

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **12th** day of **October 2021** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

On March 16, 2020, in accordance with Texas Government Code §418.016, Governor Abbott suspended various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location due to COVID-19.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:  
<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on proclaiming the month of October as Domestic Violence Awareness Month: Darrel L. Lux, County Judge / Brooke House, Chief Program Officer, Kendall County Women's Shelter / Lori Houck, Executive Director, Transformation House
3. Consideration and action to approve the Resolution pertaining to the Rainbow Senior Center's application for grant funds from the Texas Department of Agriculture for home-delivered meals: Darrel L. Lux, County Judge / Emily Perry, Rainbow Senior Center Development Director
4. Consideration and action on proclaiming October 23, 2021 to be Shriners Hospitals for Children Day: Darrel L. Lux, County Judge / Steven Fisk, President Boerne Shrine Club
5. Review of Pre-basic services work completed, consideration of authorizing fee negotiations Basic Design Services with Burns Architecture, LLC, and possible consideration of issue of notice to proceed with the Schematic Design Phase: Richard Chapman, Commissioner Precinct 3 / Don Durden, Commissioner Precinct 4

EXECUTIVE SESSION (Closed to public)

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
- II. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
  1. Duties and responsibilities of the County Engineer
  2. Duties and responsibilities of Facilities Management

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

6. Consideration and action on approval of the Minutes for September 27, 2021: Sally Peters, Deputy Clerk/Administrative Assistant
7. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
8. Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032: Corinna Speer, County Auditor
9. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
10. Update on Coronavirus COVID-19 for Kendall County: Darrel L. Lux, County Judge / Jeffery Fincke, EMC
11. Discussion and action on a resolution adopting the new Emergency Support Function for Kendall County/Boerne Emergency Operations Plans: Jeffery Fincke, EMC
12. PUBLIC COMMENTS– opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
13. Consideration and action concerning changes to the Texas County District Retirement System (TCDRS): Darrel L. Lux, County Judge
14. Consideration and action to allow employees to carry over more than 160 hours in their vacation leave banks: Darrel L. Lux, County Judge

15. Consideration and action concerning the Interlocal Agreement between Kendall County, the City of Boerne, and Fair Oaks Ranch for Public Safety and Utilities Communication Services: Darrel L. Lux, County Judge
  
16. Consideration and action to approve blocking off the following streets in Comfort for the annual Christmas in Comfort event starting on Friday, November 26, 2021 at noon through midnight on Saturday, November 27, 2021:
  - 7th Street between Highway 27 and Main Street,
  - High Street from 6th Street to 806 8th Street. This would keep 6th Street open for thru traffic and close 8th and High Street to thru traffic with emergency vehicle access if needed.
  - 8th Street at the north corner of High Street and just past the entrance to Simply Comfort, on the south side of High Street: Don Durden, Commissioner Precinct 4
  
17. Consideration and action to approve closing the following streets in Comfort for the Christmas in Comfort Parade on Saturday, November 27, 2021 from 6:30 p.m. to 9:30 p.m.: Idlewilde Boulevard, Daniel Drive, Edgewood Drive, part of Hwy 87 and 27; and from 6:00 a.m. to 11 p.m. to block the following areas to through traffic: Lindner Avenue, High Street from Lindner Avenue to 5th Street, 5th Street from High Street to Broadway, Broadway from 5th Street to 7th Street, and 6th Street from Broadway to Main Street: Don Durden, Commissioner Precinct 4
  
18. Consideration and action granting the Comfort Chamber of Commerce's request to allow public parking on the north portion of the County Property at Main and 8th Streets known as Faltin Field during the Annual Christmas in Comfort event to be held November 27, 2021: Don Durden, Commissioner Precinct 4
  
19. Consideration and action on a letter required by the Texas Alcoholic Beverage Commission (TABC) from Commissioners Court to the Comfort Chamber of Commerce granting permission to the Chamber to sell beer at its booth at 7th Street and High Street from 10:00 a.m. to 9:00 p.m. on Saturday, November 27, 2021, during the annual Christmas In Comfort event: Don Durden, Commissioner Precinct 4
  
20. Consideration and action on authorizing the Engineer's Office to apply for a grant through AACOG to hold a one-time household hazardous waste collection event: Rick Tobolka, County Engineer
  
21. Consideration and action on the Preliminary Plat for Cordillera Ranch, Unit 303, in accordance to Sections 202 and 203 of the 1997 Kendall County Development Guidelines and Regulations Rule Book. The proposed subdivision consists of 40.476 acres, 15 single-family residential lots, 1 non-residential lot, and 2,510 linear feet of roadway with a density of 2.69 acres per lot. The proposed subdivision will be served by central water and On-Site Sewage Facilities (CR/KWW Partnership, LTD): Richard Chapman, Commissioner Precinct 3 / Rick Tobolka, County Engineer

22. Consideration and action on the Preliminary Plat for Cordillera Ranch, Unit 304, in accordance to Sections 202 and 203 of the 1997 Kendall County Development Guidelines and Regulations Rule Book. The proposed subdivision consists of 186.605 acres, 57 single-family residential lots, 1 non-residential lot, and 8,688 linear feet of roadway with a density of 3.27 acres per lot. The proposed subdivision will be served by central water and a combination of central sewer and On-Site Sewage Facilities (CR/KWW Partnership, LTD): Richard Chapman, Commissioner Precinct 3 / Rick Tobolka, County Engineer
23. Consideration and action on a Plat Revision of Outlot 55A, Town of Comfort, Kendall County, Texas in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed Plat revision of the parent tract consisting of 37 acres, would create 5 tracts (55A-1 through 55A-5). A public hearing was held on September 27, 2021. No one was present to speak on the proposed plat revision (North Creek 16, LLC and North Creek Ten Investments, LLC – Owners): Don Durden, Commissioner Precinct 4 / Rick Tobolka, County Engineer
24. Consideration and action on approving the financial guarantee for Comfort Outlot 55A Plat Revision in the form of Cashier's Check for \$11,600.00, for submittal and approval of a Letter of Map Revision through FEMA: Don Durden, Commissioner Precinct 4 / Rick Tobolka, County Engineer
25. Consideration and action a Development Plan for Doc Holladay Business Park. The proposed business park consists of six lots to be served by individual well and OSSF. Relief was granted on September 13, 2021 to the requirement for fencing the perimeter of the business park: Don Durden, Commissioner Precinct 4 / Rick Tobolka, County Engineer
26. Consideration and action on approval of a contract with Kofile to scan legacy development files: Rick Tobolka, County Engineer
27. Consideration and action on the approval to purchase a vehicle for the Engineering Department: Rick Tobolka, County Engineer
28. Consideration and action to award the Road Material Bid # 2022-02 for Fiscal Year 2022: Rick Tobolka, County Engineer
29. Consideration and action to approve the 2021 Property Tax Levy Roll Total of \$28,999,982.39: James Hudson, Kendall County Tax Assessor-Collector

ADJOURNMENT

Dated this the 7th day of October 2021.



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Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 7th day of October 2021.



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Darlene Herrin  
County Clerk

Posted at 4:30 p.m. on the 7th day of October 2021—sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.