



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Paula Pfeiffer, Deputy Clerk
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of the Minutes for December 12, 2022.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION																																		
SUBJECT	December 2022 Service Awards & Retirements																																	
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer																																	
PHONE # OR EXTENSION #	830-249-9343 ext. 220																																	
TIME NEEDED FOR PRESENTATION	10 minutes																																	
WORDING OF AGENDA ITEM	<p>Anniversaries:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">DonL Evans</td> <td style="width: 40%;">Road & Bridge</td> <td style="width: 20%; text-align: right;">20 Years</td> </tr> <tr> <td>Jean Maxwell</td> <td>Road & Bridge</td> <td style="text-align: right;">20 Years</td> </tr> <tr> <td>Dr. Kendall Styskal</td> <td>EMS Medical Director</td> <td style="text-align: right;">20 Years</td> </tr> <tr> <td>Melissa Nieto</td> <td>JP Precinct 2 Office</td> <td style="text-align: right;">25 Years</td> </tr> </table> <p>Retirements:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">Bill Ballard</td> <td style="width: 40%;">General Counsel</td> <td style="width: 20%; text-align: right;">5 Years</td> </tr> <tr> <td>Don Durden</td> <td>Commissioner Precinct 4</td> <td style="text-align: right;">6 Years</td> </tr> <tr> <td>Richard Elkins</td> <td>Commissioner Precinct 2</td> <td style="text-align: right;">8 Years</td> </tr> <tr> <td>Leon Brimhall</td> <td>JP Precinct 2</td> <td style="text-align: right;">17 Years</td> </tr> <tr> <td>Sally Peters</td> <td>County Judge's Office</td> <td style="text-align: right;">17 Years</td> </tr> <tr> <td>Darrel Lux</td> <td>County Judge</td> <td style="text-align: right;">26 Years</td> </tr> <tr> <td>Darlene Herrin</td> <td>County Clerk</td> <td style="text-align: right;">47 Years</td> </tr> </table>	DonL Evans	Road & Bridge	20 Years	Jean Maxwell	Road & Bridge	20 Years	Dr. Kendall Styskal	EMS Medical Director	20 Years	Melissa Nieto	JP Precinct 2 Office	25 Years	Bill Ballard	General Counsel	5 Years	Don Durden	Commissioner Precinct 4	6 Years	Richard Elkins	Commissioner Precinct 2	8 Years	Leon Brimhall	JP Precinct 2	17 Years	Sally Peters	County Judge's Office	17 Years	Darrel Lux	County Judge	26 Years	Darlene Herrin	County Clerk	47 Years
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REASON FOR AGENDA ITEM	Recognize County employees for their service to the county																																	
WHO WILL THIS AFFECT?	Countywide																																	
ADDITIONAL INFORMATION	None																																	



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022
OPEN SESSION

SUBJECT	Investment Report 4th Qtr FY 2022 (July, August, September)
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext. 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve Investment Report for 4th Qtr FY 2022 (July, August, September)
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 2256 of the Local Government Code, the Public Funds Investment Act, which requires quarterly reporting of the investment transactions for County funds to the Commissioners Court
IS THERE DOCUMENTATION	Yes, the report is located on the County website under departments, County Treasurer once approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Kendall County Investment Summary FY 2022

INTEREST ON INVESTMENTS

4th Qtr July-Sept FY 2022

Total interest on Frost accounts	\$	431.60
Total interest on Logic Accounts	\$	179,557.95
Total interest on CD's	\$	1,305.00
TOTAL INTEREST	\$	181,294.55

TOTAL INVESTMENTS at QTR END

Total investments in Logic	\$	30,445,126.05
Total investment in CD's	\$	1,494,000.00
TOTAL INVESTMENTS	\$	31,939,126.05

Investment report prepared by the Treasurer

Ms. Spain

Date:

12/19/22

Investment report examined and approved by the Auditor's office

Corinna Speer

Date:

12/20/22

Total interest earned on Kendall County investments for FY 2022

Total Interest earned on Frost account for FY 2022	\$ 1,189.16
Total Interest earned on Logic for FY 2022	\$267,741.98
Total Interest earned on Savings for FY 2022	\$ 0.00
<u>Total Interest earned on CD's for FY 2022</u>	<u>\$ 5697.91</u>

Total interest earned on investments for FY 2022	\$274,629.05
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FROST BANK INTEREST FY 2022

4th Qtr July-Sept FY 2022	Jul. Int	Aug. Int.	Sept. Int	Total Qtr Int Earned
Account Name	0.01%	0.01%	0.01%	
General (10)	\$50.98	\$38.30	\$38.57	\$127.85
2007 Ltd Tax Ob Bond (62)	\$0.14	\$0.14	\$0.00	\$0.28
2013 Unlim Tax Rd Bond (63)	\$1.36	\$1.40	\$1.38	\$4.14
2016 Ltd Tax Gen Ob Bond(65)	\$2.69	\$1.44	\$1.10	\$5.23
Capital Projects (70)	\$0.00	\$0.00	\$185.18	\$185.18
Local (85)	\$0.19	\$0.20	\$0.20	\$0.59
Federal (87)	\$0.36	\$0.40	\$0.53	\$1.29
CDA Asset Forfeiture (88)	\$0.57	\$0.56	\$0.61	\$1.74
Trust Account (90)	\$37.97	\$34.40	\$32.93	\$105.30
Total	\$94.26	\$76.84	\$260.50	\$431.60

CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
TXN Bank	50946	\$250,000.00	1/5/2024	Qtr	0.25%
Texas Heritage	54659	\$249,000.00	12/5/2022	Monthly	0.25%
Texas Regional	20647	\$250,000.00	5/27/2023	Qtr	0.28%
Randolph Brooks	143831	\$245,000.00	1/7/2023	Monthly	0.40%
Security Service	9080	\$250,000.00	1/19/2023	Monthly	0.60%
Security State	60000022	\$250,000.00	6/7/2023	Monthly	0.30%

CD Interest FY 2022

4th Qtr FY 2022 July-September					Total CD interest earned
BANK NAME	ACCT NUMBER	July Int.	Aug. Int.	Sept. Int.	
Texas Regional	20647	\$ -	\$ 176.44	\$ -	\$ 176.44
TXN Bank	50946	\$ -	\$ -	\$ 157.53	\$ 157.53
Randolph Brooks	143831	\$ 83.23	\$ 83.23	\$ 80.55	\$ 247.01
Security Service	9080	\$ 123.28	\$ 127.40	\$ 127.40	\$ 378.08
Security State	60000022	\$ 63.70	\$ 63.70	\$ 61.64	\$ 189.04
Texas Heritage	54659	\$ 52.87	\$ 52.87	\$ 51.16	\$ 156.90
				Total Int	\$ 1,305.00

Logic FY 2022

4th Quarter FY 2022 Jul-Sep 2022	Beginning Balance	Jul. Int. 1.6538%	Aug. Int. 2.1619%	Sep. Int. 2.4756%	Deposits Jul	Deposits Aug	Deposits Sep	Withdrawals Jul	Withdrawals Aug	Withdrawals Sep	Ending Qtr. Balance
General	\$21,238,300.74	\$30,031.84	\$36,895.73	\$37,543.04	\$0.00	\$0.00	\$2,000,000.00	\$0.00	\$4,000,000.00	\$0.00	\$19,342,771.35
Road & Bridge	\$4,455,664.23	\$6,258.32	\$8,192.68	\$7,738.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$3,477,853.54
Courthouse Sec	\$26,662.80	\$37.45	\$49.04	\$54.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,803.74
Lateral Road & Bridge	\$211,742.37	\$297.43	\$389.34	\$432.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$212,861.38
Cty Clk Recs Mgmt	\$350,252.62	\$491.94	\$644.01	\$715.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$352,103.57
Cty Clk Rec Arc	\$272,700.77	\$383.01	\$501.42	\$556.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$274,141.87
Fire Marshall	\$186,176.64	\$261.49	\$342.32	\$380.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$187,160.52
Coronavirus Local Fis	\$4,050,049.66	\$9,884.42	\$15,462.24	\$14,000.48	\$4,525,761.01	\$0.00	\$0.00	\$453.64	\$559,218.13	\$2,128,954.49	\$5,926,531.55
2007 Lim Tax Obl	\$5,086.12	\$7.18	\$9.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,102.64	\$0.00
2013 Unlim Tax Rd Bd	\$40,191.81	\$56.43	\$73.91	\$82.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,404.20
2016 LTD Tax Gen Obl	\$486,806.19	\$683.77	\$895.08	\$1,004.14	\$0.00	\$5,102.64	\$0.00	\$0.00	\$0.00	\$0.00	\$494,491.82
Tobacco Settlement	\$31,052.34	\$43.62	\$57.07	\$63.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,216.40
Federal SO Fort	\$77,408.11	\$108.72	\$142.32	\$158.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,817.19
Trust Account	\$0.00	\$1,266.02	\$2,395.03	\$968.92	\$1,303,126.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,306,787.05	\$968.92
TOTAL	\$31,432,094.40	\$49,811.64	\$66,049.53	\$63,696.78	\$5,828,887.01	\$5,102.64	\$2,000,000.00	\$453.64	\$4,559,218.13	4,440,844.18	\$30,445,126.05



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the Fees of Office Report for November 2022.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

Fees Of Office Report FY'22

[illegible]



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 12/27/2022
OPEN SESSION**

SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	BURN BAN was lifted by Commissioners Court November 28, 2022.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Bonds of Elected Officials
DEPARTMENT & PERSON MAKING REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 ext. 240
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the following official bonds: Shane Stolarczyk, County Judge Kirsten Cohoon, 451st District Judge Nicole Bishop, Criminal District Attorney Susan Jackson, District Clerk Denise Maxwell, County Clerk Sheryl D'Spain, County Treasurer Tammie Coward, Assistant County Treasurer Wes Rexrode, County Surveyor Andra Wisian, Commissioner Precinct 2 Chad Carpenter, Commissioner Precinct 4 Michele Van Stavern, Justice of the Peace Precinct 1 Dave Neighbor, Justice of the Peace Precinct 2 Debby S. Hudson, Justice of the Peace Precinct 3 Frieda J. Pressler, Justice of the Peace Precinct 4
REASON FOR AGENDA ITEM	Bond approval
WHO WILL THIS AFFECT?	Elected officials
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Human Resources Department
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to clarify the authority, accountability, and responsibility for the functions of the Human Resources Department and the Payroll Clerk in Kendall County.
REASON FOR AGENDA ITEM	Direction and clarification for direct report of the Human Resources Department and the Payroll Clerk.
WHO WILL THIS AFFECT?	Human Resources Department
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Job Descriptions
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Department
PHONE # OR EXTENSION #	830-249-9343 ext. 600
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the following job descriptions: Human Resources Clerk II, Chief Deputy County Clerk, Deputy County Clerk III, Deputy County Clerk II and Deputy County Clerk I
REASON FOR AGENDA ITEM	New and/or revised
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	No

KENDALL COUNTY CLASS SPECIFICATION

HUMAN RESOURCES CLERK II

Department: Human Resources
Report to: Human Resources Director
Date Approved:

FLSA: Non-exempt
Work Status: Full-time
EEO Category: Administrative Support

GENERAL SUMMARY

Under limited or general supervision, the purpose of the position is to administer Kendall County's benefits plans. Employees in this classification perform personnel administrative work. Position is responsible for analyzing claims data and researches market for group and supplemental insurance benefits to meet employees' needs; communicates benefits to employees; maintains insurance accounts and enrollment information; and maintains the deferred compensation, flexible spending accounts, and health and wellness programs.

ESSENTIAL FUNCTIONS

Provides assistance to employees regarding benefits inquiries and complaints, investigates issues regarding eligibility, claims, plan coverage, and rules.

Conducts meetings and arranges for enrollment of employees in all plans and benefits; conducts employee benefits seminars at open enrollment; arranges for insurance representatives to present to employees and Commissioners Court regarding existing benefits and changes.

Prepares and provides required information regarding COBRA; notifies carriers of terminated employees.

Verifies balances and accuracy of benefits billing invoices and prepares requisitions for payments.

Enters benefit deduction changes into the financial system.

Maintains all benefit plan documents, summary plan descriptions, booklets, and informational brochures.

Responds to medical support orders.

OTHER DUTIES/RESPONSIBILITIES

Assists with payroll processing.

Performs other duties, special projects and tasks as assigned by the department head.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by three to five years' previous experience or training in the related field.

LICENSES AND CERTIFICATIONS

No licenses or certifications are required for this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Laws and regulations associate with health benefit plans administration
- Office procedures and equipment
- Computer equipment
- Speak English

Ability to:

- Utilize various advisory and design data and information such as budgets, reports, documents and files.
- Communicate verbally and in writing.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with the general public, departmental customers and various County personnel.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert light physical work in an office environment in a mainly sedentary position.

Equal Opportunity

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information, pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation as a result of a condition or status protected by law should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.

KENDALL COUNTY CLASS SPECIFICATION

CHIEF DEPUTY COUNTY CLERK

Department: County Clerk

Report to: County Clerk

Date Approved:

FLSA: Non-exempt

Work Status: Full-time

EEO Category: Administrative Support

GENERAL SUMMARY

Under limited supervision, the purpose of the position is to assist the County Clerk in various tasks associated with the maintenance of all records of the office. Employees in this classification are responsible for receiving, processing, and recording any/all documents as filed in the County Clerk's office.

ESSENTIAL FUNCTIONS

Serves as a lead worker and provides oversight and guidance to other staff in the absence of the County Clerk.

Performs a variety of office tasks, including answering the telephone, assisting the public with various questions and inquiries regarding documents, preparing mail, copying, and filing.

Responsible for all duties related to Misdemeanor Court:

- Files and prepares documents for new criminal cases
- Issues warrants and subpoenas
- Prepares dockets for Arraignments, Pre-trials, and Jury Trials
- Sends notices of court dates
- Collects fines and fees from probation department, credits payments to individual defendants' bill of costs. Prepares and makes deposits to bank
- Calculates fines and fees to be paid to State and County agencies
- Prepares monthly reports for the State and County agencies
- Communicates with attorneys and bonding companies; and coordinates court dates for attorneys
- Pay out probate cases.

OTHER DUTIES/RESPONSIBILITIES

Responsible for all duties related to the Real Property Records.

Issues Marriage Licenses, Birth and Death Certificates, assisting the public with searches and making copies, etc. as needed.

Performs other duties, special projects and tasks as assigned by the department head.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by eight years of previous experience or training that includes office administration and records maintenance.

LICENSES AND CERTIFICATIONS

No licenses or certifications are required for this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- County Clerk office procedures and policies
- Office procedures and equipment
- Speak English

Ability to:

- Utilize various advisory and design data and information such as court documents and files
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with the general public, attorneys, judges, and courts.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert light physical work in an office environment in a mainly sedentary position.

Equal Opportunity

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information,

pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation as a result of a condition or status protected by law should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.

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KENDALL COUNTY CLASS SPECIFICATION

DEPUTY COUNTY CLERK III

Department: County Clerk

Report to: County Clerk

Date Approved:

FLSA: Non-exempt

Work Status: Full-time

EEO Category: Administrative Support

GENERAL SUMMARY

Under general supervision, the purpose of the position is to assist County Clerk in receiving, processing, and recording documents for vital records, property records, and other records processed by the County Clerk's office.

ESSENTIAL FUNCTIONS

Performs a variety of office tasks including answering the telephone, assisting the public with various questions and inquiries regarding documents, preparing mail, copying, and filing.

Responsible for all duties related to the Real Property Records.

Works with customers to resolve their issues.

Files new probate cases and issues citations; updates court dockets; and resets court dates for attorney; assists with jury correspondence.

Collects fines and court costs from defendants; receives bonds from County detention facility.

Assesses and records documents for official records.

Receives new documents for probate and criminal cases, foreclosure notices, public meetings, and strays.

Prepares plain and certified copies of official records and vital statistics records.

Conduct searches in the official records, vital statistics, probate records, criminal records, Commissioner Court minutes, and other record books.

Responsible for taking minutes for Commissioners Court.

OTHER DUTIES/RESPONSIBILITIES

Performs other duties, special projects and tasks as assigned by the department head.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by a minimum of five years of previous experience as a Deputy County Clerk or equivalent experience in a County Clerk office.

LICENSES AND CERTIFICATIONS

No licenses or certifications are required for this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- County clerk office procedures and policies.
- Office procedures and equipment.
- Speak English.

Ability to:

- Utilize various advisory and design data and information such as court documents and files
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with the general public, attorneys, judges, and courts.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert light physical work in an office environment in a mainly sedentary position.

Equal Opportunity

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information, pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation as a result of a condition or status protected by law should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.

KENDALL COUNTY CLASS SPECIFICATION

DEPUTY COUNTY CLERK II

Department: County Clerk

Report to: County Clerk

Date Approved:

FLSA: Non-exempt

Work Status: Full-time

EEO Category: Administrative Support

GENERAL SUMMARY

Under general supervision, the purpose of the position is to assist County Clerk in receiving, processing, and recording documents for vital records, property records, and other records processed by the County Clerk's office.

ESSENTIAL FUNCTIONS

Performs a variety of office tasks including answering the telephone, making copies, faxing, and filing documents.

Works with customers to resolve their issues.

Files new probate cases and issues citations; updates court dockets; and resets court dates for attorney; assists with jury correspondence.

Collects fines and court costs from defendants; receives bonds from County detention facility.

Assesses and records documents for official records.

Receives new documents for probate and criminal cases, foreclosure notices, public meetings, and strays.

Prepares plain and certified copies of official records and vital statistics records.

Conduct searches in the official records, vital statistics, probate records, criminal records, Commissioner Court minutes, and other record books.

Assists in taking minutes for Commissioners Court.

OTHER DUTIES/RESPONSIBILITIES

Performs other duties, special projects and tasks as assigned by the department head.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by a minimum of two years of previous experience as a Deputy County Clerk I or equivalent experience in a County Clerk office.

LICENSES AND CERTIFICATIONS

No licenses or certifications are required for this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- County clerk office procedures and policies
- Office procedures and equipment
- Speak English

Ability to:

- Utilize various advisory and design data and information such as court documents and files
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with the general public, attorneys, judges, and courts.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert light physical work in an office environment in a mainly sedentary position.

Equal Opportunity

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information, pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation as a result of a condition or status protected by law should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.

KENDALL COUNTY CLASS SPECIFICATION

DEPUTY COUNTY CLERK I

Department: County Clerk

Report to: County Clerk

Date Approved:

FLSA: Non-exempt

Work Status: Full-time

EEO Category: Administrative Support

GENERAL SUMMARY

Under general supervision, the purpose of the position is to assist County Clerk in receiving, processing, and recording documents for vital records, property records, and other records processed by the County Clerk's office.

ESSENTIAL FUNCTIONS

Performs a variety of office tasks including answering the telephone, making copies, faxing, and filing documents.

Files new probate cases and issues citations; updates court dockets; and resets court dates for attorney; assists with jury correspondence.

Collects fines and court costs from defendants; receives bonds from County detention facility.

Assesses and records documents for official records.

Receives new documents for probate and criminal cases, foreclosure notices, public meetings, and strays.

Prepares plain and certified copies of official records and vital statistics records.

Conduct searches in the official records, vital statistics, probate records, criminal records, Commissioner Court minutes, and other record books.

OTHER DUTIES/RESPONSIBILITIES

Performs other duties, special projects and tasks as assigned by the department head.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by six (6) months to one (1) year previous experience or training that includes office administration.

LICENSES AND CERTIFICATIONS

No licenses or certifications are required for this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- County clerk office procedures and policies
- Office procedures and equipment
- Speak English

Ability to:

- Utilize various advisory and design data and information such as court documents and files
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with the general public, attorneys, judges, and courts.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert light physical work in an office environment in a mainly sedentary position.

Equal Opportunity

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information, pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation as a result of a condition or status protected by law should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Kendall County Parks Advisory Board bylaws
DEPARTMENT & PERSON MAKING REQUEST	Joe Reissig, Parks Director
PHONE # OR EXTENSION #	830-249-9343 ext. 508
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the amended bylaws of the Kendall County Parks Advisory Board.
REASON FOR AGENDA ITEM	The advisory board has expressed their desire to make four minor changes to their bylaws. Changes include: 1) Adding verbage to include "and Commissioner's Court" following the words "Parks Department" in the opening line of item 2.1; 2) Modifying the attendance and removal policy in item 3.5; 3) Changing regular meetings from a quarterly basis minimum to bimonthly in item 5.1; 4) Switching from a seven member minimum to a five member minimum to constitute a quorum in item 5.7.
WHO WILL THIS AFFECT?	Kendall County Parks Advisory board and the public
ADDITIONAL INFORMATION	None

Parks Advisory Board Bylaws

Article 1

Name

1.1. **Name.** The Kendall County Parks Advisory Board, hereinafter referred to as the Advisory Board, was established by the Kendall County Commissioner's Court on January 25, 2021.

Article 2

Purpose

2.1. **Purpose.** The purpose will be to advise the Parks Department and Commissioner's Court on matters pertaining to (a) the Comprehensive Parks, Recreation, and Open Space Master Plan, (b) the acquisition of park and recreation areas and facilities, (c) the development of park and recreation areas and facilities, and (d) any other items determined by the Parks Director.

Article 3

Members

3.1. **Number and Appointment.** The Advisory Board shall be composed of nine (9) members appointed by the Kendall County Commissioner's Court. The Commissioner's Court requires at least two (2) members from Precinct Four and one (1) member from Precinct One, Two, and Three.

3.2. **Qualifications.** Any resident of Kendall County who has expressed a general interest in the improvement of the County's parks and recreation areas and facilities shall be eligible for appointment to the Advisory Board. A member of the Advisory Board shall not be an employee or an appointed or elected official of the county.

3.3. **Terms.** Appointments will be in January of each year for a three-year period beginning January 1st and ending December 31st. For purposes of the initial appointments, three members shall be appointed for a three-year term, three members shall be appointed for a two-year term, and three members shall be appointed for a one-year term. Those initial members appointed for terms of less than three years shall be considered to have served partial terms, and shall be eligible to serve two full terms subsequent to the completion of their respective initial appointments. Any member originally appointed to fill a vacancy, due to resignation of a former member, may serve two full terms if the vacancy had less than 18 months remaining and the member's reappointment is approved by the Commissioner's Court.

3.4. **Resignation.** Any member desiring to resign from the Advisory Board shall submit his/her resignation to the Chair of the Advisory Board in writing. Whenever a vacancy occurs during a term, appointment filling the vacancy shall be to fill the unexpired term.

3.5. **Attendance and Removal.** A member who misses three consecutive meetings or one-third of all regular meetings in a twelve-month period, except in case of illness, shall be removed from the Advisory Board meetings in a calendar year, except in case of illness, may be removed from the Advisory Board.

Article 4

Duties

4.1. **Duties & Responsibilities.** Members of the Advisory Board are free to meet with the Parks Director to discuss programs, facilities, objectives, or other related matters at any time and are not limited to formal sessions. The line between policy and administrative responsibilities should be kept clear and the Advisory Board shall serve as an advisory role and shall not become involved in the actual administration and operation of the Parks Department, which shall be the responsibility of the Parks Director and the Commissioner's Court. The Advisory Board is organized to advise the Parks Department and County Commissioner's Office on policy and programs and shall generally have the following duties and responsibilities:

- A. Recommend and help secure a comprehensive master plan and other pertinent studies for the parks department for the acquisition and development of a system of parks, facilities, and recreation programs.
- B. Review proposals for capital improvements that impact parks and recreation.
- C. Inform and investigate the needs of the general public to the Parks Director and Commissioner's Court.
- D. Help promote and provide volunteer support.
- E. Make recommendations on fees and charges for parks facility use.
- F. Provide oversight to partnerships developed with outside organizations such as the YMCA, Boys & Girls Club, and local school districts.
- G. Advise staff in the promotion of community education and recreation programs and services.

Article 5

Meetings

5.1. **Regular Meetings.** Meetings of the Advisory Board shall be held at a location open to the public on a ~~quarterly~~ **bimonthly** basis minimum.

5.2. **Special Meetings.** Special meetings of the Advisory Board may be called by the Chair, Commissioner's Court, or the Parks Director.

5.3. **Notice of Meetings.** Written notice of the time, place and agenda for both regular and special meetings shall be posted on the county website and given to each member of the board either by personal delivery or by mail, phone, e-mail or fax at least 72 hours before the meeting.

5.4. **Electronic Meetings.** Meetings of the Advisory Board may be held partially or entirely by teleconference, internet videoconference, or other similar electronic transmissions so long as a quorum of board members participate. Participation in a meeting pursuant to this Section 3.4 shall constitute presence in person at such meeting, except where a person participates in the meeting for the sole and express purpose of objecting to the transaction of any business on the ground that the meeting is not lawfully called or convened.

5.5. **Open Meetings Act.** Meetings will adhere to the provisions of the Open Meetings Act by the posting of notices and agendas with the County Judge's office or on the County's internet website.

5.6. **Action by Unanimous Written Consent.** Notwithstanding the prior paragraph, any action required or permitted to be taken at any meeting of the Advisory Board may be taken without a meeting, if all board members consent thereto in writing, setting forth the action so taken, and the writing or writings are filled with the minutes of proceedings. Such consent shall have the same force and effect as a unanimous vote of the Advisory Board.

5.7. **Quorum.** A minimum of ~~seven (7)~~ **five (5)** board members of the current membership of the Advisory Board shall constitute a quorum at a meeting of the Advisory Board. At a meeting of the Advisory Board, official business may only be conducted with a quorum. If a quorum shall not be present at any meeting of the Advisory Board, the board members present may receive information about the Advisory Board business, and may deliberate future action, but shall take no action. If a quorum shall not be present at any regular meeting of the Advisory Board, the presiding officer may nevertheless call the meeting to order and recess the meeting from time to time, without notice other than announcement at the meeting, until a quorum may be present.

5.8. **Voting.** A 2/3 vote shall be required for passage of any official business.

Article 6

Officers

6.1. **Officers.** The officers consist of a Chair and Vice-Chair, who shall be elected by the Advisory Board.

6.2. **Term of Office.** The term of office shall be one year. Officers shall be elected at the first regular meeting following January 1st of each calendar year and shall serve in such office until the first regular meeting following January 1st of the subsequent calendar year.

6.3. **Chair Duties.** The chair shall have general supervisory and directional powers of the Advisory Board. The chair shall preside at all Advisory Board meetings, set the agendas, and notify the Advisory Board of all meeting times and place.

6.4. **Vice-Chair Duties.** The Vice-Chair shall serve only to preside at meetings of the Advisory Board, when the Chair is absent.

6.5. **Secretary.** The secretary shall keep minutes of said meetings.

6.6. **Staff.** The Kendall County Parks Department staff will act as Secretary to the Advisory Board.

Article 7
Amendments

7.1. **Amendment.** These by-laws may be amended at any regular meeting a quorum being present by a majority vote, provided a copy of the amendment has been provided to each member at least one week before the meeting. Any such amendment shall be conditioned upon subsequent approval by the Commissioner's Court.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Amend agreement between Kendall County and Advanced Data Processing Inc.
DEPARTMENT & PERSON MAKING REQUEST	Brian Webb, EMS Administrator
PHONE # OR EXTENSION #	830-249-9343 ext. 454
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Amend agreement for medical billing services between Advanced Data Processing Inc. and Kendall County EMS
REASON FOR AGENDA ITEM	Request for the Court to approve Amendment No. 1 of the agreement for medical billing services for Kendall County EMS
WHO WILL THIS AFFECT?	Kendall County EMS
ADDITIONAL INFORMATION	This Agreement includes the lease of 5 Rugged Laptop computers the Court recommended



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022
OPEN SESSION

SUBJECT	Cordillera Ranch Unit 220 vesting of street sections and request for relief for cul-de-sac right of way diameter
DEPARTMENT & PERSON MAKING REQUEST	Commissioner Pct. #2 - Richard Elkins County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action concerning Cordillera Ranch, Unit 220, vesting of street sections and a request for relief for cul-de-sac right of way diameter of 120 feet instead of 132 feet with the cul-de-sac pavement diameter a minimum of 100 feet.
REASON FOR AGENDA ITEM	Cordillera Ranch Unit 220 vesting of street section and request for relief for cul-de-sac right of way diameter
WHO WILL THIS AFFECT?	Precinct 2
ADDITIONAL INFORMATION	<p>The proposed street sections are consistent with previously developed units in the Cordillera Ranch Subdivision. Vesting of the street section provides for consistent and orderly development of the subdivision.</p> <p>Kendall County Fire Marshal has reviewed and has no objection.</p> <p>Cordillera Ranch Unit 220 will be served by central water and central sewer.</p>



December 6, 2022

Rick Tobolka, P.E., CFM
Kendall County Engineer
201 East San Antonio Street, Ste. 101
Boerne, TX 78006

Re: Cordillera Ranch – CR 392 Tract vesting of development rights and request for relief

Dear Mr. Tobolka:

Cordillera Ranch is preparing to commence platting and development of a new phase of the Cordillera Ranch master planned community on a parcel of land adjoining the section of the community referred to as “Clubs Village.” This new phase, totaling 392 acres shown on the attached Exhibit A and formerly referred to as the Lovett Ranch (“CR 392 Tract”), will include residential lots which will be an extension of the type and size of homesites found in Clubs Village (Units 201 through 207) (“Clubs Village”). The Clubs Village area of Cordillera Ranch is governed by the 1990 Kendall County Subdivision Regulations. In order to properly long-range plan for the platting and development of the CR 392 Tract, it is important to have assurance of the regulations that will apply to the phased development of this parcel over the many years it will be under development.

Therefore, the purpose of this letter is to request Kendall County Commissioners Court approval of a) vesting the CR 392 Tract to the current 2022 Kendall County Subdivision Ordinance (“Applicable Ordinance”), except that Cordillera Ranch may, in its sole discretion, elect to develop under subsequently adopted rules, ordinances, regulations or policies of Kendall County and b) a blanket request for relief from the Applicable Ordinance for certain provisions that conflict with the ability to develop these new phases of lots in a manner that creates a cohesive and seamless extension of Clubs Village, as outlined below. It has been our experience that the roadway widths, right-of-way widths, drainage design and other design elements implemented in Clubs Village over the past 17 years of that development area have functioned properly, without harm and have not caused any issues to our knowledge for Kendall County, residents, or the public in general. Thus, we respectfully request your consideration of approving this request for relief to ensure we maintain a consistent and cohesive community, while still ensuring protection of the health, safety, and welfare of the community.

The blanket requests for relief are as follows:

1. Cul-de-sacs to have a minimum 120’ diameter turnaround right-of-way in lieu of 132’ diameter turnaround right-of-way as required by Section 5.7 (C) of the Applicable Ordinance.
2. Two right of way and street types be utilized for the CR 392 Tract that are at least as wide as the streets and right of way in the Clubs Village area. The primary street (Street Type 1) through this tract would have a right-of-way at least 60’ wide and roadway width of 33’ of drivable surface (including 29’ of HMA plus 2x2’ of concrete roll up curbs which are drivable). This is the same as Clubs Drive widths. The secondary street type (Street Type 2),

would be used for lower traffic streets, and would be at least 60' right-of way with roadside ditch or minimum 50' right-of-way with curb and gutter; minimum roadway width of 28' of drivable surface (including 24' of HMAC plus 2x2' of concrete roll up curbs which are drivable); this is actually 3' wider than similar streets in Clubs Village. See Exhibit B to this letter for street sections proposed.

3. Eliminate the street double yellow center line pavement markings and white edge-line striping on Residential classification streets and on Collector classification streets.
4. Where curbs are proposed, the curb section shall be either roll curbs or ribbon curbs (with detail specifications consistent with prior phases in Cordillera Ranch).

A few other factors and supporting information pertinent to this request:

1. The CR 392 Tract is part of a gated subdivision with privately maintained roads (maintained by the Cordillera Ranch Property Owners Association ("CRPOA")). The CRPOA has been maintaining the roads within Cordillera Ranch for 25 years and demonstrated an ability deliver high standards of maintenance for the roadways.
2. The street and right-of-way dimensions requested herein have been utilized in Cordillera Ranch since inception (or in some cases the actual improvements have had lesser widths / dimensions) without issues regarding vehicle turning movements, including emergency vehicles, school buses, trash trucks, etc. The reason that these roadway widths have not been problematic in Clubs Village is that a) typical front building setbacks on these lots (which are typically 1+ acre) are 75' (in a few instances 60' due to constraints on the rear of the lot), thus the home is pushed far away from the street, which discourages guests from parking along the streets and b) our Master Covenants allow us to prohibit on-street vehicle parking (and enforce with fines), which we will include in the supplemental covenants and restrictions for these units.
3. This CR 392 Tract, along with the rest of Cordillera Ranch, is a low-density development, with minimum lot sizes typically exceeding 1 acre. Several studies show a direct correlation between reduced pavement widths and slower driving speeds. Slower driving speeds certainly benefit the safety and welfare of the future residents of this area.
4. The Federal Highway Administration's "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (2009) states that "Center line markings shall be placed on all paved urban arterials and collectors that have a traveled way of 20 feet or more in width and an ADT of 6,000 vehicles per day or greater." Section 3B.01 of the "TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES" (2011) recommends that center line markings should be placed on urban and rural arterials and collectors that have daily traffic volumes of 3,000 vehicles per day or greater. None of the Residential classification streets in this tract will even approach the traffic volumes recommended in the above regulations to have centerline markings.

Thank you for your consideration of these requests.

Sincerely,



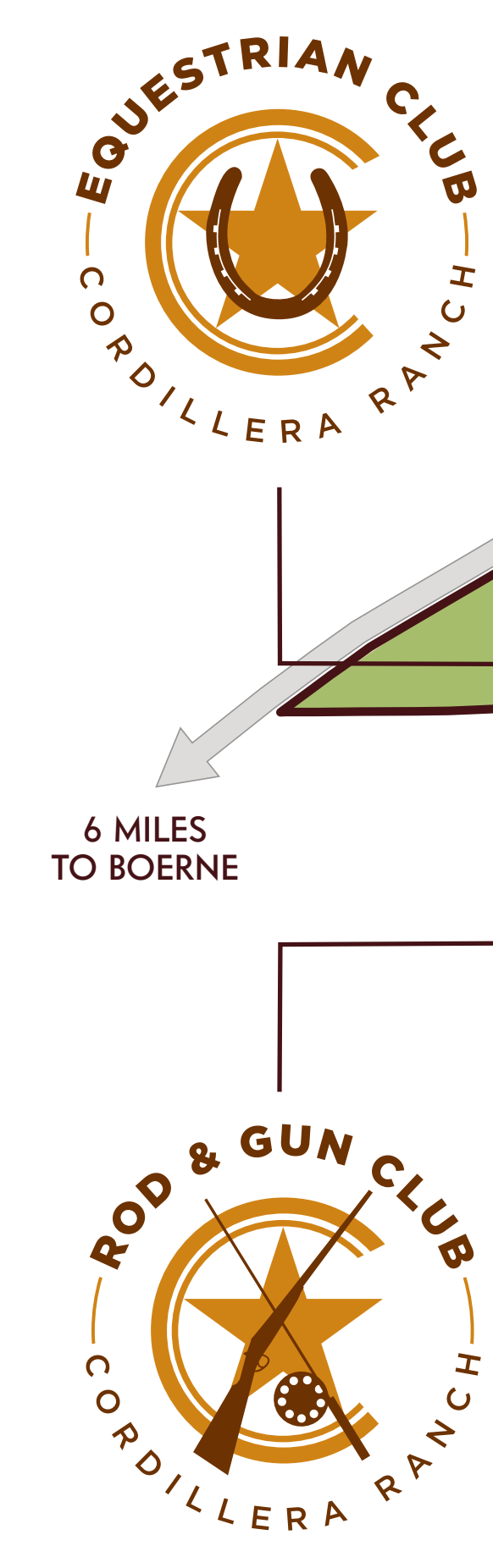
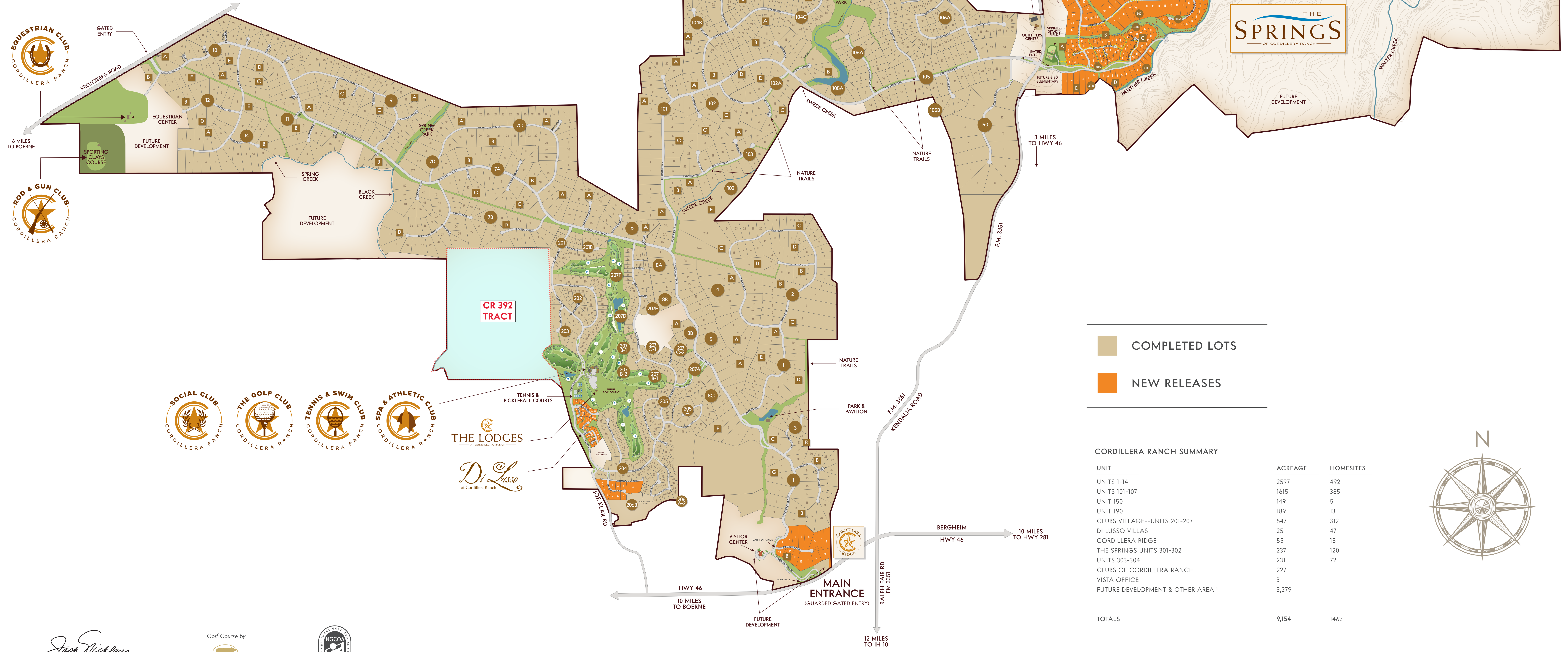
Charlie Hill
President

Cc: Patrick Murphy, Cude Engineers



CORDILLERA RANCH

LIFE IS BETTER **OUT** HERE.

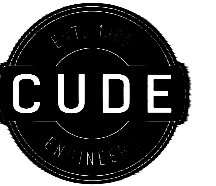


DENSITY = 3.9 AC./LOT
¹ INCLUDES - 300 ACRES OF PARKS AND TRAILS

NOTE: This is a general representation of proposed development. Road locations, lot sizes and future development are subject to change without notice. Please refer to the recorded plats. All renderings, designs and other depictions of activities, facilities or other improvements are only proposed and for purposes of illustration and are subject to change or deletion without notice.



EXHIBIT B



CORDILLERA RANCH UNIT 220

STREET CROSS SECTION EXHIBIT

DATE _____

2/6/2022

PROJECT NO.

03349.020

DRAWN BY

H

CHECKED BY

RT/WPM.....

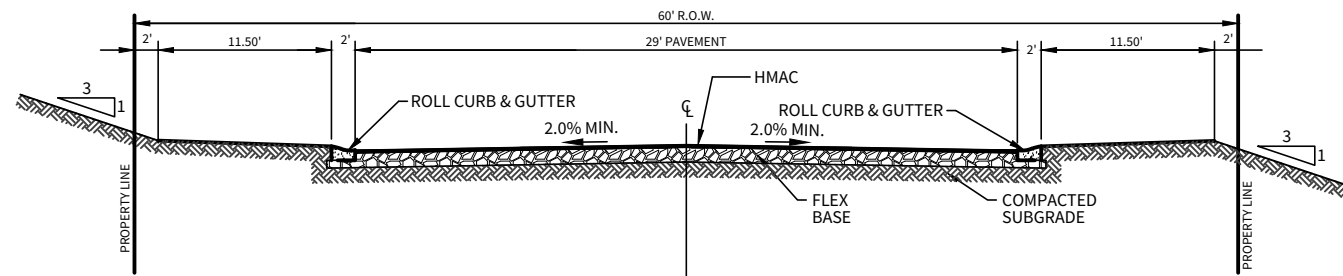
CODE ENGINEERS

TBPE No. 455

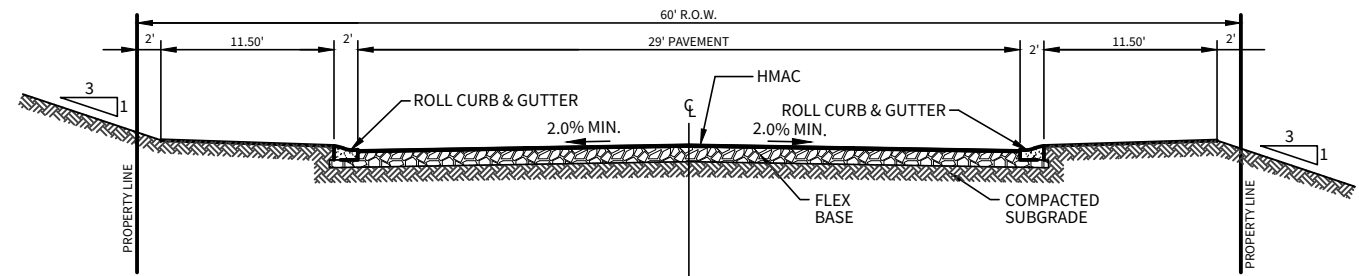
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EX1

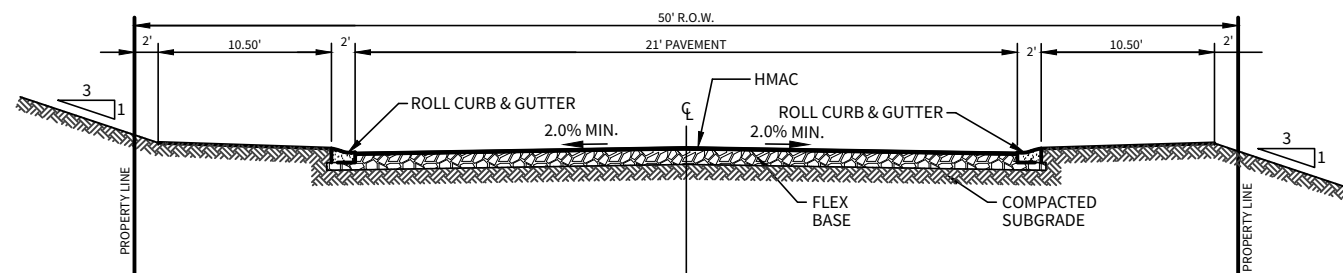
1 OF 1



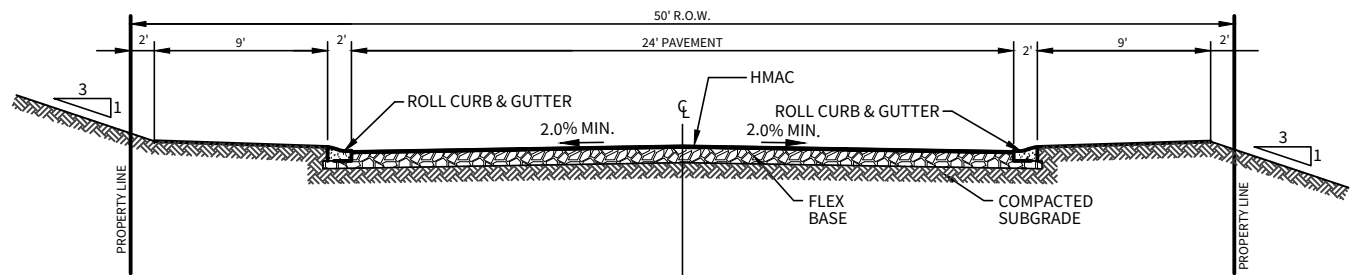
EX. CLUBS DRIVE
(STREET TYPE 1) N.T.S.



PROP. PRIMARY ROAD
(STREET TYPE 1)_{N.T.S.}



EX. RESIDENTIAL STREET
(STREET TYPE 2) N.T.S.



PROP. RESIDENTIAL STREET
(STREET TYPE 2) N.T.S.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Final Plat Cordillera Unit 304-B
DEPARTMENT & PERSON MAKING REQUEST	Commissioner Pct. #3 - Richard Chapman County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on approving the Final Plat for Cordillera Unit 304-B. Unit 304-B is a one lot, 2.0-acre subdivision served by central water and central sewer.
REASON FOR AGENDA ITEM	Final Plat Cordillera Unit 304-B
WHO WILL THIS AFFECT?	Precinct 3
ADDITIONAL INFORMATION	None

STATE OF TEXAS
COUNTY OF KENDALL

KNOWN ALL MEN BY THESE PRESENTS:

THAT I, CHARLES P. HILL, PRESIDENT OF CR/KWW DEVELOPMENT CORP., A TEXAS CORPORATION, WHICH IS GENERAL PARTNER OF CR/KWW PARTNERSHIP, LTD., A TEXAS LIMITED PARTNERSHIP, OWNER OF 2.00 ACRES, BEING A PORTION OF AN 10.05 ACRE TRACT OF LAND RECORDED IN DOC. NO. 373715, NO. 373718, NO. 373721, & NO. 364744 OF THE OFFICIAL RECORDS OF KENDALL COUNTY, TEXAS, DO HEREBY SUBDIVIDE SAID 2.00 ACRES OF LAND IN ACCORDANCE WITH THIS PLAT, TO BE KNOWN AS "CORDILLERA RANCH 304-B" SUBJECT TO THE COVENANTS AND RESTRICTIONS SHOWN HEREON, AND I DO HEREBY DEDICATE TO THE PUBLIC THE USE OF ALL PUBLIC UTILITY EASEMENTS SHOWN HEREON FOR UTILITY PURPOSES, SUBJECT TO ANY EASEMENT AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

OWNER:
CR/KWW PARTNERSHIP, LTD.
28 CORDILLERA TRACE, SUITE 4
BOERNE, TX 78006

BY:
CHARLES P. HILL
PRESIDENT OF CR/KWW DEVELOPMENT CORP.
GENERAL PARTNER OF CR/KWW PARTNERSHIP, LTD.

STATE OF TEXAS
COUNTY OF KENDALL

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED _____
KNOWN BY ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

NOTARY PUBLIC
STATE OF TEXAS

THE FINAL PLAT OF CORDILLERA RANCH 304-B, HAS BEEN SUBMITTED TO AND CONSIDERED BY THE COMMISSIONER'S COURT OF KENDALL COUNTY, TEXAS AND IS HEREBY APPROVED BY SUCH COURT.

DATED THIS _____ DAY OF _____, 2022.

BY: _____
COUNTY JUDGE

COMMISSIONER, PRECINCT #1

COMMISSIONER, PRECINCT #2

COMMISSIONER, PRECINCT #3

COMMISSIONER, PRECINCT #4

THE ENGINEERING CONSULTANT, COUNTY ENGINEER OR PROJECT ENGINEER OF KENDALL COUNTY, TEXAS HAS REVIEWED THIS SUBDIVISION PLAT FOR CONFORMANCE TO ALL REQUIREMENTS OF THE KENDALL COUNTY DEVELOPMENT RULES AND REGULATIONS.

ENGINEER

STATE OF TEXAS
COUNTY OF KENDALL

I, DARLENE HERRIN, COUNTY CLERK OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE, ON THE _____ DAY OF _____, A.D. 2022, AT _____ M. IN THE PLAT RECORDS OF SAID COUNTY, IN DOCUMENT NO. _____.

IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS _____ DAY OF _____, A.D. 2022.

TAX CERTIFICATE AFFIDAVIT FILED THIS DATE IN DOCUMENT NO. _____, KENDALL COUNTY OFFICIAL RECORDS. IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS _____ DAY OF _____ A.D. 2022.

COUNTY CLERK
KENDALL COUNTY, TEXAS

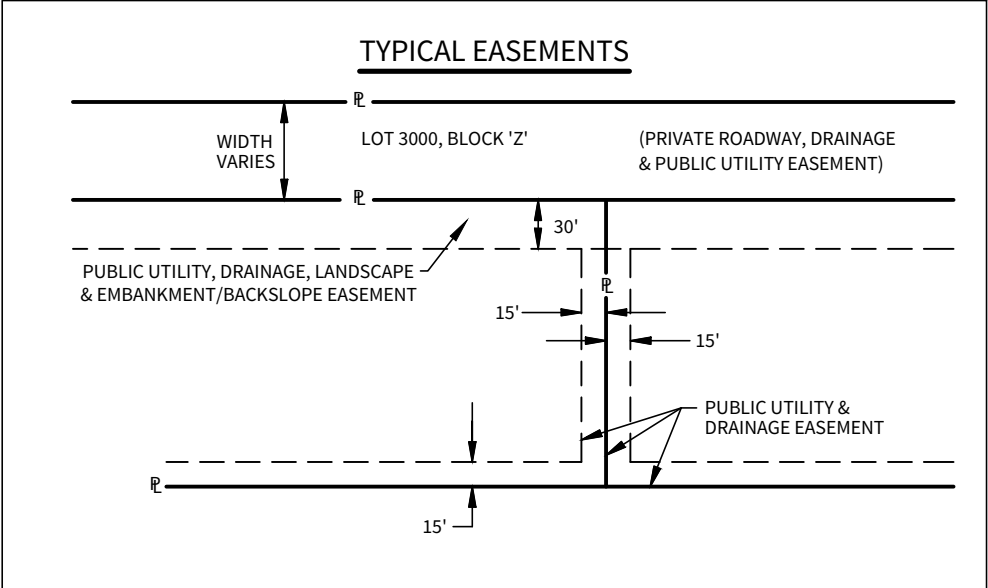
BY: _____, DEPUTY

CORDILLERA RANCH 304-B FINAL PLAT

2.00 ACRES OF LAND LOCATED IN THE C.F. BERGMANN SURVEY 822, ABSTRACT 1047, KENDALL COUNTY,
TEXAS AND BEING OUT OF THAT CALLED 10.05 ACRE TRACT RECORDED IN DOC. NO. 373715, NO.
373718, NO. 373721, NO. 373724, & NO. 364744 OF THE OFFICIAL PUBLIC RECORDS OF KENDALL
COUNTY, TEXAS.

NUMBER OF LOTS:
ROAD SUMMARY:
SEWAGE DISPOSAL METHOD:
POTABLE WATER SUPPLY:

1 NON-RESIDENTIAL LOT
N/A
PUBLIC SEWER SYSTEM
PUBLIC WATER SYSTEM



STATE OF TEXAS
COUNTY OF KENDALL

I HEREBY CERTIFY THAT RECOGNIZED ENGINEERING PRACTICES AND STANDARDS WERE USED IN THE PREPARATION OF THIS FINAL PLAT AND IN THE DESIGN OF SITE IMPROVEMENT STRUCTURES AND WAS ACCOMPLISHED UNDER MY DIRECT SUPERVISION.

W. PATRICK MURPHY, P.E.
REGISTERED PROFESSIONAL ENGINEER NO. 111597

SWORN TO AND SUBSCRIBED BEFORE ME THE _____ DAY OF _____, A.D. 2022.

NOTARY PUBLIC
STATE OF TEXAS

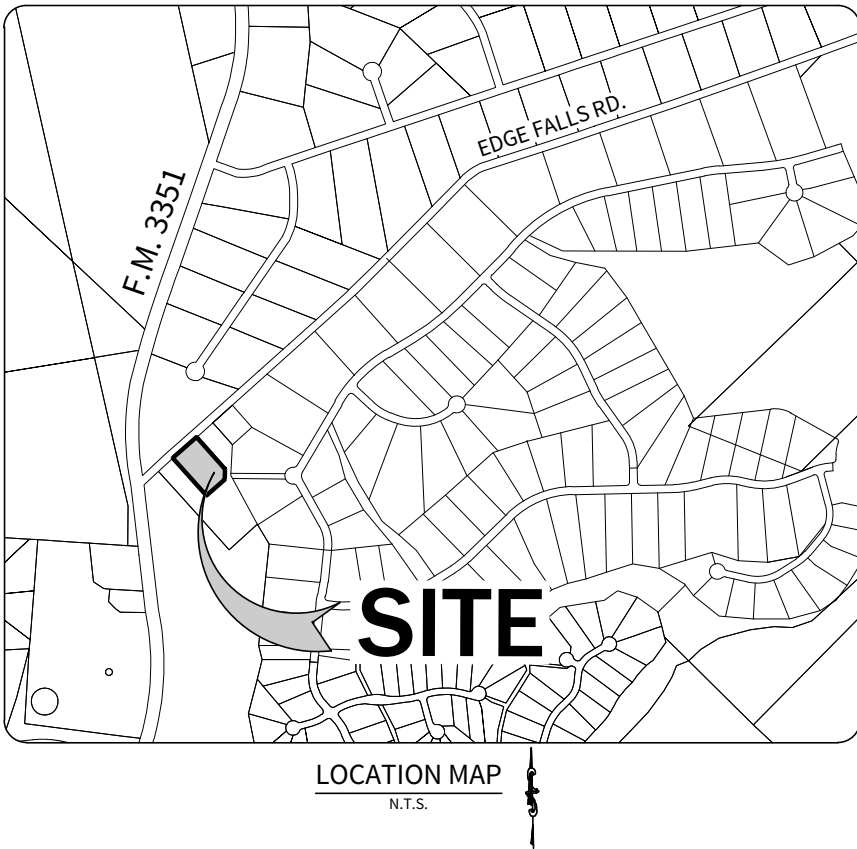
STATE OF TEXAS
COUNTY OF KENDALL

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL ON THE GROUND SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION.

YURI V. BALMACEDA WHEELLOCK, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6815

SWORN TO AND SUBSCRIBED BEFORE ME THE _____ DAY OF _____, A.D. 2022.

NOTARY PUBLIC
STATE OF TEXAS



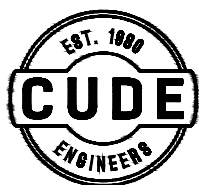
NOTES:

- MINIMUM BUILDING SETBACKS ARE LABELED ON THE PLAT MAP. THE ARCHITECTURAL REVIEW COMMITTEE OF THE PROPERTY OWNERS' ASSOCIATION MAY FURTHER RESTRICT BUILDING SETBACKS OR BUILDING LOCATIONS AS PROVIDED IN THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED IN THE KENDALL COUNTY OFFICIAL RECORDS.
- WATER SERVICE SHALL BE PROVIDED BY A PUBLIC WATER SYSTEM MEETING THE REQUIREMENTS OF THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ("T.C.E.Q.") AND ANY OTHER GOVERNMENTAL OR QUASI-GOVERNMENTAL AGENCY HAVING JURISDICTION OVER PUBLIC WATER SYSTEMS. THE PUBLIC WATER SYSTEM SHALL BE OPERATED PURSUANT TO A CERTIFICATE OF CONVENIENCE AND NECESSITY #12977 (CCN) BY ITS HOLDER, GUADALUPE-BLANCO RIVER AUTHORITY ("GBRA"). OWNER, FOR ITSELF, SUCCESSORS, AND ASSIGNS RESERVES THE RIGHT TO DRILL, OPERATE AND MAINTAIN PRIVATE OR PUBLIC WATER WELLS INCLUDING REDRILLING, REPLACEMENT, REWORKING AND ENLARGEMENT OF EXISTING WELLS. OTHER THAN THE RESERVATION OF RIGHTS PREVIOUSLY RESERVED UNTO THE OWNER, ITS SUCCESSORS AND ASSIGNS, PRIVATE WATER WELLS ARE NOT PERMITTED ON ANY LOTS WITHOUT THE EXPRESS WRITTEN AUTHORIZATION OF THE OWNER.
- SEWAGE SERVICE SHALL BE PROVIDED BY A CONNECTION TO A WASTEWATER COLLECTION AND TREATMENT SYSTEM ("SEWAGE SYSTEM") BEING OPERATED BY GBRA PURSUANT TO A CERTIFICATE OF CONVEYANCE AND NECESSITY #20892 (CCN) APPROVED BY THE T.C.E.Q. IN ACCORDANCE WITH CONDITIONS LISTED BELOW. WHEN THE OWNER OF A LOT SUBMITS A REQUEST FOR SEWER SERVICE TO GBRA, IF CAPACITY FOR ADDITIONAL SEWER SERVICE IN THE CORDILLERA RANCH SEWER TREATMENT FACILITY EXISTS OR WILL EXIST PRIOR TO COMPLETION OF THE RESIDENCE ON THE LOT, THEN THE LOT OWNER SHALL CONNECT TO THE CENTRAL SEWER COLLECTION SYSTEM AND DESIGN, INSTALL AND CONSTRUCT THE SEWER CONNECTION ON EACH LOT IN CONFORMITY WITH THE DESIGN GUIDELINES AND SPECIFICATIONS REQUIRED BY OWNER, DECLARANT AND/OR GBRA. HOWEVER, WHEN THE OWNER OF A LOT SUBMITS A REQUEST FOR SEWER SERVICE TO GBRA, IF CAPACITY DOES NOT EXIST OR WILL NOT EXIST IN THE CORDILLERA RANCH SEWER TREATMENT FACILITY PRIOR TO COMPLETION OF THE RESIDENCE ON THE LOT, THEN THE LOT OWNER SHALL CONSTRUCT AN OSSF ON THE LOT, IN ACCORDANCE WITH THE RULES, REGULATIONS AND STATUTES OF KENDALL COUNTY, THE T.C.E.Q., AND ANY OTHER GOVERNMENTAL OR QUASI-GOVERNMENTAL AGENCY OR ENTITY HAVING JURISDICTION OVER THE INSTALLATION AND USE OF A PRIVATE SEWAGE, SEPTIC AND WASTEWATER FACILITIES.
- TOPOGRAPHIC INFORMATION SHOWN HEREON WAS PROVIDED BY GEODETIX, INC.
- THIS SUBDIVISION LIES TOTALLY WITHIN THE BOERNE INDEPENDENT SCHOOL DISTRICT AS DETERMINED BY THE KENDALL COUNTY CENTRAL APPRAISAL DISTRICT.
- BOUNDARIES OF ORIGINAL PATENT SURVEYS AND ACREAGES SHOWN HEREON FOR SOME ARE APPROXIMATE AND WERE NOT RELOCATED BY THIS SURVEY.
- THERE IS HEREBY DEDICATED A THIRTY (30) FOOT WIDE DRAINAGE AND LANDSCAPE EASEMENT CENTERED ON ALL SIGNIFICANT NATURAL RUNOFF DRAINAGE WAYS UNLESS NOTED OTHERWISE ON THIS PLAT. THE ARCHITECTURAL REVIEW COMMITTEE OF THE PROPERTY OWNERS' ASSOCIATION WILL DEFINE WHICH DRAINAGEWAYS WILL REQUIRE DRAINAGE EASEMENTS AND MAY RESTRICT THE LOCATION OF BUILDINGS AND/OR OTHER IMPROVEMENTS AS PROVIDED IN THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED IN THE KENDALL COUNTY DEED RECORDS. PROPERTY OWNERS ARE ADVISED THAT THEY ARE RESPONSIBLE FOR MAINTENANCE OF DRAINAGE EASEMENTS ON THEIR PROPERTY AND MAY NOT UTILIZE THESE EASEMENTS FOR ANY PURPOSE DETRIMENTAL TO THEIR INTENDED USE (I.E., NO SOLID FENCES, DENSE SHRUBBERY, STRUCTURES, OR SEPTIC TANK DRAIN FIELDS).
- ALL PUBLIC UTILITY EASEMENTS SHALL ONLY BE USED BY PUBLIC OR PRIVATE UTILITY ENTITIES (UNLESS OTHERWISE EXPRESSLY AUTHORIZED IN WRITING BY OWNER) FOR UTILITY IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO ELECTRIC, TELEPHONE, GAS, STORM DRAINAGE, POTABLE OR NON-POTABLE WATER, TREATED OR UNTREATED WASTEWATER AND/OR CATV LINES AND APPURTENANCES, WHICH PROVIDE SERVICE SOLELY AND EXCLUSIVELY TO THE PROPERTY INCLUDED IN THIS PLAT OR ANY ADJOINING PROPERTY DEVELOPED OR TO BE DEVELOPED AS PART OF THE CORDILLERA RANCH SUBDIVISION OR PROPERTY WHICH IS BEING DEVELOPED BY AN ENTITY OWNED IN WHOLE OR IN PART BY THE PRINCIPALS, PARTNERS OR OWNERS OF THE ENTITY WHICH OWNS THE PROPERTY DESCRIBED HEREIN.
- IT IS UNDERSTOOD AND AGREED THAT NON-EXCLUSIVE PERPETUAL EASEMENTS ARE RESERVED FOR THE INSTALLATION AND MAINTENANCE OF UTILITIES AND ALL NECESSARY APPURTENANCES THERETO, WHETHER INSTALLED UPON THE SURFACE OR UNDERGROUND WITHIN THE EASEMENTS DEDICATED HEREIN. NOTHING SHALL BE PLACED OR PERMITTED TO REMAIN WITHIN THE EASEMENT AREAS WHICH MAY DAMAGE OR INTERFERE WITH THE INSTALLATION AND MAINTENANCE OF UTILITIES. THE EASEMENT AREA OF EACH LOT AND ALL IMPROVEMENTS WITHIN IT SHALL BE MAINTAINED BY THE OWNER OF THE LOT, EXCEPT FOR THOSE FACILITIES FOR WHICH AN AUTHORITY OR UTILITY COMPANY IS RESPONSIBLE. UTILITY COMPANIES OR THEIR EMPLOYEES SHALL HAVE ALL OF THE RIGHTS AND BENEFITS NECESSARY OR CONVENIENT FOR THE FULL ENJOYMENT OF THE RIGHTS HEREIN GRANTED, INCLUDING BUT NOT LIMITED TO THE FREE RIGHT OF INGRESS TO AND EGRESS FROM THE PRIVATE ROADWAYS AND EASEMENT, AND THE RIGHT FROM TIME TO TIME TO CUT ALL TREES, UNDERGROWTH AND OTHER OBSTRUCTIONS THAT MAY INJURE, ENDANGER OR INTERFERE WITH THE OPERATION OF SAID UTILITY FACILITIES.
- OWNER, FOR ITSELF, SUCCESSORS, AND ASSIGNS, RESERVES THE RIGHT TO USE AND TO GRANT TO THIRD PARTIES THE RIGHT TO USE THE PUBLIC UTILITY EASEMENTS SHOWN HEREON FOR THE PURPOSES OF INSTALLING, REPAIRING, MAINTAINING, AND OPERATING A WATER DISTRIBUTION SYSTEM AND A SEWAGE TREATMENT AND DISPOSAL SYSTEM, INCLUDING THE RIGHT TO CONSTRUCT, MAINTAIN, AND OPERATE WATER OR SEWER MAINS OR LINES FOR THE TRANSMISSION OF TREATED, UNTREATED, POTABLE OR NON-POTABLE WATER, WASTEWATER, EFFLUENT AND SEWAGE OR FOR ANY OTHER UTILITY OR AMENITY WHETHER SERVING THE PROPERTY DESCRIBED HEREIN OR OTHERWISE.
- ALL UTILITIES INSTALLED WITHIN ANY PUBLIC UTILITY EASEMENT DEDICATED BY THIS PLAT SHALL BE UNDERGROUND EXCEPT SUCH PORTIONS THAT ARE NECESSARY OR REQUIRED BY LAW TO BE MAINTAINED ABOVEGROUND WHICH ARE TYPICAL COMPONENTS OF AN UNDERGROUND UTILITY SYSTEM THAT ARE NONETHELESS CONSTRUCTED ABOVEGROUND AND WHICH HAVE BEEN APPROVED BY THE OWNER OR THE DECLARANT OF ANY RESTRICTIVE COVENANTS IMPOSED UPON THE PROPERTY DESCRIBED HEREIN IN WRITING PRIOR TO THEIR CONSTRUCTION.

NOTES CONTINUED:

- 1/2 INCH IRON RODS WITH CAP STAMPED "CUDE" SET AT ALL PROPERTY CORNERS EXCEPT WHERE NOTED OTHERWISE.
- NO PORTION OF THE FEMA 1% ANNUAL CHANCE (100-YEAR) FLOODPLAIN EXISTS WITHIN THIS PLAT AS VERIFIED BY FEMA MAP PANEL: 48259C0450F, DATED DECEMBER 17, 2010.
- BEARINGS USED ON THIS ARE REFERENCED TO THE DEED OF THE 10.05 ACRE TRACT RECORDED IN VOLUME 1472, PAGE 324, OFFICIAL PUBLIC RECORDS OF KENDALL COUNTY, TEXAS.
- AS USED HEREIN, THE TERM "PROPERTY OWNERS' ASSOCIATION" SHALL MEAN ANY PROPERTY OWNERS OR HOMEOWNERS ASSOCIATION HAVING JURISDICTION OVER THE PROPERTY DESCRIBED HEREIN AND THEIR SUCCESSORS AND ASSIGNS WHENEVER CREATED.
- POSTAL SERVICE WILL BE AT A CENTRALIZED DELIVERY STATION LOCATED ON CORDILLERA SPRINGS.
- THE CURRENT ELECTRIC SERVICE PROVIDER IS PEDERNALES ELECTRIC COOPERATIVE, PROVIDED HOWEVER, DECLARANT RESERVES THE RIGHT TO ALLOW OTHER ELECTRIC SERVICE PROVIDERS TO SERVE THIS PLATTED AREA OR OTHER PORTIONS OF CORDILLERA RANCH.
- THE CURRENT TELECOMMUNICATION SERVICE PROVIDER IS GUADALUPE VALLEY TELEPHONE COMPANY, PROVIDED HOWEVER, DECLARANT RESERVES THE RIGHT TO ALLOW OTHER TELECOMMUNICATIONS SERVICE PROVIDERS TO SERVE THIS PLATTED AREA OR OTHER PORTIONS OF CORDILLERA RANCH.
- THIS PLAT IS NOT WITHIN THE EXTRA-TERRITORIAL JURISDICTION OF ANY CITY.
- THIS SUBDIVISION IS WITHIN THE BOUNDARIES OF KENDALL COUNTY MUNICIPAL UTILITY DISTRICT NO. 1.
- RELIEF FROM VARIOUS SECTIONS OF THE KENDALL COUNTY, TEXAS "REGULATIONS, RULES AND SPECIFICATIONS FOR PLATS, ROADS, SUBDIVISIONS AND MANUFACTURED HOME PARKS" (EFFECTIVE JANUARY 1, 1997) WAS APPROVED BY THE KENDALL COUNTY COMMISSIONER'S COURT ON JULY 08, 2019.
- PLAT PREPARED NOVEMBER 7, 2022

CORDILLERA RANCH 304-B
SHEET 1 OF 2



CUDE ENGINEERS
4122 POND HILL RD. • SUITE 101
SAN ANTONIO, TEXAS 78231
TEL 210.681.2951 • FAX 210.523.7112
WWW.CUDEENGINEERS.COM
TBPE REGISTERED ENGINEERING
FIRM #0455
TBPELS NO. 10048500

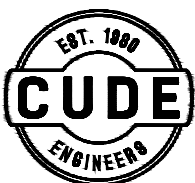
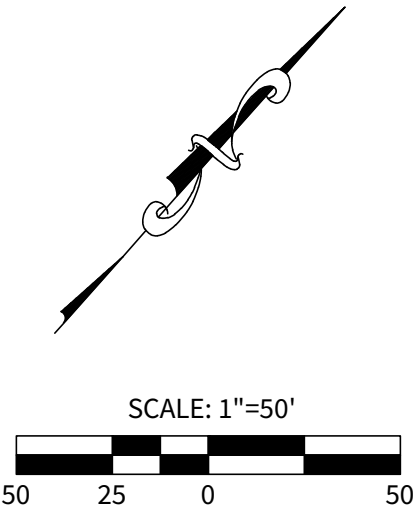
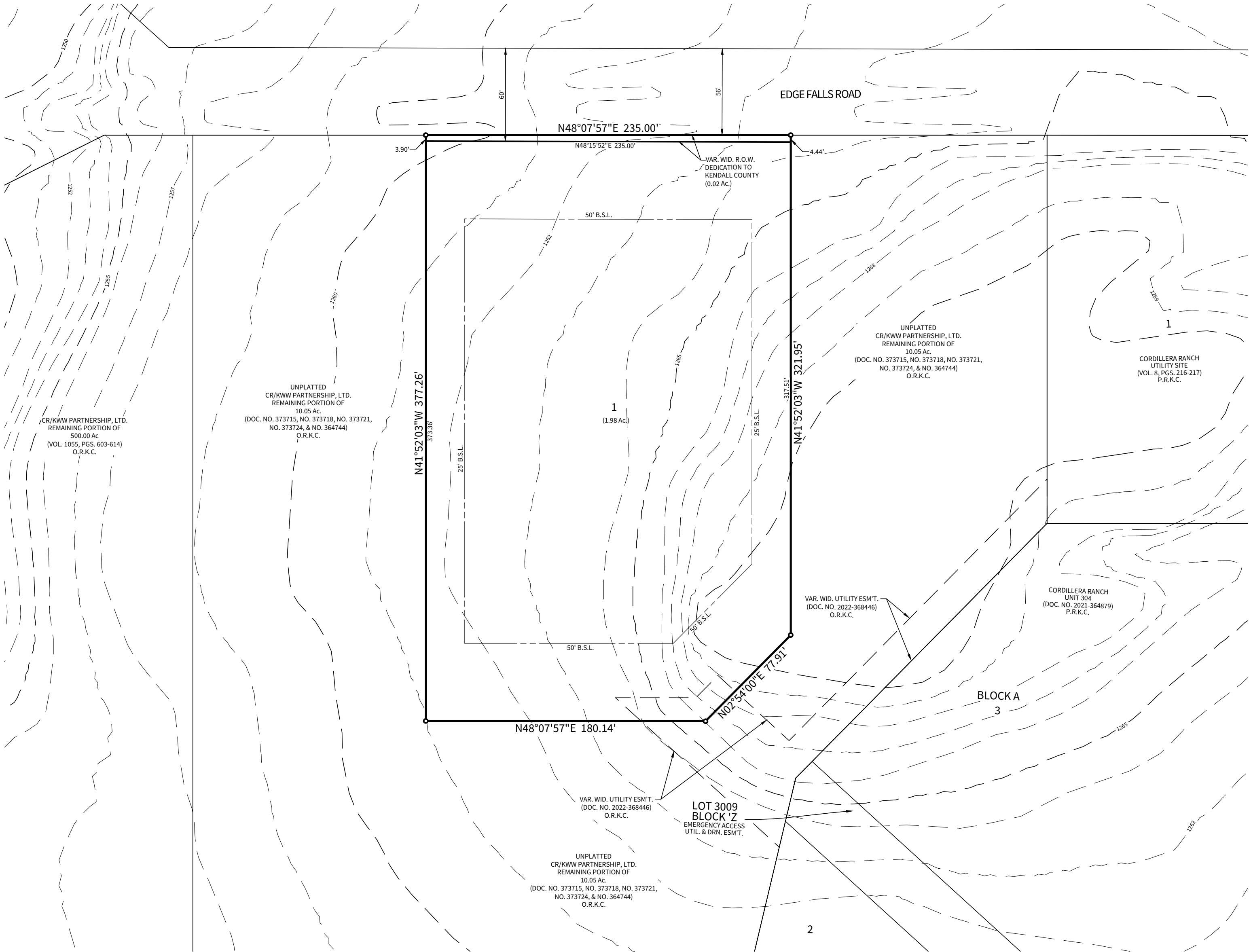
CORDILLERA RANCH 304-B

FINAL PLAT

2.00 ACRES OF LAND LOCATED IN THE C.F. BERGMANN SURVEY 822, ABSTRACT 1047,
KENDALL COUNTY, TEXAS AND BEING OUT OF THAT CALLED 10.05 ACRE TRACT RECORDED
DOC. NO. 373715, NO. 373718, NO. 373721, NO. 373724, & NO. 364744 OF THE OFFICIAL
PUBLIC RECORDS OF KENDALL COUNTY, TEXAS.

LEGEND

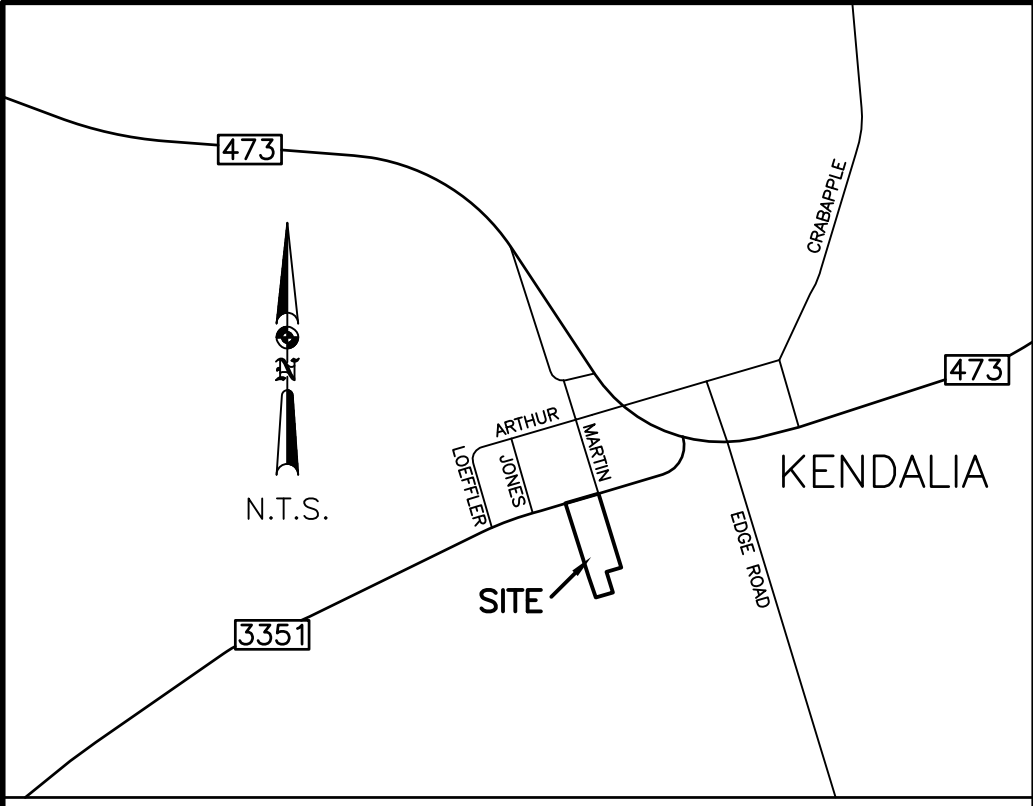
- AC. = ACRES
- B.S.L. = BUILDING SETBACK LINE
- DRN. = DRAINAGE
- ESM'T. = EASEMENT
- NO. = NUMBER
- N.T.S. = NOT TO SCALE
- O.R.K.C. = OFFICIAL RECORDS OF KENDALL COUNTY, TEXAS
- PG. = PAGE
- PGS. = PAGES
- P.R.K.C. = PLAT RECORDS OF KENDALL COUNTY, TEXAS
- R.O.W. = RIGHT-OF-WAY
- UTIL. = UTILITY
- VAR. = VARIABLE
- VOL. = VOLUME
- WID. = WIDTH
- ELEV. — = EXISTING GROUND MAJOR CONTOUR
- ELEV. — = EXISTING GROUND MINOR CONTOUR
- — = EXISTING PROPERTY LINE
- = 1/2" IRON ROD SET WITH PLASTIC CAP STAMPED "CUDE"





KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Final Plat Kuhn Subdivision
DEPARTMENT & PERSON MAKING REQUEST	Assistant County Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the Final Plat of Kuhn Subdivision in accordance to the Kendall County Development Rules. The proposed one lot subdivision will be served by individual well and OSSF. No roads are proposed. Relief was granted on December 12, 2022 for minimum lot size and road frontage. (Henry Clay Kuhn – Owner): Richard Chapman, Commissioner Precinct 3.
REASON FOR AGENDA ITEM	Final Plat Kuhn Subdivision
WHO WILL THIS AFFECT?	Precinct 3
ADDITIONAL INFORMATION	None



LOCATION MAP

DONNIE BOERNER SURVEYING COMPANY L.P.
228 HOLIDAY ROAD
COMFORT, TEXAS 78013
PH: 830-377-2492

FIRM NO. 10193963

JOB NO. 22-331

DATE 12-14-2022

NOTES:

1. BASIS OF BEARING AND STATE PLANE CORDINATES SHOWN HEREON ARE ESTABLISHED FROM THE STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983, TEXAS SOUTH CENTRAL ZONE.
2. FIELD SURVEY COMPLETED 09/15/2022.
3. WATER SERVICE SHALL BE PROVIDED BY A PRIVATE WATER WELL CONSTRUCTED ON THE LOT BY THE OWNER THEREOF, MEETING THE REQUIREMENTS OF THE COW CREEK GROUNDWATER CONSERVATION DISTRICT AND TCEQ. WELLS SHALL HAVE A 100 FOOT SANITARY CONTROL EASEMENT UNLESS A SMALLER IS PERMITTED BY COW CREEK GROUNDWATER CONSERVATION DISTRICT.
4. THERE IS AN EXISTING WATER WELL CONSTRUCTED ON THIS LOT PROPERTY
5. SEWAGE FACILITIES SHALL BE PROVIDED BY A PRIVATE ON-SITE SEWAGE FACILITY CONSTRUCTED ON THE LOT BY THE OWNER THEREOF DESIGNED BY A REGISTERED SANITARIAN OR A REGISTERED ENGINEER AND APPROVED UNDER THE RULES OF KENDALL COUNTY, TEXAS AND TCEQ.
6. THERE IS AN EXISTING PRIVATE ON-SITE SEWAGE FACILITY CONSTRUCTED ON THIS PROPERTY
7. THIS LOT IS LOCATED WITHIN THE BLANCO INDEPENDENT SCHOOL DISTRICT.
8. ELECTRICAL SERVICE IS PROVIDED BY PEDERNALES ELECTRIC COOPERATIVE INC.
9. TELEPHONE SERVICE IS PROVIDED BY GUADALUPE VALLEY TELEPHONE COOPERATIVE INC.
10. THIS LOT IS NOT LOCATED WITHIN THE SPECIAL FLOOD HAZARD AREA ACCORDING TO FEDERAL INSURANCE RATE MAP: # 48259C0325 F DATED DECEMBER 17, 2010.
11. THIS LOT IS NOT LOCATED WITHIN THE ETJ OF ANY MUNICIPALITY.
12. COMMERCIAL WASTE COLLECTION IS AVAILABLE TO THIS PROPERTY.
13. THIS AMENDING PLAT DOES NOT CHANGE OR ALTER COVENANTS AND RESTRICTIONS BY PREVIOUS SUBDIVISION PLAT OR OTHER METHODS.
14. KENDALL COUNTY APPROVAL OF THIS AMENDING PLAT DOES NOT GRANT ACCESS TO F.M. HIGHWAY 3351. ACCESS PERMITS ARE GRANTED BY TEXAS DEPARTMENT OF TRANSPORTATION.
15. KENDALL COUNTY COMMISSIONER'S COURT GRANTED RELIEF TO THE MINIMUM LOT SIZE AND FRONTAGE ON DECEMBER, 12, 2022.

TXDOT NOTES:

- (1) FOR DEVELOPMENTS DIRECTLY ADJACENT TO STATE RIGHT-OF-WAY, THE DEVELOPER AND/OR LANDOWNER SHALL BE RESPONSIBLE FOR ADEQUATE SETBACK AND/OR SOUND ABATEMENT MEASURES FOR PRESENT AND/OR FUTURE NOISE MITIGATION.
- (2) THE DEVELOPER AND/OR THE FUTURE LANDOWNER IS RESPONSIBLE FOR PREVENTING ANY ADVERSE IMPACT TO TXDOT HIGHWAY AND DRAINAGE SYSTEM WITHIN IN THE RIGHT-OF-WAY. A HYDRAULIC REVIEW IS REQUIRED.
- (3) INTERSECTION AND/OR DRIVEWAY ACCESS TO THE STATE HIGHWAY WILL BE REGULATED AS DIRECTED BY THE CURRENT EDITION OF THE TXDOT ACCESS MANAGEMENT MANUAL. THE EXISTING SINGLE RESIDENTIAL ACCESS DRIVEWAY IS GRANTED BY TXDOT, BUT CHANGES IN LAND USE / AVERAGE DAILY TRAFFIC VOLUMES CAN REQUIRE IMPROVEMENTS AND A NEW DRIVEWAY PERMIT TO BE RE-ISSUED
- (4) IF SIDEWALKS ARE REQUIRED BY TXDOT OR THE APPROPRIATE CITY ORDINANCE THE LOCATION, THE DESIGN, AND SPECIFICATIONS SHALL ADHERE TO TXDOT REQUIREMENTS WHEN PERMITTED IN TXDOT RIGHT-OF-WAY. A TDLR INSPECTION REPORT WILL BE REQUIRED. A SIDEWALK EASEMENT IS REQUIRED.
- (5) TXDOT WILL USE THE CURRENT EDITIONS OF THE APPROPRIATE MANUALS WHEN ISSUING PERMITS. TYPICAL MANUALS USED, BUT NOT LIMITED TO ARE: TXDOT ACCESS MANAGEMENT MANUAL, SAN ANTONIO DISTRICT DRIVEWAY, SIDEWALK, LANDSCAPING, AND DRAINAGE PERMIT PACKAGE, TXDOT ROADWAY DESIGN MANUAL, TXDOT HYDRAULIC MANUAL, TXDOT CONSTRUCTION SPECIFICATIONS, AND TXDOT STANDARD SHEETS WHEN THE SITE DEVELOPS.

KUHN SUBDIVISION

LOTS 10 THROUGH 15, BLOCK 13, A PORTION OF MARTIN STREET AND KENDALL AVENUE, TOWN OF KENDALIA RECORDED IN VOLUME 7, PAGE 52, DEED RECORDS, KENDALL COUNTY, TEXAS AND ALSO BEING THOSE CERTAIN TRACTS CONVEYED TO HARRY CLAY KUHN BY DEED RECORDED IN VOLUME 947, PAGES 871-877, OFFICIAL RECORDS, KENDALL COUNTY, TEXAS

CREATING LOT 1, BLOCK A, KUHN SUBDIVISION, KENDALL COUNTY, TEXAS

THIS SUBDIVISION PLAT OF KUHN SUBDIVISION HAS BEEN SUBMITTED TO AND CONSIDERED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, AND IS HEREBY APPROVED BY SUCH COURT.

DATED THIS _____ DAY OF _____ A.D. 2022.

COUNTY JUDGE

COMMISSIONER PRECINCT NO.1

COMMISSIONER PRECINCT NO.2

COMMISSIONER PRECINCT NO.3

COMMISSIONER PRECINCT NO.4

STATE OF TEXAS
COUNTY OF KENDALL

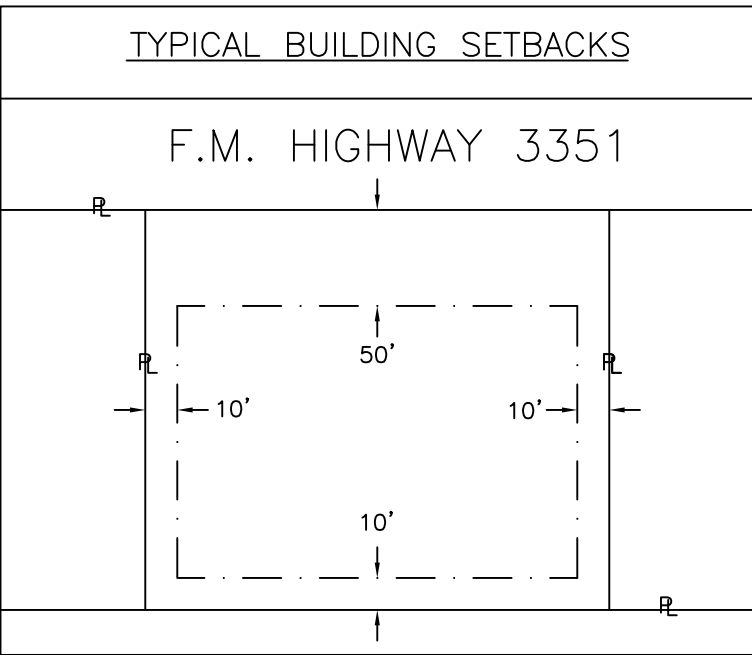
THE OWNERS OF THE LAND IDENTIFIED BY THE LOT NUMBERS RECORDED IN THE VOLUME AND PAGE NUMBERS SHOWN ON THIS PLAT, AND WHOSE NAMES ARE SUBSCRIBED HERETO, AND IN PERSON OR TROUGH A DULY AUTHORIZED AGENT, ACKNOWLEDGE THAT THIS PLAT WAS MADE FROM ACTUAL SURVEYS ON THE GROUND AND DEDICATES TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAIN EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

HARRY CLAY KUHN
1139 FM 3351
KENDALIA, TX, 78027

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED HARRY CLAY KUHN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF _____, A.D., 2022.

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS



THE ENGINEERING CONSULTANT, COUNTY ENGINEER OR PROJECT ENGINEER OF KENDALL COUNTY, TEXAS HAS REVIEWED THIS SUBDIVISION PLAT FOR CONFORMANCE TO ALL REQUIREMENTS OF THE KENDALL COUNTY DEVELOPMENT RULES AND REGULATIONS.

ENGINEER

STATE OF TEXAS
COUNTY OF KENDALL

I, _____, County Clerk of said county, do hereby certify that the foregoing

instrument of writing with this certificate of authentication was filed for record in my office the ____ day

of _____ A.D. 2022 at _____ m. in the plat records of said county in Document No. _____

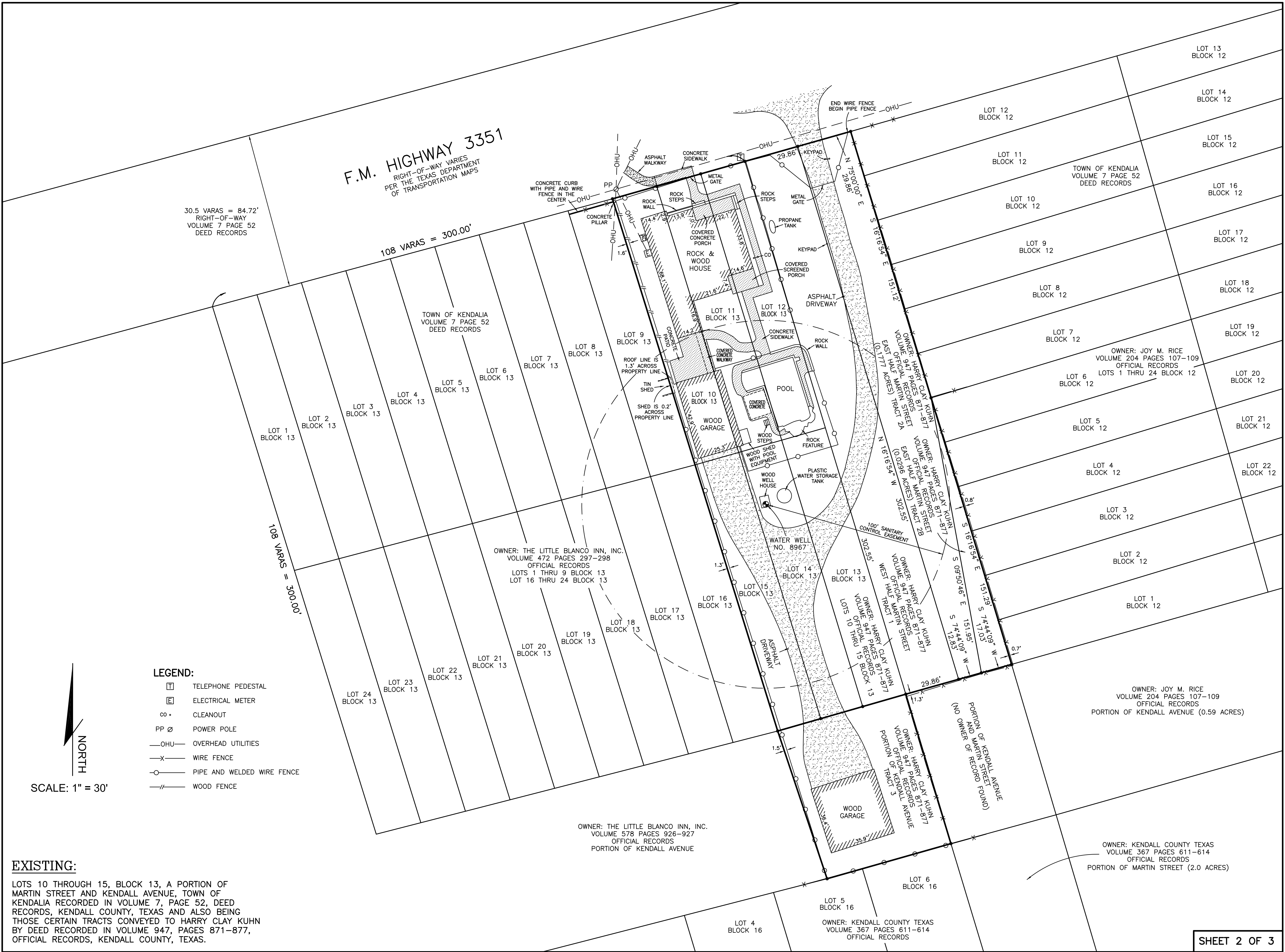
Tax Certificate Affidavit filed this date in Document No. _____, Kendall County Official Records.

In testimony, whereof, witness my hand and official seal of office, this ____ day of _____ A.D. 2022

COUNTY CLERK
KENDALL COUNTY, TEXAS

By: _____
DEPUTY

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS



F.M. HIGHWAY 3351
RIGHT-OF-WAY VARIES
PER THE TEXAS DEPARTMENT
OF TRANSPORTATION MAPS

30.5 VARAS = 84.72'
RIGHT-OF-WAY
VOLUME 7 PAGE 52
DEED RECORDS

108 VARAS = 300.00'

TOWN OF KENDALIA
VOLUME 7 PAGE 52
DEED RECORDS

OWNER: THE LITTLE BLANCO INN, INC.
VOLUME 472 PAGES 297-298
OFFICIAL RECORDS
LOTS 1 THRU 9 BLOCK 13
LOT 16 THRU 24 BLOCK 13

OWNER: HARRY CLAY KUHN
VOLUME 947 PAGES 871-877
OFFICIAL RECORDS
EAST HALF MARTIN STREET
TRACT 2A
(0.177 ACRES)

OWNER: HARRY CLAY KUHN
VOLUME 947 PAGES 871-877
OFFICIAL RECORDS
EAST HALF MARTIN STREET
TRACT 2B
(0.0296 ACRES)

OWNER: HARRY CLAY KUHN
VOLUME 947 PAGES 871-877
OFFICIAL RECORDS
WEST HALF TRACT 1
TRACT 1
(0.177 ACRES)

OWNER: HARRY CLAY KUHN
VOLUME 947 PAGES 871-877
OFFICIAL RECORDS
WEST HALF TRACT 1
TRACT 1
(0.177 ACRES)

OWNER: HARRY CLAY KUHN
VOLUME 947 PAGES 871-877
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WEST HALF TRACT 1
TRACT 1
(0.177 ACRES)

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TRACT 1
(0.177 ACRES)

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OFFICIAL RECORDS
WEST HALF TRACT 1
TRACT 1
(0.177 ACRES)

OWNER: HARRY CLAY KUHN
VOLUME 947 PAGES 871-877
OFFICIAL RECORDS
WEST HALF TRACT 1
TRACT 1
(0.177 ACRES)

TOWN OF KENDALIA
VOLUME 7 PAGE 52
DEED RECORDS

OWNER: JOY M. RICE
VOLUME 204 PAGES 107-109
OFFICIAL RECORDS
LOTS 1 THRU 24 BLOCK 12

OWNER: JOY M. RICE
VOLUME 204 PAGES 107-109
OFFICIAL RECORDS
PORTION OF KENDALL AVENUE (0.59 ACRES)

OWNER: KENDALL COUNTY TEXAS
VOLUME 367 PAGES 611-614
OFFICIAL RECORDS
PORTION OF MARTIN STREET (2.0 ACRES)

OWNER: KENDALL COUNTY TEXAS
VOLUME 367 PAGES 611-614
OFFICIAL RECORDS



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	High Water Detection System Interlocal
DEPARTMENT & PERSON MAKING REQUEST	Assistant County Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on approving an interlocal agreement with Bexar County for a high water detection system located on Old Fredericksburg Road. Commissioner Richard Elkins – Commissioner Precinct 2.
REASON FOR AGENDA ITEM	High Water Detection System Interlocal
WHO WILL THIS AFFECT?	Precinct 2
ADDITIONAL INFORMATION	None



BEXAR COUNTY COMMISSIONERS COURT

PUBLIC WORKS DEPARTMENT Flood Control

COURT ORDER

ORDER authorizing the approval of the Interlocal Agreement (ILA) between Bexar County and Kendall County to establish the terms and conditions for the operation and maintenance of existing High Water Detection System, CW-1 Site located along the Bexar / Kendall County Line

Consent Agenda Item # 31

PASSED THIS 13TH DAY OF DECEMBER, 2022

STATE OF TEXAS

COUNTY OF BEXAR

**§ INTERLOCAL AGREEMENT FOR
§ WATERSHED PROJECTS
§**

THIS INTERLOCAL AGREEMENT FOR WATERSHED PROJECTS (“Agreement”) is effective as of the 13 day of December, 2022 (“Effective Date”) by and between **COUNTY OF BEXAR**, a political subdivision of the State of Texas (“Bexar County”), and **COUNTY OF KENDALL**, a political subdivision of the State of Texas (“Kendall County”). This Agreement is entered into by Bexar County and Comal County pursuant to the authority granted by the provisions of the Interlocal Cooperation Act, Texas Government Code, Chapter 791. This Agreement is intended to further the purpose of the Interlocal Cooperation Act by increasing the efficiency and effectiveness of local governments. Bexar County and Kendall County may be referred to, individually, as a “Party” or, collectively, as “the Parties.”

ARTICLE I
PURPOSE

- 1.01 The purpose of this Agreement is to establish the terms and conditions for: (1) the Parties’ joint use of pressure transducer sensors in low water crossing sites in Balcones Creek; (2) operating and maintaining the system; (3) monitoring and responding to alerts from the High Water Detection System
- 1.02 This Agreement only covers the High Water Detection System shared between Bexar County and Kendall County along Old Fredericksburg Road.

ARTICLE II
DESIGNATION OF REPRESENTATIVES

- 2.01 Bexar County hereby appoints the Director of Public Works/County Engineer of the Bexar County Public Works Department (“Bexar County Project Director”), as its representative under this Agreement. Bexar County Project Director shall be the primary point of contact for Kendall County unless Bexar County Project Director delivers to Kendall County, in writing, a notice designating another individual as Bexar County Project Director.
- 2.02 Kendall County hereby appoints the County Engineer, as its designated representative under this Agreement (“Kendall County Designated Representative”). Should Kendall County Designated Representative appoint another individual to act as Kendall County Designated Representative, Kendall County shall notify Bexar County of same in writing. Kendall County Designated Representative shall be the primary point of contact for Bexar County.

ARTICLE III
TERM

- 3.01 Except as otherwise provided herein, this Agreement shall become effective upon the execution date of the last signatory Party to the Agreement (“Effective Date”). The term of this Agreement is for five years (“Term”). The Parties will have an option to renew at the end of the Term for one additional five-year term.

ARTICLE IV
PARTIES’ FINANCIAL COMMITMENT

- 4.01 Bexar County shall purchase, install and maintain pressure transducer sensors at the low water crossings located on Old Fredericksburg Road at Balcones Creek and a flashing beacon assembly on the Bexar County side of the creek.
- 4.02 Kendall County shall purchase, install and maintain a flashing beacon assembly to be located on the Kendall County side of the Old Fredericksburg Road at Balcones Creek low water crossing.

ARTICLE V
OBLIGATIONS OF COUNTIES

- 5.01 Each Party will be responsible for the maintenance and day-to-day operation of the equipment they own.
- 5.02 Bexar County shall provide Kendall County access to data from the High Water Detection System shared at Old Fredericksburg Road at Balcones Creek.

ARTICLE VI
DEFAULT AND TERMINATION

- 6.01 In the event of a material breach of this Agreement, the non-breaching Party shall give the breaching Party written notice of such breach which shall detail the nature of the breach. The Party receiving the notice of breach shall be given thirty (30) days to cure the breach. If the breach is not corrected to the satisfaction of the non-breaching Party by the end of the thirty (30) day period, the non-breaching Party may give written notice of termination to the breaching Party and seek to recover damages.
- 6.02 Notwithstanding 6.01, each Party may terminate this Agreement for convenience by giving the other Party ninety (90) days notice.

ARTICLE VII
ENTIRE AGREEMENT

- 7.01 This Agreement constitutes the entire agreement of the Parties regarding the subject matter of this Agreement and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter.

ARTICLE VIII
ASSIGNMENT OR TRANSFER OF INTEREST

- 8.01 Neither Party may assign its rights, privileges and obligations under this Agreement in whole, or in part, without the prior written consent of the other Party. Any attempt to assign without such approval shall be void.

ARTICLE IX
LEGAL CONSTRUCTION

- 9.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalid, illegal, or unenforceable provision shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE X
COMPLIANCE WITH LAWS AND ORDINANCES

- 10.01 Both Parties shall comply with all federal, state, and local laws and ordinances in connection with the work and services performed under this Agreement.

ARTICLE XII
TEXAS LAW TO APPLY

- 11.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas and venue is proper in Bexar County.

ARTICLE XII
AMENDMENT

- 12.01 No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof, and be duly executed by the Parties hereto.

ARTICLE XIII
NOTICES

- 13.01 All notices provided to be given under this Agreement shall be in writing and shall either be personally served against a written receipt therefore or given by certified mail or registered mail, return receipt requested, postage prepaid and addressed to the proper Party at the address which appears below, or at such other address as the Parties hereto may hereafter designate in accordance herewith, unless a provision of this Agreement designates another Party and provides an address. All notices given by mail shall be deemed to have been given at the time of deposit in the United States mail and shall be effective from such date.

If to BEXAR COUNTY: Bexar County Judge
Bexar County Commissioners Court
100 Dolorosa, Suite 1.20
San Antonio, Texas 78205

With a copy to: Executive Director
Bexar County Public Works Department
1948 Probandt Street
San Antonio, Texas 78214

If to KENDALL COUNTY: Kendall County Judge
Kendall County Commissioners Court
201 E. San Antonio Ave
Boerne, TX 78006

With a copy to: Kendall County Engineer
201 E. San Antonio Ave
Boerne, TX 78006

ARTICLE XIV
FORCE MAJEURE

14.01 Neither Party shall be responsible for delays or lack of performance by such entity or its officials, agents or employees which result from acts beyond that entity's reasonable control including acts of God, strikes or other labor disturbances, or delays by federal or state officials in issuing necessary regulatory approvals and/or licenses. In the event of any delay or failure excused by this Section, the time of delivery or of performance shall be extended for a reasonable time period to compensate for delay.

ARTICLE XV
MULTIPLE COUNTERPARTS

15.01 This Agreement may be executed in separate identical counterparts by the Parties hereto and each counterpart, when so executed and delivered, will constitute an original instrument, and all such separate identical counterparts will constitute but one and the same instrument.

{The remainder of this section is left intentionally blank}

This Agreement is executed in duplicate originals this _____ day of _____, 2022.

BEXAR COUNTY

By: _____
Nelson W. Wolff
County Judge
Date: _____

Approved as to Legal Form:

By: _____
Genevieve "Jean" Gill
Assistant Criminal District Attorney

Civil Division

Approved as to Financial Form:

By: Leo S. Caldera
Leo S. Caldera CIA, CGAP
County Auditor

By: David Smith
David Smith
County Manager

Approved:

By: Renee D. Green
Renee D. Green, PE
Director of Public Works/County Engineer

Kendall County

By: _____
Darrel L. Lux
County Judge
Date: _____

Approved as to Form:

By: _____
Bill Ballard
General Counsel, Kendall County

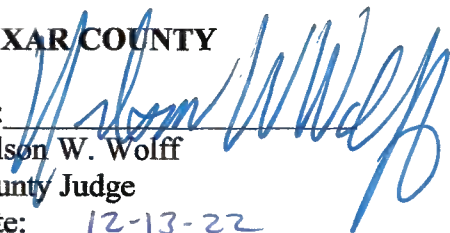
Approved as to Financial Form:

By: _____
Corinna Speer
County Auditor

By: _____
Richard Tobolka, PE
County Engineer

This Agreement is executed in duplicate originals this 13 day of December, 2022.


BEXAR COUNTY

By: 
Nelson W. Wolff
County Judge
Date: 12-13-22

Kendall County

By: _____
Darrel L. Lux
County Judge
Date: _____

Approved as to Legal Form:


By: 
Genevieve "Jean" Gill
Assistant Criminal District Attorney

Civil Division

Approved as to Form:

By: _____
Bill Ballard
General Counsel, Kendall County

Approved as to Financial Form:


By: 
Leo S. Caldera CIA, CGAP
County Auditor

Approved as to Financial Form:

By: _____
Corinna Speer
County Auditor

By: 
David Smith
County Manager

Approved:

By: 
Renee D. Green, PE
Director of Public Works/County Engineer

By: _____
Richard Tobolka, PE
County Engineer



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Request for Relief - Green Cedar Business Park
DEPARTMENT & PERSON MAKING REQUEST	Assistant County Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from the setback requirements in Chapter 5 of the Development Rules. Applicant is requesting a 25 foot setback on a portion of FM 289 and Waring Welfare Road. Right of Way along Green Cedar Rd will be dedicated to Kendall County. Michael Wheeler, Big Daddy Realty / Don Durden, Commissioner Pct 4
REASON FOR AGENDA ITEM	Request for Relief - Green Cedar Business Park
WHO WILL THIS AFFECT?	Precinct 4
ADDITIONAL INFORMATION	None

DEC 15 2022

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 12-15-2022
2. Location of Property: 4 Green Cedar, Boerne, Texas, 78006
3. Name of Development (If Applicable): Legal description-10.3 ACRE TRACT CONVEYED TO BIG DADDY REALTY, LLC, A TEXAS LIMITED LIABILITY COMPANY BY DEED RECORDED IN DOCUMENT NO, 2022-367004, OFFICIAL RECORDS, KENDALL COUNTY, TEXAS.
4. Property Owner/Developer Name: Big Daddy Realty, LLC
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations):

Chapter 3.4 – D – I – F: Building Setbacks, FM 289 AND WARING WELFARE ROADS

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.

Geometry of the tract of land creates several triangular intersections. The TxDOT ROW for FM 289 varies and jogs within the site. These conditions create a greater area of land that becomes unbuildable within the setbacks. (see site exhibit for depiction)
 - b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?

Due to the geometry of the site, the more stringent setback prevents uniform development of the tract. Triangular sections of the site become unbuildable. Relief will allow for uniformity across the site and represent a straight frontage to the lot.
 - c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

NO, Not to my knowledge, further the owner is prepared to dedicate ROW along Waring Welfare to expand the current ROW section
 - d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

No, Not to my knowledge, further the owner is prepared to dedicate ROW along Waring Welfare that will improve the current ROW section.

Signature

Sterling Martin

Print name

Phone Number

12/15/2022

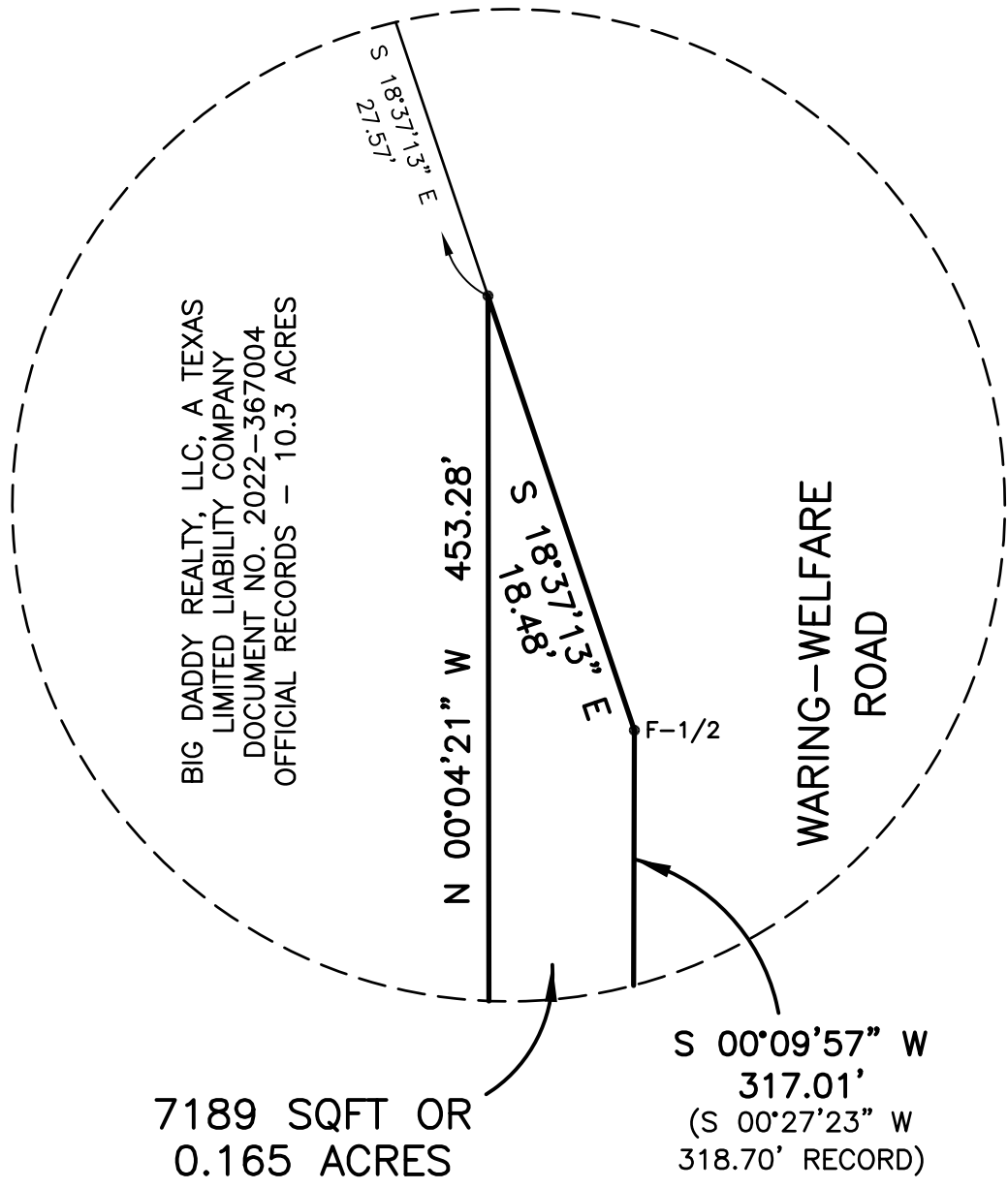
Date

A WHITE
SURVEY NO. 348
ABSTRACT NO. 853

GREEN CEDAR ROAD
RIGHT-OF-WAY VARIES

WARING-WELFARE ROAD

APPROXIMATE SURVEY LINE



LD. WHITE
SURVEY NO. 251
ABSTRACT NO. 705

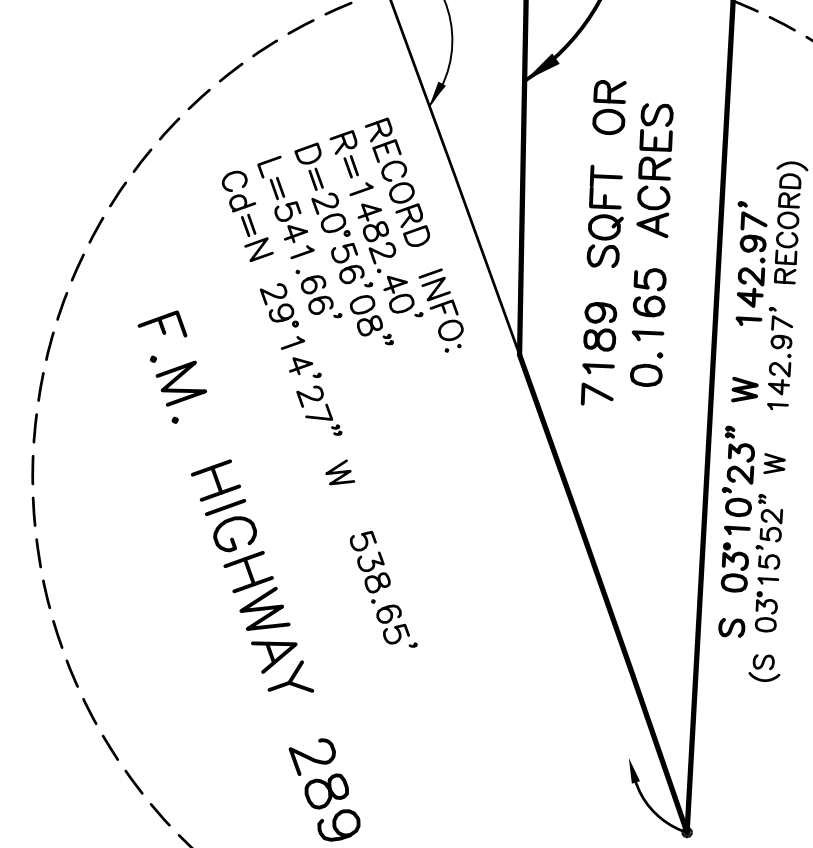
BIG DADDY REALTY, LLC, A TEXAS
LIMITED LIABILITY COMPANY
DOCUMENT NO. 2022-367004
OFFICIAL RECORDS - 10.3 ACRES

F-CON

F.M. HIGHWAY 289

BIG DADDY REALTY, LLC, A TEXAS
LIMITED LIABILITY COMPANY
DOCUMENT NO. 2022-367004
OFFICIAL RECORDS - 10.3 ACRES

R=1482.20'
D=20°07'27"
L=520.60'
Cd=S 29°45'59" E 517.93'



DETAIL B

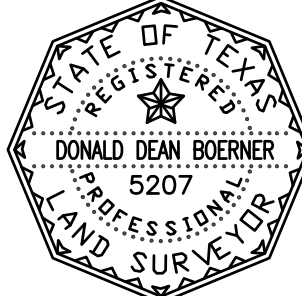
EASEMENT FOR TELEPHONE FACILITIES
VOLUME 462 PAGES 197-199
OFFICIAL RECORDS

SEE
DETAIL B

S 03°10'23" W
142.97'
(S 03°15'52" W
142.97' RECORD)

S 03°06'25" W
92.99'
(S 03°15'52" W
142.97' RECORD)

NELSON CITY STORE, LLC, A TEXAS
LIMITED LIABILITY COMPANY
VOLUME 1592 PAGES 489-492
OFFICIAL RECORDS



I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON
THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS
THE FACTS FOUND AT THE TIME OF THIS SURVEY AND
THAT THERE ARE NO VISIBLE EASEMENTS OR
ENCROACHMENTS OF BUILDINGS ON ADJOINING PROPERTY
AND THAT ALL BUILDINGS ARE WHOLLY LOCATED ON THIS
PROPERTY EXCEPT AS SHOWN ABOVE.

DONALD DEAN BOERNER
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5207
DATE 12-13-2022 JOB NO: 22-208

GENERAL NOTES:
1) BASIS OF BEARING WAS ESTABLISHED FROM THE STATE PLANE
COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983, TEXAS SOUTH
CENTRAL ZONE.
2) BEARINGS AND DISTANCES SHOWN ON THIS MAP AS "RECORD" ARE
BASED ON DEED RECORDED IN DOCUMENT NO. 2022-367004; OFFICIAL
RECORDS, KENDALL COUNTY, TEXAS UNLESS NOTED OTHERWISE

PLAT SHOWING: A 7189 sqft or 0.165 acre tract being
out of the LD. White Survey No. 251, Abstract No. 705,
Kendall County, Texas and being part of that certain
10.3 acre tract conveyed to BIG DADDY REALTY, LLC, A
TEXAS LIMITED LIABILITY COMPANY by deed recorded in
Document No. 2022-367004, Official Records, Kendall
County, Texas.

DONNIE BOERNER SURVEYING COMPANY L.P.
228 HOLIDAY ROAD
COMFORT, TEXAS 78013
PH: 830-377-2492

FIRM NO. 10193963

LEGEND:
F-1/2 FOUND 1/2" STEEL ROD
F-CON FOUND CONCRETE MONUMENT
F-4760 FOUND STEEL ROD WITH A RED
"SCHWARZ 4760" PLASTIC CAP
S-5207 SET 1/2" STEEL ROD WITH AN
ORANGE "RPLS 5207" PLASTIC CAP

SCALE: 1" = 30'

INT. & CT. NORTHERN R.R. CO
SURVEY NO. 854
ABSTRACT NO. 950

DENNIS J. SUNDIN AND
BETTY S. SUNDIN
VOLUME 96 PAGES 576-578
DEED RECORDS - 14.905 ACRES

REMAINING PORTION OF A
21.8 ACRE TRACT
VOLUME 153 PAGE 245
DEED RECORDS

MARIO ALVARADO AND
DORA ALVARADO
VOLUME 782 PAGES 769-771
OFFICIAL RECORDS - 3.665 ACRES



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022
OPEN SESSION

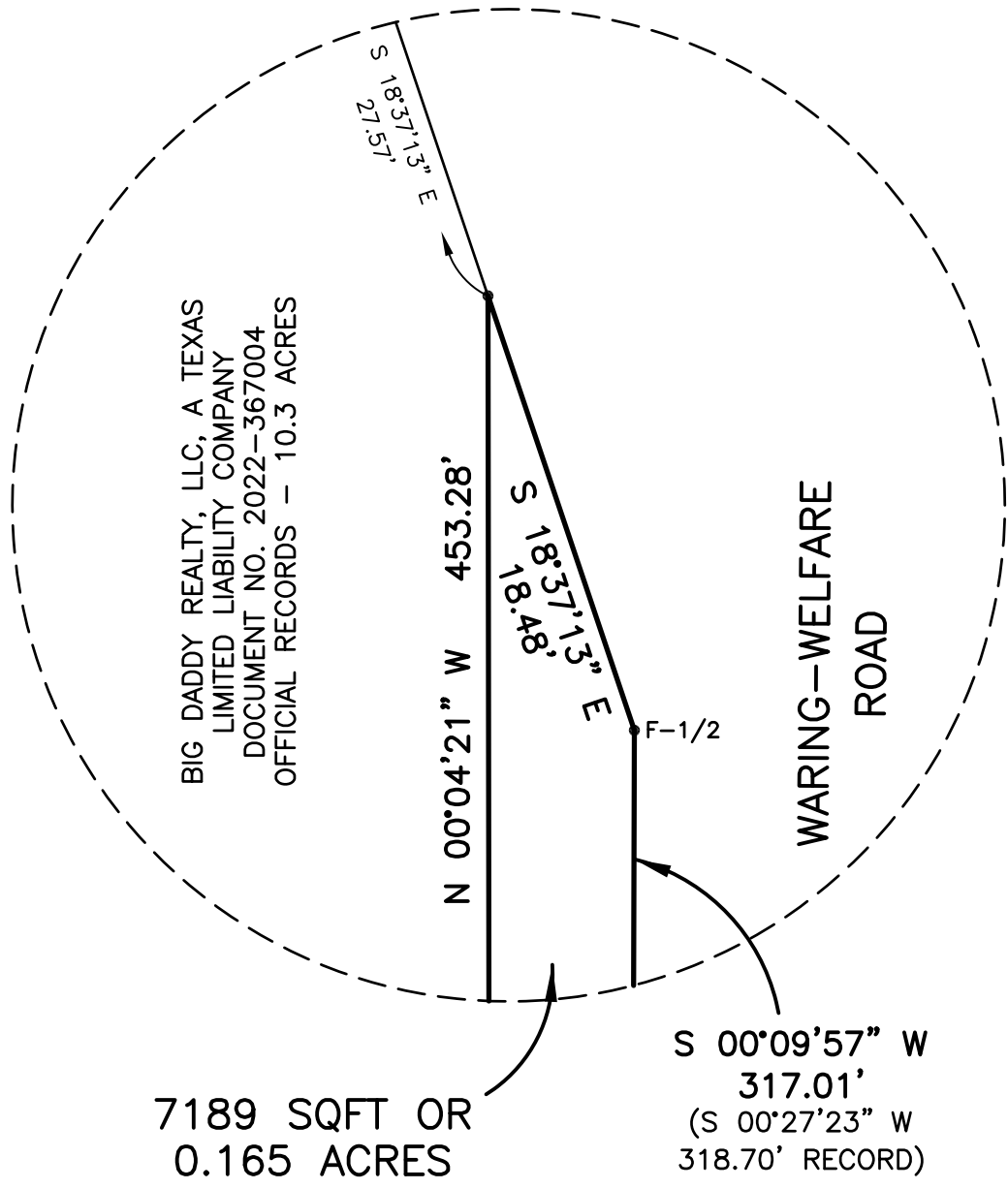
SUBJECT	ROW Dedication - Waring Welfare Rd
DEPARTMENT & PERSON MAKING REQUEST	Assistant County Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting right of way along Waring Welfare Road. Michael Wheeler, Big Daddy Realty, LLC / Don Durden, Commissioner Precinct 4
REASON FOR AGENDA ITEM	ROW Dedication - Waring Welfare Rd
WHO WILL THIS AFFECT?	Precinct 4
ADDITIONAL INFORMATION	None

A WHITE
SURVEY NO. 348
ABSTRACT NO. 853

GREEN CEDAR ROAD
RIGHT-OF-WAY VARIES

WARING-WELFARE ROAD

APPROXIMATE SURVEY LINE



LD. WHITE
SURVEY NO. 251
ABSTRACT NO. 705

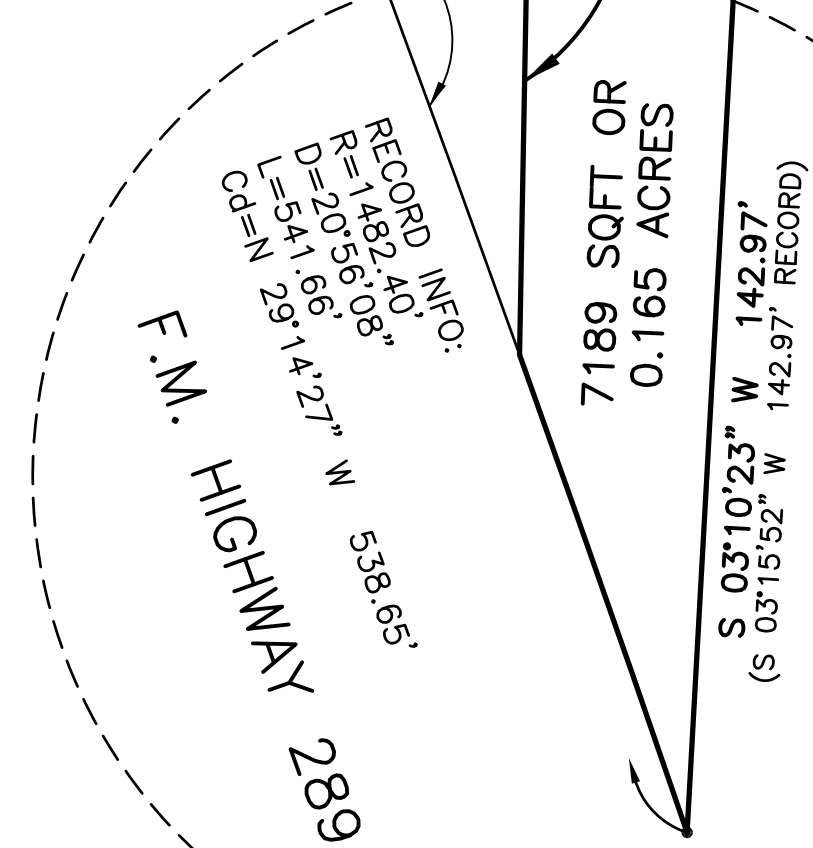
BIG DADDY REALTY, LLC, A TEXAS
LIMITED LIABILITY COMPANY
DOCUMENT NO. 2022-367004
OFFICIAL RECORDS - 10.3 ACRES

F-CON

F.M. HIGHWAY 289

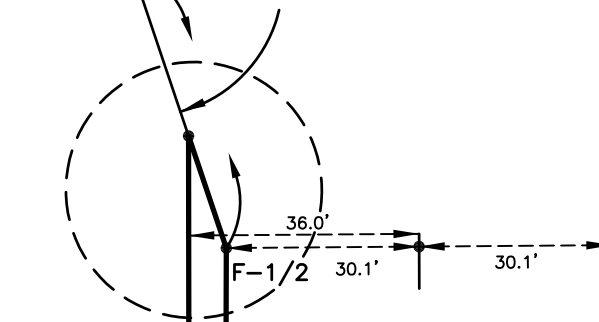
BIG DADDY REALTY, LLC, A TEXAS
LIMITED LIABILITY COMPANY
DOCUMENT NO. 2022-367004
OFFICIAL RECORDS - 10.3 ACRES

R=1482.20'
D=20°07'27"
L=520.60'
Cd=S 29°45'59" E 517.93'



DETAIL B

(S 18°23'27" E
45.96' RECORD)



WARING-WELFARE ROAD

N 00°04'21" W 453.28'

S 00°09'57" W 317.01'

(S 00°27'23" W 318.70' RECORD)

APPROXIMATE SURVEY LINE

F-4760 31.8'

S 00°39'02" W 108.26'

(S 00°24'20" W 107.90' RECORD)

F-4760 32.8'

S 11°59'02" E 124.58'

(S 11°54'43" E 124.78' RECORD)

N 11°57'21" W 115.44'

FOUND 8" CEDAR POST

F-4760 30.7'

S 11°59'02" E 124.58'

(S 11°54'43" E 124.78' RECORD)

N 11°57'21" W 115.44'

FOUND 8" CEDAR POST

F-4760 30.7'

S 11°59'02" E 124.58'

(S 11°54'43" E 124.78' RECORD)

N 11°57'21" W 115.44'

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F-4760 30.7'

S 11°59'02" E 124.58'

(S 11°54'43" E 124.78' RECORD)

N 11°57'21" W 115.44'

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(S 11°54'43" E 124.78' RECORD)

N 11°57'21" W 115.44'

NORTH

SCALE: 1" = 30'

LEGEND:

- F-1/2 FOUND 1/2" STEEL ROD
- F-CON FOUND CONCRETE MONUMENT
- F-4760 FOUND STEEL ROD WITH A RED "SCHWARZ 4760" PLASTIC CAP
- S-5207 SET 1/2" STEEL ROD WITH AN ORANGE "RPLS 5207" PLASTIC CAP

INT. & CT. NORTHERN R.R. CO
SURVEY NO. 854
ABSTRACT NO. 950

DENNIS J. SUNDIN AND
BETTY S. SUNDIN
VOLUME 96 PAGES 576-578
DEED RECORDS - 14.905 ACRES

REMAINING PORTION OF A
21.8 ACRE TRACT
VOLUME 153 PAGE 245
DEED RECORDS

(SOUTH 33.33' RECORD)
VOLUME 153 PAGES 245
DEED RECORDS

MARIO ALVARADO AND
DORA ALVARADO
VOLUME 782 PAGES 769-771
OFFICIAL RECORDS - 3.665 ACRES

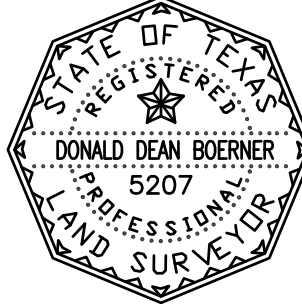
GENERAL NOTES:
1) BASIS OF BEARING WAS ESTABLISHED FROM THE STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983, TEXAS SOUTH CENTRAL ZONE.
2) BEARINGS AND DISTANCES SHOWN ON THIS MAP AS "RECORD" ARE BASED ON DEED RECORDED IN DOCUMENT NO. 2022-367004; OFFICIAL RECORDS, KENDALL COUNTY, TEXAS UNLESS NOTED OTHERWISE

PLAT SHOWING: A 7189 sqft or 0.165 acre tract being out of the LD. White Survey No. 251, Abstract No. 705, Kendall County, Texas and being part of that certain 10.3 acre tract conveyed to BIG DADDY REALTY, LLC, A TEXAS LIMITED LIABILITY COMPANY by deed recorded in Document No. 2022-367004, Official Records, Kendall County, Texas.

DONNIE BOERNER SURVEYING COMPANY L.P.
228 HOLIDAY ROAD
COMFORT, TEXAS 78013
PH: 830-377-2492

FIRM NO. 10193963

NELSON CITY STORE, LLC, A TEXAS
LIMITED LIABILITY COMPANY
VOLUME 1592 PAGES 489-492
OFFICIAL RECORDS



I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF THIS SURVEY AND THAT THERE ARE NO VISIBLE EASEMENTS OR ENCROACHMENTS OF BUILDINGS ON ADJOINING PROPERTY AND THAT ALL BUILDINGS ARE WHOLLY LOCATED ON THIS PROPERTY EXCEPT AS SHOWN ABOVE.

DONALD DEAN BOERNER
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5207
DATE 12-13-2022 JOB NO: 22-208



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Release Financial Guarantee- Outlot 55A
DEPARTMENT & PERSON MAKING REQUEST	Assistant County Engineer - Mary Ellen Schulle
PHONE # OR EXTENSION #	830-249-9343 ext. 252
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on releasing financial guarantee of \$11,600.00 in the form of a cashier's check deposit, for completion of the Letter of Map Revision for Outlot 55A Plat Revision.
REASON FOR AGENDA ITEM	Release Financial guarantee-Outlot 55A
WHO WILL THIS AFFECT?	Precinct 4
ADDITIONAL INFORMATION	None

STATE OF TEXAS
COUNTY OF KENDALL

CASHIERS CHECKS DEPOSIT AGREEMENT

Before me, the undersigned authority, on this day personally appeared Jeffrey Brown who on his oath deposed as follows:

"I am Jeffrey Brown. I am the authorized representative of North Creek 16, LLC., plat located in Kendall County, Texas identified as Outlot 55A.

I or someone representing me has delivered to Kendall County a cashiers check in the amount of:

- 1) Eleven thousand, Six hundred and no/100 dollars (\$11,600.00) as a cash deposit to serve as a financial guarantee pursuant to section 204.1000, Kendall County, Texas Development Rules and Regulations for satisfactory and timely completion of:
 - a. FEMA Letter of Map Revision (LOMR)

I acknowledge and agree on behalf of myself and as the authorized representative of North Creek 16, LLC., that the cashiers check will be deposited in an interest bearing account by the County Treasurer, with any interest accruing to such funds to be retained in the account for the benefit of Kendall County. I further acknowledge and agree that, in the event that completion of the FEMA Letter of Map Revision (LOMR) in the above named plat are not completed in accordance with the final plat approved by the County and within the time set by the County, such time being _____, which is one year following the date of plat approval, such funds will be forfeited to Kendall County, Texas to use to complete the work on the FEMA Letter of Map Revision (LOMR) of such plat.

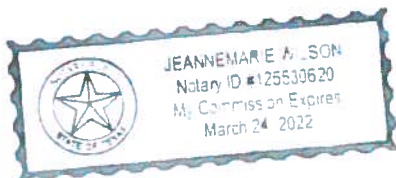
SIGNED THIS 17th DAY OF September, 2021

B. J. Brown

JEFFREY BROWN, INDIVIDUALLY AND AS

AUTHORIZED REPRESENTATIVE OF NORTH CREEK 16, LLC

SIGNED AND SWORN TO BEFORE ME THIS 17th DAY OF September, 2021



Jeannemarie Wilson

NOTARY PUBLIC, STATE OF TEXAS

My Commission Expires: 3/24/2022



July 16, 2021

North Creek 16, LLC.
c/o D. Scot Wilson, Member
221 Water Street, #100
Boerne, TX 78006

Re: Proposal for Professional Civil Engineering Services
Lot 57A Replat
Kendall County, Texas
MHE Project No. 3192.02.01

Dear Mr. Wilson,

We appreciate this opportunity to provide you with Professional Civil Engineering Services on the above referenced project. Our proposed Scope of Services, Assumptions and Exclusions are outlined below:

IV. FEMA Letter of Map Revision (LOMR)

Engineer will prepare a FEMA LOMR package for review and approval by Kendall County and FEMA.
This task includes:

- Prepare FEMA Letter of Map Revision (LOMR) Submittal Package
- Submit to Kendall County Floodplain Administrator for approval as required by Kendall County Subdivision Ordinance
- Once approved by Kendall County, the LOMR package will be submitted to FEMA for their review and approval

Upon approval of the LOMR request, FEMA will issue a letter stating that the 100-year flood plain has been revised and the Flood Insurance Rate Maps will be revised at the next scheduled publication date.

Exclusions- The following items as well as any other item not specifically described in the scope of services identified above are not included in this proposal:

- A. Environmental site assessment, archeological or endangered species studies
- B. ALTA Survey
- C. On-Site Sewage Facility (OSSF) Suitability Report, Septic System Design
- D. Water System Model / Fire Hydrant Flow Testing
- E. Ground Water Availability Study
- F. Annexation / Rezoning
- G. Planned Development District (PDD Zoning)
- H. Open Space Plan
- I. FEMA floodplain analysis / Map Revisions - Elevation Certificate
- J. Heritage Tree Removal Permitting or Tree Preservation Plan
- K. Construction Plans
- L. Stormwater Inundation Analysis
- M. Lot Grading
- N. Field notes and exhibits of easements
- O. Variance requests for all governing agencies and Authorities Having Jurisdiction (AHJ)
- P. Required after hour meetings shall be billed at current hourly rates
- Q. Any and all required fees by Reviewing agencies and Authorities Having Jurisdiction (AHJ)
- R. Direct costs such as shipping, mileage and printing costs, see attached Professional Services Agreement

CIVIL ENGINEERS • SURVEYORS • LAND PLANNERS • CONSTRUCTION MANAGERS • CONSULTANTS

MATKINHOOVER ENGINEERING & SURVEYING - 850 SPENCER ROAD, SUITE 100 - BOERNE, TEXAS 78006 OFFICE (830) 249-0680 FAX (830) 249-0899 www.matinhoover.com



Summary of Fees - proposed fees for the services outlined above are as follows:

Section IV -	FEMA Letter of Map Revision (LOMR)	\$	<u>11,600.00</u>
TOTAL LUMP SUM FEE		\$	11,600.00

Thank you for your time and consideration. If the above is acceptable, please acknowledge such by signing below and returning the enclosed original to our office. If you or your staff have questions, comments, or require additional information, please contact me at your first convenience.

Sincerely,
MatkinHoover Engineering & Surveying
TBPE Firm Certification No. F-4512

Joshua Valenta, P.E.
Vice President

Agreed to and Accepted,
With Authorization To Proceed:

NORTH CREEK 16, LLC

Mr. Wilson

MEMBER

Date:

7/20/2021



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022
OPEN SESSION

SUBJECT	Kendall County Courthouse chiller replacement
DEPARTMENT & PERSON MAKING REQUEST	Robert Kinsey - Kendall County Facilities
PHONE # OR EXTENSION #	830-249-9343 ext. 380
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning chiller replacement in the Courthouse.
REASON FOR AGENDA ITEM	Ongoing problems with chiller
WHO WILL THIS AFFECT?	Kendall County Courthouse
ADDITIONAL INFORMATION	



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022 OPEN SESSION	
SUBJECT	Road & Bridge Monthly Report
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Don L Evans, Road Supervisor
PHONE # OR EXTENSION #	830-249-9343 ext. 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Summary of Road Work For November 2022
REASON FOR AGENDA ITEM	Report Progress of Road Work
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None.

Kendall County Road Bridge November 2022 Report

Precinct	Address	Street	Location	Activity	Notes	Task ID	Date
2	202	CHARGER BLVD	Brush Site	Equipment	Equip. Staging	56942	11/23/22
2	202	CHARGER BLVD	Brush Site	Equipment	Equip. Staging	56986	11/29/22
2		OLD CURRY CREEK RD	@ .26 Miles	Maintenance	Pot Hole Repair	56909	11/21/22
			Federal Recycling SA	Non Road and Bridge	Haul Cardboard	56988	11/30/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Haul Rap	56983	11/30/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56756	11/2/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56957	11/28/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56764	11/3/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56810	11/7/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56887	11/14/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56886	11/10/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56811	11/8/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56744	11/1/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56806	11/4/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Haul Rap	56955	11/29/22
2	202	CHARGER BLVD	Brush Site	Non Road and Bridge	Grind Brush	56883	11/9/22

Kendall County Road Bridge November 2022 Report

Precinct	Address	Street	Location	Activity	Notes	Task ID	Date
3		N FM 3351	Kendalia Yard	Brush	Haul Brush	56903	11/21/22
3		N FM 3351	R&B Yard	Brush	Haul Brush	56938	11/22/22
3		SISTERDALE LINDENDALE RD	@ .5 Miles	Brush	Stump Removal	56943	11/23/22
3	202	CHARGER BLVD	Brush Site	Equipment	Equip. Breakdown	56954	11/29/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade Base & Roll	56944	11/23/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade Base & Roll	56984	11/30/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Rebuild Rough Rd.	56885	11/10/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade & Roll Base	56890	11/15/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Rebuild Rough Rd.	56881	11/9/22
3	146	WINCHESTER DR		Maintenance	Culvert Repair	56898	11/17/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade & Roll Base	56888	11/14/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade Base & Roll	56941	11/22/22
3	146	WINCHESTER DR		Maintenance	Culvert Repair	56892	11/16/22
3	146	WINCHESTER DR		Maintenance	Concrete Work	56936	11/21/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade Base & Roll	56937	11/21/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade Base & Roll	56895	11/16/22
3		SANSOM RD	@ 1.5 Miles	Maintenance	Blade Base & Roll	56956	11/29/22
3		COMMANCHE TRL	0 to .63 Miles	Mowing	Mow & Weed Eat	56773	11/3/22
3		BERGENPLATZ RANCHES SUB.	Complete	Mowing	Mow & Weed Eat	56797	11/3/22
3		ERNST RD	0 to 1.24 Miles	Mowing	Mow & Weed Eat	56803	11/3/22
3		WALNUT GROVE RD	0 to 3.34 Miles	Mowing	Mow & Weed Eat	56750	11/1/22
3		INDIAN KNOLL DR	0 to .35 Miles	Mowing	Mow & Weed Eat	56801	11/3/22
3		SCHMIDT LN	0 to .93 Miles	Mowing	Mow & Weed Eat	56804	11/3/22
3		RICHTER RD	0 to .60 Miles	Mowing	Mow & Weed Eat	56798	11/3/22
3		WASP CREEK RD	0 to .37 Miles	Mowing	Mow & Weed Eat	56802	11/3/22
3		WALNUT HILLS SUB.	Complete	Mowing	Mow & Weed Eat	56768	11/3/22
3		APACHE TRL	0 to .25 Miles	Mowing	Mow & Weed Eat	56769	11/3/22
3		CYPRESS BEND SUB.	Complete	Mowing	Mow & Weed Eat	56858	11/9/22
3		NOLLKAMPER RD	0 to .59 Miles	Mowing	Mow & Weed Eat	56799	11/3/22
3		SIEBENEICHER RD	0 to 1.33 Miles	Mowing	Mow & Weed Eat	56852	11/8/22
3		SEEWALD RD	0 to 2.77 Miles	Mowing	Mow & Weed Eat	56776	11/3/22
3		CYPRESS BEND DR	0 to 1.18 Miles	Mowing	Mow & Weed Eat	56853	11/8/22
3		TWIN CANYON RANCH SUB.	Complete	Mowing	Mow & Weed Eat	56749	11/1/22

Kendall County Road Bridge November 2022 Report

Precinct	Address	Street	Location	Activity	Notes	Task ID	Date
3		MARQUARDT RD	0 to .68 Miles	Mowing	Mow & Weed Eat	56851	11/8/22
3		TEMPE WILKES RD	0 to .21 Miles	Mowing	Mow & Weed Eat	56774	11/3/22
3		ACRES NORTH SUB.	Complete	Mowing	Mow & Weed Eat	56748	11/1/22
3		WALNUT GROVE RD	1.3 to 2.4 Miles	Mowing	Mow & Weed Eat	56805	11/3/22
3		WASP CREEK RANCH RD	Complete	Mowing	Mow & Weed Eat	56775	11/3/22
3		RIDGE VIEW DR	0 to .16 Miles	Mowing	Mow & Weed Eat	56800	11/3/22
3	1207	FM 1376	S.V.F.D.	Non Road and Bridge	Back Fill	56761	11/2/22
3	1207	FM 1376	S.V.F.D.	Non Road and Bridge	Back Fill	56745	11/1/22
3	1207	FM 1376	S.V.F.D.	Non Road and Bridge	Stack Blocks	56809	11/7/22
3	6	STAUDT ST		Non Road and Bridge	Move Base	56891	11/16/22
3	1207	FM 1376	S.V.F.D.	Non Road and Bridge	Back Fill	56767	11/3/22

Kendall County Road Bridge November 2022 Report

Precinct	Address	Street	Location	Activity	Notes	Task ID	Date
4		OLD NUMBER 9 HWY	9.2 to 9.5 Miles	Brush	Tree Removal	56757	11/2/22
4	327	HIGH ST		Brush	Tree Removal	56906	11/21/22
4	9467	OLD NUMBER 9 HWY		Brush	Tree Removal	56766	11/3/22
4	28	FM 473	Solid Waste	Brush	Brush Removal	56904	11/21/22
4	9467	OLD NUMBER 9 HWY		Brush	Tree Removal	56788	11/4/22
4		SPRING RD	.3 to .6 Miles	Brush	Tree Removal	56982	11/30/22
4	231	SPRING RD		Brush	Tree Removal	56958	11/29/22
4	325	OLD NUMBER 9 HWY		Brush	Tree Removal	56743	11/1/22
4	210	ALAMO RD		Brush	Tree Removal	56765	11/4/22
4	231	SPRING RD		Brush	Tree Removal	56952	11/28/22
4	25	HEIN RD		Cleaning and Debris	Removal of Objects	56760	11/2/22
4		DEER RD	.64 to #315	Contract Services	Pot Hole Repair	56844	11/9/22
4		DEER RD	#315 to #615	Contract Services	Pot Hole Repair	56847	11/10/22
4		DEER RD	0 to .64 Miles	Contract Services	Pot Hole Repair	56843	11/4/22
4		DEER RD	#710 to #649	Contract Services	Pot Hole Repair	56934	11/22/22
4		DEER RD	#737 to #710	Contract Services	Pot Hole Repair	56933	11/21/22
4		DEER RD	#615 to #645	Contract Services	Pot Hole Repair	56932	11/15/22
4		DEER RD	#615 to #634	Contract Services	Pot Hole Repair	56848	11/11/22
4		DEER RD	#508 to #618	Contract Services	Pot Hole Repair	56935	11/23/22
4	3	OLD COMFORT RD	R&B Yard	County Road and Bridge	Pot Hole Repair	56953	11/28/22
4	3	OLD COMFORT RD	R&B	County Road and Bridge	Lap Top Training	56900	11/18/22
4	3	OLD COMFORT RD	R&B Yard	County Road and Bridge	Haul Materials	57001	11/2/22
4		UPPER CIBOLO CREEK RD	.53 to .57 Miles	Maintenance	Level Up	56787	11/4/22
4		UPPER CIBOLO CREEK RD	.85 to 1.3 Miles	Maintenance	Level Up	56882	11/9/22
4		OLD NUMBER 9 HWY	9.1 & 9.4 Miles	Maintenance	Ditch Maint.	56807	11/7/22
4		OLD NUMBER 9 HWY	@ 9.6 Miles	Maintenance	Ditch Work	56884	11/10/22
4		OLD NUMBER 9 HWY	@ 9 Miles	Maintenance	Ditch Work	56880	11/9/22
4		UPPER CIBOLO CREEK RD	0 to 5.57 Miles	Maintenance	Edge Of Pavement	56759	11/2/22
4		OLD NUMBER 9 HWY	@ 9.6 Miles	Maintenance	Culvert Repair	56889	11/15/22
4		OLD NUMBER 9 HWY	@ 9.7 Miles	Maintenance	Culvert Repair	56893	11/16/22
4		UPPER CIBOLO CREEK RD	1 to 7 Miles	Maintenance	Level Up	56763	11/3/22
4		UPPER CIBOLO CREEK RD	.17 to .7 Miles	Maintenance	Level Up	56808	11/7/22
4		OLD NUMBER 9 HWY	@ 9.6 Miles	Maintenance	Ditch Work	56879	11/9/22

Kendall County Road Bridge November 2022 Report

Precinct	Address	Street	Location	Activity	Notes	Task ID	Date
4		OLD NUMBER 9 HWY	@ 9 Miles	Maintenance	Ditch Work	56860	11/8/22
4		OLD NUMBER 9 HWY	@ 9.7 Miles	Maintenance	Removed Culvert Pipe	56940	11/17/22
4	8792	OLD NUMBER 9 HWY		Maintenance	Ditch Work	56740	11/1/22
4		UPPER CIBOLO CREEK RD	.51 to .85 Miles	Maintenance	Level Up	56813	11/8/22
4		JENNIFER DR	0 to 1.28 Miles	Maintenance	Edge Of Pavement	56758	11/2/22
4		MARQUARDT RD	0 to 3.5 Miles	Mowing	Mow & Weed Eat	56850	11/8/22
4		SPANISH PASS RD	2.0 to 2.64 Miles	Mowing	Mow & Weed Eat	56979	11/16/22
4		DEER RD	1.9 to 2.2 Miles	Mowing	Mow & Weed Eat	56854	11/8/22
4		SPANISH PASS RD	0 to 2.0 Miles	Mowing	Mow & Weed Eat	56978	11/15/22
4		SABINE RD	0 to 1.33 Miles	Mowing	Mow & Weed Eat	56792	11/2/22
4		SOUTHERN OAKS SUB.	Waring Welfare/Partial	Mowing	Mow & Weed Eat	56949	11/10/22
4		CRAVEY RD	0 to 2.01 Miles	Mowing	Mow & Weed Eat	56856	11/9/22
4		SPRING RD	0 to 1.28 Miles	Mowing	Mow & Weed Eat	56859	11/9/22
4		ALAMO SPRINGS SUB.		Mowing	Mow & Weed Eat	56950	11/10/22
4		STONE SPRINGS SUB.	Complete	Mowing	Mow & Weed Eat	56857	11/9/22
4		WARING RD	0 to 2.5 Miles	Mowing	Mow & Weed Eat	56981	11/16/22
4		MOUNTAIN SPRING DR	0 to 1.68 Miles	Mowing	Mow & Weed Eat	56791	11/2/22
4		POEHNERT RD	0 to 1.18 Miles	Mowing	Mow & Weed Eat	56977	11/15/22
4		WARING WELFARE RD	2 to 2.64 Miles	Mowing	Mow & Weed Eat	56980	11/16/22
4		HAWK RD	0 to .53 Miles	Mowing	Mow & Weed Eat	56855	11/8/22
4	44	SPANISH PASS RD	Solid Waste	Non Road and Bridge	Load Cardboard	56987	11/29/22
4		COMFORT TOWNSHIP		Non Road and Bridge	Message Boards	56945	11/28/22
4		COMFORT TOWNSHIP	Parade Route	Non Road and Bridge	Dispersed Barricades	56939	11/22/22
4		J WILLIAMS RD	@ Johns rd.	Striping	Pavement Markings	56985	11/30/22



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/27/2022
OPEN SESSION

SUBJECT	Operations Monthly Report
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Road & Bridge; Operations Jean Maxwell Operations Manager
PHONE # OR EXTENSION #	830-249-9343 ext. 652
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Summary of Operations For November 2022
REASON FOR AGENDA ITEM	Operations Monthly Report
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Kendall County Operations November 2022 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
1	52	BLUE DIAMOND	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56924	11/10/2022
1	124	SPRING HILL DR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56916	11/9/2022
1	114	ROSEWOOD AVE	@ Old Facilities Building	Remove	Remove Barricades From Site	56969	11/8/2022
1		JOHNS RD	@ .29 Miles From IH 10	Replace	Replace Arrow Board/U Channels	56968	11/22/2022
1	10044	JOHNS RD	@ .89 Miles	Trash Removal	Pick Up Adopt A Road Trash	56926	11/17/2022

Kendall County Operations November 2022 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
2	832	SH 46 E	Fabricate @ Shop 832-B	Fabricate	Fabricate Address Plate	56915	11/9/2022
2	113	WINDVIEW DR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56925	11/10/2022
2		PLEASANT VALLEY DR N	@ .01 Miles	Object Marker Repair	Repair Object Marker	56897	11/3/2022
2	104	RUSTY LN	@ .01 Miles	Object Marker Replace	Replace Two Object Markers	56896	11/3/2022
2		OLD FREDERICKSBURG RD	@ .01 Miles	Repair Sign Support	Repair Stop Sign Pole	56951	11/15/2022

Kendall County Operations November 2022 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
3	102	RIVER VIEW DR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56967	11/18/2022
3	85	PHILLIP RANCH RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56920	11/10/2022
3	328	SADDLE MOUNTAIN DR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56919	11/10/2022
3	264	PHILLIP RANCH RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56917	11/10/2022
3	106	MOONLITE RDG	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56914	11/9/2022
3	70	COLEMAN SPGS	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56913	11/9/2022
3	105	RIVER RANCH RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56918	11/10/2022
3		FM 3351 N	@ County Yard	Fabricate and Install	Fabricate & Install Fuel Shutoff Signs	56899	11/3/2022
3		OLD BLANCO RD	@ 1.9 Miles	Replace	Replace Stop Sign/Pole	56996	11/30/2022

Kendall County Operations November 2022 Report

Precinct	Address #	Street	Location Description	Activity	Notes	Task ID	Date
4	79	FOSSIL CRK RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56922	11/10/2022
4	705	DEER RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56912	11/9/2022
4	111	W HIGH BLUFF CIR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56911	11/9/2022
4	3	OLD COMFORT RD	Fabricate @ Yard	Fabricate	Fabricate Six Signs	56905	11/4/2022
4	99	FOSSIL CRK RD	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56923	11/10/2022
4	119	SKY LINE DR	Fabricate @ Shop	Fabricate	Fabricate Address Plate	56910	11/9/2022
4	3	OLD COMFORT RD	Fabricate @ Yard	Fabricate	Fabricate Road Signs	56908	11/8/2022
4			Parade Route	Place or Remove Temp Sign	Barricades/Signs Along Parade Route	56989	11/29/2022
4			Parade Route	Place or Remove Temp Sign	Place Barricades Along Parade Route	56974	11/22/2022
4		LINDNER BR	@ .03 Miles	Relocate	Relocate Loose Livestock Sign	56902	11/4/2022
4		ZOELLER LN	@ .02 Miles	Repair Sign	Repair Yield Sign	56894	11/1/2022
4		LINDNER BR	@ .06 Miles	Replace	Ends/Burn Ban Signs & Pole	56991	11/30/2022

County Wide			Various Locations	Turn Signs	Turn Burn Ban Signs To Reflect Ban Off	56998	11/30/2022
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