

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **28th** day of **November 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

1. Call to Order - 9:00 a.m.
Pledge of allegiance to the United States Flag
Pledge of allegiance to the Texas Flag
Comments from the bench

2. Consideration and action on approval of the Minutes for November 14 and November 16, 2022: Paula Pfeiffer, Deputy Clerk

3. Presentation of Service Awards:

October		
Caitlin Auxier	CDA Office	5 Years
November		
Pedro Espinoza Martinez	Road & Bridge	5 Years
Joe Reissig	Parks Director	5 Years
James Valderas	Facilities Department	15 Years

4. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor

5. Consideration and action on the Fees of Office Report for October 2022: Corinna Speer, County Auditor

6. Consideration and action to approve the resolution for the 2023 Indigent Defense Improvement Grant: Corinna Speer, County Auditor

7. Discussion concerning the vintage car show to be held December 3 on East San Antonio Ave and the County parking areas: Richard Chapman, Commissioner Precinct 3
8. PUBLIC COMMENTS– opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
9. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshall
10. Consideration and action to adopt an order concerning the regulation of certain fireworks during the December fireworks season due to drought conditions as per Local Government Code §352.051(d): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshall
11. Acknowledge receipt of City of Boerne Emergency Preparedness Plan: Darrel L. Lux, County Judge
12. Discussion and action concerning Kendall County’s representatives to serve on the oversight board of the Hill Country Regional Public Defenders Office (HCRPDO): Darrel L. Lux, County Judge / Bill Ballard, General Counsel
13. Presentation and discussion on amending the Kendall County Major Thoroughfare Plan changing Coughran Road ultimate Right of Way from 60 feet to 72 feet: Rick Tobolka, County Engineer / Mary Ellen Schulle, Assistant County Engineer
14. Consideration and action on a request for relief from the road frontage requirements to create Lot 4A-7a Inspiration Hill No. 2 with 75 feet of frontage on Sabine Rd. There will be no access to Sabine Rd from Lot 4A-7a: Mary Ellen Schulle, Assistant County Engineer
15. Consideration and action on adopting the updated Kendall County Comprehensive Parks, Recreation, and Open Space Master Plan – 2023: Don Durden, Commissioner Precinct 4 / Joe Reissig, Parks Director
16. Consideration and action concerning the term to be used to prepare the contract renewal with Stericycle for secured document shredding service for file destruction: Donna Sharp, CDA Office
17. Consideration and action concerning the need for Commercial Driver's License in the Operations Manager and Fleet Mechanic I positions: Jean Maxwell, Road and Bridge Operations Manager
18. Summary of road activities for October 2022.
19. Summary of operations activities for October 2022.

BREAK

EXECUTIVE SESSION (Closed to public)

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.071 to seek the advice of attorney(s) representing the County, concerning pending and/or threatened litigation, settlement offers and/or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications.
 1. Kniffin

- II. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
 1. Duties and responsibilities of the IT Director
 2. Duties and responsibilities of the Fire Marshal
 3. Duties and responsibilities of the General Counsel position
 4. Duties and responsibilities of the Criminal District Attorney

RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS

ADJOURNMENT

Dated this the 23rd day of November 2022.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 23rd day of November 2022.



Darlene Herrin
County Clerk

Posted at 2:45pm on the 23rd day of November 2022— MAM

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.