to impose greater set-backs; however, they must be enforced through restrictive covenants.
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
  
We are requesting relief from the 50' setback to a minimum of 25' or 15' as may be appropriate to the street right-of-way width in multi-family residences, townhouse or garden home lots of one half acre or larger. Additionally, we are requesting a minimum 15' setback in the residential lots with 50' street rights-of-way. The minimum pavement width will be increased to 32' in the 50' right-of-way streets.
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
  
In smaller lots with depth for one vehicle to park in the 15' setback off street, this request allows unrestricted street parking on each side of the street while providing width for a fire apparatus to pass between parked vehicles. See attached exhibit.  
  
Typical garden home communities with smaller lots allow a front yard setback of fifteen (15) feet and on a typical depth of one hundred and twenty (120) feet and a pad length of eighty (80) feet will allow for a twenty five (25) foot back yard.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge. Open spaces have proven to improve public well  
being.

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge.

Michael Slay, P.E.  
Signature

210-734-4388

Phone Number

Michael Slay, PE

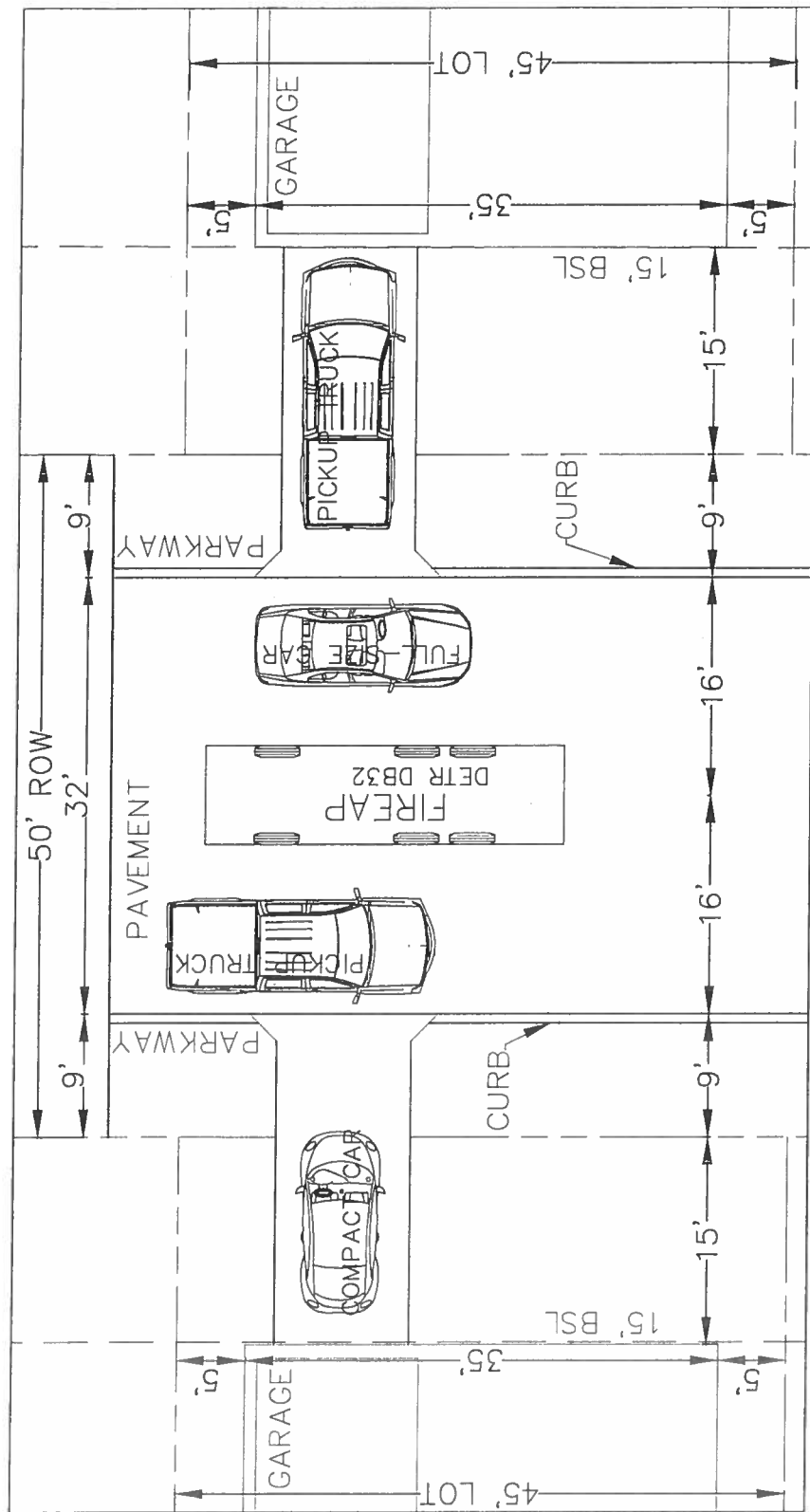
Printed Name

July 20, 2020

Date



# '97 RULES SEC. 203.7030



WE ARE REQUESTING A 15' BUILDING SET-BACK AND 50' ROW RESIDENTIAL STREET.

NON RESTRICTED PARKING ALONG STREETS IF PAVED TO A 32' WIDTH WHICH ALLOWS A FIRE APPARATUS TO HAVE ACCESS TO PASS THROUGH PARKED VEHICLES ALONG BOTH SIDES OF THE STREET.



ENGINEERING CO., INC.  
123 ALTGELT AVENUE  
SAN ANTONIO, TEXAS 78201  
(210) 734-4388  
T.B.P.E. FIRM NO. F1901

PROJECT: THE SUMMIT AT MIRALOMAS  
SUBJECT: '97 RULES  
203.7030 SET-BACK LINES

JOB NO. 19-013  
DATE: 06/19/20  
DRAWN BY: C.J.  
CHECKED BY: M.S.

**REQUEST FOR RELIEF (Variance)**

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020 County Courthouse
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of Kendall  
\_\_\_\_\_
3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas  
\_\_\_\_\_
4. Property Owner/Developer Name: Miralomas Development Corporation  
\_\_\_\_\_
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:  
  
**Section 301.1100** The minimum street frontage for lots on the run around of a cul-de-sac or cul-de-sac corner shall be fifty (50) feet, chord length, for all lots one-half (1/2) acre or more in size. The minimum frontage for lots on the turn around of a cul-de-sac or cul-de-sac corner shall be thirty (30) feet, chord length, for a multi-family residence, townhouses or garden homes.  
\_\_\_\_\_  
\_\_\_\_\_
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
  
We are requesting relief to 29 feet chord length, for a multi-family residence, townhouses or garden homes. These are homes with smaller pad sites that will fit within a 29 foot chord length.  
\_\_\_\_\_
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
  
Granting of relief will allow comfortable placement of home within the cul-de-sac with room enough for the driveway to a standard single car garage.  
\_\_\_\_\_  
\_\_\_\_\_

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge.

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge.

Michael Slay, P.E.  
Signature

210-734-4388  
Phone Number

Michael Slay, PE  
Printed Name

July 20, 2020  
Date

**REQUEST FOR RELIEF (Variance)**

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of the Kendall County Courthouse
3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas
4. Property Owner/Developer Name: Miralomas Development Corporation
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations: \*Refer to '97 Rules)  
**Section 302.1200 Right-of-way widths.**  
A. Right-of-way for a street of road that functions as an arterial in a subdivision, shall not be less than ninety (90) feet in width.  
B. Right-of-way for collector streets or roads in a subdivision shall not be less than eight (80) feet in width.  
C. The right-of-way for residential streets in a subdivision shall not be less than sixty (60) feet in width.
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
This is a community of smaller lots and curbed streets and underground storm drainage ...  
We are requesting a minimum right-of-way width of fifty (50) feet for residential streets. See Exhibit. A sixty foot width right-of-way is designed to include borrow ditches and surface drainage. Miralomas is a garden home development with curbed streets and underground storm drainage.
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
Miralomas is a development of multi-family residences, townhouses or garden homes with curbed streets and underground storm drainage. Residential streets do not require larger rights-of-way of sixty (60) feet in width. The typical county road section for residential streets or roads had sixty (60) foot rights-of-way to allow additional room for borrow ditches and surface drainage on each side of a crowned roadway. Continued second page.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

No, it will not. We are working closely with the Fire Marshal's office to  
ensure safe access for emergency services.

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge.

Michael Slay, P.E.  
Signature

210-734-4388

Phone Number

Michael Slay, PE

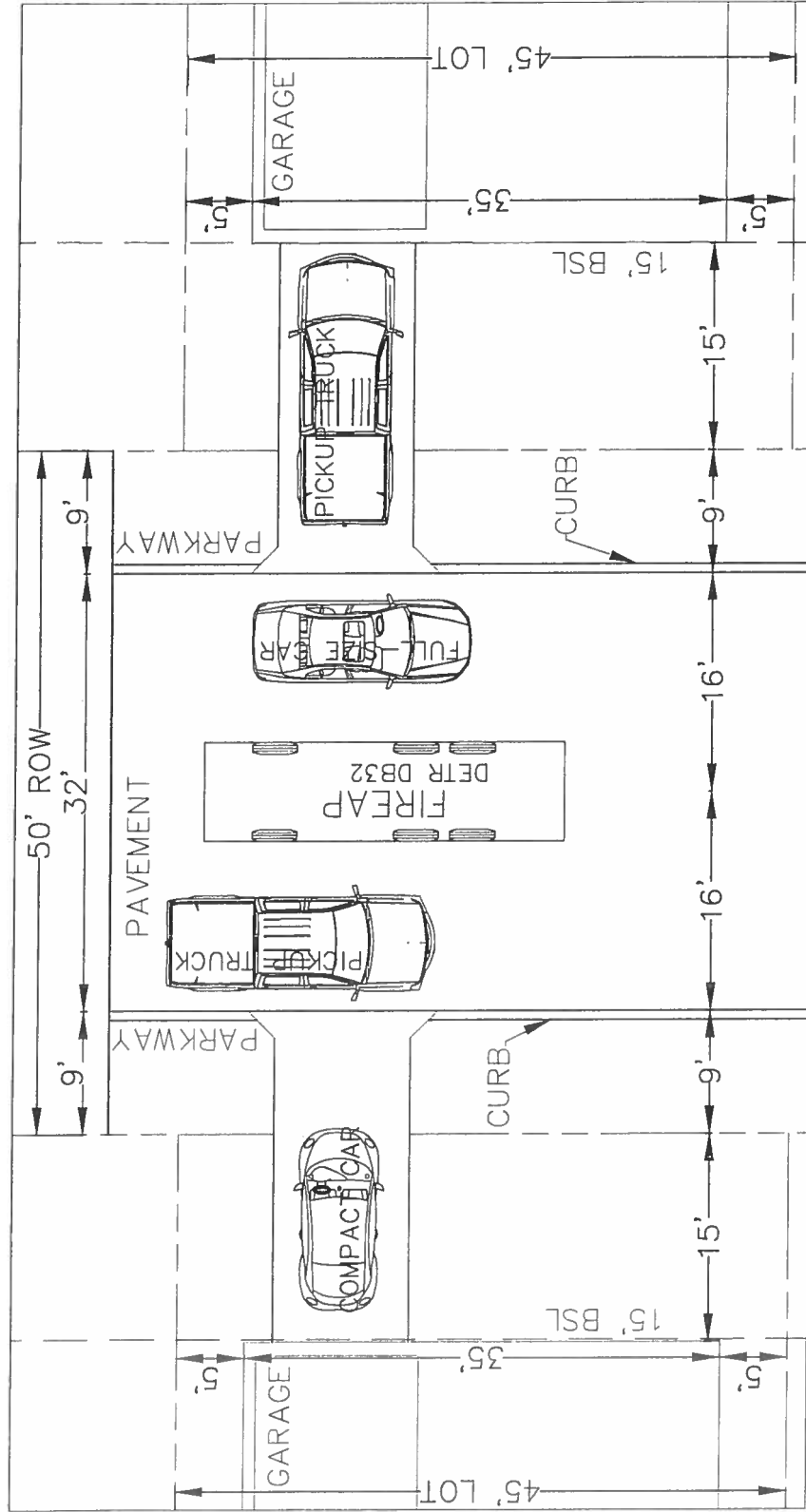
Printed Name

July 20, 2020

Date

6. b. Granting of relief will allow larger back yards and open space for trails systems along the back lot lines of every lot while providing safe passage and parking on both sides of the streets.

'97 RULES SEC. 203.7030



WE ARE REQUESTING A 15' BUILDING SET-BACK AND 50' ROW RESIDENTIAL STREET.

NON RESTRICTED PARKING ALONG STREETS IF PAVED TO A 32' WIDTH WHICH ALLOWS A FIRE APPARATUS TO HAVE ACCESS TO PASS THROUGH PARKED VEHICLES ALONG BOTH SIDES OF THE STREET.



ENGINEERING CO., INC.  
123 ALTGELT AVENUE  
SAN ANTONIO, TEXAS 78201  
(210) 734-4388  
T.B.P.E. FIRM NO. F1901

PROJECT: THE SUMMIT AT MIRALOMAS  
SUBJECT: '97 RULES  
203.7030 SET-BACK LINES

JOB NO. 19-013  
DATE: 06/19/20  
DRAWN BY: C.J.  
CHECKED BY: M.S.

**REQUEST FOR RELIEF (Variance)**

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of the Kendall County Courthouse

3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas

4. Property Owner/Developer Name: Miralomas Development Corporation

5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations: \*Refer to '97 Rules)

**Section 302.1430** Cul-de-sacs shall have a turnaround right-of-way of not less than one hundred-fifty (150) feet in diameter with a paved area no less than one hundred (100) feet in diameter. See attached documentation.

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)

- a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.

The code uses more land than is necessary to turn around a fire apparatus. We are requesting a turnaround right-of-way of not less than one hundred sixteen (116) feet in diameter with a paved area no less than ninety six (96) feet in diameter on cul-de-sac street lengths that are longer than one hundred fifty (150) feet in length as measured along the right-of-way from end of curve return at the street intersection to the start of curve return into the cul-de-sac. Continued second page.

- b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?

The reduced area of the cul-de-sac is a better use of the property. We met with the Fire Marshal who stated that the fire code paving diameter is ninety six (96) feet in diameter which accommodates the fire apparatus turnaround. Additionally, the Fire Marshal said he would allow a paved area no less than eighty (80) feet in diameter on the short cul-de-sac street lengths as the fire apparatus would be able to access all the houses on the short cul-de-sac streets to fight a fire without the need of a turnaround. Continued second page.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge. Generally cul-de-sacs are safer and have less  
traffic.

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- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge, cul-de-sac are quieter, safer and adapt better to  
topography.

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Michael Slay, P.E.  
Signature

210-734-4388

Phone Number

Michael Slay, PE

Printed Name

July 20, 2020

Date

6. a. continued.

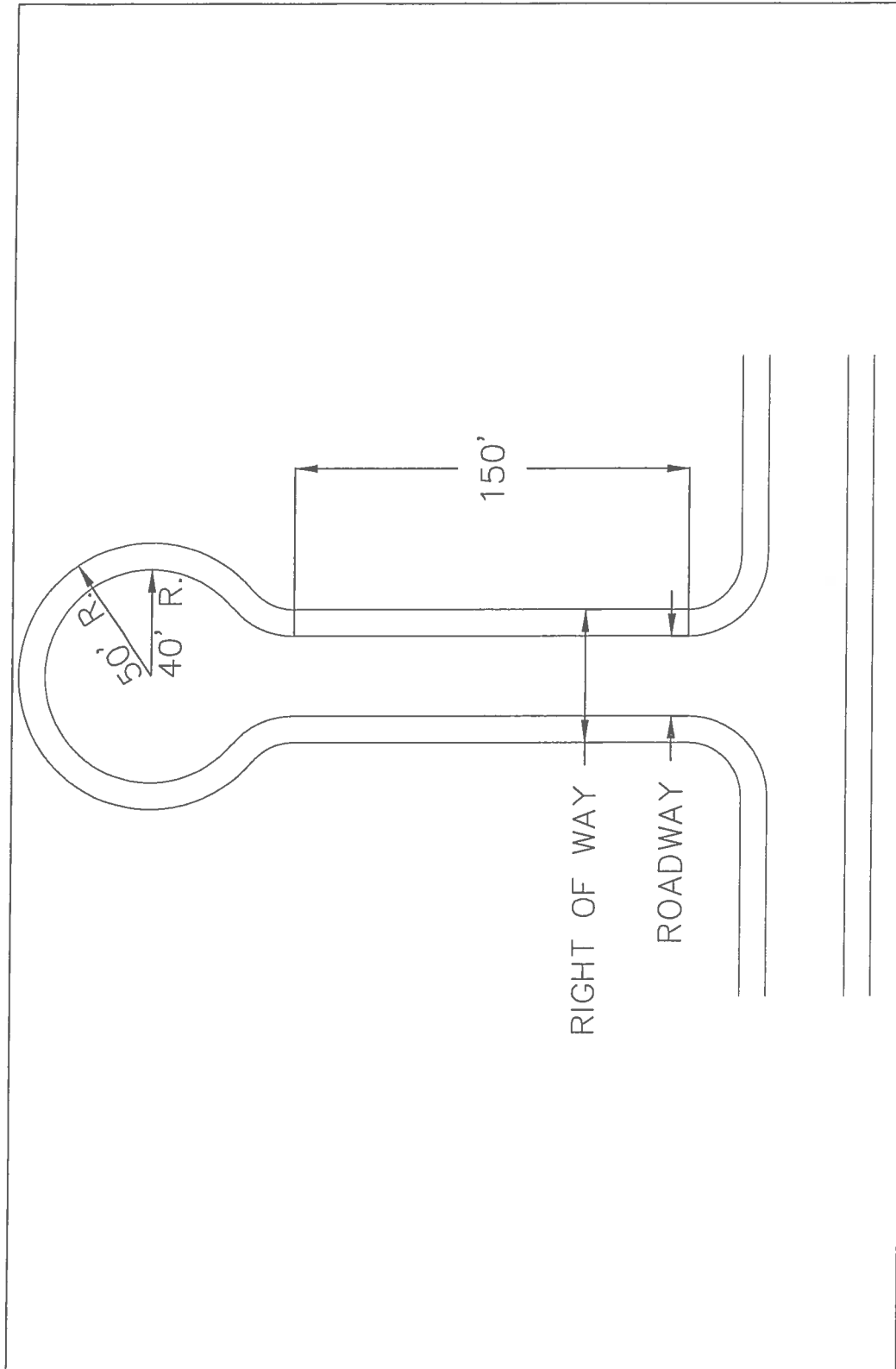
We are requesting a turnaround right-of-way of not less than one hundred (100) feet in diameter with a paved area no less than eighty (80) feet in diameter on cul-de-sac street lengths that are one hundred fifty (150) feet in length or less as measured along the right-of-way from end of curve return at the street intersection to the start of curve return into the cul-de-sac. (See exhibit)

6.b. continued

Short cul-de-sac streets offer variety to the typical grid pattern layouts of subdivisions and a safer environment for families versus parallel streets. Additionally the smaller right-of-way diameter of the cul-de-sac is compatible with the standard range of lot depth for the garden home.



FIGURE 650



STANDARD CUL-DE-SAC (SHORT)  
SCALE: 1" = 60'



ENGINEERING CO., INC.  
123 ALTGELT AVENUE  
SAN ANTONIO, TEXAS 78201  
(210) 734-4388  
T.B.P.E. FIRM NO. F1901

PROJECT: THE SUMMIT AT MIRALOMAS  
SUBJECT: 2010 RULES  
FIGURE 650

JOB NO. 19--013  
DATE: 07/02/2020  
DRAWN BY: M.H.  
CHECKED BY: M.S.

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of the Kendall County Courthouse  
\_\_\_\_\_
3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas  
\_\_\_\_\_
4. Property Owner/Developer Name: Miralomas Development Corporation  
\_\_\_\_\_
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations: \*Refer to '97 Rules)  
  
Section 302.1650 Minimum design requirements for new streets of roads...  
Request to allow a residential street classification of a 50 foot right-of-way within Garden Home communities with curbed streets and underground drainage system.  
\_\_\_\_\_  
\_\_\_\_\_
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
We are requesting an additional residential street classification for a fifty (50) foot right-of-way street. The design speed will be ~~20~~<sup>25</sup> mph, the maximum gradient will be 12 percent, paved width will be thirty two (32) feet, minimum gradient will be 0.3 percent, the "K" value for the vertical sag and crest will be 20' and 20' respectively, stopping distance will be 200', the minimum horizontal curve radius will be 200' and the traffic volume (ADT) will be 0-750. Continued second page.
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
  
Rule 320.1650 requires a 60 foot right-of-way to allow additional space for borrow ditches and surface drainage on each side of a crowned roadway not typically required in communities with curbed streets and underground drainage. Residential streets in a rural area had sixty (60) foot rights-of-way streets or roads to allow for additional room for borrow ditches and surface drainage on each side of a crowned roadway.  
Typical garden home communities with curbed streets and underground drainage systems do not require larger right-of-way widths. Continued second page.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge. We are working closely with the Fire Marshal's  
office to ensure safe access for emergency services.

---

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge. This request maintains safety requirements while  
allowing more open space for back yards and trail systems.

---

Michael Slay, P.E.  
Signature

210-734-4388  
Phone Number

Michael Slay, PE  
Printed Name

July 20, 2020  
Date

6.b. We met with the Fire Marshal who stated a twenty eight (28) foot width of paving and the fifteen (15) foot front yard set-back results in street parking on both sides of the street which constricts the width of access for the fire apparatus. He stated parking would be restricted to one side of the street unless we increased the pavement width to thirty two (32) feet. The pavement width for residential streets with fifty (50) foot rights-of-way street and fifteen (15) foot front yard set-back lines will be increased to thirty two (32) feet of pavement width. See Exhibit.

302.1650 Minimum design requirements for new streets of roads

	STREET OR ROAD CLASSIFICATION		
	Residential	Collector	Arterial
Minimum row	60' (18.3m)	80' (24.4m)	90' (27.4m)
Design speed	30MPH	40MPH	50MPH
Maximum gradient	12%	9%	6%
Paved width	28ft	42ft	----
Minimum gradient	0.3%	0.3%	0.3%
Vertical Curve "K" (crest and sag)	30	60	110
Stopping sight distance	200' (61m)	275' (84m)	400' (122m)
Minimum horizontal curve radius	15°00' <del>382'</del> (116m) 273'	10°00' 573' (175m)	6°00' 955' (291m)
Traffic Volume (ADT)	0-750	750-1500	1500 or more

- 302.1700 Where roads or streets intersect, the fillet between the intersecting streets shall be paved to a minimum radius of twenty-five (25) feet.
- 302.1750 All buried utility distribution mains shall be installed within the road right-of-way. After roads and streets have been accepted for maintenance, by the County, no construction shall be done or excavations made within the right-of-way without:
- Having given the County 30-day advance notice of such work.
  - Agreeing to pay cost of warning signs and other necessary barriers in accordance with Texas Manual of Uniform Traffic Control Devices.
  - Providing letters of credit or bond in an amount necessary to restore roadways into its condition prior to work being done.
  - Providing a letter to the County assuming full liability for any accident that might occur resulting from such construction or opening of the roadway.
  - Emergency repairs may be made without advance notice.
- 302.1900 Interior streets of a subdivision may be declared private and not dedicated to the County for general circulation for street maintenance and repairs with said fees to be placed in an escrow account. No County maintenance shall be provided.
- 302.1950 The installation of security gates or guard stations is permissible only when the streets behind that barrier are privately owned and maintained without any County contribution.

# 2010 Rules and Regulations

400.2500 Specifications for TxDOT items referred to in these Rules and Regulations may be found on the TxDOT website.

400.2600 The owner or owner's representative shall notify the County Road Superintendent at least 24 hours prior to material delivery for a road, laying of the base course of a road, and before paving of a road is to be started, so that the County representative will have an opportunity to visit the site to verify that specifications for the road are being met. Failure to do so may result in the road not being approved by the County.

TABLE 400 MINIMUM REQUIREMENTS FOR NEW ROADS					
	(County) Residential Class A <sup>1</sup>	(Private) Residential Class B <sup>2</sup>	(Private) Residential Class C <sup>3</sup>	Collector	"Mirabon" (Private)
Minimum ROW	60'	60'	50'	80'	50'
Design speed (Min.)	30 mph	30 mph	30 mph	50 mph	25 MPH
Maximum grade	12%	12%	12%	9%	12%
Minimum gradient	0.3%	0.3%	0.3%	0.3%	0.3%
Travel way (Min.)	24'	22'	20'	36'	32'
Paved width (Min.)	28'	26'	20'	42'	32'
Vertical Curve "K" Minimum	40 sag 20 crest	40 sag 20 crest	40 sag 15 crest	100 sag 85 crest	26 SAG 12 CREST
Stopping sight distance	200'	200'	165'	425'	155'
Minimum horizontal curve radius	15° 382'	25° 229'	200'	10° 573'	200'
Subgrade width (Min.)	32'	30'	24'	48'	32'
Base width	30'	28'	22'	46'	32'

- (1) Road may be County maintained if accepted by Commissioners Court for maintenance.
- (2) Road will be allowed in any private (gated) subdivision and shall be maintained by an entity other than the County.
- (3) Road will be allowed only in private (gated) subdivisions with low volume traffic of 400 ADT or less, and an overall density of 50 acres per lot with a minimum lot size of 25 acres and shall be maintained by an entity other than the County.

## 401 PREPARING AND CLEARING RIGHT-OF-WAY

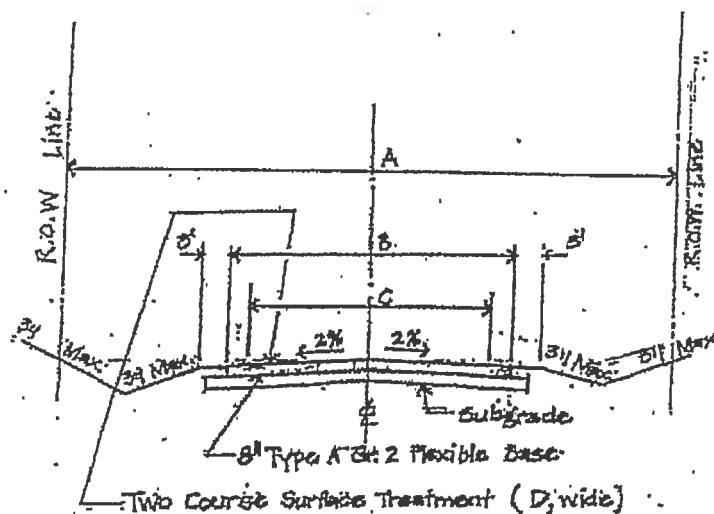
401.1000 The developer shall clear the right-of-way for construction operations by removing and disposing of all obstructions within the required horizontal clearance for obstructions per the TxDOT Roadway Design Manual, latest edition. However, pursuant to Section 251.016, Transportation Code, the County may remove or order removal of objects in any County road right-of-way that create a safety hazard to the public.

401.1100 Trees located on private property that interfere with a clear right-of way by encroachment or over hanging branches may be removed, pruned or trimmed as necessary in order to provide adequate clearance for vehicular traffic. Whenever a tree susceptible to oak wilt is trimmed, pruned or otherwise cut or

Figure 610

# 2010 Rules and Regulations

	Residential Street or Road			"Minutemen" (Private)
	Class A	Class B	Class C	
A, R.O.W.	60'	60'	50'	50'
B, Base	30'	28'	22'	32'
C, Driving Surface	24'	22'	20'	32'
D, Paved Width	28'	26'	20'	32'



**STANDARD STREET SECTION**  
Scale: None

for all values of  $A$ . This entails some deviation from the computed values of  $K$  for small values of  $A$ , but the differences are not significant. Table 3-37 shows the range of computed values and the rounded values of  $K$  selected as design controls. The lengths of sag vertical curves on the basis of the design speed values of  $K$  are shown by the solid lines in Figure 3-37. It is to be emphasized that these lengths are minimum values based on design speed; longer curves are desired wherever practical, but special attention to drainage should be exercised where values of  $K$  in excess of 167 ft [51 m] per percent change in grade are used.

Minimum lengths of vertical curves for flat gradients also are recognized for sag conditions. The values determined for crest conditions appear to be generally suitable for sags. Lengths of sag vertical curves, shown as vertical lines in Figure 3-37, are equal to three times the design speed in mph [0.6 times the design speed in km/h].

Sag vertical curves shorter than the lengths computed from Table 3-37 may be justified for economic reasons in cases where an existing feature, such as a structure not ready for replacement, controls the vertical profile. In certain cases, ramps may also be designed with shorter sag vertical curves. Fixed-source lighting is desirable in such cases. For street design, some engineers accept design of a sag or crest where  $A$  is about 1 percent or less without a length of calculated vertical curve. However, field modifications during construction usually result in constructing the equivalent to a vertical curve, even if short.

Table 3-37. Design Controls for Sag Vertical Curves

U.S. Customary				Metric			
Design Speed (mph)	Stopping Sight Distance (ft)	Rate of Vertical Curvature, $K^a$		Design Speed (km/h)	Stopping Sight Distance (m)	Rate of Vertical Curvature, $K^a$	
		Calculated	Design			Calculated	Design
15	80	9.4	10	20	20	2.1	3
20	115	16.5	17	30	35	5.1	6
25	155	25.5	26	40	50	8.5	9
30	200	36.4	37	50	65	12.2	13
35	250	49.0	49	60	85	17.3	18
40	305	63.4	64	70	105	22.6	23
45	360	78.1	79	80	130	29.4	30
50	425	95.7	96	90	160	37.6	38
55	495	114.9	115	100	185	44.6	45
60	570	135.7	136	110	220	54.4	55
65	645	156.5	157	120	250	62.8	63
70	730	180.3	181	130	285	72.7	73
75	820	205.6	206				
80	910	231.0	231				

<sup>a</sup> Rate of vertical curvature,  $K$ , is the length of curve (m) per percent algebraic difference intersecting grades ( $A$ ),  $K = L/A$ .

for all values of  $A$ . This entails some deviation from the computed values of  $K$  for small values of  $A$ , but the differences are not significant. Table 3-37 shows the range of computed values and the rounded values of  $K$  selected as design controls. The lengths of sag vertical curves on the basis of the design speed values of  $K$  are shown by the solid lines in Figure 3-37. It is to be emphasized that these lengths are minimum values based on design speed; longer curves are desired wherever practical, but special attention to drainage should be exercised where values of  $K$  in excess of 167 ft [51 m] per percent change in grade are used.

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Sag vertical curves shorter than the lengths computed from Table 3-37 may be justified for economic reasons in cases where an existing feature, such as a structure not ready for replacement, controls the vertical profile. In certain cases, ramps may also be designed with shorter sag vertical curves. Fixed-source lighting is desirable in such cases. For street design, some engineers accept design of a sag or crest where  $A$  is about 1 percent or less without a length of calculated vertical curve. However, field modifications during construction usually result in constructing the equivalent to a vertical curve, even if short.

Table 3-37. Design Controls for Sag Vertical Curves

U.S. Customary				Metric			
Design Speed (mph)	Stopping Sight Distance (ft)	Rate of Vertical Curvature, $K^a$		Design Speed (km/h)	Stopping Sight Distance (m)	Rate of Vertical Curvature, $K^a$	
		Calculated	Design			Calculated	Design
15	80	9.4	10	20	20	2.1	3
20	115	16.5	17	30	35	5.1	6
25	155	25.5	26	40	50	8.5	9
30	200	36.4	37	50	65	12.2	13
35	250	49.0	49	60	85	17.3	18
40	305	63.4	64	70	105	22.6	23
45	360	78.1	79	80	130	29.4	30
50	425	95.7	96	90	160	37.6	38
55	495	114.9	115	100	185	44.6	45
60	570	135.7	136	110	220	54.4	55
65	645	156.5	157	120	250	62.8	63
70	730	180.3	181	130	285	72.7	73
75	820	205.6	206				
80	910	231.0	231				

<sup>a</sup> Rate of vertical curvature,  $K$ , is the length of curve (m) per percent algebraic difference intersecting grades ( $A$ ),  $K = L/A$ .



Inserted By Kendall County

Table 3-35. Design Controls for Crest Vertical Curves Based on Stopping Sight Distance

U.S. Customary				Metric			
Design Speed (mph)	Stopping Sight Distance (ft)	Rate of Vertical Curvature, $K_a$		Design Speed (km/h)	Stopping Sight Distance (m)	Rate of Vertical Curvature, $K_a$	
		Calculated	Design			Calculated	Design
15	80	3.0	3	20	20	0.6	1
20	115	6.1	7	30	35	1.9	2
25	155	11.1	12	40	50	3.8	4
30	200	18.5	19	50	65	6.4	7
35	250	29.0	29	60	85	11.0	11
40	305	43.1	44	70	105	16.8	17
45	360	60.1	61	80	130	25.7	26
50	425	83.7	84	90	160	38.9	39
55	495	113.5	114	100	185	52.0	52
60	570	150.6	151	110	220	73.6	74
65	645	192.8	193	120	250	95.0	95
70	730	246.9	247	130	285	123.4	124
75	820	311.6	312				
80	910	383.7	384				

<sup>a</sup> Rate of vertical curvature,  $K$ , is the length of curve per percent algebraic difference in intersecting grades ( $A$ ),  $K = L/A$ .

The values of  $K$  derived above when  $S$  is less than  $L$  also can be used without significant error where  $S$  is greater than  $L$ . As shown in Figure 3-35, extension of the diagonal lines to meet the vertical lines for minimum lengths of vertical curves results in appreciable differences from the theoretical only where  $A$  is small and little or no additional cost is involved in obtaining longer vertical curves.

For night driving on highways without lighting, the length of visible roadway is that roadway that is directly illuminated by the headlights of the vehicle. For certain conditions, the minimum stopping sight distance values used for design exceed the length of visible roadway. First, vehicle headlights have limitations on the distance over which they can project the light intensity levels that are needed for visibility. When headlights are operated on low beams, the reduced candlepower at the source plus the downward projection angle significantly restrict the length of visible roadway surface. Thus, particularly for high-speed conditions, stopping sight distance values exceed road-surface visibility distances afforded by the low-beam headlights regardless of whether the roadway profile is level or curving vertically. Second, for crest vertical curves, the area forward of the headlight beam's point of tangency with the roadway surface is shadowed and receives only indirect illumination.

Since the headlight mounting height (typically about 2.00 ft [0.60 m]) is lower than the driver eye height used for design (3.50 ft [1.08 m]), the sight distance to an illuminated object is con-

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of Kendall  
County Courthouse
3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas
4. Property Owner/Developer Name: Miralomas Development Corporation
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:  
  
SECTION D107.2, Remoteness. "Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or the area to be served, measured in a straight line between access.
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
This part of Miralomas Development fronts SH 46 and constitutes approximately 390 acres. This is a typical hill country ridgeline residential development with approximately half of this area to remain undeveloped. Refer to the attached exhibit to see the maximum overall diagonal dimension of this area is 6,500 feet resulting in a separation distance being no less than 3,250 feet. There is not enough distance along the available SH 46 frontage to meet this requirement.
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
This is covered in the special circumstances above and maintain the typical standard of care required for such improvements.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge

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- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge

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Michael Slay, P.E.  
Signature

210-734-4388

Phone Number

Michael Slay, PE

Printed Name

July 20, 2020

Date

6. a. continued. As you move westbound from the eastern corner along the highway, at 500 feet is drive #2 which is a gated entrance located at the development's wastewater treatment plant. Then there is approximately 1125 feet on a 90 degree 715 foot radius curve. It would not be safe to locate an entrance along this curve. After this curve there is 1500 feet remaining to locate a secondary drive. Miralomas Boulevard is planned to be the next main access and is located approximately 1150 feet from Monarca. We will be requesting a continuous turn lane between these two drives as it also includes a private drive to an out parcel owned by Jay Willis Harpole between the two Miralomas access points. We are requesting drive #2 to be a temporary secondary and emergency access, a fully open ingress/egress route. The gate will be equipped with RFID siren and Knox box, open during the day to all traffic and by key fob for entrance and by approach sensor to any traffic exiting during the night. Once drive #3 or Miralomas Boulevard is completed as a fully open ingress/egress route it will become the secondary access.

This request for relief also includes an emergency access to a County road known as Chinkapin Pass within the Indian Hills Subdivision. The gate will be equipped with RFID siren and Knox box and open to both communities during an emergency. The subsequent agreement with Indian Hills for this access is attached.



Agreement with Indian Hill HOA is coming. Emergency access only to Chinkapin Pass. Pam Hodges will provide sometime during this week.

Did Not Receive

Create Roadway

(7)

Classification

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of the Kendall County Courthouse

3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas

4. Property Owner/Developer Name: Miralomas Development Corporation

5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations: \*Refer to '97 Rules)

SECTION 302.1650 Minimum design requirements for new streets of roads...  
Request to allow residential streets classification of a 50 foot right-of-way within  
Garden Home communities with curbed streets and underground drainage systems.

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)

- a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
Miralomas MUD will have utility/ service roads which will be 12 feet minimum width on roads accessing plant facilities and 22 feet where there may be oncoming traffic. Some of the terrain will require slopes exceeding the 12 percent slope allowed. Since we are requesting one of these routes to be a secondary access to the subdivision we are requesting this relief and minimum design requirements. See attachment for minimum design requirements. Also, no parking will be allowed on either side of these roads.
- b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?

Miralomas Municipal Utility District (MUD) will need to access facilities for maintenance. We are requesting a new category of road and related minimum design requirements. We request to use a maximum slope of 15 percent on occasion of short runs of 100 feet or less.

302.1650 Minimum design requirements for new streets of roads

	STREET OR ROAD CLASSIFICATION		
	Residential	Collector	Arterial
Minimum row	60' (18.3m)	80' (24.4m)	90' (27.4m)
Design speed	30MPH	40MPH	50MPH
Maximum gradient	12%	9%	6%
Paved width	28ft	42ft	----
Minimum gradient	0.3%	0.3%	0.3%
Vertical Curve "K" (crest and sag)	30	60	110
Stopping sight distance	200' (61m)	275' (84m)	400' (122m)
Minimum horizontal curve radius	15°00' <del>382'</del> (116m) 273'	10°00' 573' (175m)	6°00' 955' (291m)
Traffic Volume (ADT)	0-750	750-1500	1500 or more

302.1700 Where roads or streets intersect, the fillet between the intersecting streets shall be paved to a minimum radius of twenty-five (25) feet.

302.1750 All buried utility distribution mains shall be installed within the road right-of-way. After roads and streets have been accepted for maintenance, by the County, no construction shall be done or excavations made within the right-of-way without:

- A. Having given the County 30-day advance notice of such work.
- B. Agreeing to pay cost of warning signs and other necessary barriers in accordance with Texas Manual of Uniform Traffic Control Devices.
- C. Providing letters of credit or bond in an amount necessary to restore roadways into its condition prior to work being done.
- D. Providing a letter to the County assuming full liability for any accident that might occur resulting from such construction or opening of the roadway.
- E. Emergency repairs may be made without advance notice.

302.1900 Interior streets of a subdivision may be declared private and not dedicated to the County for general circulation for street maintenance and repairs with said fees to be placed in an escrow account. No County maintenance shall be provided.

302.1950 The installation of security gates or guard stations is permissible only when the streets behind that barrier are privately owned and maintained without any County contribution.

# 2010 Rules and Regulations

400.2500 Specifications for TxDOT items referred to in these Rules and Regulations may be found on the TxDOT website.

400.2600 The owner or owner's representative shall notify the County Road Superintendent at least 24 hours prior to material delivery for a road, laying of the base course of a road, and before paving of a road is to be started, so that the County representative will have an opportunity to visit the site to verify that specifications for the road are being met. Failure to do so may result in the road not being approved by the County.

TABLE 400 MINIMUM REQUIREMENTS FOR NEW ROADS					MUD SERVIC ROAD
	(County) Residential Class A <sup>1</sup>	(Private) Residential Class B <sup>2</sup>	(Private) Residential Class C <sup>3</sup>	Collector	
Minimum ROW	60'	60'	50'	80'	30'
Design speed (Min.)	30 mph	30 mph	30 mph	50 mph	25 MPH
Maximum grade	12%	12%	12%	9%	12%
Minimum gradient	0.3%	0.3%	0.3%	0.3%	0.3%
Travel way (Min.)	24'	22'	20'	36'	22'
Paved width (Min.)	28'	26'	20'	42'	22'
Vertical Curve "K"	40 sag	40 sag	40 sag	100 sag	26 SA
Minimum	20 crest	20 crest	15 crest	85 crest	12 CRE
Stopping sight distance	200'	200'	165'	425'	155'
Minimum horizontal curve radius	15° 382'	25° 229'	200'	10° 573'	200'
Subgrade width (Min.)	32'	30'	24'	48'	24'
Base width	30'	28'	22'	46'	24'

- (1) Road may be County maintained if accepted by Commissioners Court for maintenance.
- (2) Road will be allowed in any private (gated) subdivision and shall be maintained by an entity other than the County.
- (3) Road will be allowed only in private (gated) subdivisions with low volume traffic of 400 ADT or less, and an overall density of 50 acres per lot with a minimum lot size of 25 acres and shall be maintained by an entity other than the County.

## 401 PREPARING AND CLEARING RIGHT-OF-WAY

401.1000 The developer shall clear the right-of-way for construction operations by removing and disposing of all obstructions within the required horizontal clearance for obstructions per the TxDOT Roadway Design Manual, latest edition. However, pursuant to Section 251.016, Transportation Code, the County may remove or order removal of objects in any County road right-of-way that create a safety hazard to the public.

401.1100 Trees located on private property that interfere with a clear right-of way by encroachment or over hanging branches may be removed, pruned or trimmed as necessary in order to provide adequate clearance for vehicular traffic. Whenever a tree susceptible to oak wilt is trimmed, pruned or otherwise cut or

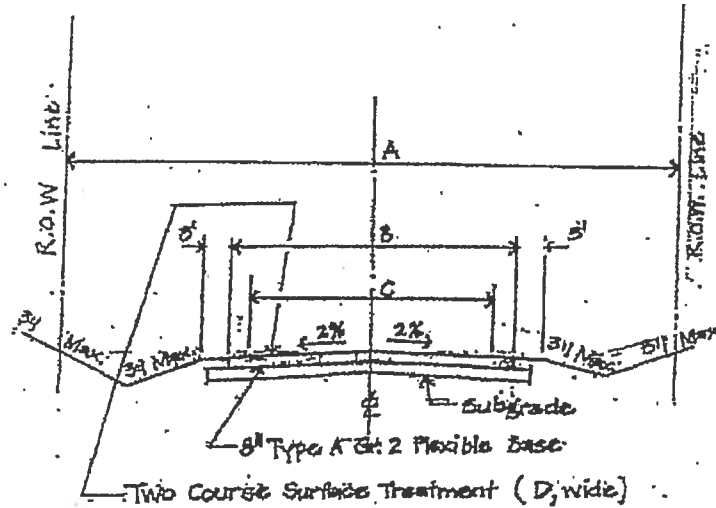


# 2010 Rules and Regulations

Figure 610

	Residential Street or Road			MUD
	Class A	Class B	Class C	SERVICE ROAD
A, R.O.W.	60'	60'	50'	*
B, Base	30'	28'	22'	24'
C, Driving Surface	24'	22'	20'	22'
D, Paved Width	28'	26'	20'	22'

\* DEFINED BY EASEMENT TO THE MUD



STANDARD STREET SECTION  
Scale: None

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge.

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- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge.

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---

Michael Slay, P.E.  
Signature

210-734-4388

Phone Number

Michael Slay, PE

Printed Name

July 20, 2020

Date

**REQUEST FOR RELIEF (Variance)**

From the Kendall County (KC) Development Rules and Regulations  
(Section 106)

Reference International Fire Code Section D107.2 Fire Apparatus Access Roads

1. Date July 20, 2020
2. Location of Property: 412 W. SH 46, 4.7 miles southwest of Kendall  
County Courthouse
3. Name of Development (If Applicable): Miralomas - The Summit at Miralomas
4. Property Owner/Developer Name: Miralomas Development Corporation
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:  
**SECTION D107.2, Fire Apparatus Access Roads . "Where two fire apparatus access roads are required, they shall, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or the area to be served, measured in a straight line between access.**
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
  - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.  
Change fire apparatus access roads from a maximum 10% to a maximum of 12%.
  - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?  
The natural topography of the land will work with 12% in certain areas.  
Kendall County has allowed residential roads of 12% slopes maximum.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge

\_\_\_\_\_

\_\_\_\_\_

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge

\_\_\_\_\_

\_\_\_\_\_

Michael Slay, P.E.  
Signature

210-734-4388  
Phone Number

Michael Slay, PE  
Printed Name

July 20, 2020  
Date



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Amend contract with Republic Services, Boerne/Spanish Pass Solid Waste
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Engineer - Richard Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on amending the service contract for Republic Services for waste management at Spanish Pass Solid Waste to three (3) compactor hauls per week.
<b>REASON FOR AGENDA ITEM</b>	Amend contract with Republic Services, Boerne/Spanish Pass Solid Waste
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	The current contract is for two (2) compactor hauls per week. The proposed contract is amended to three (3) compactor hauls per week.



## PROPOSAL

7/20/2020

RICHARD TOBOLKA, P.E.  
KENDALL CO BOERNE PACKER #1  
46 Spanish Pass Rd  
Boerne, TX 78006  
Quote: A206049002

KENDALL CO:

Below is our proposal of recommended services, customized for your business needs identified during our discussions. If you ever need additional services, or just need an extra pickup, please give us a call at 210-304-2700. It's that easy.

### Service Details

#### LARGE CONTAINERS

##### Existing

Equipment Qty/Type/Size:	1 - Stationary Compactor 40.00	Haul Rate:	\$500.00 per haul
Frequency:	Yd(s)	Tons Included in Haul Rate:	7.0
Material Type:	1/Week	Additional Tons:	\$30.00 per ton
Hauls/ month:	Solid Waste		
	5.3		

##### Service Change

Equipment Qty/Type/Size:	1 - Stationary Compactor 40.00	Haul Rate:	\$500.00 per haul
	Yd(s)	Tons Included in Haul Rate:	7.0
Frequency:	2/Week	Additional Tons:	\$30.00 per ton
Material Type:	Solid Waste		
Hauls/ month:	8.67		

### New Estimated Monthly Amount \*

Large Container Haul Charge	\$4,333.33
<b>Total Estimated Amount</b>	<b>\$4,333.33</b>

Sherri Jones  
Republic Services  
210-304-2700  
sjones4@republicservices.com  
[www.republicservices.com](http://www.republicservices.com)

\* The Total Estimated Amount is merely an estimate of your typical monthly invoice amount without one-time start-up charges (e.g., delivery). It does not include any applicable taxes or local fees, which would be additional charges on your invoice.

\*\* FRF, ERF & ADMIN: The Fuel Recovery Fee (FRF) is a variable charge that changes monthly. For more information on the FRF, Environmental Recovery Fee (ERF) and Administrative Fee, please visit the links available on the Bill Pay page of our website, [www.republicservices.com](http://www.republicservices.com). The proposed rates above are valid for 60 days. This proposal is not a contract or agreement or an offer to enter into a contract or agreement. The purpose of this proposal is to set forth the proposed framework of service offerings and rates and fees for those offerings. Any transaction based upon this proposal is subject to and conditioned upon the execution by both parties of Republic Services' Customer Service Agreement.

INVOICE TO	
CUSTOMER NAME	KENDALL COUNTY AUDITORS OFFICE
ATTN	AUDITORS OFFICE
ADDRESS	4542 SE LOOP 410 STE 113
CITY	SAN ANTONIO, TX
STATE	
ZIP CODE	78222-3925
TEL. NO.	(210) 304-2700 FAX NO.

SITE LOCATION	
SITE NAME	KENDALL CO BOERNE PACKER #1
ADDRESS	46 Spanish Pass Rd
CITY	Boerne, TX
STATE	
SUITE	
ZIP CODE	78006
TEL. NO.	(830) 331-8250 FAX NO.
AUTHORIZED BY	RICHARD TOBOLKA, P.E. TITLE
CONTACT	RICHARD TOBOLKA, P.E. TITLE Engineer



## Customer Service Agreement

AGREEMENT NUMBER A206049002

ACCOUNT NUMBER 859-78472

EMAIL rtobolka@co.kendall.tx.us

N/O	CONT GRP	TYPE	SIZE	C	QTY	ACCT. TYPE	C/O	SERV. FREQUENCY	EST. LIFTS	S	P.O. REQ	RECPT. REQ	L/F CODE	OPEN/ CLOSE DATE	LIFT CHARGE	MONTHLY SERVICE	EXTRA LIFT	DISP RATE	ADDITIONAL CHARGES	ONE TIME CHARGES	TC/RC CMP
N	2	RO	40.00 Yd(s)	Y	1	P	Y	2/1/W		N		N	TS88	7/27/2020	\$500.00			\$30.00 over 7.0 tons		Delivery \$750.00 Dry Run \$175.00 Relocate \$175.00 Removal \$300.00 Washout \$175.00	
O	2	RO	40.00 Yd(s)	Y	1	P	Y	1/1/W	5.3	N		N	TS88	7/28/2020	\$500.00			\$30.00 over 7.0 tons			

BFI Waste Services of Texas, LP DBA Allied Waste Services of Kerrville, Allied Waste Services of San Antonio, Republic Services of Kerrville, Republic Services of San Antonio  
HEREINAFTER REFERRED TO AS THE "COMPANY"

The undersigned individual signing this Agreement on behalf of the Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer.

BY: \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

TITLE: \_\_\_\_\_

BY: \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

Darrel L. Lux

CUSTOMER NAME (PLEASE PRINT)

TITLE: \_\_\_\_\_  
County Judge

July 27, 2020

DATE OF AGREEMENT

COMMENTS
Delivery Notes: Safety: Pedestrian, Enclosure
Fuel Recovery Fee - No, Environmental Recovery Fee - No, Administrative Fee - No Exempt From: Fuel Recovery Fee, Environmental Recovery Fee, Administrative Fee

### TERMS AND CONDITIONS

**SERVICES.** Customer grants to Company the exclusive right to collect, transport, and dispose of or recycle all of Customer's non-hazardous solid waste materials (including Recyclable Materials) (collectively, "Waste Materials"), and Company agrees to furnish such services as permitted by Applicable Laws.

**TERM.** THE INITIAL TERM OF THIS AGREEMENT SHALL START ON THE DATE ON WHICH SERVICE UNDER THIS AGREEMENT COMMENCES AND SHALL CONTINUE FOR 25 MONTHS. THEREAFTER, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE 36 MONTH TERMS UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF TERMINATION TO THE OTHER AT LEAST 60 DAYS BEFORE THE END OF THE THEN CURRENT TERM. ANY NOTICE OF TERMINATION UNDER THIS AGREEMENT BY CUSTOMER SHALL BE VOID UNLESS SENT VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED, AND ACTUALLY RECEIVED BY COMPANY.

**WASTE MATERIALS.** The Waste Materials shall not contain any hazardous materials, wastes or substances; toxic substances, wastes or pollutants; contaminants, pollutants; infectious wastes; medical wastes; or radioactive wastes (collectively, "Excluded Waste"), each as defined by applicable federal, state or local laws or regulations (collectively, "Applicable Laws"). **CUSTOMER SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS COMPANY FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, SUITS, PENALTIES, FINES, REMEDIATION COSTS, AND LIABILITIES (INCLUDING COURT COSTS AND REASONABLE ATTORNEYS' FEES) (COLLECTIVELY, "LOSSES") RESULTING FROM THE INCLUSION OF EXCLUDED WASTE IN THE WASTE MATERIALS.**

**TITLE.** Company shall acquire title to Waste Materials when they are loaded into Company's truck. Title to and liability for any Excluded Waste shall remain with Customer and shall at no time pass to Company.

CONTINUED ON NEXT PAGE



## TERMS AND CONDITIONS (Continued from previous page)

**PAYMENT.** Customer shall pay Company for the services and equipment furnished by Company at the rates provided in this Agreement. Customer shall pay all taxes, fees and other governmental charges assessed against or passed through to Company (other than income or real property taxes). Customer shall pay such fees as the Company may impose from time to time by notice to Customer (including, by way of example only, late payment fees, administrative fees and environmental fees), with Company to determine the amounts of such fees in its discretion up to the maximum amount allowed by Applicable Law. Without limiting the foregoing, Customer shall pay Company: (a) a fee of \$50 (which Company may increase from time to time by notice to Customer) for each check submitted by Customer that is an insufficient funds check or is returned or dishonored; and (b) fuel/environmental recovery fees in the amount shown on each of Company's invoices, which amount Company may increase or decrease from time to time by showing the amount on the invoice. Customer shall pay Company within 20 days after the date of Company's invoice. At any time after Company becomes concerned about Customer's creditworthiness or after Customer has made any late payment, Company may request, and if requested Customer shall pay, a deposit in an amount equal to one month's charges under this Agreement.

**RATE ADJUSTMENTS.** Company may, from time to time by notice to Customer, increase the rates provided in this Agreement to adjust for any increase in: (a) disposal costs; (b) transportation costs due to a change in location of Customer or the disposal or recycling facility used by Company; (c) the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services), U.S. City Average; (d) the average weight per cubic yard of Customer's Waste Materials above the number of pounds per cubic yard upon which the rates provided in this Agreement are based as indicated on the cover page of this Agreement; (e) recycling sorting, processing and related costs; (f) costs related to Customer's failure to separate Recyclable Materials from other Waste Materials, the contamination of the Recyclable Materials, or other decreases in the value of the Recyclable Materials; or (g) Company's costs due to changes in Applicable Laws. Company may increase rates for reasons other than those set forth above with Customer's consent, which may be evidenced verbally, in writing or by the parties' actions and practices.

**SERVICE CHANGES.** The parties may change the type, size or amount of equipment, the type or frequency of service, and correspondingly the rates by agreement of the parties, which may be evidenced verbally, in writing or by the parties' actions and practices. This Agreement shall apply to any change of location of Customer within the area in which Company provides collection and disposal services.

**RECYCLABLE MATERIALS.** This section applies in the event Company has expressly agreed to remove and transport Recyclable Materials (material that Company determines can be recycled typically including, without limitation, aluminum cans (UBC – Used Beverage Containers), cardboard (free of wax), ferrous metal cans, mixed office paper, newspaper and plastics containers) to a material recovery facility, recycling center or similar facility. Customer agrees that Company in its sole discretion may determine any single load is contaminated and may refuse to collect it or may charge Customer for any additional costs, including (but not limited to) sorting, processing, transportation and disposal costs. Customer shall comply with all Applicable Laws regarding the separation of solid waste from Recyclable Materials and use of its best efforts to not place items in the container that may result in the decrease in the value of Recyclable Materials or make the Recyclable Materials unsuitable for recycling.

**RESPONSIBILITY FOR EQUIPMENT; ACCESS.** Any equipment Company furnishes shall remain Company's property. Customer shall be liable for all loss or damage to such equipment (except for normal wear and tear and for loss or damage resulting from Company's handling of the equipment). Customer shall use the equipment only for its proper and intended purpose and shall not overload (by weight or volume), move or alter the equipment. **CUSTOMER SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS COMPANY FROM AND AGAINST ALL LOSSES ARISING FROM ANY INJURY OR DEATH TO PERSONS OR LOSS OR DAMAGE TO PROPERTY (INCLUDING THE EQUIPMENT) ARISING OUT OF CUSTOMER'S USE, OPERATION OR POSSESSION OF THE EQUIPMENT.** Customer shall provide safe, unobstructed access to the equipment on the scheduled collection day. Company may charge an additional fee for any additional collection service required by Customer's failure to provide access.

**DAMAGE TO PAVEMENT.** Company shall not be responsible for any damages to Customer's pavement, curbing or other driving surfaces resulting from Company providing service at Customer's location.

**SUSPENSION.** If any amount due from Customer is not paid within 60 days after the date of Company's invoice, Company may, without notice and without terminating this Agreement, suspend collecting and disposing of Waste Materials until Customer has paid such amount to Company. If Company suspends service, Customer shall pay Company a service interruption fee in an amount determined by Company in its discretion up to the maximum amount allowed by Applicable Law.

**TERMINATION.** In addition to its above suspension rights, Company may terminate this Agreement immediately by written notice to Customer if (a) any of the information contained in any credit application submitted to Company in connection with this Agreement is untrue or (b) Customer breaches this Agreement and fails to cure such breach within 10 days after Company gives Customer written notice of the breach. Company's failure to suspend service or terminate this Agreement when Customer fails to timely pay or otherwise breaches this Agreement shall not constitute a waiver of Company's right to suspend service or terminate this Agreement for any future failure to pay or other breach.

**PAYMENT UPON TERMINATION.** If Customer terminates this Agreement before its expiration other than as a result of a breach by Company, or if Company terminates this Agreement as a result of a breach by Customer (including nonpayment), Customer shall pay Company an amount equal to the most recent month's monthly charges multiplied by the lesser of (a) six months or (b) the number of months remaining in the term. Customer acknowledges that in the event of such a termination, actual damages to Company would be uncertain and difficult to ascertain, such amount is the best, reasonable and objective estimate of the actual damages to Company, such amount does not constitute a penalty, and such amount is reasonable under the circumstances. Any amount payable under this paragraph shall be in addition to amounts already owing under this Agreement.

**ASSIGNMENT.** Customer shall not assign this Agreement without Company's prior written consent, which Company shall not unreasonably withhold. Company may assign this Agreement without Customer's consent.

**EXCUSED PERFORMANCE.** Except for Customer's obligation to pay amounts due to Company, any failure or delay in performance due to contingencies beyond a party's reasonable control, including strikes, riots, terrorist acts, compliance with Applicable Laws or governmental orders, fires and acts of God, shall not constitute a breach of this Agreement.

**ATTORNEYS' FEES.** If any litigation is commenced under this Agreement, the successful party shall be entitled to recover, in addition to such other relief as the court may award, its reasonable attorneys' fees, expert witness fees, litigation related expenses, and court or other costs incurred in such litigation or proceeding.

**MISCELLANEOUS.** If service to Customer includes Container Refresh, Customer is limited to requesting one exchange of each participating container every twelve months of paid enrollment; any additional exchange is subject to Company's standard container exchange fee. Customer agrees that during any enrollment year in which Customer receives an exchange under the program, any service change request by Customer to cancel Container Refresh will not be effective until Customer completes payment for twelve (12) consecutive months of enrollment in the program. Company reserves the right, in its sole discretion, to suspend or cancel the Container Refresh program. This Agreement sets forth the entire agreement of the parties and supersedes all prior agreements, whether written or oral, that exist between the parties regarding the subject matter of this Agreement. Company shall have no confidentiality obligation with respect to any Waste Materials. This Agreement shall be binding upon and inure solely to the benefit of the parties and their permitted assigns. If any provision of this Agreement shall be invalid, illegal or unenforceable, it shall be modified so as to be valid, legal and enforceable but so as most nearly to retain the intent of the parties. If such modification is not possible, such provision shall be severed from this Agreement. In either case, the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected thereby. Customer and Company agree that electronic signatures are valid and effective, and that an electronically stored copy of this Agreement constitutes proof of the signature and contents of this Agreement, as though it were an original.

CUSTOMER'S INITIAL:

DATE:

07-27-2020





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Public Hearing for Tax abatement guidelines, eligibility, etc.
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel Lux, County Judge
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	Public Hearing
<b>WORDING OF AGENDA ITEM</b>	(9:15 a.m.) Public hearing pursuant to Texas Local Government Code §381 and Texas Tax Code §312 et seq, on a Resolution and Order Electing to Become Eligible to Participate in Tax Abatement, Adopting Tax Abatement Guidelines and Criteria, and Establishing a Program to Stimulate Business and Commercial Activity in Kendall County, Texas.
<b>REASON FOR AGENDA ITEM</b>	Economic Development
<b>WHO WILL THIS AFFECT?</b>	Kendall County
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>EXECUTIVE SESSION</b>	
<b>SUBJECT</b>	Kendall County Tax Abatement Resolution and Order
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Bill Ballard, General Counsel
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to approve an updated Kendall County Resolution and Order concerning tax abatement.
<b>REASON FOR AGENDA ITEM</b>	For review of tax abatement resolution and order.
<b>WHO WILL THIS AFFECT?</b>	Any entity that requests tax abatement.
<b>ADDITIONAL INFORMATION</b>	None

**STATE OF TEXAS**

**KENDALL COUNTY**

**KENDALL COUNTY RESOLUTION AND ORDER NO. 07-27-2020**

**ELECTING TO BECOME ELIGIBLE TO PARTICIPATE IN TAX ABATEMENT,  
ADOPTING TAX ABATEMENT GUIDELINES AND CRITERIA, AND ESTABLISHING  
A PROGRAM TO STIMULATE BUSINESS AND COMMERCIAL ACTIVITY IN  
KENDALL COUNTY, TEXAS**

**WHEREAS**, the Commissioners Court has the authority pursuant to the Property Redevelopment and Tax Abatement Act, Chapter 312, Texas Tax Code, to adopt a tax abatement policy and enter into tax abatement agreements with eligible entities; and

**WHEREAS**, tax abatement provides a valuable economic tool for use by the County and others interested in supporting and creating jobs in Kendall County; and

**WHEREAS**, the Commissioners Court finds that a tax abatement policy is in the public interest and will contribute to the economic development of the County; and

**WHEREAS**, pursuant to section 312.002, Texas Tax Code, Kendall County may not enter into a tax abatement agreement unless the Commissioners Court establishes guidelines and criteria governing tax abatement and tax abatement agreements and, by resolution, elects to become eligible to participate in tax abatement; and

**WHEREAS**, the Commissioners Court has the authority pursuant to Section 381.004, Texas Local Government Code to develop and administer a program in order to stimulate business and commercial activity in the county:

1. For local economic development;
2. For small or disadvantaged business development;
3. To stimulate, encourage, and develop business location and commercial activity in the county;
4. To promote or advertise the county and its vicinity or conduct a solicitation program to attract conventions, visitors, and business; and
5. Other purposes as set out in the statute.

**WHEREAS**, the Commissioners Court may develop and administer a program pursuant to Section 381.004, Texas Local Government Code to stimulate business and commercial activity by entering into a tax abatement agreement with an owner or lessee of a property interest subject to ad valorem taxation, the terms of a tax abatement agreement being governed by the provisions of Sections 312.204, 312.205, and 312.211, Texas Tax Code; and

**WHEREAS**, the Commissioners Court may develop and administer a program pursuant to Section 381.004, Texas Local Government Code to stimulate business and commercial activity by developing and administering a program for making loans and grants of public money and providing personnel and services of the County; and

**WHEREAS**, the Commissioners Court may contract with another entity for the administration of the program or use county employees or funds for the program; and

**WHEREAS**, the Commissioners Court finds that tax abatement within certain guidelines and criteria will attract and/or retain desirable commercial enterprises in Kendall County with the result that existing jobs will remain in the County and new jobs will be created in the County; and

**WHEREAS**, the Commissioners Court finds that making loans and grants of public money and providing personnel and services of the County within certain guidelines and criteria will attract and/or retain desirable commercial enterprises in Kendall County with the result that existing jobs will remain in the County and new jobs will be created in the County;

**NOW, THEREFORE BE IT RESOLVED** that the Commissioners Court of Kendall County, Texas hereby elects to become eligible to participate in tax abatement and hereby adopts the following guidelines and criteria for tax abatement and for tax abatement agreements in order to stimulate business and commercial activity in Kendall County, Texas; and

**BE IT FURTHER RESOLVED** that the Commissioners Court of Kendall County, Texas hereby elects to develop and administer a program for making loans and grants of public money and providing personnel and services of the County in order to stimulate business and commercial activity in the County and hereby adopts the following guidelines and criteria for loans and/or grants of public money and the providing of County personnel and/or County services:

**IT IS ACCORDINGLY ORDERED** that the Commissioners Court of Kendall County, Texas hereby establishes a program to stimulate business and commercial activity in Kendall County and adopts the following terms, conditions and requirements for such program:

**SECTION 1. Purpose:** The purpose of the program is to provide an incentive for current and future property owners and/or leaseholders to invest in Kendall County and provide increased job opportunities in the County thereby contributing to responsible economic growth of the County. In the implementation and direction of this program, the Commissioners Court shall take into consideration any other incentives provided by the County in order to assure that the overall incentive package offered to prospective beneficiaries achieves the objectives of the program and is in the best interests of the citizens of Kendall County.

**SECTION 2. Objective:** It is the objective of this program to encourage responsible economic development in the County that will provide employment opportunities for the citizens of the County and provide tax relief to the residential and agrarian property owners in the County by increasing the amount of ad valorem and sales taxes contributed by business and commercial enterprises without adversely affecting the quality of life for current and future citizens of the County.

### **SECTION 3. DEFINITIONS:**

1. "Abatement" as used herein means the partial exemption from ad valorem taxes of certain real property and/or improvements and/or personal property located in Kendall County.
2. "Base Year Value" as used herein means the assessed value of eligible property on the 1st of January preceding the execution of a tax abatement agreement.
3. "Attorney Representing the Commissioners Court" as used herein means the County Attorney or duly appointed designee, the Criminal District Attorney or duly appointed designee, or other attorney designated by the Commissioners Court.
4. "Modernization" as used herein means the replacement or upgrading of existing facilities which increases the productive input or output, updates the technology or substantially lowers the cost of operation. Modernization may result from the construction, alteration, or installation of buildings, structures, fixed machinery, or equipment. It shall not include reconditioning, refurbishing, or repairing.
5. "Real Property" as used herein means land.
6. "Property rights subject to taxation" as used herein means any real or personal property subject to ad valorem taxes.
7. "Reinvestment Zone" as used herein means an area within the County that has been designated by a governmental entity as an enterprise zone under Chapter 2303, Government Code, or is designated as a reinvestment zone pursuant to the provisions of Chapter 312, Local Government Code.

### **SECTION 4. Limitations:**

1. Adoption of the guidelines and criteria does not:
  - a. Limit the discretion of the Commissioners Court to decide whether to grant tax abatement and/or enter into a tax abatement agreement, or make loans, or grants, or authorize the use of County personnel or services; or
  - b. Create new property, contract, or other legal right in any person to have the Commissioners Court consider or grant a specific application or request.
2. Unless exemptions or waivers are granted by the Commissioners Court or other appropriate authority, facilities approved must be in compliance and comply with all federal, state, County and municipal laws, rules and regulations, and other requirements approved by the Commissioners Court.
3. No tax abatement, loan, or grant will be approved that will have the effect of reducing current ad valorem tax or sales tax revenues.
4. The County shall not grant tax abatement or enter into a tax abatement agreement if the Commissioners Court finds that the application for tax abatement was filed after the commencement of construction, expansion or modernization.

5. Guidelines and criteria adopted herein shall be effective for two years from the date of adoption or until August 8, 2018 unless amended or repealed by the Commissioners Court.

**SECTION 5. Contract with Other Entities:** Kendall County has an existing contract with the Boerne Kendall County Economic Development Corporation (hereinafter "BKCEDC") and, consistent with that agreement, will use the services of BKCEDC whenever feasible to assist the County in implementation of the program to achieve the objectives set out herein. However, the program will be administered by County officers and employees under the direction of the Commissioners Court.

**SECTION 6. Tax Abatement Guidelines and Criteria:**

1. The Commissioners Court may grant tax abatement to the owner of taxable real property located in a reinvestment zone, but that is not an improvement project financed by tax increment bonds, to exempt from taxation a portion of the value of the real property or of tangible personal property, or both, for a period not to exceed seven years, on the condition that the owner of the property make specific improvements to the property subject to the guidelines and criteria set out herein.
2. The Commissioners Court may grant tax abatement to the owner of a leasehold interest in tax-exempt real property that is located in a reinvestment zone, but that is not an improvement project financed by tax increment bonds, to exempt a portion of the value of property subject to ad valorem taxation, including the leasehold interest, improvements, or tangible personal property located on the real property, for a period not to exceed seven years, on the condition that the owner of the leasehold interest make specific improvements to the real property subject to the guidelines and criteria set out herein.
3. The Commissioners Court may grant tax abatement to the owner of taxable real property located in the County, but that is not an improvement project financed by tax increment bonds, to exempt from taxation a portion of the value of the real property or of tangible personal property, or both, for a period not to exceed seven years, on the condition that the owner of the property make specific improvements to the property subject to the guidelines and criteria set out herein.
4. The Commissioners Court may grant tax abatement to the owner of a leasehold interest in tax-exempt real property that is located in the County, but that is not an improvement project financed by tax increment bonds, to exempt a portion of the value of property subject to ad valorem taxation, including the leasehold interest, improvements, or tangible personal property located on the real property, for a period not to exceed seven years, on the condition that the owner of the leasehold interest make specific improvements to the real property subject to the guidelines and criteria set out herein.
5. Creation of New Value. Tax abatement may be granted for the additional value of eligible improvements subject to such limitations as the Commissioners Court may require, and;
  - a. Shall be reasonably expected to increase the appraised value of the improved property; and

- b. Shall be expected to promote increased employment opportunities based on the number of permanent jobs created and sustained in each year of the abatement; and
  - c. Shall not have the effect of merely transferring existing employment from one part of the county to another without demonstration of increased future investment or unusual circumstances whereby, without such a move, employment is likely to be reduced; and
  - d. No tax exemption shall be granted for tangible personal property located on the subject real property at any time prior to the effective date of the granting of tax abatement, including inventory and supplies.
- 6. Enterprises Eligible for Tax Abatement: Tax abatement may be considered for the following types of enterprises if the location of a new enterprise or the expansion of an existing enterprise will create substantial capital improvements within the County and increase employment opportunities:
  - a. Manufacturing Facilities;
  - b. Corporate Offices
  - c. Research Parks;
  - d. Conference centers, hotels, motels, resort hotels, and other such facilities intended to provide locations for the conduct of conventions, seminars and other such activities and provide lodging for persons attending such activities;
  - e. Advanced technology/emerging technology facilities;
  - f. Medical care facilities, including hospitals, clinics, laboratories and other such facilities dedicated to providing for the care and treatment of the ill, elderly or disabled , or the improvement of the health and well-being of the residents of the county;
  - g. Educational facilities including schools, training centers and other such facilities offering educational and training opportunities to residents of the county; and
  - h. Retail establishments and service centers provided the sale of goods and/or services at such establishments will result in substantial sales taxes being generated for the benefit of the County.
- 7. Minimum Investment Required. To be eligible for tax abatement, the proposed project must provide for capital expenditures of at least 2.5 million dollars (\$2,500,000) for a new business or for the expansion or modernization of an existing business.
- 8. Groundwater Usage. The Hill Country area, which includes Kendall County, has been designated as a "Primary Groundwater Management Area" by the Texas Commission on Environmental Quality. Consistent with this designation, an applicant's current water consumption, projected consumption and proposals directed at saving and recycling water will be a critical factor in evaluating an application for tax abatement.

**SECTION 7. Allowable Tax Abatement:** The allowable tax abatement shall be for a period of seven years as approved by the Commissioners Court and shall be based solely on the cost of capital improvements. Table 1 below establishes the level of capital improvements required and the abatement percentages to be allowed. No tax abatement shall exceed 50% of the appraised value of the improvements during any year.

**TABLE 1**

**Tax Abatement Schedule - Tier 1 New Business**

Allowable tax abatement based on new investment appraised values by the Kendall County Appraisal District from \$2,500,000 to 4,999,999.99 including land, equipment, and structures:

Year 1	50%	Average percentage for 7 years is 35%
Year 2	50%	
Year 3	40%	
Year 4	40%	
Year 5	30%	
Year 6	20%	
Year 7	15%	

**Tax Abatement Schedule - Tier 2 New Business**

Allowable tax abatement based on new investment appraised values by the Kendall County Appraisal District from \$5,000,000 to 14,999,999.99 including land, equipment, and structures:

Year 1	50%	Average percentage on 7 years is 40%
Year 2	50%	
Year 3	50%	
Year 4	40%	
Year 5	40%	
Year 6	25%	
Year 7	25%	

**Tax Abatement Schedule - Tier 3 New Business**

Allowable tax abatement based on new investment appraised values by the Kendall County Appraisal District from \$15,000,000 and above including land, equipment, and structures:

Year 1	50%	Average percentage for 7 years is 45%
Year 2	50%	
Year 3	50%	
Year 4	45%	
Year 5	45%	
Year 6	40%	
Year 7	35%	



### **Tax Abatement Schedule – Business Expansion/Modernization**

Allowable tax abatement for expansion and/or modernization of an existing business based on expansion and/or modernization appraised values by the Kendall County Appraisal District of \$2,500,000 and above including additional land, equipment, and structures:

Year 1	50%	
Year 2	50%	
Year 3	50%	
Year 4	40%	Average percentage for 7 years 40%
Year 5	40%	
Year 6	25%	
Year 7	25%	

### **SECTION 8. Application Procedures for Tax Abatement Consideration:**

1. The applicant shall submit an application to the office of the County Judge providing the following information:
  - a. Name of the enterprise seeking tax abatement, identifying whether the entity is a sole proprietorship, corporation, or partnership; the identity of the owners, (or if a public corporation, the names of the President and Secretary of the corporation); the principal office of the enterprise and the location in Kendall County where the enterprise does business or is planning to locate a business; and the primary business activities of the entity seeking tax abatement;
  - b. A general description of the project to be undertaken;
  - c. A description of the proposed construction and/or improvements for which tax abatement is requested, including estimated project costs;
  - d. A map or plat indicating the location or proposed location of the proposed project; and
  - e. The guidelines and criteria under which the tax abatement is requested - new construction or for expansion and/or modernization of an existing business.
2. The County Judge shall place the application on the agenda of a meeting of the Commissioners Court for consideration and action. If permitted by the Open Meetings Act, some of the deliberation concerning the application may be discussed in executive session. In order to grant tax abatement, the Commissioners Court of Kendall County must find that the application satisfies the guidelines and criteria set out herein and that:
  - a. There will be no adverse effect on the provision of County's services to the citizens of the county as the result of the granting of the tax abatement;
  - b. The planned use of the property will not constitute a hazard to public health, safety, or morals (Note: Tax abatement is not available to projects wherein the primary purpose of the business is serving alcoholic beverages or where a sexually oriented business is involved.); and
  - c. There will be no adverse effect on the financial condition of the County as the result of the granting of the tax abatement.

3. If the Commissioners Court determines that the application has merit, the Commissioners Court may approve the application for tax abatement as submitted or as modified by the Court and authorize the attorney representing the Commissioners Court to prepare an abatement agreement consistent with the Court's determination if an agreement is required.

#### **SECTION 9. Tax Abatement Agreement:**

1. After approval of an application for tax abatement by the Commissioners Court, if it is determined that a tax abatement agreement is required, the attorney representing the Commissioners Court shall prepare an agreement including the following provisions as applicable and as directed by the Commissioners Court:
  - a. A description of the proposed improvements and an estimate of the total cost;
  - b. The appraised value of the subject property without the proposed improvements - the base year value;
  - c. The projected value of the property with the improvements;
  - d. The abatement schedule, including the commencement date of abatement and the termination date of abatement;
  - e. The proposed construction/modernization time schedule;
  - f. A provision that the applicant will provide access to and authorize inspection by County officers and/or employees to insure that the improvements are being made according to the conditions and specifications of the agreement;
  - g. The proposed use of the facility and a provision limiting the use of the property consistent with the general purpose of encouraging development or redevelopment during the time that property tax abatements are in effect;
  - h. A provision for recapturing property tax revenue lost as a result of the agreement if the applicant violates the terms of the agreement;
  - i. A requirement that the applicant certify annually to the Commissioners Court that the applicant is in full compliance with the agreement;
  - j. A provision that the Commissioners Court may cancel or modify the agreement if the applicant fails to comply with the agreement;
  - k. As an attachment, a map or plat of the subject property and a property description; and
  - l. Usual contractual terms and conditions required for uniformity or by state law.
2. The County Judge shall provide the tax abatement agreement to the applicant for review and execution. Any tax abatement agreement not finalized within forty five (45) calendar days after being provided to the applicant shall expire and the Court's approval of tax abatement may be rescinded by order of the Court.

#### **SECTION 10. Default and Recapture:**

1. In the event of default of any term or condition of the application for tax abatement or of the tax abatement agreement by the applicant or the applicant's successor or assign of the applicant, the Commissioners Court shall have the right to terminate any agreement and/or terminate the abatement of taxes. Taxes based on the appraised value of the subject property with improvements will be due and payable for the year in which tax abatement is terminated.

2. In the event that the facility is completed and begins producing products or services, but subsequently ceases to produce products or services for any reason, (except for acts of God, war, riot, strike or natural catastrophe), then the Commissioners Court shall have the right to terminate any agreement and/or terminate the abatement of taxes and no amount of taxes shall be abated for any calendar year during which the facility does not produce goods and services.
3. In the event that the applicant fails to pay ad valorem taxes owed to Kendall County or any other taxing entity located in the County when due, or violates any of the terms or conditions of the tax abatement policy; or is in default with any other County-sponsored program; then the County shall have the right to terminate the tax abatement, in which event, taxes based on the full value of the subject property with all improvements shall be immediately due and payable, including any amount of taxes abated during the calendar year in which the termination occurs.
4. In the event that the applicant, during the abatement period ceases to operate the facility for which abatement was granted, or moves the facility for which abatement was granted to a location outside of Kendall County, the Commissioners Court shall have the right to capture any and all taxes abated during the then current year and any previous years.

#### **SECTION 11. General Administration:**

1. Following approval of tax abatement by the County, the County Judge shall provide a copy of the County Order granting abatement to the Chief Appraiser of the Kendall Appraisal District.
2. The County Judge with the assistance of the BKCEDC and the attorney representing the Commissioners Court shall retain administrative responsibility and control over all tax abatement agreements entered into by Kendall County.

#### **SECTION 12. Assignment of Tax Abatement and /or Tax Abatement Agreements:** There shall be no assignment of tax abatement and/or tax abatement agreements unless such assignment is approved by the Commissioners Court.

#### **SECTION 13. Application Procedures for Loans, Grants, Use of County Personnel and/or Services Consideration:**

1. The applicant shall submit an application to the office of the County Judge providing the following information:
  - a. Name of the enterprise seeking loans, grants, use of County personnel and/or services, identifying whether the entity is a sole proprietorship, corporation, or partnership; the identity of the owners, (or if a public corporation, the names of the President and Secretary of the corporation); the principal office of the enterprise and the location in Kendall County where the enterprise does business or is planning to locate a business; and the primary business activities of the entity;
  - b. A general description of the project to be undertaken;
  - c. A description of the proposed construction and/or improvements, including estimated costs;

- d. A map or plat with a property description indicating the location or proposed location of the proposed improvements; and
  - e. The guidelines and criteria under which the loan, grant, use of County personnel and/or services is requested - new construction or for expansion and/or modernization of an existing business.
- 2. The County Judge shall place the application on the agenda of a meeting of the Commissioners Court for consideration and action. If permitted by the Open Meetings Act, some of the deliberation concerning the application may be discussed in executive session. In order to approve a loan, grant, use of County personnel or services, the Commissioners Court must find that the application satisfies the guidelines and criteria set out herein and that:
  - a. There will be no adverse effect on the provision of County's services to the citizens of the County as the result of the granting of the loan, grant, use of County personnel or services;
  - b. The planned use of the property will not constitute a hazard to public health, safety, or morals (Note: A loan, grant, use of County personnel or services is not available to projects wherein the primary purpose of the business is serving alcoholic beverages or where a sexually oriented business is involved.); and
  - c. There will be no adverse effect on the financial condition of the County as the result of the approval of the loan, grant, or use of County personnel or services.
- 3. If the Commissioners Court determines that the application has merit, the Commissioners Court may approve the application as submitted or as modified by the Court and authorize the attorney representing the Commissioners Court to prepare an agreement consistent with the Court's determination.

#### **SECTION 14. 381 AGREEMENT:**

- 1. After approval of an application for a loan, grant, use of County personnel or services by the Commissioners Court, the attorney representing the Commissioners Court shall prepare an agreement, including the following provisions as applicable and as directed by the Commissioners Court:
  - a. A description of the proposed improvements and an estimate of the total cost;
  - b. The terms of the loan, grant, use of County personnel or services;
  - c. The proposed construction/modernization time schedule;
  - d. A provision that the applicant will provide access to and authorize inspection by County officers and/or employees to insure that the improvements are being made according to the conditions and specifications of the agreement;
  - e. The proposed use of the facility and a provision limiting the use of the property consistent with the general purpose of encouraging development or redevelopment;
  - f. A provision for recapturing County funds lost as a result of the agreement if the applicant violates the terms of the agreement;
  - g. A requirement that the applicant periodically certify to the Commissioners Court that the applicant is in full compliance with the agreement;

- h. A provision that the Commissioners Court may cancel or modify the agreement if the applicant fails to comply with the agreement;
  - i. As an attachment, a map or approved plat of the subject property and a property description; and
  - j. Usual contractual terms and conditions required for uniformity or by state law.
2. The County Judge shall provide the agreement to the applicant for review and execution. Any agreement not finalized within forty five (45) calendar days after being provided to the applicant shall expire and the Court's approval may be rescinded by order of the Court.

#### **SECTION 15. Default and Recapture:**

1. In the event of default of any term or condition of the application for a loan, grant, use of County personnel or services, or the agreement by the applicant or the applicant's successor or assign of the applicant, the Commissioners Court shall have the right to terminate the agreement.
2. In the event that the facility is completed and begins producing products or services, but subsequently ceases to produce products or services for any reason, (except for acts of God, war, riot, strike or natural catastrophe), then the Commissioners Court shall have the right to terminate the agreement.
3. In the event that the applicant fails to pay sales taxes or ad valorem taxes owed to Kendall County or any other taxing entity located in the county when due, or violates any of the terms or conditions of this policy; or is in default with any other County-sponsored program; then the County shall have the right to terminate the agreement.
4. In the event that the applicant ceases to operate the facility or moves the facility for which a loan, grant, use of County personnel or services was granted to a location outside of Kendall County, the Commissioners Court shall have the right to capture the amount of any loan, grant, cost of County personnel, or services, together with attorney's fees and costs of court.

**SECTION 16. General Administration:** The County Judge with the assistance of the BKCEDC and the attorney representing the Commissioners Court shall retain administrative responsibility and control over all agreements entered into by Kendall County.

**SECTION 17. Assignment of Agreements:** There shall be no assignment of agreements unless such assignment is approved by the Commissioners Court.

#### **SECTION 18. Sunset Provision:**

1. These guidelines and criteria are affective upon the date of their adoption and will remain in force for two years from the date of adoption. Prior to expiration of such two-year period, the Commissioners Court shall review the guidelines and criteria and either adopt the guidelines and criteria for another two-year period, adopt revised guidelines and criteria, or terminate the policy.

2. During the two-year period following adoption of these guidelines and criteria, the guidelines and criteria may be amended or repealed only by a vote of three-fourths of the members of the Commissioners Court.

**ADOPTED AND EFFECTIVE THIS 27<sup>TH</sup> DAY OF JULY 2020.**

\_\_\_\_\_  
Darrel L. Lux, County Judge

\_\_\_\_\_  
Christina Bergmann, Commissioner Pct. 1

\_\_\_\_\_  
Richard W. Elkins, Commissioner Pct. 2

\_\_\_\_\_  
Richard Chapman, Commissioner Pct. 3

\_\_\_\_\_  
Don Durden, Commissioner Pct. 4

Attest: \_\_\_\_\_  
Darlene Herrin, County Clerk

**APPLICATION FOR TAX ABATEMENT, LOAN, GRANT,  
USE OF COUNTY PERSONNEL OR SERVICES**

1. Name of the enterprise:

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2. Type of organization: (sole proprietorship, corporation, or partnership):

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3. Identity of the owners, (or if a public corporation, the names of the President and Secretary of the corporation):

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4. Location of the principal office of the organization:

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5. Location in Kendall County where the organization does business or is planning to locate a business:

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6. Primary business activities of the organization:

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7. General description of the project to be undertaken:

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8. A description of the proposed construction and/or improvements, including estimated costs:

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9. The guidelines and criteria under which the tax abatement, loan, grant, use of County personnel or services is requested - new construction or for expansion of an existing business:

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Attachments:

A map or plat with a property description indicating the location or proposed location of the proposed improvements.

Organizational Documents (Certificate to do business, Articles of Incorporation, By-Laws, and Certificate of Good Standing as appropriate).

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Submission

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Information:

Telephone (Business): \_\_\_\_\_ Home/Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Other: \_\_\_\_\_

Received by the County Judge:

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Food Establishment Order
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Bill Ballard, General Counsel
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approving a Kendall County order for food establishments.
<b>REASON FOR AGENDA ITEM</b>	Update.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None

**STATE OF TEXAS  
KENDALL COUNTY**

**AN ORDER REGARDING THE REGULATION OF FOOD ESTABLISHMENTS INCLUDING  
FOOD SERVICE ESTABLISHMENTS, RETAIL FOOD STORES, MOBILE FOOD UNITS,  
TEMPORARY FOOD ESTABLISHMENTS AND ROADSIDE FOOD VENDORS**

**WHEREAS**, pursuant to Chapter 437, Texas Health and Safety Code, counties have authority to enforce state laws and rules concerning food service establishments, retail food stores, mobile food units, and roadside food vendors; and

**WHEREAS**, pursuant to Section 437.003, Texas Health and Safety Code, the Commissioners Court has the authority to require food service establishments, retail food stores, mobile food units, and roadside food vendors in the unincorporated area of the county, including areas in the ETJ of a municipality to obtain a permit from the county; and

**WHEREAS**, pursuant to Section 437.0057, Texas Health and Safety Code, counties may require certification under Subchapter D, Chapter 438, Texas Health and Safety Code, for each food handler who is employed by a food service establishment in which food is prepared on-site for sale to the public and which holds a permit issued by the county; and

**WHEREAS**, pursuant to Section 437.0076, Texas Health and Safety Code, counties may require each fixed or mobile location retail establishment in which food is prepared on-site for sale to the public and which holds a permit issued by the county to employ a food manager certified under Subchapter G, Chapter 438, Texas Health and Safety Code; and

**WHEREAS**, pursuant to Section 437.012, Texas Health and Safety Code, counties may require the payment of a fee for issuing or renewing a permit issued under Chapter 437, Texas Health and Safety Code, subject to the provisions and limitations set out therein; and

**WHEREAS**, pursuant to Section 437.0185, Texas Health and Safety Code, the Commissioners Court may impose an administrative fee on a person the county requires to hold a permit issued under Chapter 437, Texas Health and Safety Code, if the person violates the provisions of Chapter 437, Texas Health and Safety Code, or a rule or order adopted under such chapter, such fee not to exceed \$500 per day, with each day that a violation continues or occurs being a separate violation for the purposes of imposing a penalty; and

**WHEREAS**, previous orders adopted by the Commissioners Court require amendments in order to remain current with state laws and rules; and

**WHEREAS**, the fees contained within this Order were approved by the Commissioners Court on October 1, 2019, and became effective January 1, 2020.

**NOW THEREFORE**, the following **ORDER** is adopted and effective the 1st day of January 2020.

**Section 1. Enforcement of State Law and Rules and Definitions:**

- A. Kendall County adopts the provisions of Chapter 437, Texas Health and Safety Code, as applicable to counties, and the "TEXAS FOOD ESTABLISHMENT RULES" adopted by the State of Texas as published in 25 TAC 228.
- B. As used in this Order:

- (1) The words "authorized agent or employee" mean the employees or agents of Kendall County.
- (2) The words "foodborne illness" mean an in episode which two (2) or more persons experience a similar illness, usually gastrointestinal in nature, after ingestion of a common food and epidemiological analysis implicates the food as the source of the illness.
- (3) The words "food establishment" mean a food service establishment, a retail food store, a temporary food establishment, a mobile food unit, and/or a roadside-food vendor.
- (4) The words "food manager" mean an individual who conducts, manages, or operates a food establishment.
- (5) The words "food handler" mean any employee working at a food establishment who cooks, prepares, packages, or un-packages food, or who serves food to the consumer.
- (6) The words "regulatory authority" mean the Kendall County Commissioners Court and officers or employees of Kendall County acting under the authority of the Commissioners Court.
- (7) The words "state laws and rules" mean the state laws contained in Chapter 437, Texas Health and Safety Code and the rules contained in 25 Texas Administrative Code Chapter 228.
- (8) The words "supervisory personnel" mean individuals having supervisory responsibilities and any other person working in a food establishment who is in charge of food preparation service.

## **Section 2. Permits Required and Exemptions:**

- A. A person may not operate a food establishment in the unincorporated areas of Kendall County, including areas located within the extra-territorial jurisdiction ("ETJ") of a municipality, without a permit issued by the county. Permits are not transferable from one entity or person to another entity or person, or from one location to another location, except as otherwise permitted by this Order. A valid and current permit must be posted in or on every food establishment regulated by this Order.
- B. A food establishment operated solely by a nonprofit organization is exempt from the permitting requirements of this Order, but is not exempt from compliance with state laws and rules. The regulatory authority may require any information necessary to determine whether an organization is a nonprofit organization for purposes of this exemption.
- C. A bed and breakfast establishment with seven or fewer rooms for rent that serves only breakfast to its overnight guests is not a food establishment for purposes of this Order. Any other bed and breakfast is a food establishment and shall follow the applicable state laws and rules and must obtain a permit under this Order.

## **Section 3. Application for Permit and Applicable Fees:**

- A. Any person desiring to operate a food establishment in Kendall County shall make written application for a permit on forms provided by the regulatory authority. The application must contain the name and address of each applicant, the location and type of the proposed food,

establishment, the square footage of the establishment, and any other pertinent information required by the regulatory authority, and be signed by each applicant. One (1) food permit shall be issued for one (1) location, even if the establishment is a combination of a food establishment and a retail food store. An incomplete application will not be accepted. Failure to provide all required information, or falsifying information required may result in denial or revocation of the permit. Renewal of permits is required on an annual basis and the same information is required for renewal of a permit as for an initial permit.

- B. Prior to the approval of an initial permit, the regulatory authority shall inspect the proposed food establishment to determine compliance with state laws and rules. A food establishment that does not comply with state laws and rules shall be denied a permit. If the inspection indicates that the proposed food establishment complies with the requirements of this Order, and has paid the required fee, the regulatory authority shall issue a food permit.
- C. A permit is valid for one year and must be renewed annually. A permit shall begin on January 1 of each year and expire on December 31 each year at which time the permit must be renewed. Temporary food service permits for outdoor events shall be valid only for the duration of the event and temporary food service permits for indoor events shall be valid for four (4) days from the date of issuance. Food permits which have been issued after January 1 of the current year shall be valid through December 31 of the current year and must be renewed prior to January 1 of the succeeding year. Temporary permits issued during the current year and prior to the effective date of this Order, shall be valid through the effective date on the permit.
- D. The following fee schedule applies to permits issued under this Order:

<b><u>Gross Annual Income of Food Establishment</u></b>	<b><u>Fee</u></b>
\$0.00 - \$24,999.99	\$125.00
\$25,000.00 - \$49,999.99	\$175.00
\$50,000.00 - \$99,999.99	\$250.00
\$100,000.00 - \$199,999.99	\$300.00
\$200,000.00 - \$399,999.99	\$400.00
\$400,000.00 - \$749,999.99	\$500.00
\$750,000.00 or more	\$600.00

<b><u>Fees - Other Food Establishments/Late Charges</u></b>	
Re-inspection	\$ 50.00
Mobile Vendors	\$150.00
Day Care Center	\$125.00
Late Fee Assessment	\$ 5.00 per day
Foster Homes Inspection Fee	\$ 50.00
Hotel/Motels (providing breakfast for guest only)	\$125.00
New Establishments	\$125.00
Temporary Events	\$ 25.00
(Note: Fee for Temporary Events shall be paid before event)	

Nonprofit organizations are exempt from paying fees but must comply with state law, rules and applicable provisions of this Order.

#### **Section 4. Review of Plans:**

Whenever a food establishment is constructed or extensively remodeled and whenever an existing structure is converted for use as a food establishment, plans and specifications for such construction, remodeling or conversion shall be submitted to the regulatory authority for review before work is begun.

Extensive remodeling means that twenty percent (20%) or greater of the area of the food establishment is to be remodeled. The plans and specifications shall indicate the proposed layout, equipment arrangement, mechanical plans and construction materials of work areas, and the type and model of proposed fixed equipment and facilities. The plans and specifications shall be approved by the regulatory authority if they meet the requirements of state law and rules. The approved plans and specifications must be followed in the construction, remodeling or conversion. Failure to follow approved plans and specifications will result in a permit being denied, suspended, or revoked.

## **Section 5. Enforcement of Order, State Law and Rules:**

### **A. Denial of Permit Application, Suspension or Revocation of Existing Permit:**

- (1) The regulatory authority may, after giving notice and providing an opportunity for hearing, deny issuance of a permit, or suspend or revoke a permit for failure to be in compliance with this Order, any violation of this Order or for any violation of the state law or rules.
- (2) Notice for the denial of the issuance of a permit or the suspension or revocation of a permit shall be in writing and mailed by first class mail, certified mail, return receipt requested, to the permit holder or applicant at the address as shown on the current permit, application for permit, or application for permit renewal. The reason for the denial, suspension, or revocation shall be stated in the notice. The permit holder or applicant shall have ten (10) business days from the receipt of the notice to request a hearing to appeal the denial, suspension, or revocation of the permit. The request shall be in writing, addressed to the County Judge, and hand delivered to the office of the County Judge or mailed by first class mail, certified mail, return receipt requested to: "County Judge, Kendall County, Texas, Kendall County Courthouse, 201 East San Antonio, Boerne, Texas 78006". If no request for hearing is received by the regulatory authority within ten (10) business days of receipt of the notice by the permit holder or applicant; the regulatory authority may take the proposed action without a hearing. (Note: The procedure for the conduct of a hearing will be provided to the appealing permit holder or applicant by the regulatory authority within five (5) business days following receipt of the request for a hearing.)

### **B. Immediate Suspension of Food Permit:**

- (1) The regulatory authority may, without advance notice or hearing, immediately suspend a food permit if the holder of the permit does not comply with the requirements of this Order, or if the operation of the subject food establishment does not comply with the requirements of state law or rules, **and** if, in the determination of the regulatory authority, the violation creates an immediate threat to the health and safety of the public. Suspension of the food permit is effective upon service of notice, which may be given orally or in writing by the regulatory authority to the permit holder or to officers or employees of the permit holder on the premises of the subject food establishment. When a food permit is suspended, food service operations at the subject food establishment shall cease immediately and shall not be resumed until authorized by the regulatory authority or other competent authority.
- (2) If the condition that results in the immediate suspension of a food permit is not corrected within twenty-four (24) hours of the effective time of the suspension to the satisfaction of the regulatory authority, and the permit holder desires to appeal the suspension, the permit holder shall have five (5) business days from the receipt of the notice to request a hearing to appeal the suspension of the permit. The request shall be in writing, addressed to the County Judge, and hand delivered to the office of the County Judge or mailed by first class mail, certified mail, return receipt requested to: "County Judge, Kendall County, Texas, Kendall County Courthouse, 201 East San Antonio, Boerne, Texas 78006". If no request for hearing is received by the regulatory authority within five (5) business days of receipt

of the notice by the permit holder or applicant, and the condition that results in the suspension is not corrected to the satisfaction of the regulatory authority, the subject permit shall remain suspended until the condition resulting in the suspension is corrected to the satisfaction of the regulatory authority. (Note: The procedure for the conduct of a hearing will be provided to the appealing permit holder by the regulatory authority within five (5) business days following receipt of the request for a hearing.) The regulatory authority may terminate the suspension of the permit at any time if the reason for suspension of the permit no longer exists.

**C. Administrative Penalty:**

- (1) The regulatory authority may impose an administrative penalty on a permit holder if the permit holder violates this Order or state law or rules. The penalty may not exceed \$500 per day and each day that a violation occurs or continues is a separate violation for the purpose of imposing a penalty.
- (2) The amount of the penalty shall be based on: (a) the seriousness of the violation; (b) the history of prior violations by the permit holder; (c) efforts to correct the violation by the permit holder; and (d) any other matter that justice may require. Enforcement of the penalty may be stayed during the time the imposition of the penalty is under judicial review in accordance with the provisions set out in Section 437.0185, Texas Health and Safety Code.

**D. Criminal Penalty:**

- (1) A person commits an offense if the person operates a food service establishment, retail food store, mobile food unit, or roadside food vendor without a permit required by the regulatory authority.
- (2) An offense is a Class C misdemeanor. Each day on which a violation occurs constitutes a separate offense.

- E. Injunction: The Criminal District Attorney or attorney with enforcement authority in the county may sue in district court to enjoin a food service establishment, retail food store, mobile food unit, or roadside food vendor from operating without a permit if a permit is required by this Order.

**Section 6. Inspections:**

- A. Inspection Frequency: Depending on the workload of the County Health Sanitarian and assistants, an inspection of a food establishment should be performed at least once every twelve (12) months by the regulatory authority. Additional inspections of a food establishment may be performed as often as necessary for the enforcement of this Order.
- B. Access: Agents of the regulatory authority, including the County Health Sanitarian and assistants, upon presentation of proper identification, shall be permitted to enter any food establishment at any reasonable time for the purpose of making inspections in accordance with this Order and to determine compliance with this Order, state law and rules. The agents shall be permitted to examine the records of a food establishment to obtain information pertaining to food and supplies purchased, received, or used, and/or to identify persons employed at the food establishment.
- C. Report of Inspections: When an inspection of a food establishment is made by the regulatory authority, the findings shall be recorded on an inspection report form and a weighted point value demerit for each requirement violated shall be recorded. Remarks shall be written with reference to any violation and shall state the corrective action to be taken. The score for the inspection shall

be calculated by subtracting all demerits awarded from a perfect score of one hundred (100).

D. **Correction of Violations:** The inspection report form shall specify a period of time for correction of any violations found. Correction of violations shall be accomplished within the period specified, in accordance with the following provisions:

- (1) If an immediate threat to the health and safety of the public exists as determined by the regulatory authority or as defined by the state law or rules (For example: complete lack of refrigeration or sewage backup into the establishment), the food establishment shall immediately cease food service operations. Food service operations shall not be resumed until the immediate threat to the health and safety of the public no longer exists as determined by the regulatory authority.
- (2) Violations awarded three (3) demerits or more shall require immediate corrective action. Within three (3) business days after the inspection, the holder of the food permit shall submit a written report to the regulatory authority stating that such violations have been corrected. A follow-up inspection shall be conducted by the regulatory authority to confirm the correction of such violations.
- (3) Violations awarded three demerits or less, shall require corrective action within ten (10) business days of the inspection.
- (4) When the inspection score of a food establishment is less than seventy (70) points, the food establishment shall initiate corrective action on all identified violations within twenty-four (24) hours of the inspection. One (1) or more re-inspections will be conducted at reasonable time intervals as determined by the regulatory authority to confirm that corrective action is initiated and completed.
- (5) Any violations by temporary food service establishments shall be corrected immediately. If violations are not corrected, the food establishment shall cease food service operations and operations shall not resume until authorized by the regulatory authority.

E. **Cessation of Food Service Operations, Appeal and Hearing:** Failure to comply with any time limits for corrective action to be taken may result in an order to cease food service operations. A permit holder may appeal inspection findings and/or an order to cease food service operations as set out in Section 5.B.

F. **Resuming Operations:** Whenever a food establishment is required under the provisions of this Order to cease food service operations, operations shall not be resumed until the regulatory authority determines by re-inspection that conditions responsible for the requirement to cease operations no longer exist. Opportunity for re-inspection shall be offered by the regulatory authority within twenty-four (24) hours of the initial inspection.

## **Section 7. Examination and Condemnation of Food:**

A. **Hold Order and Destruction of food:** When inspections are being conducted of food establishments by the regulatory authority, food may be examined or sampled by the regulatory authority as often as necessary for enforcement of this Order and state law and rules. The regulatory authority may, upon notice to the owner or person in charge of the food establishment specifying the reasons therefor, place a hold order on any food found in violation of this Order, state law or rules concerning food service sanitation. The regulatory authority shall tag, label, or otherwise identify any food subject to the hold order. No food subject to a hold order shall be used, served, or removed from the food establishment. Storage of food under a hold order may be permitted under conditions specified by the regulatory authority unless storage is not possible without risk to the public health. If storage is not possible, immediate destruction of the food shall

be ordered by the regulatory authority and accomplished by the food establishment.

- B. Appeal: A permit holder may appeal a hold order and/or destruction of food by following the procedure set out in Section 5.B.

### **Section 8. Possibility of Disease Transmission by an Employee of a Food Establishment:**

When the regulatory authority has reasonable cause to suspect the possibility of disease transmission from any food establishment employee, the food establishment shall provide the regulatory authority with a medical history of the subject employee. The regulatory authority shall make any other investigation as may be necessary and take appropriate action including any or all of the following measures:

- A. Immediate exclusion of the employee from all food establishments;
- B. The immediate closing of the food establishments concerned until, in the opinion of the regulatory authority, no further danger of disease transmission exists;
- C. Restriction of the employee's services to some area of the food establishment where there would be no danger of disease transmission;
- D. Medical and laboratory examination of the employee, other employees of the food establishment and/or examination and analysis of their bodily fluids.

### **Section 9. Certified Food Protection Manager and Food Handler Requirements:**

- A. Unless exempt, a food establishment in which food is prepared on-site for sale to the public shall comply with the following requirements:
  - (1) At least one employee that has supervisory and management responsibility and the authority to direct and control food preparation and service shall be a certified food protection manager who has shown proficiency of required information through passing a test that is part of an accredited program. Such employee shall be on-site at all times when food services are being provided to the public. It shall be unlawful for any person owning, operating, or managing a food establishment to allow the establishment to provide food services to the public without a certified food protection manager on-site.
  - (2) The original food protection manager certificate shall be posted in a location in the food establishment that is conspicuous to the consumers.
  - (3) Except in a temporary food establishment, at least one certified food protection manager shall be employed by each food establishment.
  - (4) Except in a temporary food establishment, all food employees except the certified food protection manager shall successfully complete an accredited food handler training course within sixty (60) days of employment at the food establishment.
  - (5) The food establishment shall maintain on premises a certificate of completion of the food handler training course for each food employee.
- B. Exemption from Requirements: Certified food protection managers will not be required in the following situations:
  - (1) Food establishments that serve, sell, or distribute only prepackaged foods and/or only beverages. This exemption does not apply to an establishment where potentially



hazardous food is packaged on the premises or where packaging of food is altered or removed by employees of the establishment.

- (2) Food establishments which limit displays or service of unpackaged foods to only those which are not potentially hazardous such as candies, nuts, and produce.
- (3) Nonprofit organizations which only serve food to their members.
- (4) Food establishments inspected at least once each week by state or federal food sanitation inspectors.
- (5) Child care facilities as defined by Section 42.002, Human Resources Code.

C. Educational Requirements in lieu of Certification: The following establishments may be exempt from the requirement to have a certified food protection manager if they comply with the educational requirements indicated:

- (1) State licensed child care centers and/or private schools which prepare meals for children shall be exempt if all cooks employed at the location attend training and testing administered by a city health department.
- (2) Temporary food service establishments (indoor events) shall be exempt if they either: (a) have one individual who is responsible for food preparation at the event attend training and testing administered by a city health department; or (b) retain a certified food protection manager to advise on the minimal standards of operation needed for the event and who shall be responsible for hygienic operations at the event.
- (3) Temporary food service establishments (outdoor events) shall be exempt if they either: (a) have one individual who is responsible for food preparation at the event attend training and testing administered by a city health department; or (b) retain a certified food protection manager to advise on the minimal standards of operation needed for the event and who shall be responsible for hygienic operations at the event; or (c) the food establishment undergoes periodic inspection by the regulatory authority during the event.

D. Responsibilities of a Certified Food Protection Manager: Responsibilities of a certified food protection manager include:

- (1) Identifying hazards in the day-to-day operation of a food establishment that provides food for human consumption;
- (2) Developing or implementing specific policies, procedures or standards to prevent food borne illness;
- (3) Supervising or directing food preparation activities and ensuring appropriate corrective actions are taken as needed to protect the health of the consumer;
- (4) Training the food establishment employees on the principles of food safety as set out herein;
- (5) Performing in-house self-inspections of daily operations on a periodic basis to ensure that policies and procedures concerning food safety have been implemented and are being followed;
- (6) Training food handlers under their supervision which shall include instruction on the critical aspects of food handling as defined in the Texas Department of Health rules on food

service sanitation, including, but not limited to: (a) temperature requirements for potentially hazardous foods, including storage, preparation, display, and transportation; (b) common sources of contamination and prevention of cross contamination; (c) personal hygiene and application of good hygienic practices; (d) proper methods for sanitizing equipment and utensils; and (e) proper labeling, storage, and use of toxic chemicals.

E. Additional Training Requirements: The regulatory authority may require certified food protection managers and food handlers to successfully complete additional training when:

- (1) The employing food establishment has repeated or persistent violations of this Order, state laws or rules, code requirements, and/or effective corrective action has not been taken within a reasonable period of time;
- (2) The food establishment has been determined by the regulatory authority to be the source of food borne illness; or
- (3) There is evidence, during an inspection by the regulatory authority that food handlers are not being properly trained by certified food protection managers. (A score of seventy (70) or less on the inspection report shall be considered evidence of a lack of sufficient training).

All costs associated with additional training shall be the responsibility of the owner or operator of the food establishment concerned.

**Section 11. Severability:** If any section, subsection, sentence, clause, phrase, or portion of this Order is, for any reason, held invalid or unconstitutional by any court or agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Order.

**Section 12. Repeal of Prior Orders:** Previous orders adopted by the Commissioners Court concerning the subject of this Order are hereby repealed and replaced by this Order.

**Section 13: Effective Date:** The provisions of this Order shall take effect on January 1, 2020.

Approved by the Commissioners Court on the \_\_\_\_ day of \_\_\_\_\_ 2020.

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Darrel L. Lux, County Judge

Attest:

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Darlene Herrin, County Clerk



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Public Information Act
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Bill Ballard, General Counsel
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Update on the Public Information Act and Kendall County's information policy.
<b>REASON FOR AGENDA ITEM</b>	Review of Kendall County's PIA policy.
<b>WHO WILL THIS AFFECT?</b>	Kendall County
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Installation of Traffic Signs
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Operations Department Jean Maxwell, Operations Manager
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 652
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on publishing notice for a Public Hearing concerning the installation of new stop signs, yield signs, and two speed limit signs.
<b>REASON FOR AGENDA ITEM</b>	Traffic Safety
<b>WHO WILL THIS AFFECT?</b>	Precincts 1, 3, 4
<b>ADDITIONAL INFORMATION</b>	None

# Proposed Stop Sign/Yield Sign Placement

## Precinct 1

Sign Placement	Intersecting Road	
Buckhorn Ln.	E. Winding Loop	Stop Sign
E. Winding Loop	Canyon Loop	Stop Sign
Mountain View	Mountain Spring Dr.	Stop Sign
Spotted Deer Trl.	Cedar Pl.	Stop Sign
Thunder Rd.	Cedar Pl.	Stop Sign
Tiptop Ln.	Canyon Loop	Stop Sign
Valley View	Mountain Spring Dr.	Stop Sign
Veneda Place	Skyview Dr.	Yield Sign
W. Winding Loop	Canyon Loop	Stop Sign
Wild Horse Dr.	Cedar Pl.	Stop Sign
Canyon Loop	Skyview Dr.	Change Yield to Stop
Spring Hill Rd.	30 MPH Sign Needed	
Vallerie Ln.	30 MPH Sign Needed	

## Precinct 3

Sign Placement	Intersecting Road	
BALLARD TRL	Dillard	Yield to Stop
BUNTLINE DR	Redfield	Add Stop
MARLIN DR	Redfield	Yield to Stop
REMINGTON DR	Fuller	Yield to Stop
REMINGTON DR	Winchester	Yield to Stop
SHARPS DR	Redfield and Buntline	Add Stop Signs
WEAVER RD	Buntline	Yield to Stop
HIDDEN LAKE DR	Mountain Creek Trl	Change Yield to Stop (2)
HIGHLAND WOODS	Mountain Creek Trl	Change Yield to Stop
MOONLITE RDG	Mountain Creek Tr & Highland Woods	Change Yield to Stop
MOUNTAIN VIEW TRL	Roaring Creek	Add Stop Sign
MOUNTAIN VIEW TRL	Oak Forrest	Change Yield to Stop
OAK FOREST DR	Saddle Mountain	Change Yield to Stop
OAK FOREST DR	Mountain Creek Trl	Change Yield to Stop (2)
RIVER FOREST DR	Mountain Creek Trl	Change Yield to Stop
RIVER PT	HIDDEN LAKE DR	Add Stop Sign
RIVER VIEW	RIVER FOREST DR	Add Stop Sign
RIVER VIEW	RIVER FOREST DR	Change Yield to Stop
ROARING CREEK DR	Saddle Mountain	Change Yield to Stop
SADDLE MOUNTAIN DR	Mountain Creek	Change Yield to Stop (2)
TOWERING VISTA	Mountain Creek Trl	Change Yield to Stop
TOWERING VISTA	Mountain Creek Trl	Change Yield to Stop

## Precinct 4

Sign Placement	Intersecting Road
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Below Rd.	Big Joshua Creek Rd.	Stop Sign
Below Rd.	Holiday Rd.	Stop Sign
Cedar Ct.	Meadow Ln.	Stop Sign
Grapevine	Meadow Ln.	Stop Sign
Cemetery St.	Manor Dr.	Yield Sign
Cemetery St.	Second St.	Yield Sign
Harris Rd.	Walnut Grove Rd.	Stop Sign
Julia Dr.	Shirley Dr.	Stop Sign
Lost Pilot	Shady Oaks Dr.	Stop Sign
Manning Rd.	Waring Welfare Rd.	Stop Sign
Manning St.	Waring Welfare Rd.	Stop Sign
Mt. Pisgah Dr.	Mill Dam Rd.	Stop Sign
North St.	West St.	Stop Sign
N. Front St.	Waring Rd.	Stop Sign
S. Front St.	Waring Rd.	Stop Sign
Vista View	Shady Oaks Dr.	Stop Sign
Eighth St.	Broadway	Change Yield to Stop
Eighth St.	Main St.	Change Yield to Stop
Fifth St.	Water St.	Change Yield to Stop
Sixth St.	Water St.	Change Yield to Stop
Third St.	Broadway	Change Yield to Stop



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Operations Monthly Report
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Kendall County Road & Bridge Operations Jean Maxwell, Operations Manager
<b>PHONE # OR EXTENSION #</b>	830-249-9343 EXT 652
<b>TIME NEEDED FOR PRESENTATION</b>	3 Minutes
<b>WORDING OF AGENDA ITEM</b>	Summary of Operations activites for June 2020
<b>REASON FOR AGENDA ITEM</b>	Operations Monthly Report
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	County Wide
<b>ADDITIONAL INFORMATION</b>	None

## Kendall County Operations June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
1		MATTICK LN	Fabricate @ Shop	Fabricate	Fabricate Mattick Ln. Street Name Sign	46002	6/3/2020
1	201	E SAN ANTONIO AVE	Fabricate @ Shop	Fabricate	Fabricate Sanitizer Emblems	45870	6/1/2020
1		MATTICK LN	@ .21 Miles	Install	Install Mattick Ln. Street Name Sign	46003	6/3/2020



## Kendall County Operations June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
2		SCHEELE RD	@ .3 Miles	Data Collection	GPS Culvert For GIS Map	46109	6/15/2020
2	115	SCHEELE RD	@ .3 Miles	Object Marker Replace	Replace Object Marker	46115	6/15/2020
2	41	SPRING CREEK RD	@ .64 Miles	Object Marker Replace	Replace Object Marker	46327	6/29/2020
2		OLD FREDERICKSBURG RD	@ 1.88 Miles	Replace	Replace Arrow Board Sign & Support	46108	6/15/2020

# Kendall County Operations June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3		RIDGE VIEW DR	Entire Road	Data Collection	Update GIS Map	46293	6/18/2020
3		SCHMIDT LN	@ .9 Miles	Data Collection	GPS Culverts For GIS Map	46261	6/17/2020
3		ERNST RD	@ 1 Mile	Data Collection	GPS Culverts For GIS Map	46265	6/17/2020
3		ERNST RD	@ 1.2 Miles	Data Collection	GPS Culverts For GIS Map	46263	6/17/2020
3		WALNUT GROVE ROAD N	@ .2 Miles	Data Collection	GPS Culverts For GIS Map	46257	6/17/2020
3		NOLLKAMPER RD	@ .41 Miles	Data Collection	GPS Culvert For GIS Map	46287	6/17/2020
3		NOLLKAMPER RD	Entire Road	Data Collection	Update GIS Map	46294	6/18/2020
3		NOLLKAMPER RD	@ .14 Miles	Data Collection	GPS Culvert For GIS Map	46285	6/17/2020
3		NOLLKAMPER RD	@ .09 Miles	Data Collection	GPS Culvert For GIS Map	46283	6/17/2020
3		ERNST RD	Entire Road	Data Collection	Update GIS Map	46292	6/18/2020
3		STAUDT ST	Fabricate @ Shop	Fabricate	Fabricate Parking Signs For Sheriff's Office	46296	6/22/2020
3		NELSON RD	@ .01 Miles	Install	Install No Outlet Sign	46248	6/17/2020
3	6	NOLLKAMPER RD	@ .09 Miles	Object Marker Replace	Replace Two Object Markers	46284	6/17/2020
3	105	ERNST RD	@ 1 Mile	Object Marker Replace	Replace Object Marker	46266	6/17/2020
3	8	NOLLKAMPER RD	@ .14 Miles	Object Marker Replace	Replace Object Marker	46286	6/17/2020
3	117	ERNST RD	@ 1.2 Miles	Object Marker Replace	Replace Object Marker	46264	6/17/2020
3	97	SCHMIDT LN	@ .9 Miles	Object Marker Replace	Replace Two Object Markers	46262	6/17/2020
3	507	WALNUT GROVE ROAD N	@ .2 Miles	Object Marker Replace	Replace Object Marker	46258	6/17/2020
3	18	NOLLKAMPER RD	@ .41 Miles	Object Marker Replace	Replace Two Object Markers	46288	6/17/2020

## Kendall County Operations June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3		SEEWALD RD	@ .9 Miles	Remove	Livestock Xing Sign	46010	6/8/2020
3		CEDAR RIDGE RD	@ .01 Miles	Replace Sign	Replace Stop Sign	46328	6/29/2020

# Kendall County Operations June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		WALNUT GROVE ROAD N	Entire Road	Data Collection	Update GIS Map	46289	6/18/2020
4		RIDGE VIEW DR	@ .09 Miles	Data Collection	GPS Culvert For GIS Map	46281	6/17/2020
4		SCHMIDT LN	@ .02 Miles	Data Collection	Update GIS Map	46290	6/18/2020
4		CAMP CAPERS RD	@ .22 Miles	Data Collection	GPS Culvert For GIS Map	45951	6/2/2020
4		WALNUT GROVE ROAD N	@ .69 Miles	Data Collection	GPS Culvert For GIS Map	46247	6/17/2020
4		WALNUT GROVE ROAD N	@ .5 Miles	Data Collection	GPS Culvert For GIS Map	46256	6/17/2020
4		RIDGE VIEW DR	@ .01 Miles	Data Collection	GPS Culverts For GIS Map	46277	6/17/2020
4		CAMP CAPERS RD	@ .05 Miles	Data Collection	GPS Culvert For GIS Map	45999	6/2/2020
4		WALNUT GROVE ROAD N	@ .97 Miles	Data Collection	GPS Culverts For GIS Map	46245	6/17/2020
4		ERNST RD	@ .76 Miles	Data Collection	GPS Culvert For GIS Map	46269	6/17/2020
4		ERNST RD	@ .01 Miles	Data Collection	GPS Culvert For GIS Map	46275	6/17/2020
4	605	WALNUT GROVE ROAD N	Fabricate @ Shop	Fabricate	Fabricate Address Plate	46291	6/18/2020
4	36	POEHNERT RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	46326	6/29/2020
4	38	POEHNERT RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	46325	6/24/2020
4		SEEWALD RD	@ .9 Miles	Install	Install Livestock Crossing Sign	46117	6/16/2020
4		RIDGE VIEW DR	@ .01 Miles	Object Marker Replace	Replace Four Object Markers	46278	6/25/2020
4	75	ERNST RD	@ .76 Miles	Object Marker Replace	Replace Two Object Markers	46274	6/17/2020
4		CAMP CAPERS RD	@ .05 Miles	Object Marker Replace	Replace Two Object Markers	46000	6/2/2020
4		CAMP CAPERS RD	@ .22 Miles	Object Marker Replace	Replace Two Object Markers	45998	6/2/2020
4	198	RIDGE VIEW DR	@ .09 Miles	Object Marker Replace	Replace Two Object Markers	46282	6/17/2020

## Kendall County Operations June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		WALNUT GROVE ROAD N	@ .97 Miles	Object Marker Replace	Replace Two Object Markers	46246	6/17/2020
4	1	ERNST RD	@ .01 Miles	Object Marker Replace	Replace Two Object Markers	46276	6/17/2020
4		KARGER LN	@ .03 Miles	Place or Remove Temp Sign	Remove Fresh Oil Sign	45940	6/2/2020
4		CAMP CAPERS RD	@ .03 Miles	Place or Remove Temp Sign	Remove Fresh Oil Sign	46001	6/2/2020
4	456	HOLIDAY RD	@ 4.7 miles	Repair Cattle Guard	Repair Cattle Guard	45881	6/1/2020
4		CEDAR LN	@ .02 Miles	Repair Sign Support	Repair Dead End Sign Support	46116	6/16/2020
4		MILL DAM RD	@ 2.3 Miles	Repair Sign Support	Repair Int Road Sign Support	46089	6/15/2020
4		MILL DAM RD	@ 1.21 Miles	Repair Sign Support	Repair School Bus Stop Sign Support	45880	6/1/2020
4		BIG JOSHUA CREEK RD	@ .01 Miles	Replace Support	Replace Stop Sign Support	46295	6/18/2020



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 7/27/2020**  
**OPEN SESSION**

<b>SUBJECT</b>	Road & Bridge Monthly Report
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Road and Bridge Ricky Pfeiffer, Road Supervisor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 EXT 656
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Summary of road activities for June 2020.
<b>REASON FOR AGENDA ITEM</b>	Report Progress of Road Work
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	County wide progress report
<b>ADDITIONAL INFORMATION</b>	None

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
1		JOHNS RD	@ .8 Miles	Brush	Tree Removal	46031	6/8/2020
1		JOHNS RD	@ 2.50 Miles	Contract Services	Asphalt Overlay	46550	6/30/2020
1		JOHNS RD	@ .23 Miles	Contract Services	Asphalt Overlay	46548	6/30/2020
1		JOHNS RD	0 to 1.48 Miles	Contract Services	Asphalt Overlay	46549	6/30/2020
1		JOHNS RD	Cazneau Ln.	Contract Services	Asphalt Overlay	46547	6/18/2020
1		JOHNS RD	@ 2.94 Miles	Contract Services	Asphalt Overlay	46551	6/30/2020
1		CORLEY RD	0 to 1.04 Miles	Herbicides and Vegetation	Chemical Mowing	45942	6/2/2020
1		DAISY LN	0 to .19 Miles	Herbicides and Vegetation	Chemical Mowing	45937	6/2/2020
1		VALLERIE LN	0 to .43 Miles	Herbicides and Vegetation	Chemical Mowing	45941	6/2/2020
1		J WILLIAMS RD	0 to .73 Miles	Herbicides and Vegetation	Chemical Mowing	45936	6/2/2020
1		SPRING HILL DR	0 to .66 Miles	Herbicides and Vegetation	Chemical Mowing	45939	6/2/2020
1		BEAR CREEK RD	5.77 to .57 Miles	Herbicides and Vegetation	Chemical Mowing	46104	6/9/2020
1	111	SCENIC LOOP RD		Maintenance	Clean Out Cattle Guard	46147	6/15/2020
1	111	SCENIC LOOP RD		Maintenance	Soft Spot Repair	46148	6/15/2020
1		SCENIC LOOP RD	@ 1.0 Miles	Maintenance	Ditch Line Work	46170	6/11/2020
1	111	SCENIC LOOP RD		Maintenance	Ditch Maint.	46146	6/15/2020
1		SCENIC LOOP RD	0 to 1.17 Miles	Mowing	Mowing & Weed Eating	46512	6/29/2020
1		DODGE RD	0 to 2.04 Miles	Mowing	Mowing & Weed Eating	46544	6/30/2020
1		CORLEY RD	0 to 1.04 Miles	Mowing	Mowing & Weed Eating	46513	6/29/2020
1		WHITWORTH RD	0 to 1.16 Miles	Mowing	Mowing & Weed Eating	46545	6/30/2020
1		SPRING HILL DR	0 to .66 Miles	Mowing	Mowing & Weed Eating	46541	6/30/2020
1		UPPER BALCONES RD W	0 to 4.19 Miles	Mowing	Mowing & Weed Eating	46543	6/30/2020
1		DAISY LN	0 to .19 Miles	Mowing	Mowing & Weed Eating	46542	6/30/2020



# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
1		VALLERIE LN	0 to .43 Miles	Mowing	Mowing & Weed Eating	46540	6/30/2020
1		JOHNS RD	@ .1 Miles	New Construction	Set Message Board	46129	6/11/2020
1		JOHNS RD	@ 1.49 Miles	New Construction	Road Surface/Site 3	46227	6/17/2020
1		JOHNS RD	@ 1.49 Miles	New Construction	Road Surface/Site 3	46404	6/18/2020
1		JOHNS RD	@ .1 Miles	New Construction	Road Surface/Site 5	46414	6/18/2020
1	10248	JOHNS RD		New Construction	Road Surface/Site 1	46225	6/17/2020
1		JOHNS RD	@ 1.15 Miles	New Construction	Road Surface/Site 4	46410	6/18/2020
1		JOHNS RD	@ .1 Miles	New Construction	Set Message Board	46168	6/11/2020
1		JOHNS RD	@ 2.0 Miles	New Construction	Road Surface/Site 2	46226	6/17/2020
1	1175	US 83 N	EMS Building	Non Road and Bridge	Assist Other Agency	46429	6/22/2020
1		DEEP HOLLOW DR	@ 1.4 Miles	Road Structure	Cable Barrier	46035	6/9/2020
1		UPPER BALCONES RD	West @ 0.0 Miles	Road Structure	Cattle Guard Repair	46492	6/25/2020
1		SCENIC LOOP RD	@ .97 Miles	Road Structure	Guard Rail Work	46036	6/9/2020
1		JOHNS RD	@ 2.50 Miles	Striping	Striping	46531	6/30/2020
1		JOHNS RD	Cazneau Ave	Striping	Striping	46524	6/30/2020
1		JOHNS RD	@ 1.48 Miles	Striping	Striping	46530	6/30/2020
1		JOHNS RD	@ 2.94 Miles	Striping	Striping	46532	6/30/2020
1		JOHNS RD	@ .23 Miles	Striping	Striping	46526	6/30/2020



# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
2		OLD FREDERICKSBURG RD	.8 to 1 Miles	Brush	R O W Clearing	45952	6/1/2020
2		OLD FREDERICKSBURG RD	.6 to .7 Miles	Brush	R O W Clearing	45961	6/3/2020
2		OLD FREDERICKSBURG RD	.7 to .9 Miles	Brush	R O W Clearing	45932	6/2/2020
2	501	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46185	6/8/2020
2	430	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46192	6/8/2020
2	428	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46191	6/8/2020
2	607	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46182	6/8/2020
2	203	AMMANN RD		Contract Services	Pothole Repair	46349	6/12/2020
2	432	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46194	6/8/2020
2	605	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46183	6/8/2020
2	603	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46184	6/8/2020
2	422	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46190	6/8/2020
2	420	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46188	6/8/2020
2	429	RIVER MOUNTAIN DR		Contract Services	Pothole Repair	46187	6/8/2020
2	202	CHARGER BLVD	Brush Site	Equipment	Equipment Breakdown	46458	6/24/2020
2		RIVER MOUNTAIN DR	River Mountain Subdivision	Herbicides and Vegetation	Chemical Mowing	46473	6/24/2020
2		WYATT TRL	Ammann Ranch Estates	Herbicides and Vegetation	Chemical Mowing	45962	6/3/2020
2		CAMP ALZAFAR RD	0 to 1.74 Miles	Herbicides and Vegetation	Chemical Mowing	46485	6/25/2020
2		RED OAK DR	River Mt. Sub.	Herbicides and Vegetation	Chemical Mowing	46484	6/25/2020
2	11	AMMANN RD		Maintenance	Driveway Work	45996	6/4/2020
2		SANDY OAKS DR	The Homestead Sub.	Mowing	Mowing & Weed Eating	46488	6/25/2020
2		AMMANN RD	0 to 2.0 Miles	Mowing	Mowing & Weed Eating	46466	6/24/2020
2		OLD FREDERICKSBURG RD	0 to 1.46 Miles	Mowing	Mowing & Weed Eating	46516	6/29/2020
2		NORTH STAR RD	0 to .19 Miles	Mowing	Mowing & Weed Eating	46517	6/29/2020
2		RANCH DR	0 to 1.15 Miles	Mowing	Mowing & Weed Eating	46491	6/25/2020
2		BLUEBONNET DR	Cascade Mobile Village	Mowing	Checked For Mowing	46546	6/30/2020

## Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
2		WYATT TRL	Ammann Ranches	Mowing	Mowing & Weed Eating	46490	6/25/2020
2		SCHEELE RD	0 to .8 Miles	Mowing	Mowing & Weed Eating	46515	6/29/2020
2		AMMANN RD	2 to 3.76 Miles	Mowing	Mowing & Weed Eating	46487	6/25/2020
2		SPRING CREEK RD	0 to 2.01 Miles	Mowing	Mowing & Weed Eating	46435	6/22/2020
2		SAVANNAH JON BLVD	Gemini Oaks Sub.	Mowing	Mowing & Weed Eating	46489	6/25/2020
2		BUCKSKIN DR	0 to .41 Miles	Mowing	Mowing & Weed Eating	46518	6/29/2020
2		CASCADE CAVERNS RD	0 to 2.27 Miles	Mowing	Mowing & Weed Eating	46514	6/29/2020
2		BAMBI DR	0 to .14 Miles	Mowing	Mowing & Weed Eating	46519	6/29/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Assist Other Agency	46428	6/22/2020
2		CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Co. Brush 4 Hrs.	46555	6/29/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Assist Other Agency	46457	6/24/2020
2		CHARGER BLVD	Brush Site	Non Road and Bridge	Assist Other Agency	46553	6/25/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Assist Other Agency	46447	6/23/2020
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Co. Brush 3.5 Hrs	46438	6/23/2020
2		RUST LN	@ 1 Mile	Road Structure	Gate Work	46552	6/24/2020
2		RUST LN	@ 1 Mile	Road Structure	Gate Work	46496	6/25/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	30	TOEPPERWEIN RD		Concrete Work	Pothole Repair	46362	6/15/2020
3	32	TOEPPERWEIN RD		Contract Services	Pothole Repair	46361	6/15/2020
3	26	TOEPPERWEIN RD		Contract Services	Pothole Repair	46366	6/15/2020
3	24	TOEPPERWEIN RD		Contract Services	Pothole Repair	46367	6/15/2020
3	33	TOEPPERWEIN RD		Contract Services	Pothole Repair	46365	6/15/2020
3	36	TOEPPERWEIN RD		Contract Services	Pothole Repair	46351	6/12/2020
3	203	MOUNTAIN CREEK TRL		Contract Services	Pothole Repair	46348	6/12/2020
3	47	TOEPPERWEIN RD		Contract Services	Pothole Repair	46350	6/12/2020
3	34	TOEPPERWEIN RD		Contract Services	Pothole Repair	46352	6/12/2020
3	34	TOEPPERWEIN RD		Contract Services	Pothole Repair	46363	6/15/2020
3	12	STAUDT ST	Old R&B	Equipment	Equipment Breakdown	46448	6/23/2020
3	1133	N FM 3351	Kendalia Yard	Equipment	Equipment Staging	46113	6/10/2020
3	1133	N FM 3351	Kendalia Yard	Equipment	Equipment Staging	46114	6/10/2020
3		TOEPPERWEIN RD	.25 to 1.06 Miles	Herbicides and Vegetation	Chemical Mowing	45963	6/3/2020
3		PLATTEN CREEK RD	Platten Creek Sub.	Herbicides and Vegetation	Chemical Mowing	46028	6/8/2020
3		N ESSER RD	0 to .2 Miles	Herbicides and Vegetation	Chemical Mowing	46432	6/22/2020
3		S J DR	0 to .40 Miles	Herbicides and Vegetation	Chemical Mowing	46011	6/4/2020
3	1133	N FM 3351	Kendalia Yard	Herbicides and Vegetation	Broad Leaf Maint.	46069	6/10/2020
3		CYPRESS LN	0 to .54 Miles	Herbicides and Vegetation	Chemical Mowing	45966	6/3/2020
3		COMMANCHE TRL	0 to .63 Miles	Herbicides and Vegetation	Chemical Mowing	46019	6/4/2020
3		SOMEDAY DR	Acres North Sub.	Herbicides and Vegetation	Chemical Mowing	45964	6/3/2020
3		TEMPE WILKES RD	0 to .21 Miles	Herbicides and Vegetation	Chemical Mowing	46021	6/4/2020
3		STEEL VALLEY DR	0 to 1.46 Miles	Herbicides and Vegetation	Chemical Mowing	45965	6/3/2020
3		ED LN	0 to .11 Miles	Herbicides and Vegetation	Chemical Mowing	46022	6/4/2020
3		WALNUT GROVE RD	0 to 3.34 Miles	Herbicides and Vegetation	Chemical Mowing	46014	6/4/2020
3		KEMMER TRL	River Trail Sub.	Herbicides and Vegetation	Chemical Mowing	46433	6/22/2020
3		STAUDT ST	@ .5 Miles	Herbicides and Vegetation	Chemical Mowing	45967	6/3/2020
3		APACHE TRL	0 to .25 Miles	Herbicides and Vegetation	Chemical Mowing	46018	6/4/2020
3		N J DR	0 to .24 Miles	Herbicides and Vegetation	Chemical Mowing	46023	6/4/2020
3		WALNUT GROVE RD	@ 2.3 Miles	Maintenance	Ditch Maint.	45957	6/3/2020
3	706	N WALNUT WAY		Maintenance	Ditch Maint.	45928	6/2/2020
3	109	PARADISE PATH		Maintenance	Ditch Maint.	45959	6/3/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3		N SOMEDAY DR	0 to .53 Miles	Mowing	Mowing & Weed Eating	46234	6/17/2020
3		HOLIDAY RD	0 to 2.5 Miles	Mowing	Mowing & Weed Eating	46425	6/18/2020
3		WALNUT GROVE RD	2 to 3.34 Miles	Mowing	Mowing & Weed Eating	46416	6/18/2020
3		QUIET PT	0 to .22 Miles	Mowing	Mowing & Weed Eating	46240	6/17/2020
3		ED LN	0 to .11 Miles	Mowing	Mowing & Weed Eating	46417	6/18/2020
3		BLUESTEM LN	0 to .15 Miles	Mowing	Mowing & Weed Eating	46238	6/17/2020
3		SUMMIT TRL	0 to .96 Miles	Mowing	Mowing & Weed Eating	46237	6/17/2020
3		HIDDEN OAK CIR	0 to .1 Miles	Mowing	Mowing & Weed Eating	46235	6/17/2020
3		CYPRESS LN	0 to .21 Miles	Mowing	Mowing & Weed Eating	46423	6/18/2020
3		WALNUT GROVE RD	0 to 2 Miles	Mowing	Mowing & Weed Eating	46243	6/17/2020
3		TEXAS CEDAR TRL	0 to .13 Miles	Mowing	Mowing & Weed Eating	46239	6/17/2020
3		WILD CHERRY LN	0 to .19 Miles	Mowing	Mowing & Weed Eating	46241	6/17/2020
3		COMMANCHE TRL	0 to .63 Miles	Mowing	Mowing & Weed Eating	46422	6/18/2020
3		TEMPE WILKES RD	0 to .21 Miles	Mowing	Mowing & Weed Eating	46421	6/18/2020
3		SOMEDAY DR	0 to .71 Miles	Mowing	Mowing & Weed Eating	46233	6/17/2020
3		S J DR	0 to .05 Miles	Mowing	Mowing & Weed Eating	46424	6/18/2020
3		STEEL VALLEY DR	0 to .86 Miles	Mowing	Mowing & Weed Eating	46236	6/17/2020
3		N J DR	1.3 to 2.0 Miles	Mowing	Mowing & Weed Eating	46419	6/18/2020



## Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46522	6/29/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46026	6/8/2020
3	2610		Kendalia Library	Non Road and Bridge	Assist Other Agencies	45968	6/4/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46047	6/9/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46229	6/17/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46144	6/11/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46459	6/24/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	45944	6/3/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46221	6/16/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46119	6/10/2020
3	139	MARK TWAIN DR	Kreutzberg Canyon Nat. Area	Non Road and Bridge	Assist Other Agency	46441	6/23/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46181	6/15/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	45992	6/4/2020
3	12	STAUDT ST	Old R&B	Non Road and Bridge	Assist Other Agency	46506	6/25/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		BROADWAY	@ .1 Miles	Brush	Brush Removal	46034	6/8/2020
4		LITTLE JOSHUA CREEK RD	@ 1.2 Miles	Brush	Tree Removal	46145	6/11/2020
4		NORTH CREEK RD	@ .3 Miles	Brush	Brush Removal	46152	6/15/2020
4		BROADWAY	.7 to .89 Miles	Brush	Clear Overhead	46009	6/4/2020
4	328	THIRD ST		Brush	Brush Removal	46444	6/23/2020
4	218	EIGHTH ST		Cleaning and Debris	Debris Removal	46032	6/8/2020
4	238	HOLIDAY RD		Contract Services	Pothole Repair	46375	6/17/2020
4	132	CRAVEY RD		Contract Services	Pothole Repair	46379	6/17/2020
4	146	TEN WEST DR		Contract Services	Pothole Repair	46199	6/9/2020
4	121	CRAVEY RD		Contract Services	Pothole Repair	46377	6/17/2020
4	116	ALLEN RD		Contract Services	Pothole Repair	46213	6/10/2020
4		CONNALLY WAY	@ .1 Miles	Contract Services	Pothole Repair	46380	6/18/2020
4	114	ALLEN RD		Contract Services	Pothole Repair	46212	6/9/2020
4		ALLEN RD	@ Ten West Dr.	Contract Services	Pothole Repair	46216	6/10/2020
4	134	CRAVEY RD		Contract Services	Pothole Repair	46378	6/17/2020
4	132	TEN WEST DR		Contract Services	Pothole Repair	46208	6/9/2020
4	134	TEN WEST DR		Contract Services	Pothole Repair	46203	6/9/2020
4	137	TEN WEST DR		Contract Services	Pothole Repair	46201	6/8/2020
4	28	ALLEN RD		Contract Services	Pothole Repair	46219	6/10/2020
4		TOWER RD	@ 2.27 to 1.27 Miles	Contract Services	Pothole Repair	46381	6/18/2020
4		UPPER CIBOLO CREEK RD	@ 1.5 Miles	Contract Services	Pothole Repair	46353	6/12/2020
4	135	TEN WEST DR		Contract Services	Pothole Repair	46207	6/9/2020
4		CRAVEY RD	@ .1 Miles	Contract Services	Pothole Repair	46376	6/17/2020
4		UPPER CIBOLO CREEK RD	@ 1.0 Miles	Contract Services	Pothole Repair	46354	6/15/2020
4		ALLEN RD	@ 4 Miles	Contract Services	Pothole Repair	46371	6/16/2020
4	14	ALLEN RD		Contract Services	Pothole Repair	46370	6/16/2020
4	116	HOLIDAY RD		Contract Services	Pothole Repair	46373	6/17/2020
4	122	TEN WEST DR		Contract Services	Pothole Repair	46210	6/9/2020
4	104	ALLEN RD		Contract Services	Pothole Repair	46214	6/10/2020
4	207	HOLIDAY RD		Contract Services	Pothole Repair	46374	6/17/2020
4		ALLEN RD	@ 3.0 Miles	Contract Services	Pothole Repair	46372	6/16/2020
4	125	TEN WEST DR		Contract Services	Pothole Repair	46209	6/9/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	110	ALLEN RD		Contract Services	Pothole Repair	46215	6/18/2020
4	101	ALLEN RD		Contract Services	Pothole Repair	46217	6/10/2020
4	138	TEN WEST DR		Contract Services	Pothole Repair	46204	6/9/2020
4	102	ALLEN RD		Contract Services	Pothole Repair	46218	6/10/2020
4	21	ALLEN RD		Contract Services	Pothole Repair	46369	6/16/2020
4	636	WARING WELFARE RD		Contract Services	Pothole Repair	46196	6/8/2020
4	104	TEN WEST DR		Contract Services	Pothole Repair	46211	6/9/2020
4	39700	IH-10 FRONTAGERD	Uvalco	County Road and Bridge	Replenish Materials	46223	6/17/2020
4	3	OLD COMFORT RD	R&B Yard	County Road and Bridge	Receive Materials	46143	6/11/2020
4	3	OLD COMFORT RD		Equipment	Equipment Staging	45926	6/2/2020
4	42	SPANISH PASS RD		Equipment	Equipment Staging	46024	6/8/2020
4		GILES RANCH RD		Equipment	Equipment Staging	46111	6/10/2020
4		GILES RANCH RD	@ Old #9	Equipment	Equipment Staging	46066	6/10/2020
4	3	OLD COMFORT RD	R&B Yard	Equipment	Equip. Standby	46493	6/25/2020
4	3	OLD COMFORT RD	R&B Yard	Equipment	Equip. Standby	46554	6/25/2020
4	224	FM 473 W	Comfort VFD	Herbicides and Vegetation	Chemical Mowing	46486	6/25/2020
4	3	OLD COMFORT RD	R&B Yard	Herbicides and Vegetation	Broad Leaf Maint.	46067	6/10/2020
4		SABINE RD	0 to 1.33 Miles	Herbicides and Vegetation	Chemical Mowing	46012	6/4/2020
4		CRAVEY RD	0 to 2.01 Miles	Herbicides and Vegetation	Chemical Mowing	46105	6/9/2020
4		KENDALL JACKSON	Woodridge Estate Sub.	Herbicides and Vegetation	Chemical Mowing	46431	6/22/2020
4		UPPER SISTERDALE RD	0 to .5 Miles	Herbicides and Vegetation	Broad Leaf Maint.	46068	6/10/2020
4		SADDLE WOOD TRL	Los Ricos Pobres Sub.	Herbicides and Vegetation	Chemical Mowing	46029	6/8/2020
4		SPANISH PASS RD	0 to 2.64 Miles	Herbicides and Vegetation	Chemical Mowing	46107	6/9/2020
4		SHADY OAKS DR	Stone Springs Sub.	Herbicides and Vegetation	Chemical Mowing	46106	6/9/2020
4	406	OLD NUMBER 9 HWY		Maintenance	Ditch Maint.	45925	6/2/2020
4	421	SIXTH ST		Maintenance	Ditch Maint.	45922	6/1/2020
4	415	MOUNTAIN SPRING DR		Maintenance	Soft Spot Repair	45929	6/2/2020
4	42	SPANISH PASS RD		Maintenance	Ditch Maint.	46072	6/10/2020
4	224	SPRING RD		Maintenance	Mailbox Approach	45924	6/1/2020
4		WARING WELFARE RD		Maintenance	Ditch Maint.	46510	6/29/2020
4	535	ROOSEVELT		Maintenance	Ditch Maint.	46556	6/30/2020
4	404	OLD NUMBER 9 HWY		Maintenance	Ditch Maint.	46030	6/8/2020
4	406	OLD NUMBER 9 HWY		Maintenance	Ditch Maint.	45995	6/4/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		HIGH ST	@ .51 Miles	Maintenance	Ditch Maint.	45943	6/3/2020
4		HIGH STREET RD	.4 to .5 Miles	Maintenance	Ditch Maint.	45958	6/3/2020
4	211	MOUNTAIN SPRING DR		Maintenance	Soft Spot Repair	45949	6/1/2020
4	404	OLD NUMBER 9 HWY		Maintenance	Level Road Surface	46048	6/9/2020
4		SECOND ST	0 to .43 Miles	Mowing	Mowing & Weed Eating	46090	6/10/2020
4		WEST ST	0 to .35 Miles	Mowing	Mowing & Weed Eating	46134	6/11/2020
4		W CLEO LN	0 to .11 Miles	Mowing	Mowing & Weed Eating	46159	6/15/2020
4		N RIVER BEND RD	.63 to 0 Miles	Mowing	Mowing & Weed Eating	46520	6/29/2020
4		TEN WEST DR	0 to 1.45	Mowing	Mowing & Weed Eating	46079	6/10/2020
4		CEMETARY ST	0 to .13 Miles	Mowing	Mowing & Weed Eating	46098	6/10/2020
4		S RIVER BEND RD	0 to .32 Miles	Mowing	Mowing & Weed Eating	46481	6/25/2020
4		N RIVER BEND RD	1.63 to .63 Miles	Mowing	Mowing & Weed Eating	46482	6/25/2020
4		EDGEWOOD DR	0 to .11	Mowing	Mowing & Weed Eating	46141	6/11/2020
4		ELM SPRINGS DR	0 to .44 Miles	Mowing	Mowing & Weed Eating	46249	6/17/2020
4		E FABRA LN	0 to .28 Miles	Mowing	Mowing & Weed Eating	46156	6/15/2020
4		MILL DAM RD	0 to 1.0 Miles	Mowing	Mowing & Weed Eating	46173	6/15/2020
4		NORTH CREEK LOOP	0 to 1.15 Miles	Mowing	Mowing & Weed Eating	46179	6/15/2020
4		COUNTRY LN	0 to .34 Miles	Mowing	Mowing & Weed Eating	46084	6/10/2020
4		FIFTH ST	0 to 1.22 Miles	Mowing	Mowing & Weed Eating	46101	6/10/2020
4		NORTH ST	0 to .9 Miles	Mowing	Mowing & Weed Eating	46137	6/11/2020



# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		PFEIFFER RD	0 to .70 Miles	Mowing	Mowing & Weed Eating	46161	6/15/2020
4		FALTIN ST	0 to .22 Miles	Mowing	Mowing & Weed Eating	46132	6/11/2020
4		CAROLYN LN	0 to .06 Miles	Mowing	Mowing & Weed Eating	46251	6/17/2020
4		MISTY VALLEY RD	0 to .29	Mowing	Mowing & Weed Eating	46475	6/24/2020
4		KENDALL OAKS DR	0 to .6 Miles	Mowing	Mowing & Weed Eating	46164	6/15/2020
4		AMBER DR	0 to .27 Miles	Mowing	Mowing & Weed Eating	46135	6/11/2020
4		OLD COMFORT RD	0 to 1.69 Miles	Mowing	Mowing & Weed Eating	46037	6/9/2020
4		BELOW RD	0 to .45 Miles	Mowing	Mowing & Weed Eating	46468	6/24/2020
4		WARING KNOLL DR	0 to .26 Miles	Mowing	Mowing & Weed Eating	46038	6/9/2020
4		MILNER LN	0 to .9 Miles	Mowing	Mowing & Weed Eating	46474	6/24/2020
4		ALLEN RD	0 to 1.8 Miles	Mowing	Mowing & Weed Eating	46076	6/10/2020
4		WATER ST	0 to .35	Mowing	Mowing & Weed Eating	46064	6/9/2020
4		BELOW RD	0 to .45 Miles	Mowing	Mowing & Weed Eating	46043	6/9/2020
4		NORTH CREEK RD	0 to 1.17 Miles	Mowing	Mowing & Weed Eating	46178	6/15/2020
4		SPANISH PASS RD	0 to 2.64	Mowing	Mowing & Weed Eating	46120	6/11/2020
4		CREEKWOOD PL	0 to .21 Miles	Mowing	Mowing & Weed Eating	46080	6/10/2020
4		SOUTH HILL TOP DR	0 to .28 Miles	Mowing	Mowing & Weed Eating	46253	6/17/2020
4		NORTH CREEK RD	.40 to .88 Miles	Mowing	Mowing & Weed Eating	46176	6/15/2020
4		THIRD ST	0 to .62	Mowing	Mowing & Weed Eating	46091	6/10/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		LINDNER AVE	0 to .18 Miles	Mowing	Mowing & Weed Eating	46057	6/9/2020
4		SPRING VALLEY DR	0 to .19 Miles	Mowing	Mowing & Weed Eating	46255	6/17/2020
4		FRIENDSHIP DR	0 to .19	Mowing	Mowing & Weed Eating	46131	6/11/2020
4		JEAN DR	0 to .16 Miles	Mowing	Mowing & Weed Eating	46053	6/9/2020
4		FOURTH ST	0 to .35 Miles	Mowing	Mowing & Weed Eating	46092	6/10/2020
4		BLUE RDG	0 to .28 Miles	Mowing	Mowing & Weed Eating	46102	6/10/2020
4		TWIN VALLEY DR	0 to .18 Miles	Mowing	Mowing & Weed Eating	46252	6/17/2020
4		NORTH HILL TOP DR	0 to .25 Miles	Mowing	Mowing & Weed Eating	46254	6/17/2020
4		ROOSEVELT	0 to .23 Miles	Mowing	Mowing & Weed Eating	46058	6/9/2020
4		BIG JOSHUA CREEK RD	0 to 2.63 Miles	Mowing	Mowing & Weed Eating	46042	6/9/2020
4		NORTH CREEK RD	0 to .4 Miles	Mowing	Mowing & Weed Eating	46142	6/11/2020
4		SKY LINE DR	2.75 to 0 Miles	Mowing	Mowing & Weed Eating	46260	6/17/2020
4		BROADWAY	0 to .89 Miles	Mowing	Mowing & Weed Eating	46063	6/9/2020
4		SIXTH ST	0 to .46 Miles	Mowing	Mowing & Weed Eating	46061	6/9/2020
4		FEATHER HILL RD	0 to .28 Miles	Mowing	Mowing & Weed Eating	46471	6/24/2020
4		FABRA WAY	0 to .5 Miles	Mowing	Mowing & Weed Eating	46155	6/15/2020
4		FABRA OAKS RD	0 to .67 Miles	Mowing	Mowing & Weed Eating	46154	6/15/2020
4		MAIN ST	0 to .86 Miles	Mowing	Mowing & Weed Eating	46062	6/9/2020
4		MANOR DR	0 to .17 Miles	Mowing	Mowing & Weed Eating	46095	6/10/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		SKYLAND DR	0 to .36 Miles	Mowing	Mowing & Weed Eating	46157	6/15/2020
4		INDEPENDENCE PKWY	0 to .77 Miles	Mowing	Mowing & Weed Eating	46138	6/11/2020
4		SEALE HILL RD	0 to .30 Miles	Mowing	Mowing & Weed Eating	46477	6/24/2020
4		SOUTH ST	0 to .18 Miles	Mowing	Mowing & Weed Eating	46136	6/11/2020
4		ROLLING ACRES RD	0 to .44 Miles	Mowing	Mowing & Weed Eating	46081	6/10/2020
4		TOWER RD	0 to 2.27 Miles	Mowing	Mowing Weed Eating	46082	6/10/2020
4		W FABRA LN	0 to .8 Miles	Mowing	Mowing & Weed Eater	46153	6/15/2020
4		JULIA DR	0 to .20 Miles	Mowing	Mowing & Weed Eating	46096	6/10/2020
4		MARVIL LEE DR	0 to .52 Miles	Mowing	Mowing & Weed Eating	46158	6/15/2020
4		WOLLSCHLAEGER DR	0 to .68 Miles	Mowing	Mowing & Weed Eating	46250	6/17/2020
4		FRONT ST	0 to .76 Miles	Mowing	Mowing & Weed Eating	46094	6/10/2020
4		OLEANDER RD	0 to .31 Miles	Mowing	Mowing & Weed Eating	46476	6/24/2020
4		HIGH ST	0 to 1.33 Miles	Mowing	Mowing & Weed Eating	46055	6/9/2020
4		LIVE OAK ST	0 to .13 Miles	Mowing	Mowing & Weed Eating	46099	6/10/2020
4		HIGH STREET RD	0 to 1.37 Miles	Mowing	Mowing & Weed Eating	46052	6/9/2020
4		SEVENTH ST	0 to .81 Miles	Mowing	Mowing & Weed Eating	46060	6/9/2020
4		IDLEWILDE BLVD	0 to .77 Miles	Mowing	Mowing & Weeding Eating	46139	6/11/2020
4		SHOOTING CLUB RD	0 to 1.34 Miles	Mowing	Mowing & Weed Eating	46162	6/15/2020
4		MILL DAM RD	1.0 to 4.14 Miles	Mowing	Mowing & Weed Eating	46259	6/17/2020

## Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		EIGHTH ST	0 to .40 Miles	Mowing	Mowing & Weed Eating	46059	6/9/2020
4		POST OAK ST	0 to .23 Miles	Mowing	Mowing & Weed Eating	46100	6/10/2020
4		FIRST ST	0 to .9 Miles	Mowing	Mowing & Weed Eating	46088	6/10/2020
4		HOLIDAY RD	2.5 to 5.8 Miles	Mowing	Mowing & Weed Eating	46427	6/22/2020
4		SHIRLEY DR	0 to .34 Miles	Mowing	Mowing & Weed Eating	46097	6/10/2020
4		RIVER BEND RD	0 to 1.96 Mile	Mowing	Mowing & Weed Eating	46479	6/25/2020
4		OLD NUMBER 9 HWY	0 to 2.0 Miles	Mowing	Mowing & Weed Eating	46521	6/29/2020
4		CHAPARRAL HILL DR	0 to .35 Miles	Mowing	Mowing & Weed Eating	46163	6/15/2020
4		DANIEL DR	0 to .12 Miles	Mowing	Mowing & Weed Eating	46140	6/11/2020
4		RIVER OAKS RD	0 to 2.10 Miles	Mowing	Mowing & Weed Eating	46470	6/24/2020
4		PANKRATZ RD	0 to .99 Miles	Mowing	Mowing & Weed Eating	46083	6/10/2020
4		DOE DR	0 to .1 Miles	Mowing	Mowing & Weed Eating	46244	6/17/2020
4		E CLEO LN	0 to .7 Miles	Mowing	Mowing & Weed Eating	46160	6/15/2020
4		POSSUM CREEK RD	0 to 2.12 Miles	Mowing	Mowing & Weed Eating	46469	6/24/2020
4		CYPRESS CREEK RD	0 to .44 Miles	Mowing	Mowing & Weed Eating	46180	6/15/2020
4		HOLIDAY RD	5.8 to 8.73 Miles	Mowing	Mowing & Weed Eating	46467	6/24/2020
4		FLAT ROCK CREEK RD	0 to 3.69 Miles	Mowing	Mowing & Weed Eating	46478	6/25/2020
4		ALTGELT	0 to .27 Miles	Mowing	Mowing & Weed Eating	46133	6/11/2020
4		FAWN LN	0 to .8 Miles	Mowing	Mowing & Weed Eating	46165	6/15/2020

# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46222	6/17/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Erosion Control	46450	6/23/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Concrete Work	45955	6/3/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46537	6/30/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46508	6/29/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Repair	45954	6/2/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46103	6/9/2020
4		FLAT ROCK CREEK RD	@ 1.5 Miles	New Construction	Set Message Board	46382	6/18/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46126	6/11/2020
4		FLAT ROCK CREEK RD	@ 2.0 Miles	New Construction	Drainage Structure Work	46151	6/15/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46025	6/8/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46118	6/10/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	45934	6/2/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Erosion Control	46500	6/25/2020
4		FLAT ROCK CREEK RD	@ 2.0 Miles	New Construction	Drainage Structure Work	46166	6/16/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46004	6/4/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	45953	6/1/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46383	6/18/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Erosion Control	46463	6/23/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Unload Steel Plates	46074	6/10/2020
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Drainage Structure Work	46426	6/22/2020



# Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4		FLAT ROCK CREEK RD	@ 2.1 Miles	New Construction	Haul Equip.	46110	6/10/2020
4	403	STATE HIGHWAY 27	Comfort Park	Non Road and Bridge	Assist Other Agency	46442	6/23/2020
4	105	JENNIFER DR	EMS Tower	Non Road and Bridge	Brush Removal	46220	6/16/2020
4	42	SPANISH PASS RD	Solid Waste	Non Road and Bridge	Haul Recycle	46384	6/18/2020
4		ALLEN RD	0 to 1.8 Miles	Paving and Prep	Road Surface	46430	6/22/2020
4		ALLEN RD	.44 to .68 Miles	Paving and Prep	Road Surface	46511	6/29/2020
4		ALLEN RD	@ .27 miles	Paving and Prep	Ditch Maint.	46509	6/29/2020
4		BIG JOSHUA CREEK RD	2.63 to 2.1 Miles	Paving and Prep	Road Surface	46149	6/15/2020
4		ALLEN RD	0 to .3 Miles	Paving and Prep	Road Surface	46505	6/25/2020
4		BIG JOSHUA CREEK RD	@ .54 Miles	Paving and Prep	Road Surface	46389	6/18/2020
4		ALLEN RD	0 to .10 Miles	Paving and Prep	Road Surface	46523	6/30/2020
4		BIG JOSHUA CREEK RD	2.1 to 1.12 Miles	Paving and Prep	Road Surface	46167	6/16/2020
4		TEN WEST DR	0 to 1.4 Miles	Paving and Prep	Road Surface	46454	6/24/2020
4		ALLEN RD	@ .1 Miles	Paving and Prep	Road Surface	46386	6/18/2020
4		CREEKWOOD PL	0 to .2 Miles	Paving and Prep	Road Surface	46453	6/24/2020
4		BELOW RD	0 to .45 Miles	Paving and Prep	Road Surface	46150	6/15/2020
4		ALLEN RD	@ 0.0 Miles	Paving and Prep	Road Surface	46436	6/23/2020
4		BIG JOSHUA CREEK RD	1.12 to .54 Miles	Paving and Prep	Road Surface	46224	6/17/2020
4		ALLEN RD	@ 0 Miles	Paving and Prep	Road Surface	46455	6/24/2020
4		HOLIDAY RD	@ 4.7 Miles	Road Structure	Cattle Guard Repair	45923	6/1/2020
4	518	WATER ST		Storm Related	Remove Brush	46008	6/4/2020
4	25	ZOELLER LN		Storm Related	Remove Brush	45956	6/3/2020
4		PANKRATZ RD	@ .5 Miles	Storm Related	Brush Removal	46073	6/17/2020
4		THIRD ST	@ .3 Miles	Storm Related	Remove Brush	45931	6/2/2020
4	510	WATER ST		Storm Related	Brush Removal	46033	6/8/2020
4	121	SPANISH PASS RD		Storm Related	Remove Brush	45960	6/3/2020
4		OLD NUMBER 9 HWY	@ 4.0 Miles	Storm Related	Clean Culvert	46049	6/9/2020
4	473	FM 473	Comfort VFD	Storm Related	Remove Brush	45930	6/2/2020

## Kendall County Road and Bridge June 2020 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
	1279	US HIGHWAY 87	Mclane Ford	Equipment	Equipment Breakdown	45997	6/4/2020
	1411	N. HACKBERRY	River City Hyd.	Equipment	Equipment Standby	45927	6/2/2020
	1279	US HIGHWAY 87	Mclane Ford	Equipment	Equipment Standby	46045	6/9/2020
	1411	N. HACKBERRY	River City Hyd.	Equipment	Equipment Breakdown	45921	6/1/2020



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Optional Motor Vehicle Fees
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	James Hudson, Tax Assessor-Collector
<b>PHONE # OR EXTENSION #</b>	830-249-9343 EXT 271
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the 2021 Optional Fees-County Road and Bridge Fee and Child Safety Fee.
<b>REASON FOR AGENDA ITEM</b>	Consideration and action on the 2021 Optional Fees-County Road and Bridge Fee and Child Safety Fee.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



# TEXAS REGISTRATION FEES

EFFECTIVE January 1, 2020

EXPIRES December 31, 2020

## STATE LAW ALLOWS THE COLLECTION OF LOCAL FEES AT THE TIME OF VEHICLE REGISTRATION

Below are local fees collected with vehicle registration fees through the County Tax Assessor-Collector's office.

The total fee on the registration renewal notice includes applicable local fees.

Anderson \$11.50	Brazos \$11.50	Coke \$10	Denton \$11.50	Freestone \$10	Harris \$11.50	Jasper \$10	Lampasas \$11.50	McLennan \$11.50	Orange \$10	Rusk \$11	Taylor \$10	Wharton \$10
Andrews \$7	Brewster \$10	Coleman \$10	DeWitt \$10	Frio \$11.50	Harrison \$11.50	Jeff Davis \$11.50	La Salle \$10	McMullen 0	Palo Pinto \$10	Sabine \$11	Terrell \$10	Wheeler \$6.50
Angelina \$10	Briscoe \$10	Collin \$11.50	Dickens \$10	Gaines \$10	Hartley \$10	Jefferson \$10	Lavaca \$10	Medina \$10	Panola \$1.50	San Augustine \$11.50	Terry \$10	Wichita \$10
Aransas \$10	Brooks \$11.50	Collingsworth \$10	Dimmitt \$11.50	Galveston \$10	Haskell \$10	Jim Hogg \$11.50	Lee \$10	Menard \$11.50	Parker \$11.50	San Jacinto \$11.50	Throckmorton \$10	Wilbarger \$10
Archer \$10	Brown \$11.50	Colorado \$10	Donley \$10	Garza \$10	Hays \$10	Jim Wells \$11.50	Leon \$10	Midland \$10	Parmer \$10	San Patricio \$11.50	Titus \$10	Willacy \$10
Armstrong \$10	Burleson \$11.25	Comal \$11.50	Duval \$10	Gillespie \$11.50	Hemphill \$5	Johnson \$11.50	Liberty \$10	Milam \$10	Pecos \$10	San Saba \$10	Tom Green \$11.50	Williamson \$11.50
Atascosa \$10	Burnet \$11.50	Comanche \$10	Eastland \$10	Glasscock \$10	Henderson \$10	Jones \$10	Limestone \$10	Mills \$11.50	Polk \$11.50	Schleicher \$10	Travis \$11.50	Wilson \$10
Austin \$10	Caldwell \$11.50	Concho \$10	Ector \$10	Goliad \$11.50	Hidalgo \$20	Karnes \$10	Lipscomb \$10	Mitchell \$10	Potter \$10	Scurry \$10	Trinity \$11.50	Winkler \$7.50
Bailey \$10	Callahan \$10	Cooke \$11	Edwards \$11.00	Gonzales \$10	Hill \$10	Kaufman \$11.50	Live Oak \$10	Montague \$10	Presidio \$10	Shackelford \$10	Tyler \$11	Wise \$10
Bandera \$10	Callahan \$10	Coryell \$10	Ellis \$10	Gray \$10	Hockley \$10	Kendall \$11	Llano \$11.50	Montgomery \$10	Rains \$11.50	Shelby \$11.50	Upton \$5	Wood \$10
Bastrop \$10	Cameron \$21.50	Cottle \$10	El Paso \$20	Grayson \$10	Hood \$10	Kenedy 0	Loving 0	Moore \$10	Randall \$10	Sherman \$10	Uvalde \$10	Yoakum \$10
Baylor \$10	Camp \$10.50	Crane 0	Erath \$10	Gregg \$9	Hopkins \$11	Kent 0	Lubbock \$10	Morris \$10	Reagan \$10	Smith \$11.50	Val Verde \$10	Young \$10
Bee \$10	Carson \$10	Crockett \$5	Falls \$11	Grimes \$10	Houston \$10	Kerr \$10	Lynn \$10	Motley \$10	Real \$10	Somervell \$10	Van Zandt \$11.50	Zapata \$11.50
Bell \$11.50	Cass \$10	Crosby \$10	Fannin \$10	Guadalupe \$11.50	Howard \$10	Kimble \$10	Madison \$10	Nacogdoches \$10	Red River \$10	Starr \$10	Van Zandt \$11.50	Zavala \$11.50
Bexar \$21.50	Castro \$10	Culberson \$10	Fayette \$10	Hale \$10	Hudspeth \$10	King 0	Marion \$10	Navarro \$10	Reeves \$11.50	Stephens \$10	Victoria \$11	
Blanco \$11.50	Chambers \$11	Dallam \$10	Fisher \$10	Hall \$10	Hunt \$11	Kinney \$10	Martin \$10	Newton \$10	Refugio \$10	Sterling 0	Walker \$10	
Borden 0	Cherokee \$10	Dallas \$11.50	Floyd \$10	Hamilton \$10	Hutchinson \$10	Kleberg \$10	Mason \$11.50	Nolan \$10	Roberts \$5	Stonewall \$10	Waller \$10	
Bosque \$10	Childress \$10	Dawson \$10	Foard \$10	Hansford \$10	Irion \$10	Knox \$10	Matagorda \$10	Nueces \$10	Robertson \$11.50	Sutton \$10	Ward 0	
Bowie \$10	Clay \$10	Deaf Smith \$10	Fort Bend \$11.50	Hardeman \$10	Irion \$10	Lamar \$10	Maverick \$11.50	Ochiltree \$10	Rockwall \$10	Swisher \$10	Washington \$10	
Brazoria \$10	Cochran \$10	Delta \$10	Franklin \$10	Hardin \$10	Jackson \$10.50	Lamb \$10	McClulloch \$11.50	Oldham \$10	Runnels \$10	Tarrant \$10	Webb \$20	

## PASSENGER VEHICLES / TRUCKS

**6,000 lbs. or less = \$50.75**

The annual registration fee for a passenger vehicle (including a motor bus or private bus) or truck with a gross vehicle weight of **6,000 lbs. or less is \$50.75**, plus applicable fees and local county fees.

Note: The gross vehicle weight of a truck is determined by adding the empty weight of the vehicle and the heaviest load that will be carried by the vehicle (carrying capacity) during the registration year.

## TRAILERS / TRAVEL TRAILERS

**6,000 lbs. and less = \$45.00**

The annual registration fee for a trailer or travel trailer (if the trailer requires registration) with a gross vehicle weight of **6,000 lbs. or less is \$45.00**, plus applicable fees and local county fees.

## ALL VEHICLES

**6,001 lbs. – 10,000 lbs. = \$54.00**

The annual registration fee for a vehicle with a gross vehicle weight of **6,001 lbs. – 10,000 lbs. is \$54.00**, plus applicable fees and local county fees.

Note: The gross vehicle weight of a truck is determined by adding the empty weight of the vehicle and the heaviest load that will be carried by the vehicle (carrying capacity) during the registration year.

## WEIGHT BASED REGISTRATION FEES

**Vehicles 10,001 lbs. or more will pay the following registration fee\*, plus applicable and local county fees**

10,001-18,000 lbs.	\$110.00
18,001-25,999 lbs.	\$205.00
26,000-40,000 lbs.	\$340.00
40,001-54,999 lbs.	\$535.00
55,000-70,000 lbs.	\$740.00
70,001-80,000 lbs.	\$840.00

**\*Does not include diesel fees for commercial vehicles**

## MOTORCYCLES / MOPEDS = \$30.00

The annual registration fee for a motorcycle or moped is **\$30.00**, plus applicable fees and local county fees.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	2020 Appraisal Roll Totals
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	James Hudson, Tax Assessor-Collector
<b>PHONE # OR EXTENSION #</b>	830-249-9343, EXT 271
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Present, discuss, and seek approval of the 2020 Certified Appraisal Roll Totals and receive anticipated tax collection rate.
<b>REASON FOR AGENDA ITEM</b>	Inform Commissioner's Court, discuss, and request approval of the 2020 Certified Appraisal Rolls and tax collection rate.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	2020 No-New-Revenue Tax Rate and Voter-Approval Tax Rate
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	James Hudson, Tax Assessor-Collector
<b>PHONE # OR EXTENSION #</b>	830-249-9343, EXT 271
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Present, discuss, and take action if necessary on the 2020 Calculated Tax Rates for Kendall County; No- New-Revenue Tax Rate and Voter-Approval Tax Rate.
<b>REASON FOR AGENDA ITEM</b>	Inform Commissioners Court, discuss and take action if necessary on the 2020 Calculated Tax Rates for Kendall County.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 7/27/2020</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Propose 2020 Tax Rate and Schedule Future Public Hearing
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Judge Darrel L. Lux/James Hudson, Tax Assessor - Collector
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 271
<b>TIME NEEDED FOR PRESENTATION</b>	10 minutes
<b>WORDING OF AGENDA ITEM</b>	Take a record vote to place a proposal to adopt the rate of \$.4127 (same rate as last year) per \$100.00 taxable value on the agenda of a future meeting. Since the proposed rate of \$.4127 is higher than the No-New-Revenue Tax Rate, notice must be published and a public hearing scheduled for August 24, 2020 at 1:30 p.m.
<b>REASON FOR AGENDA ITEM</b>	Take a record vote on the proposed tax rate and schedule two public hearings.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None