



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Commissioners Court Meeting Minutes |
| DEPARTMENT & PERSON MAKING REQUEST | County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 212 |
| TIME NEEDED FOR PRESENTATION | 1 minute |
| WORDING OF AGENDA ITEM | Consideration and action on approval of the Minutes for May 26, 2020. |
| REASON FOR AGENDA ITEM | To approve the Minutes from the previous Commissioners Court meetings. |
| WHO WILL THIS AFFECT? | The public |
| ADDITIONAL INFORMATION | None |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | FY2020 Budget Admendments |
| DEPARTMENT & PERSON MAKING REQUEST | County Auditor's Office Corinna Speer, County Auditor |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 240 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the approval of amending the FY2020 budget through regular budget adjustments. |
| REASON FOR AGENDA ITEM | To correctly allocate funds needed in the budget. |
| IS THERE DOCUMENTATION | Yes Financial Transparency Link / County Auditor Web Page |
| WHO WILL THIS AFFECT? | Department budgets that needed an amendment |
| ADDITIONAL INFORMATION | None |

TO: KENDALL COUNTY COMMISSIONERS COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JUNE 8, 2020

THE FOLLOWING BUDGET AMENDMENTS TRANSFER BUDGETED FUNDS FROM ONE LINE ITEM TO ANOTHER.

EMERGENCY MANAGEMENT:

| | | | |
|--------------|-------------|---|-----|
| 10-406-54210 | CELL PHONES | + | 580 |
| 10-406-53330 | OPERATING | - | 580 |

ANIMAL CONTROL:

| | | | |
|--------------|------------------------|---|-------|
| 10-408-51530 | COMPENSATION PAYOUT | + | 1,833 |
| 10-408-51230 | ANIMAL CONTROL OFFICER | - | 1,833 |

CRIMINAL DISTRICT ATTORNEY:

| | | | |
|--------------|---------|---|-----|
| 10-470-53110 | POSTAGE | + | 500 |
| 10-470-54020 | LEGAL | - | 500 |

TREASURER:

| | | | |
|--------------|---------------------|---|-----|
| 10-497-53130 | AWARDS | + | 450 |
| 10-497-54270 | CONFERENCE/TRAINING | - | 450 |

EMS:

| | | | |
|--------------|-------------------|---|-------|
| 10-540-54220 | RADIO AIR TIME | + | 181 |
| 10-540-54240 | INTERNET SERVICES | + | 850 |
| 10-540-54210 | CELL PHONES | - | 1,031 |

COMFORT VFD:

| | | | |
|--------------|--------------------------|---|-------|
| 10-546-54540 | VEHICLE - REPAIR & MAINT | + | 1,000 |
| 10-546-53330 | OPERATING | - | 1,000 |

PARKS:

| | | | |
|--------------|----------------------------|---|-------|
| 10-660-54510 | MACHINERY - REPAIR & MAINT | + | 1,000 |
| 10-660-55900 | OTHER CAPITAL OUTLAY | + | 5,600 |
| 10-660-53330 | OPERATING | - | 6,600 |

PRE-TRIAL INTERVENTION FUND:

| | | | |
|--------------|----------------------------|---|-------|
| 28-470-51032 | ASSISTANT ATTORNEYS | + | 2,010 |
| 28-470-52100 | EMPLOYEE INSURANCE BENEFIT | + | 20 |
| 28-470-51033 | LEGAL ASSISTANT | - | 2,030 |

MVDIT INTEREST FUND:

| | | | |
|--------------|---------------------------|---|-------|
| 41-360-45500 | INTEREST | + | 8,000 |
| 41-390-46750 | FUND BALANCE TO BE EXPEND | - | 8,000 |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Accounts Payable Claims |
| DEPARTMENT & PERSON MAKING REQUEST | Auditor's Office Corinna Speer, County Auditor |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 240 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the approval of accounts payable claims for purchases, services and vendors. |
| REASON FOR AGENDA ITEM | To pay current accounts payable claims. |
| IS THERE DOCUMENTATION | Yes Financial Transparency Link / County Auditor Web Page |
| WHO WILL THIS AFFECT? | Departments that have AP claims |
| ADDITIONAL INFORMATION | None |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Accept Donations |
| DEPARTMENT & PERSON MAKING REQUEST | County Auditor's Office Corinna Speer, County Auditor |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 240 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032. |
| REASON FOR AGENDA ITEM | Accept donations received in May |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | County Wide |
| ADDITIONAL INFORMATION | None |

Kendall County, Texas
Donation List for Commissioners Court June 8, 2020

Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.

The following donations were received from May 1, 2020 to May 31, 2020.

Monetary Donations:

| <u>Date</u> | <u>Amount</u> | <u>Received From</u> | <u>Description of Donation</u> | <u>Specific Department or Purpose</u> |
|--------------------|----------------------|-----------------------------|---------------------------------------|--|
| 05/05/20 | \$ 50.00 | Sylvia Ford | Cash | Animal Control |
| 05/05/20 | \$ 200.00 | Keith Norris | Cash | Animal Control |
| 05/05/20 | \$ 120.00 | Harold Wright | Cash | Animal Control |
| 05/05/20 | \$ 5.00 | Suzanne Ferguson | Cash | Animal Control |
| 05/05/20 | \$ 50.00 | Christine & Gene Kaufman | Memorial for Roberta Schmidt | EMS |
| 05/11/20 | \$ 25.00 | Tom & Barbara Phillip | Memorial for Roberta Schmidt | EMS |
| 05/13/20 | \$ 100.00 | Kim Klutts | Cash | Animal Control |
| 05/15/20 | \$ 60.00 | Megan Waterman | Credit Card | Animal Control |
| 05/16/20 | \$ 10.00 | Andrew Ivankovik | Credit Card | Animal Control |
| 05/20/20 | \$ 5.00 | Erin Smith | Credit Card | Animal Control |
| 05/21/20 | \$ 5.00 | Megan Elkins | Credit Card | Animal Control |
| 05/21/20 | \$ 10.00 | Frank Verdecom | Cash | Animal Control |
| 05/26/20 | \$ 5.00 | Karla Jackson | Credit Card | Animal Control |
| 05/28/20 | \$ 10.00 | Jonni Ross | Cash | Animal Control |
| 05/29/20 | \$ 40.00 | Sandra Pottorff | Cash | Animal Control |
| 05/29/20 | \$ 40.00 | Marky Charron | Cash | Animal Control |
| 05/30/20 | \$ 20.00 | DE Brie | Cash | Animal Control |

Other Donations:

| <u>Date</u> | <u>Received From</u> | <u>Description of Donation</u> | <u>Specific Department or Purpose</u> |
|--------------------|-----------------------------|--|--|
| 05/05/20 | Lisa Weems | Metal Food Bowls (3), Dog Collar, Measuring Cup, Towels - used | Animal Control |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Cash Summary at Frost Bank April 2020 |
| DEPARTMENT & PERSON MAKING REQUEST | Sheryl D'Spain Treasurer |
| PHONE # OR EXTENSION # | 830-249-9343 ext 220 |
| TIME NEEDED FOR PRESENTATION | 2 minutes |
| WORDING OF AGENDA ITEM | Discuss and approve cash summary at Frost Bank April 2020 |
| REASON FOR AGENDA ITEM | This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court. |
| IS THERE DOCUMENTATION | Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court. |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK

Month ending April 30, 2020

| | Beg Balance | Receipts (includes Journal Entries and Transfers In) | Disbursements (includes Journal Entries and Transfers Out) | Ending Balance |
|------------------------------------|--------------------|---|---|-----------------------|
| 10-General Fund | \$ 1,269,021.70 | \$ 2,297,914.15 | \$ 3,010,832.40 | \$ 556,103.45 |
| 11-Road & Bridge | \$ 239,760.14 | \$ 439,315.12 | \$ 115,302.22 | \$ 563,773.04 |
| 13-Courthouse Security | \$ 20,692.83 | \$ 3,912.43 | \$ 2,282.24 | \$ 22,323.02 |
| 15-Lateral Road & Bridge | \$ 38,342.59 | \$ - | \$ 182.65 | \$ 38,159.94 |
| 16-Court Reporter Service | \$ 7,545.61 | \$ 893.60 | \$ - | \$ 8,439.21 |
| 17-Attorney-Hot Check | \$ 359.36 | \$ - | \$ - | \$ 359.36 |
| 19-Records Mgmt (County Clerk) | \$ 37,533.03 | \$ 10,350.00 | \$ 6,558.86 | \$ 41,324.17 |
| 20-Law Library | \$ 59,162.43 | \$ 2,433.28 | \$ 2,834.12 | \$ 58,761.59 |
| 21-Justice Court Technology | \$ 56,297.50 | \$ 2,204.37 | \$ 4,610.00 | \$ 53,891.87 |
| 22-Justice Court Building Security | \$ 37,099.52 | \$ 129.94 | \$ - | \$ 37,229.46 |
| 23-County & District Technology | \$ 15,709.03 | \$ 259.93 | \$ - | \$ 15,968.96 |
| 24-Alternative Dispute Resolution | \$ 2,630.84 | \$ 1,050.00 | \$ 3,680.84 | \$ - |
| 25-District Clerk Records Mgmt | \$ 24,049.13 | \$ 1,606.66 | \$ 4,811.00 | \$ 20,844.79 |
| 26-County Clerk Rec. Archive Fund | \$ 32,764.93 | \$ 10,330.00 | \$ 174.69 | \$ 42,920.24 |
| 27-Vital Statistics Records | \$ 1,402.00 | \$ 45.00 | \$ - | \$ 1,447.00 |
| 28-Pre-Trial Intervention | \$ 22,033.09 | \$ 3,036.84 | \$ 6,662.48 | \$ 18,407.45 |
| 29-LEOSE Training | \$ 51,720.89 | \$ - | \$ 128.06 | \$ 51,592.83 |
| 30-County Jury Fund | \$ 59.49 | \$ 48.30 | \$ - | \$ 107.79 |
| 33-Juv Probation-State Grant | \$ 56,088.31 | \$ 22,778.10 | \$ 14,120.64 | \$ 64,745.77 |
| 34-Juv Probation Title IV E | \$ 7,258.56 | \$ - | \$ 95.98 | \$ 7,162.58 |
| 35-Juvenile Probation | \$ (81,820.36) | \$ 6,133.59 | \$ 18,366.72 | \$ (94,053.49) |
| 36-Local Truancy Prev & Diversion | \$ 2,614.20 | \$ 2,095.89 | \$ - | \$ 4,710.09 |
| 41-MVDIT Interest | \$ 22,068.57 | \$ 963.13 | \$ 512.66 | \$ 22,519.04 |
| 42-Election Services Contract Fund | \$ 60,902.84 | \$ 1,707.39 | \$ 209.16 | \$ 62,401.07 |
| 43-Fire Inspection & Permit Fund | \$ 36,540.38 | \$ 722.00 | \$ 2,430.13 | \$ 34,832.25 |
| 50-Crime Victims Grant | \$ (42,355.85) | \$ 37,652.65 | \$ 16,725.34 | \$ (21,428.54) |
| 51-VAWA Grant | \$ (32,379.03) | \$ 25,433.27 | \$ 12,988.55 | \$ (19,934.31) |
| 80-Tobacco Settlement | \$ 9,489.85 | \$ 40,536.15 | \$ 1,167.21 | \$ 48,858.79 |
| 81-Historical Commission | \$ 10,632.13 | \$ - | \$ - | \$ 10,632.13 |
| 82-County Donations | \$ 96,809.24 | \$ 1,350.00 | \$ 148.00 | \$ 98,011.24 |
| 84-Abandoned Vehicles | \$ 4,952.75 | \$ - | \$ - | \$ 4,952.75 |
| 93-Texas State Fees | \$ 324,264.62 | \$ 87,506.88 | \$ 1,070.28 | \$ 410,701.22 |

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK
MONTH ENDING APRIL 2020

| Funds | Beg Balance | Receipts (includes Journal Entries and Transfers In) | Disbursements (includes Journal Entries and Transfers Out) | Ending Balance |
|---|---------------|--|--|----------------|
| 62-Series 2007 Lim. Tax Gen | \$ 6,349.17 | \$ 551.31 | \$ - | \$ 6,900.48 |
| 63-Series 2013 UnLimited Tax Road Bond | \$ 4,429.03 | \$ 10,233.94 | \$ - | \$ 14,662.97 |
| 64-Series 2014 Limited Tax Refunding | \$ 3,308.61 | \$ 6,803.51 | \$ - | \$ 10,112.12 |
| 65-Series 2016 Limited Tax Gen.Oblig.Bond | \$ 5,912.33 | \$ 9,393.56 | \$ - | \$ 15,305.89 |
| 72-Law Enforcement Center Project | \$ 444,918.68 | \$ 39.39 | \$ - | \$ 444,958.07 |
| 85-Local S.O. Forfeiture | \$ 12,200.94 | \$ 1.08 | \$ - | \$ 12,202.02 |
| 87-Federal S.O. Forfeiture | \$ 7,632.49 | \$ 4,852.32 | \$ 4,947.27 | \$ 7,537.54 |
| 88-CDA Asset Forfeiture | \$ 23,280.46 | \$ 2.06 | \$ - | \$ 23,282.52 |
| 90-Trust Account | \$ 10,496.22 | \$ 1.89 | \$ - | \$ 10,498.11 |
| 96-Public Grants | \$ 80.85 | \$ - | \$ - | \$ 80.85 |
| | \$ 518,608.78 | \$ 31,879.06 | \$ 4,947.27 | \$ 545,540.57 |

Examined and Approved by Auditor's office

Corinna Speer, Auditor

Date

6/1/2020



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|---|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Credit card contract for Park Department |
| DEPARTMENT & PERSON MAKING REQUEST | Sheryl D'Spain County Treasurer |
| PHONE # OR EXTENSION # | 830-249-9343 Ext 220 |
| TIME NEEDED FOR PRESENTATION | 2 minutes |
| WORDING OF AGENDA ITEM | Consideration and action to approve contract with Gov-Pay for Parks Department to accept credit card transactions. |
| REASON FOR AGENDA ITEM | Allow for online payment of services |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | There is no upfront cost to contract with Gov-pay. All equipment and website support needed is supplied by Gov-Pay. |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|---|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Burn Ban |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 213 |
| TIME NEEDED FOR PRESENTATION | 3 minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the burn ban (Authority Section 352.081, Local Government Code) |
| REASON FOR AGENDA ITEM | To determine whether or not there is a need for a ban on burning |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Coronavirus Relief Fund Grant Committee |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel Lux, County Judge |
| PHONE # OR EXTENSION # | 830-249-9343 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action to form a committee to evaluate the disbursement of grant funds for the Coronavirus Relief Fund Grant. |
| REASON FOR AGENDA ITEM | To create the committee |
| WHO WILL THIS AFFECT? | Kendall County |
| ADDITIONAL INFORMATION | On May 26, 2020, Commissioners Court accepted the initial payment of the Coronavirus Relief Fund and authorized filing the Coronavirus Relief Fund Grant application and authorized forming a committee to evaluate the disbursement of the grant. |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|---|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Street Closures for Comfort's Independence Celebration |
| DEPARTMENT & PERSON MAKING REQUEST | Don Durden, Commissioner Pct 4 |
| PHONE # OR EXTENSION # | 210-414-9099 |
| TIME NEEDED FOR PRESENTATION | 3 minutes |
| WORDING OF AGENDA ITEM | Consideration and action to approve closing the following streets in Comfort from 9:00 a.m. to 9:00 p.m. for the Independence Celebration on Saturday, July 4th: High Street from 7th to 8th Streets, 7th Street from Hwy 27 to High Street, and 8th Street from Hwy 27 to High Street. |
| REASON FOR AGENDA ITEM | To close streets to allow for Comfort's Independence Celebration |
| WHO WILL THIS AFFECT? | Downtown area of Comfort |
| ADDITIONAL INFORMATION | None |

July 4th 2020
INDEPENDENCE DAY CELEBRATION



— Event Street Closures
Comfort, TX

—
Event Parking



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|--|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Parking for the Comfort Independence Celebration |
| DEPARTMENT & PERSON MAKING REQUEST | Don Durden, Commissioner Pct 4 |
| PHONE # OR EXTENSION # | 210-414-9099 |
| TIME NEEDED FOR PRESENTATION | 3 minutes |
| WORDING OF AGENDA ITEM | Consideration and action to grant permission for use of the north portion of Faltin Field at Main and 8th Streets in Comfort for the Independence Celebration on Saturday, July 4th. |
| REASON FOR AGENDA ITEM | To allow parking on County property. |
| WHO WILL THIS AFFECT? | Precinct 4 |
| ADDITIONAL INFORMATION | None |

July 4th 2020
INDEPENDENCE DAY CELEBRATION



— Event Street Closures
Comfort, TX

—
Event Parking



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|---|---|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Inmate Housing Agreement - Burnet County |
| DEPARTMENT & PERSON MAKING REQUEST | Al Auxier, County Sheriff |
| PHONE # OR EXTENSION # | 830-249-9343 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an agreement with Burnet County to house Kendall County inmates. |
| REASON FOR AGENDA ITEM | In order to remain in compliance with jail standards, Kendall County must have agreements with other counties to house inmates until its jail expansion project is completed. |
| WHO WILL THIS AFFECT? | Kendall County |
| ADDITIONAL INFORMATION | None |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

| | |
|---|---|
| COMMISSIONER COURT DATE: 6/8/2020 OPEN SESSION | |
| SUBJECT | Inmate Housing Agreement - Atascosa County |
| DEPARTMENT & PERSON MAKING REQUEST | Al Auxier, County Sheriff |
| PHONE # OR EXTENSION # | 830-249-9343 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an agreement with Atascosa County to house Kendall County inmates. |
| REASON FOR AGENDA ITEM | In order to remain in compliance with jail standards, Kendall County must have agreements with other counties to house inmates until its jail expansion project is completed. |
| WHO WILL THIS AFFECT? | Kendall County |
| ADDITIONAL INFORMATION | None |