

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the Kendall County Commissioners Court will be held on the **12th** day of **September 2022** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, and **via Zoom** at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections.

The public may join this meeting while in progress by calling 1-346-248-7799 and entering the meeting ID **565 651 9107** followed by #. Or by going to <https://txcourts.zoom.us/j/5656519107>

An electronic copy of the agenda and agenda backup documents can be found at:

<https://www.co.kendall.tx.us/page/Comm.Court.agendas.minutes>

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on the approval of the Minutes for August 22 and September 6, 2022: Paula Pfeiffer, Deputy Clerk
3. Consideration and action on the approval of amending the FY2022 budget through regular budget adjustment and certification of new revenue: Corinna Speer, County Auditor
4. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
5. Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032: Corinna Speer, County Auditor
6. Consideration and action to hire Neffendorf & Blocker, P.C. to perform the Fiscal Year 2022 independent audit: Corinna Speer, County Auditor
7. Discuss and approve cash summary at Frost Bank for July 2022: Sheryl D'Spain, County Treasurer
8. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal

9. PUBLIC COMMENTS– opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
10. Consideration and action to approve out-of-state travel for Stephen Zoeller on October 9-14, 2022 to Columbus, Ohio for the National 4-H Hippology Contest: Stephen Zoeller, AgriLife Extension Office
11. Consideration and action on approving a request by the Comfort Athletic Booster Club to use Faltin Field to build a bonfire and light it the evening of September 21, 2022: Don Durden, Commissioner Precinct 4
12. Consideration and action on a resolution for an equivalent match project with the Texas Department of Transportation for the replacement of an off system bridge located at Waring Welfare Road and Big Joshua Creek: Don Durden, Commissioner Pct. 4 / Mary Ellen Schulle, Assistant County Engineer
13. Consideration and action on approval of Letter of Credit for The Heartland at Tapatio in the amount of \$936,617.00 for the construction of roadway and drainage (Vaqueros Del Mar, LLC): Christina Bergmann, Commissioner Pct. 1 / Rick Tobolka, County Engineer
14. Consideration and action on releasing financial guarantee of \$1,303,126.00, in the form of a cashier's check deposit, for the construction of roads, drainage, central water, and central sewer for The Heartland at Tapatio Springs. The financial guarantee was in the form of a Cashier's Check Deposit Agreement (Vaqueros Del Mar, LLC): Christina Bergmann, Commissioner Pct. 1 / Rick Tobolka, County Engineer
15. Consideration and action to approve the County Auditor to conduct an audit of the Criminal District Attorney's Chapter 59 Asset Forfeiture Report as required by Article 59.06 of the Code of Criminal Procedure: Nicole Bishop, CDA
16. Consideration and action concerning a resolution for the submittal of a grant application for the Criminal Justice Division (CJD) Public Safety Bullet-Resistant Shield Grant Program: Al Auxier, County Sheriff
17. Consideration and action on amending the EMS Medical Director Agreement: Brian Webb, EMS Administrator
18. Consideration and action on the approval of the contract with the Hill Country Dispute Resolution Center: Darrel L. Lux, County Judge
19. Consideration and action on how to proceed with the jail expansion: Richard Chapman, Commissioner Pct. 3 / Rick Tobolka, County Engineer

20. Consideration and action to approve the following job descriptions: General Counsel, Justice Court Clerk, Rotating Justice Court Clerk, Project Manager, Human Resources Clerk I, School Resource Officer, Canine Handler, and Community Services Sergeant:  
Juanita Espino, HR Director
21. Consideration and action on setting the official newspaper for fiscal year 2023: Darrel L. Lux, County Judge
22. Consideration and action concerning the 2023 Holiday Calendar for Kendall County:  
Darrel L. Lux, County Judge
23. Consideration and action concerning the 2023 Commissioners Court Meetings Calendar:  
Darrel L. Lux, County Judge
24. Consideration and action on approving a private road name "Fossil Creek Rd": Mike Howle, GIS Coordinator
25. Consideration and action on approving a private road name "Zinke Farm Rd": Mike Howle, GIS Coordinator

**BREAK**

**EXECUTIVE SESSION (Closed to public)**

- I. Pursuant to Chapter 551 of the Texas Government Code, Section 551.071 to seek the advice of attorney(s) representing the County, concerning pending and/or threatened litigation, settlement offers and/or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications.
  1. LEC litigation
- II. Pursuant to Chapter 551 of the Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
  1. Duties and responsibilities of the IT Department
  2. Duties and responsibilities of the Human Resources Department
  3. Duties and responsibilities of the Criminal District Attorney

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 8th day of September 2022.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above-named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 8th day of September 2022.



Darlene Herrin  
County Clerk

Posted at 3:30 p.m. on the 8th day of September 2022— sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.