



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Minutes for July 9 and 12, 2018.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Service awards July 2018
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Debby Hudson JP3 35 Years Andrew Tharp Road & Bridge 5 Years
REASON FOR AGENDA ITEM	Recognize County employees for their service to the county
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the Fees of Office Report for June 2018.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

FEES OF OFFICE REPORT
FY 2018

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>Total</u>
Animal Control	\$3,720.10	\$3,785.59	\$2,423.00	\$3,710.97	\$2,926.60	\$2,031.00	\$4,128.84	\$6,007.00	\$5,375.42				\$34,108.52
Brush Site	\$3,574.00	\$2,780.00	\$3,057.00	\$3,526.00	\$3,317.00	\$5,410.00	\$4,379.00	\$5,048.00	\$3,856.50				\$34,947.50
Constable 1													\$0.00
Constable 2	\$240.00	\$275.00	\$0.00	\$0.00	\$200.00	\$400.00	\$0.00	\$245.27	\$0.00				\$1,360.27
Constable 3	\$0.00	\$75.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$150.00				\$625.00
Constable 4	\$75.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$75.00	\$225.00	\$0.00				\$575.00
Criminal District Attorney	\$1,777.00	\$1,600.00	\$400.00	\$0.00	\$200.00	\$2,145.00	\$215.00	\$410.00	\$1,000.00				\$7,747.00
Elections-Public Info Fees	\$30.10	\$44.60	\$23.50	\$15.90	\$66.80	\$64.40	\$114.20	\$45.90	\$37.40				\$442.80
Fire Marshal	\$458.00	\$3,621.70	\$850.50	\$6,393.00	\$511.75	\$1,340.00	\$14,917.00	\$5,892.50	\$2,173.25				\$36,157.70
Health Inspector	\$755.00	\$5,480.00	\$23,895.00	\$21,355.00	\$1,180.00	\$765.00	\$1,455.00	\$1,590.00	\$960.00				\$57,435.00
Parks	\$2,850.00	\$3,450.00	\$1,130.00	\$8,780.00	\$5,830.00	\$2,370.00	\$4,120.00	\$3,920.00	\$200.00				\$32,650.00
Recycling	\$0.00	\$2,071.47	\$0.00	\$1,185.13	\$0.00	\$1,181.15	\$2,252.86	\$1,149.57	\$797.67				\$8,637.85
Sheriff's Office	\$1,677.40	\$4,601.00	\$3,084.93	\$812.90	\$623.00	\$975.00	\$2,205.00	\$861.00	\$1,643.00				\$16,483.23
Solid Waste-Boerne	\$9,203.00	\$9,909.00	\$11,778.00	\$11,186.00	\$8,701.00	\$12,614.00	\$12,046.00	\$11,354.00	\$13,967.00				\$100,758.00
Solid Waste-Comfort	\$460.00	\$392.00	\$500.00	\$621.00	\$525.00	\$620.00	\$614.00	\$620.00	\$583.00				\$4,935.00
Treasurer	\$90.00	\$0.00	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00	\$153.20	\$167.45				\$530.65
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Fees of Ofc	\$49,561.45	\$43,588.55	\$40,461.73	\$46,436.98	\$35,626.46	\$41,183.03	\$51,748.18	\$47,780.51	\$48,817.82				\$405,204.71
County Clk-Criminal	\$5,268.00	\$7,839.00	\$7,096.00	\$6,789.00	\$9,239.00	\$8,903.00	\$6,778.00	\$5,465.00	\$5,876.00				\$63,253.00
County Clk-Prob Fees	\$3,205.00	\$2,843.00	\$3,188.00	\$2,350.00	\$3,722.00	\$3,156.00	\$3,427.00	\$2,292.00	\$1,875.00				\$26,058.00
Development Mgt.	\$11,515.00	\$10,898.00	\$20,057.00	\$9,588.00	\$6,616.30	\$6,351.00	\$7,985.20	\$9,870.80	\$9,348.60				\$92,229.90
District Clerk-Civil	\$14,537.92	\$13,901.30	\$13,399.94	\$19,538.76	\$14,563.51	\$15,769.38	\$19,020.96	\$14,513.35	\$17,555.36				\$142,800.48
District Clerk-Criminal	\$5,091.55	\$5,818.76	\$4,583.77	\$7,057.78	\$2,808.80	\$5,446.87	\$3,517.45	\$4,308.03	\$3,882.64				\$42,515.65
JP 1	\$10,498.61	\$10,397.56	\$8,433.32	\$15,157.81	\$14,576.41	\$13,667.59	\$13,802.88	\$14,424.51	\$10,541.89				\$111,500.58
JP 2	\$7,131.14	\$5,121.18	\$3,921.13	\$7,453.79	\$10,368.86	\$7,950.44	\$8,879.68	\$13,784.90	\$7,333.63				\$71,944.75
JP 3	\$13,157.86	\$11,546.13	\$6,814.49	\$15,245.53	\$13,014.22	\$13,589.90	\$17,917.35	\$18,686.25	\$14,171.70				\$124,143.43
JP 4	\$31,164.29	\$31,738.15	\$29,186.25	\$31,892.44	\$41,941.61	\$32,002.85	\$36,713.38	\$43,286.32	\$37,835.89				\$315,761.18
Tax Assessor	\$99,646.57	\$85,474.27	\$90,623.01	\$402,879.23	\$130,599.32	\$1,598,966.94	\$121,361.13						\$2,529,550.47
TOTAL	\$275,686.99	\$267,251.26	\$275,106.57	\$622,205.22	\$307,387.64	\$1,776,932.55	\$337,703.11	\$211,933.11	\$188,149.22	\$0.00	\$0.00	\$0.00	\$4,262,355.67
<i>FY '17 Totals for Comparison</i>	<i>\$248,424.94</i>	<i>\$240,535.36</i>	<i>\$254,886.61</i>	<i>\$605,245.71</i>	<i>\$334,544.45</i>	<i>\$737,231.07</i>	<i>\$1,324,192.02</i>	<i>\$304,492.28</i>	<i>\$333,714.28</i>	<i>\$293,985.70</i>	<i>\$317,443.14</i>	<i>\$293,818.31</i>	<i>\$5,288,513.87</i>



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Cash Summary May 2018
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary for May 2018
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

KENDALL COUNTY SUMMARY OF CASH BALANCES

Month ending May 31, 2018

	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ 40,734.05	\$ 3,076,201.69	\$ 2,028,716.99	\$ 1,088,218.75
11-Road & Bridge	\$ 1,850,123.10	\$ 62,428.48	\$ 1,630,626.98	\$ 281,924.60
13-Courthouse Security	\$ 25,728.63	\$ 2,644.17	\$ 784.20	\$ 27,588.60
15-Lateral Road & Bridge	\$ 54,405.10	\$ -	\$ 263.14	\$ 54,141.96
16-Court Reporter Service	\$ 32,625.63	\$ 1,021.39	\$ 9,284.48	\$ 24,362.54
17-Attorney-Hot Check	\$ 5,760.90	\$ -	\$ 47.99	\$ 5,712.91
19-Records Mgmt (County Clerk)	\$ 122,585.33	\$ 10,011.32	\$ 459.67	\$ 132,136.98
20-Law Library	\$ 36,595.82	\$ 2,383.25	\$ 2,236.91	\$ 36,742.16
21-Justice Court Technology	\$ 32,104.87	\$ 1,685.39	\$ -	\$ 33,790.26
22-Justice Court Building Security	\$ 29,353.32	\$ 424.35	\$ -	\$ 29,777.67
23-County & District Technology	\$ 14,489.38	\$ 236.47	\$ -	\$ 14,725.85
24-Alternative Dispute Resolution	\$ -	\$ 1,131.39	\$ -	\$ 1,131.39
25-District Clerk Records Mgmt	\$ 27,032.79	\$ 1,257.49	\$ 18.00	\$ 28,272.28
26-County Clerk Rec. Archive Fund	\$ 248,999.61	\$ 9,880.00	\$ 200,450.53	\$ 58,429.08
27-Vital Statistics Records	\$ 955.00	\$ 53.00	\$ -	\$ 1,008.00
28-Pre-Trial Intervention	\$ 37,608.53	\$ 4,036.74	\$ 2,660.08	\$ 38,985.19
29-LEOSE Training	\$ 47,492.03	\$ -	\$ 201.00	\$ 47,291.03
33-Juv Probation-State Grant	\$ 24,380.85	\$ 24,868.33	\$ 26,499.86	\$ 22,749.32
34-Juv Probation Title IV E	\$ 5,424.95	\$ -	\$ 88.47	\$ 5,336.48
35-Juvenile Probation	\$ (125,008.86)	\$ 2,885.23	\$ 15,778.39	\$ (137,902.02)
41-MVDIT Interest	\$ 5,068.32	\$ -	\$ -	\$ 5,068.32
42-Election Services Contract Fund	\$ 64,595.90	\$ -	\$ -	\$ 64,595.90
43-Fire Inspection & Permit Fund	\$ 115,647.19	\$ 17,919.00	\$ 104,079.34	\$ 29,486.85
50-Crime Victims Grant	\$ (31,818.46)	\$ 10,167.46	\$ 26,119.48	\$ (47,770.48)
80-Tobacco Settlement	\$ 88,694.58	\$ -	\$ -	\$ 88,694.58
81-Historical Commission	\$ 10,699.35	\$ -	\$ -	\$ 10,699.35
82-County Donations	\$ 59,725.09	\$ 2,652.00	\$ 1,659.87	\$ 60,717.22
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 191,327.41	\$ 52,803.90	\$ 920.02	\$ 243,211.29

KENDALL COUNTY SUMMARY OF CASH BALANCES
MONTH ENDING May 2018

Funds	Beg Balance	Receipts (Includes Journal Entries and Transfers In)	Disbursements (Includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 2,613.61	\$ 2,979.90	\$ -	\$ 5,593.51
63-Series 2013 UnLimited Tax Road Bond	\$ 364,253.84	\$ 4,646.05	\$ 350,000.00	\$ 18,899.89
64-Series 2014 Limited Tax Refunding	\$ 4,480.81	\$ 12,754.89	\$ -	\$ 17,235.70
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$ 3,679.06	\$ 5,403.19	\$ -	\$ 9,082.25
72-Law Enforcement Center Project	\$ 103,323.44	\$ 1,450,109.57	\$ 1,452,616.96	\$ 100,816.05
85-Local S.O. Forfeiture	\$ 12,075.57	\$ 727.29	\$ -	\$ 12,802.86
87-Federal S.O. Forfeiture	\$ 30,590.09	\$ 32.17	\$ 1,670.04	\$ 28,952.22
88-CDA Asset Forfeiture	\$ 8,719.38	\$ 476.41	\$ -	\$ 9,195.79
90-Trust Account	\$ 12,903.32	\$ 110.49	\$ -	\$ 13,013.81
96-Public Grants	\$ 80.85	\$ -	\$ -	\$ 80.85
	\$ 542,719.97	\$ 1,477,239.96	\$ 1,804,287.00	\$ 215,672.93

Examined and Approved by Auditor's office

Columna Speer, Auditor

Date

7/12/18



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Street Closures for Comfort Volunteer Fire Department Event
DEPARTMENT & PERSON MAKING REQUEST	Don Durden, Commissioner Pct 4
PHONE # OR EXTENSION #	210-414-9099
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning approval to 1) close High Street between Seventh Street and Eighth Street from 7:00 a.m. until 7:00 p.m. on September 22, 2018 and 2) to use the north part of Faltin Field for parking on the same day for the Comfort Volunteer Fire Department Classic Car Show.
REASON FOR AGENDA ITEM	Fundraiser to benefit the Comfort Volunteer Fire Department.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Downtown area of Comfort
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Presentation by representatives of the Boerne to Bergheim Coalition for a Clean Environment (BBCCE) regarding the status of its efforts with Vulcan.
DEPARTMENT & PERSON MAKING REQUEST	Richard Elkins, Commissioner Pct 2
PHONE # OR EXTENSION #	830-249-9343 ext 315
TIME NEEDED FOR PRESENTATION	15 minutes
WORDING OF AGENDA ITEM	The Court will hear a presentation by a representative of the Boerne to Bergheim Coalition for a Clean Environment regarding the status of its efforts concerning the Vulcan Concrete Batch Plant. No action will be taken by the Court.
REASON FOR AGENDA ITEM	Update the Court regarding the status of the efforts of BBCCE.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

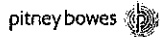
COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Temporary Contract Person
DEPARTMENT & PERSON MAKING REQUEST	District Clerk's Office, Susan Jackson, District Clerk
PHONE # OR EXTENSION #	830-249-9343, Ext. 260
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve hiring a temporary contract person to assist the District Clerk's Office.
REASON FOR AGENDA ITEM	Obtain approval to hire a temporary contract person to work part time in the District Clerk's Office until September 30, 2018.
IS THERE DOCUMENTATION	No.
WHO WILL THIS AFFECT?	Only the District Clerk's Office.
ADDITIONAL INFORMATION	The total amount to be paid is not to exceed \$7,500.00. Funds will be transferred from 10-470-51032.



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Pitney Bowes Contract
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Pitney Bowes contract for the county mail machine.
REASON FOR AGENDA ITEM	To approve new contract.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Wide Departments
ADDITIONAL INFORMATION	No



State and Local Fair Market Value Lease

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

Tax ID # (FEIN/TIN)

KENDALL COUNTY

748000374

Sold-To: Address

201 E SAN ANTONIO AVESTE 113, BOERNE, TX, 78006-2027, US

Sold-To: Contact Name

Sold-To: Contact Phone #

Sold-To: Account #

Corinna Speer

(830) 249-9343

0012139212

Bill-To: Address

201 E SAN ANTONIO AVESTE 113, BOERNE, TX, 78006-2027, US

Bill-To: Contact Name

Bill-To: Contact Phone #

Bill-To: Account #

Bill-To: Email

Corinna Speer

(830) 249-9343

0016827392

corinna.speer@co.kendall.tx.us

Ship-To: Address

201 E SAN ANTONIO AVESTE 113, BOERNE, TX, 78006-2027, US

Ship-To: Contact Name

Ship-To: Contact Phone #

Ship-To: Account #

Karen Harwell

(830) 331-8218

0012139212

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROSERIES	SendPro P Series
1	1FW1	Differential Weighing Feature
1	1FWW	10 lb Interfaced Weighing (unit)
1	4W00	Connect+ /SendPro P Series Meter
1	APA2	100 Dept Analytics
1	APK2	SendPro P Series Basic Label Printer Pac
1	APKE	SendPro P Receiving Feature
1	APKF	SendPro P Shipping Feature
1	AZBE	SendPro P Series Mono Print Module
1	AZCG	SENDPRO P1500 SERIES BUNDLE (145/70 LPM)
1	M9SS	Mailstream IntelliLink Services
1	MPOX	Differential Weigh 2, 5, & 10lb scale

1	MSD2	15" Color Touch Display
1	MW90007	SendPro P Series Drop Stacker
1	MW96000	Weighing Platform
1	PTJ1	Postal Shipping
1	PTJN	SINGLE USER ACCESS
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	WEB BROWSER INTEGRATION
1	PTK3	SendPro P Series Meter Integration
1	SJM5	SoftGuard for SendPro P1500
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard

Your Payment Plan

Initial Term: 48 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
48	\$ 352.11	\$ 1,056.33

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- ☐ Tax Exempt Certificate Attached
☐ Tax Exempt Certificate Not Required
☐ Purchase Power® transaction fees included
☒ Purchase Power® transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at www.pb.com/states/buyboard and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

496-15

State/Entity's Contract #

X

Lessee Signature

X

Print Name

X

Title

X

Date

Pitney Bowes Signature

Print Name

Title

Date

X

Email Address

Sales Information

Stanford Todd

stanford.todd@pb.com

Account Rep Name

Email Address

GENERAL TERMS

These General Terms apply to any transaction you enter into with Pitney Bowes. Other provisions in the Pitney Bowes Terms may also apply, depending on your transaction. Please read these provisions carefully as they constitute part of your agreement with Pitney Bowes.

G1. DEFINITIONS

The following terms mean:

"Agreement" - the Order and any terms referred to in or attached to the Order.

"Bank" - The Pitney Bowes Bank, Inc.

"Consumable Supplies" - Ink, ink rollers, toner and drum cartridges, ribbons and similar items. Product-specific consumable supplies are identified in the operator guides.

"Covered Equipment" - the equipment leased, rented or sold to you from PBGFS or PBI that is covered by the SLA as stated on the Order, excluding any Usage-based Equipment, Meter or standalone software.

"Equipment" - the equipment listed on the Order, excluding any Meter and standalone software.

"Excluded Circumstances" - your negligence, an accident, usage which exceeds our recommendations, use of equipment in a manner not authorized by this Agreement or any operator guide, use of equipment in an environment with unsuitable humidity and/or line voltage, damage in transit, virus contamination or loss of data, loss or fluctuation of power, fire, flood or other natural causes, external forces beyond our control, sabotage or service by anyone other than us, failure to use applicable software updates, use of equipment with any system for which we have advised you we will no longer provide support or which we have advised you is no longer compatible, or use of third party supplies (such as ink), hardware or software that results in (i) damage to equipment (including damage to printheads), (ii) poor indicia, text or image print quality, (iii) indicia readability failures or (iv) a failure to print indicia, text or images.

"Initial Service Term" - twelve (12) months, or, if you have a Lease, the Lease Term.

"Initial Term" - the period listed on the Order.

"Lease" - the Order and the Lease terms and conditions attached to the Order.

"Lease Term" - as defined in the Lease.

"Lockbox Bank" - any bank through which you transfer funds to the USPS.

"Meter" - any postage meter supplied by PBI under the Order, including (i) in the case of a Connect+® mailing system, the postal security device, the application platform, the system controller and the print engine and (ii) in the case of all other mailing systems, the postal security device, the user interface or keyboard and display and the print engine.

"Normal Working Hours" - 8 a.m. - 5 p.m., Monday - Friday, excluding PBI-observed U.S. holidays, in the time zone where the Equipment or other items are located.

"Order" - the executed order between the applicable Pitney Bowes company and you for the equipment covered by the order.

"PBGFS" - Pitney Bowes Global Financial Services LLC or a wholly-owned subsidiary of Pitney Bowes Inc.

"PBI" - Pitney Bowes Inc.

"PBI Equipment" - PBI-branded equipment.

"Pitney Bowes" - PBI, PBGFS and their respective subsidiaries.

"Reserve Account" - the Postage By Phone® Reserve Account that you maintain at the Bank.

"Service" - the service option for the Covered Equipment selected by you on the Order.

"SLA" - the Service Level Agreement.

"Third Party Equipment" - equipment manufactured by a party other than us.

"Usage-based Equipment" - equipment for which charges are based on volume of use.

"USPS" - the United States Postal Service.

"We," "our," or "us" - the Pitney Bowes companies with whom you've entered into the Order.

"You," "your," or "Client" - the entity identified on the Order.

G2. WARRANTY

G2.1 (a) PBI warrants that the PBI Equipment will be free from defects in material and workmanship and will perform according to the operator guides for a period of ninety

(90) days from the date the Equipment or other item is installed at your location.

(b) PBI warrants that the Service will be performed in a professional and workmanlike manner.

(c) **As your sole remedy in the event of a warranty claim, we will either repair or replace the Equipment or, in the case of defective Service, reperform the Service.**

(d) A "defect" does not include the failure of rates within a rate update to conform to published rates.

(e) There is no warranty for Equipment requiring repair or replacement because of any Excluded Circumstance.

(f) The print engine(s), print engine components, structural components and printed circuit board assemblies supplied with the PBI Equipment may be reclaimed, reconditioned or remanufactured. Any such item is warranted to perform according to the same standards as the equivalent new item.

(g) The warranty does not cover Consumable Supplies.

G2.2 **EXCEPT AS EXPRESSLY STATED IN THIS AGREEMENT, WE (ON BEHALF OF OURSELF AND OUR SUPPLIERS) MAKE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE EQUIPMENT OR SERVICES.**

G2.3 PBI MAKES NO REPRESENTATION OR WARRANTY AS TO ANY THIRD PARTY EQUIPMENT. PBI AGREES TO PASS THROUGH TO YOU ALL THIRD PARTY EQUIPMENT WARRANTIES TO THE EXTENT PERMITTED.

G3. LIMITATION OF LIABILITY

G3.1 PBI'S TOTAL LIABILITY (INCLUDING ANY LIABILITY OF ITS SUPPLIERS) IS LIMITED TO THE FEES PAID BY YOU FOR THE APPLICABLE EQUIPMENT OR SERVICES.

G3.2 NEITHER PBI NOR ITS SUPPLIERS IS LIABLE FOR ANY DAMAGE YOU MAY INCUR BY REASON OF YOUR MISUSE OR NEGLIGENT USE OF THE EQUIPMENT, OR YOUR NEGLIGENT ACTS OR OMISSIONS.

G3.3 NEITHER PBI (INCLUDING ITS SUPPLIERS) NOR YOU WILL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING COMMERCIAL LOSS, OR LOST PROFITS, DATA, OR GOODWILL, FOR ANY MATTER RELATING TO THIS AGREEMENT.

G4. DEFAULT AND REMEDIES

G4.1 **Default and Remedies.** In the event that you do not make any payment within three days after the due date, you breach any other obligation under this Agreement or under any other agreement with PBI or PBGFS and such breach continues for thirty days after we give you notice or you become insolvent or file for bankruptcy, you shall be in default and we may:

(a) cancel this Agreement and any other agreements PBGFS or PBI has with you;

(b) require immediate payment of all payments due under a Lease(s) or other agreements, whether accrued or due in the future;

(c) disable the Meter;

(d) require you to return the Equipment, Meter and software;

(e) if you do not return the Equipment, require you to make immediate payment of an amount equal to the value of the Equipment at such time, as determined by us;

(f) charge you a late charge for each month that your payment is late;

(g) charge you interest on any late payment from its due date until paid in full at the lesser of 18% per year or the maximum rate allowed by law;

- (h) charge you a check return fee for payments made by you with insufficient funds; and
- (i) pursue any other remedy, including repossessing the Equipment without notice to you. By repossessing the Equipment or Meter, we are not waiving our right to collect the balance due.

G4.2 Enforcing Our Rights. You agree to pay all our costs, including attorneys' fees, in enforcing our rights under this Agreement.

G4.3 Suspension of Services. PBI may suspend any services during any period in which your account is more than thirty (30) days past due.

G5. TAXES

You agree to pay Pitney Bowes for all sales, use, property or other taxes (excluding taxes on or measured by net income) related to the Lease and/or rental agreement and related payments or services, the Equipment, Equipment location, Meter and Meter location. With respect to property and similar taxes, Pitney Bowes will determine the amount of such taxes to be charged to you based on its reasonable valuation of the Equipment or of the Meter, taking into consideration applicable tax rates and depreciation. You agree to pay a tax administrative charge to be determined by Pitney Bowes without reference to the tax charged or services performed; such fee and charge not to exceed in the aggregate \$35 for each year for each Lease schedule or rental agreement.

G6. EMBEDDED SOFTWARE

Our Equipment may contain embedded software. You agree that: (i) PBI and its licensors own the copyrights and other intellectual property in and to the embedded software; (ii) you are licensed only to use the embedded software with our Equipment in which the embedded software resides; (iii) you will not copy, modify, de-compile, or otherwise attempt to unbundle, reverse engineer or create derivative works of the embedded software, except as permitted by applicable law; (iv) you will not distribute or otherwise disclose the embedded software (or any portion thereof) to any other person; and (v) you may not export the embedded software in contravention of applicable export control laws. The embedded software contains third party software, which, notwithstanding the above, is subject to any terms that accompany such third party software.

G7. INTERNET ACCESS POINT

The internet connectivity for the Equipment or Meter may use an internet access point (e.g., wireless router) provided by us. You may only use this access point for connectivity between the Equipment or

Meter and the internet and for no other purpose. You agree to pay all costs associated with use of the access point in violation of this restriction.

G.8 ANALOG CONNECTION FEE

All mailing systems include digital connection capability. You should use a digital connection. If you choose to use an analog connection, there will be an additional set-up fee for analog access. This analog set-up fee will be assessed in one non-refundable installment at the beginning of the term of the Agreement if you select an analog connection as your connection method or, if you use an analog connection during the term of the Agreement notwithstanding your original selection of a digital connection as your connection method, in the invoice following your use of an analog connection.

G.9. MISCELLANEOUS

G9.1 Use of Equipment. You agree to use the Equipment and Meter only for business or commercial purposes, and not for personal, family, or household purposes.

G9.2 Force Majeure. We are not responsible for any delay or failure to perform resulting from causes beyond our control.

G9.3 Assignment. You may not assign this Agreement without our prior written consent, which shall not be unreasonably withheld. Any assignment without our consent is void.

G9.4 No Right to Setoff. Payments are not subject to setoff or reduction.

G9.5 Legal Action. ANY LEGAL ACTION YOU FILE AGAINST US MUST BE STARTED WITHIN ONE (1) YEAR AFTER THE EVENT GIVING RISE TO YOUR CLAIM. YOU WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION ARISING OUT OF THIS AGREEMENT.

G9.6 Merger; Amendment; Severability. This Agreement incorporates all of the terms agreed by both parties and can only be changed by written agreement. You may use a purchase order to offer to obtain Equipment or services but none of its provisions will modify or supersede these provisions unless we expressly agree in writing. If one or more provisions of this Agreement are deemed to be invalid or unenforceable, the remaining provisions will not be affected.

G9.7 Survival. Our respective rights and obligations under Section G3 (Limitation of Liability), G4 (Default and Remedies) and G5 (Taxes) survive termination of this Agreement.

G9.8 Choice of Law. This Agreement shall be governed and construed in accordance with the laws of the State of Delaware without regard to its conflicts of laws principles.

SERVICE LEVEL AGREEMENT

The following provisions describe SLA options that PBI offers on Covered Equipment. The option you select will be listed on the Order. A separate Software License and Maintenance Agreement will cover software maintenance and will be attached to the Order or presented at the time of installation if you are acquiring software. A separate maintenance agreement will cover maintenance on Usage-based Equipment and will be attached to the Order if you are acquiring Usage-based Equipment.

S1. SERVICE LEVEL OPTIONS

The following describes the two SLA options offered by PBI for the Covered Equipment.

S1.1 Standard SLA

- (a) General. Under this option, PBI will provide at its option either repair or replacement services for the Covered Equipment during the Initial Service Term or any Renewal Service Term (as defined in Section S3.2) (the "Service Term"). You are also entitled to two preventative maintenance service calls per calendar year. PBI will notify you when preventative maintenance is due or you can request preventative maintenance service.
- (b) Replacement Service.
 - (i) If PBI determines that replacement is necessary, PBI will, at no additional cost, promptly ship new, reconditioned, or remanufactured equipment of the same or a functionally equivalent model to replace the affected Covered Equipment.
 - (ii) Unless PBI instructs you otherwise, within five (5) days of receiving the replacement equipment, you must pack the Covered Equipment to be replaced in the shipping carton that contained the

replacement equipment, place the pre-paid return address label on the carton, and return it to PBI.

- (iii) You are responsible for Covered Equipment until PBI receives it.

(c) Repair Service.

- (i) If your Covered Equipment needs repair, PBI may provide repair by remote access, diagnostics and service and/or by on-site repair service.
- (ii) Repair service is provided only for damage resulting from normal wear and tear. Repair service may include the use of new, reconditioned, or remanufactured parts and assemblies.
- (iii) PBI will provide parts or assemblies for discontinued equipment (or equipment not marketed as new) only if available.
- (iv) If PBI deems it necessary, PBI will dispatch a service technician to arrive at your location for on-site service. You will not incur hourly charges unless service is performed outside Normal Working Hours, which will be done only with your consent.

- (d) Additional Covered Items. PBI will provide printheads for Covered Equipment without additional charge, except for

printheads which need to be replaced as a result of any Excluded Circumstance.

S1.2 Performance SLA

(a) General. Under this option, PBI will provide the following support:

- (i) All coverage provided under Standard SLA.
- (ii) Quarterly performance reports made available on MyAccount at www.pb.com.
- (iii) One two hour application consultation for your mailing and shipping needs.
- (iv) Admission for one person to a PBI mail management seminar.

(b) Response Time Commitment.

- (1) If PBI determines that on-site service is necessary, PBI will use commercially reasonable efforts to have a service technician on-site (during Normal Working Hours only) within 4 hours or 8 hours, as specified on the Order, after PBI has determined that it cannot resolve the issue remotely (the "Response Time Commitment").
- (2) The Response Time Commitment relates solely to the arrival of a technician at your location; it is not a guaranteed resolution of the problem within the Response Time Commitment period, nor does it guarantee that all parts necessary to make a repair will be on-site within this time frame.
- (3) The Response Time Commitment does not apply to Service designated as service by replacement, relocation services, software maintenance, preventative maintenance, operator training, or other services not essential to repair the Covered Equipment.
- (4) If the Covered Equipment is moved from its original location, PBI may, at its option, remove the Response Time Commitment. If this happens, you will receive Standard SLA and we will adjust the SLA charges payable by you appropriately.

(c) Liquidated Damages for Failure to Meet Response Time Commitment.

- (1) PBI agrees that if it does not meet the Response Time Commitment, PBI will provide you with a credit equal to the difference between the cost of Standard SLA and Performance SLA for three (3) months.
- (2) You must use a credit request form to request a credit. You may obtain a credit form from your service technician or by calling the Customer Care Center. The credits are limited to credits for four (4) failures to meet the Response Time Commitment in any twelve (12) month period during the Service Term. **These remedies are your sole remedy for PBI's failure to meet the Response Time Commitment.**

S2. SLA FEES

S2.1 You will pay the SLA fees for the Initial Service Term and any Renewal Service Term(s).

S2.2 We may, after the Initial Service Term, increase SLA fees which will be reflected on your invoice.

S2.3 If the service technician provides service for repairs caused by any Excluded Circumstance, PBI will charge you for the service at PBI's current hourly rates and for any required parts.

S3. SERVICE TERM

S3.1 Term. PBI will provide you with Service for the Initial Service Term and any Renewal Service Terms.

S3.2 RENEWAL SERVICE TERM(S). SERVICE AUTOMATICALLY RENEWS FOR CONSECUTIVE ONE (1) YEAR TERMS (EACH, A "RENEWAL SERVICE TERM"), UNLESS:

- (a) YOU TERMINATE SERVICE UNDER SECTION S3.3; OR
- (b) THE LEASE EXPIRES OR IS TERMINATED (IN WHICH CASE, THE SERVICE TERM WILL TERMINATE ON THE SAME DAY AS THE LEASE); OR
- (c) THE RENEWAL IS PROHIBITED BY APPLICABLE LAW.

S3.3 Ending Your Service.

- (a) If you do not wish to renew Service, you must deliver a written notice (the "Termination Notice") at least sixty (60) days prior to the renewal of the term to us at 2225 America Drive, Neenah, WI 54956. Your Termination Notice must include your customer account number or CAN and lease number (if applicable).
- (b) PBI reserves the right not to renew your SLA for any reason.

S3.4 Service Changes.

- (a) PBI may modify its Service by giving written notice to you (a "Service Change Notice"), which will state whether the change is material.
- (b) After receiving a Service Change Notice, if the change is material, you may terminate Service as described in Section S3.3 above.

S4. EQUIPMENT/METER COVERAGE

You cannot elect to have Service apply to some but not all of the items of Equipment.

S5. ADDITIONAL SERVICE TERMS

These terms apply to all Service options:

- (a) Limitations. Service does not include services and repairs that are made necessary due to any Excluded Circumstance.
- (b) Additional Exclusions. Service excludes the supply of postal and carrier rate changes and Consumable Supplies.
- (c) Replacement Equipment.
 - (i) If you replace any of your Covered Equipment during the Service Term, and the replacement Equipment qualifies for Services, PBI will automatically enroll you for maintenance coverage on the new Equipment at PBI's then current annual rates.
 - (ii) If you acquire an attachment, or add a unit, to your Covered Equipment, PBI will provide coverage for any qualifying attachment or unit and adjust your rate accordingly.
 - (iii) If you choose not to continue coverage on the replacement Equipment, attachment or unit, you may cancel Service for the item within thirty (30) days of the date of your initial invoice for the item from PBI. If you cancel, any further maintenance or repair services on the Equipment, attachment or unit will be subject to PBI's current rates.

EQUIPMENT AND POSTAGE METER RENTAL TERMS AND CONDITIONS

The following provisions apply whenever you rent a Meter or Equipment from Pitney Bowes.

R1. EQUIPMENT/METER RENTAL

R1.1 Fees.

- (a) If you are not leasing the Equipment and paying for it in your lease payment to PBGFS, we will invoice you the Equipment and Meter rental ("rental") fees listed on the Order.
- (b) After the Initial Term, we may increase the rental fees upon 30 days' prior written notice.
- (c) When you receive notice of an increase, you may terminate your rental only as of the date the increase becomes effective.

R1.2 Postage.

- (a) You may transfer funds to the Bank for deposit into your Reserve Account or you may transfer funds to the USPS through a Lockbox Bank. See the "USPS Acknowledgment of Deposit" below for more information.
- (b) Until the end of the Initial Term, we may charge you a fee of up to \$15.00 for refilling your postage. After the Initial Term, we may increase postage refill fees upon 30 days prior written notice.

- (c) If you participate in any PBI, PBGFS, or Bank postage advance programs (such as Purchase Power®), we will advance payment on your behalf to the USPS, subject to repayment by you under the terms of the postage advance program and billed separately from your rental fees.

R1.3 Meter Repair or Replacement

If the Meter malfunctions or fails due to reasons other than an Excluded Circumstance, we will repair or replace the Meter.

R1.4 Terms of Use: Federal Regulations

- (a) You may use the Meter solely for the purpose of processing your mail, provided that you are authorized by the USPS to use the Meter, and that you comply with (i) this Agreement, (ii) any operator guide and (iii) all USPS regulations.
- (b) You agree to use only attachments or printing devices authorized by us.
- (c) You must receive our written consent before moving the Equipment or Meter to a different location.
- (d) Federal regulations require that we own the Meter.
- (e) Tampering with or misusing the Meter is a violation of federal law.
- (f) Activities of the USPS including the payment of refunds for postage by the USPS to clients will be made in accordance with the current Domestic Mail Manual.
- (g) If the Meter is used in any unlawful scheme, or is not used for any consecutive 12 month period, or if you take the Meter or allow the Meter to be taken outside the United States without proper written permission of USPS Headquarters, or if you otherwise fail to abide by the postal regulations and this Agreement regarding care and use of the Meter, then this Agreement and any related Meter rental may be revoked. You acknowledge that any use of this Meter that fraudulently deprives the USPS of revenue can cause you to be subject to civil and criminal penalties applicable to fraud and/or false claims against the United States. The submission of a false or fraudulent statement can result in imprisonment of up to 5 years and fines of up to \$10,000 (18 U.S.C. 1001) and a civil penalty of up to \$5,000 plus an assessment of twice the amount falsely claimed (3 U.S.C. 3802). The mailing of matter bearing a fraudulent postage meter imprint is an example of a violation of these statutes.
- (h) You are responsible for immediately reporting (within 72 hours or less) the theft or loss of the Meter to us. Failure to comply with this notification provision in a timely manner may result in the denial of refund of any funds remaining on the Meter at the time of loss or theft.
- (i) You understand that the rules and regulations regarding the use of this Meter as documented in the Domestic Mail Manual may be updated from time to time by the USPS and it is your obligation to comply with any rules and regulations regarding its use.

UNITED STATES POSTAL SERVICE ACKNOWLEDGMENT OF DEPOSIT

UI.1 In connection with your use of a Postage Evidencing System as defined in the Code of Federal Regulations ("CFR"), you may transfer funds to the USPS through a Lockbox Bank for the purpose of prepayment of postage on Postage Evidencing Systems, generating evidence of postage, both PC Postage and meters (a "Deposit"), or you may transfer funds to the Bank for deposit into your Reserve Account.

UI.2 To the extent you deposit funds in advance of the use of any evidence of postage, you may make Deposits in the Lockbox Bank account identified as "United States Postal Service CMRS-PB" or make deposits in your Reserve Account, in either case through electronic means, including Automated Clearinghouse Transfers. The USPS may, at its discretion, designate itself or a successor as recipient of Deposits made by you to the Lockbox Bank account described above.

UI.3 Any deposit made by you in your Reserve Account is subject to the Postage By Phone® Reserve Account – Agreement and Disclosure Statement governing your Reserve Account.

UI.4 Any Deposit made by you in the Lockbox Bank account shall be credited by the USPS only for the payment of evidence of postage. Such Deposits may be commingled with Deposits of other clients. You

R1.5 Rate Updates and Soft-Guard® Program

- (a) Your Meter or Equipment may require periodic rate updates that you will obtain under our Soft-Guard program.
- (b) Under the Soft-Guard program, we will provide up to 6 rate updates during each 12 month period following the date of installation of the Equipment.
- (c) We will provide rate updates only if required due to a postal or carrier change in rate, service, ZIP Code™ or zone change.
- (d) The Soft-Guard program does not cover any change in rates due to custom rate changes, new classes of carrier service, or a change in ZIP Code or zone due to equipment relocation.
- (e) If you have received the maximum number of rate updates under the Soft-Guard program, you will be billed separately for any additional rate update we provide.

R1.6 Collection of Information

- (a) You authorize us to access and download information from your Meter. We may disclose this information to the USPS or other authorized governmental entity.
- (b) We will not share with any third parties (except the USPS or other governmental entity) individually identifiable information that we obtain about you in this manner unless required to by law or court order.
- (c) We may elect to share aggregate data about our clients' postage usage with third parties.

R1.7 Meter Care and Risk of Loss

- (a) You agree to take proper care of the Meter(s) as stated in this Agreement and any user documentation.
- (b) You assume all risk of loss or damage to the Meter(s) while you have possession.

R2. VALUE BASED SERVICES

Value Based Services include services such as USPS® e-Return Receipt and USPS® Confirmation Services.

R2.1 Fees

- (a) Any fees charged by the USPS for any Value Based Service you purchase are payable by you in the same way that you pay for postage.
- (b) The USPS is solely responsible for its services.
- (c) We are not responsible for any malfunctions of any part of the communication link connecting the Meter with the USPS data system.

R2.2 Ending the Value Based Services. We have the right to terminate the Value Based Services if the USPS discontinues offering the service or you breach your obligations under this Agreement and fail to cure the breach within thirty (30) days after you have been notified in writing.

shall not receive or be entitled to any interest or other income earned on such Deposits.

UI.5 The USPS will provide a refund to you for the remaining account balances of Deposits held by the USPS. These refunds are provided in accordance with the rules and regulations governing deposit of funds for evidence of postage, published in the CFR.

UI.6 The Lockbox Bank, which shall collect funds on behalf of the USPS, shall provide PBI, on each business day, information as to the amount of each Deposit made to the USPS by you, so that PBI can update its records.

UI.7 PBI may deposit funds on your behalf. The USPS will make no advances of funds to you. Any relationship concerning advances of funds is between you and PBI, PBGFS and/or the Bank.

UI.8 You acknowledge that the terms of this Acknowledgement may be changed, modified, or revoked by the USPS, with appropriate notice.

UI.9 Postal Regulations governing the deposit of funds are published in the CFR or its successor. You acknowledge that you shall be subject to all applicable rules, regulations, and orders of the USPS, including future changes to such rules, regulations, and orders, and such additional terms and conditions as may be determined in accordance

with applicable law. The USPS rules, regulations, and orders shall prevail in the event of any conflict with any other terms and conditions applicable to any Deposit.

PURCHASE POWER® TERMS AND CONDITIONS

The following provisions apply to the Purchase Power Program (the "Program"). Additionally, you will receive from us a set of more specific provisions within thirty (30) days of the date of this Agreement.

P1.1 General. (a) In order to participate in the Program, you must provide the information described in Section P1.8. (b) The Purchase Power credit line is a product of the Bank and is not available to individuals for personal, family, or household purposes.

P1.2 Account Charges. (a) Your Purchase Power account (the "Account") will be charged for the amount of postage, products, and services requested and the related fees, if applicable. (b) Unless prohibited by law, you agree to pay the fees and charges of which the Bank has given you notice, including those relating to: (i) transaction fees, if applicable; (ii) your failure to pay in a timely manner; (iii) your exceeding your credit line; and (iv) fees attributable to the return of any checks.

P1.3 Billing, Payments, and Collection. (a) You will receive a billing statement for each billing cycle in which you have activity on the Account. The Bank may deliver any statement electronically to the email address that is then on file for you. (b) Payments are due by the due date shown on your billing statement. (c) You may pay the entire balance due or a portion of the balance, provided that you pay at least the minimum payment shown on the statement. In the event of a partial payment, you will be responsible for the unpaid balance.

P1.4 Deferred Payment Terms. (a) By using the Program, you agree that whenever there is an unpaid balance outstanding on the Account which is not paid in full by the due date shown on your billing statement, the Bank will charge you, and you will pay, interest on the unpaid balance of the Account from time to time, for each day from the date the transaction is posted to the Account until the date the unpaid balance is paid in full, at a variable rate equal to the Annual Percentage Rate applicable to the Account from time to time. (b) (i) The Annual Percentage Rate applicable to the Account will be: the greater of (a) 22% and (b) the sum of the highest "Prime Rate" published in the "Money Rates" section of *The Wall Street Journal* on the last business day of the month and the margin set forth below (the sum of the margin and the Prime Rate is herein called the "Floating Rate"). (ii) The Annual Percentage Rate will be adjusted on a monthly basis based on any fluctuation in the Floating Rate, if applicable. (iii) Any change in the Annual Percentage Rate based on the calculation described in this section will become effective on the first day of your next billing cycle. (iv) The margin which will be added to the Prime Rate to determine the Floating Rate will be 14.75% (using the Prime Rate in effect as of

March 31, 2013, the daily periodic rate would be .049315% and the corresponding annual percentage rate would be 18.00%). (v) The Account balance that is subject to a finance charge each day will include (a) outstanding balances, minus any payments and credits received by the Bank on the Account that day, and (b) unpaid interest, fees, and other charges on the Account. (vi) The Bank will charge a minimum finance charge of \$1.00 in any billing cycle if the finance charge as calculated above is less than \$1.00. (vii) Each payment that you make will be applied to reduce the outstanding balance of the Account and replenish your available credit line. (viii) The Bank may refuse to extend further credit if the amount of a requested charge plus your existing balance exceeds your credit limit.

P1.5 Account Cancellation and Suspension. (a) The Bank may at any time close or suspend the Account, and may refuse to allow further charges to the Account. (b) Cancellation or suspension will not affect your obligation to pay any amounts you owe.

P1.6 Amendments; Electronic Delivery; Termination. (a) The Bank can amend any of the provisions and terms related to the Program at any time by written notice to you (including by electronic notice via the email address that is then on file for you). You are consenting to electronic delivery of any amendments to the Program terms. (b) Each time you use the Program, you are signifying your acceptance of the terms then in effect. (c) An amendment becomes effective on the date stated in the notice and will apply to any outstanding balance on the Account. (d) The Bank may terminate the Program at any time and will notify you in the event of any termination. (e) Any outstanding obligation will survive termination of the Program.

P1.7 Governing Law. The Program and any advances are governed by and construed in accordance with the laws of the State of Utah and applicable federal law.

P1.8 USA PATRIOT Act. (a) Federal law requires financial institutions to obtain, verify and record information that identifies each person who opens an account. (b) The Bank asks that you provide identifying information, including your address and taxpayer identification number. (c) The Bank may also ask for additional identifying information, where appropriate, including asking that your representative who is opening the Account provide his/her name, address, date of birth, driver's license and/or other documents and information that will allow the Bank to identify him/her.

PBSMARTPOSTAGE TERMS AND CONDITIONS

If you have ordered pbSmartPostage™, your use of that product will be subject to the Terms of Use which are available at www.pbsmartpostage.com/terms and which are incorporated by reference.



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Cell phone acquisition.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Consideration and action concerning the approval of a cell phone for the position of Access Coordinator.
REASON FOR AGENDA ITEM	Phone for new position.
IS THERE DOCUMENTATION	No.
WHO WILL THIS AFFECT?	Access Coordinator and Road and Bridge.
ADDITIONAL INFORMATION	None.



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Market Days use of Courthouse Grounds
DEPARTMENT & PERSON MAKING REQUEST	David Querbach, Market Days Management Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action on approval of the Lease Agreement with Market Days Management to allow the use of the Courthouse grounds for Market Days on October 12-14, 2018.
REASON FOR AGENDA ITEM	To allow Market Days to continue their regularly scheduled event when the City of Boerne Main Plaza is not available, in this case the plaza is not available due to the Rod Run.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Boerne Market Days and the public.
ADDITIONAL INFORMATION	Market Days will be allowed to set up on Friday, October 12 no earlier than 6:00 p.m.



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	DAS & AV Price Proposal for LEC
DEPARTMENT & PERSON MAKING REQUEST	Don Durden, Commissioner Pct. 4
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	10 Minutes
WORDING OF AGENDA ITEM	Consideration and action concerning Change Order No. 2 to provide a Distributive Antenna System and Audio Video Equipment for the Kendall County Law Enforcement Center.
REASON FOR AGENDA ITEM	Equipment for LEC
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Law Enforcement Center
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Renewal of Group Health Insurance
DEPARTMENT & PERSON MAKING REQUEST	Michelle Lux, Human Resources, Benefits Coordinator
PHONE # OR EXTENSION #	830-249-9343 ext 601
TIME NEEDED FOR PRESENTATION	10 minutes
WORDING OF AGENDA ITEM	Consideration and action to appoint a committee to evaluate the renewal of Kendall County's group medical insurance contract with UnitedHealthcare.
REASON FOR AGENDA ITEM	The group insurance policy expires 09/30/2018. The current medical insurance carrier has expressed interest in renewing the policy for an additional year. The committee would like to consider the renewal and report their findings and recommendations to the court for a decision at a later date.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County Employees
ADDITIONAL INFORMATION	The recommended committee is Corinna Speer, Sharon Barter, Juanita Espino, Michelle Lux, and Christina Bergmann.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/23/2018
OPEN SESSION

SUBJECT	Summary of the June Road Report.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer, Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the road activities for June.
REASON FOR AGENDA ITEM	Report the progress of road work.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide progress report.
ADDITIONAL INFORMATION	None.



Kendall County Road & Bridge Monthly Report June 2018

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Brush						
CORLEY RD		@ 0.00 to 0.80 miles.	Right-of-Way Clearing	Cut brush.	RD-1716-18	6/6/18
CORLEY RD		@ 0.50 to 1.04 miles.	Right-of-Way Clearing	Cut brush.	RD-1730-18	6/7/18
DAISY LN		@ 0.00 to 0.19 miles.	Right-of-Way Clearing	Cut brush.	RD-1831-18	6/20/18
SCENIC LOOP RD		@ 1.00 to 1.17 miles.	Right-of-Way Clearing	Cut brush.	RD-1717-18	6/6/18
VALLERIE LN		@ 0.40 miles.	Tree Removal	Remove fallen tree.	RD-1715-18	6/5/18
Herbicides and Vegetation						
CEDAR PL		@ 0.00 to 0.90 miles 0.50 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1192-18	6/19/18
CORLEY RD		@ 0.00 to 1.04 miles 0.50 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1182-18	6/14/18
COUGHRAN RD		@ 0.00 to 0.08 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1186-18	6/18/18
DAISY LN		@ 0.00 to 0.19 miles 0.08 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1184-18	6/18/18
DODGE RD		@ 0.00 to 2.04 miles 1.00 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1188-18	6/19/18
LITTLE HILL RD		@ 0.00 to 0.24 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1190-18	6/19/18
OAK VIEW DR		@ 0.00 to 0.59 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1187-18	6/19/18
SCENIC LOOP RD		@ 0.00 to 0.97 miles 0.50 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1183-18	6/18/18
SKYVIEW DR		@ 0.00 to 1.66 miles 0.80 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1191-18	6/19/18
SPRING HILL DR		@ 0.00 to 0.66 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1181-18	6/14/18
UPPER BALCONES RD		@ 0.00 to 4.01 miles 0.08 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1185-18	6/18/18
VALLERIE LN		@ 0.00 to 0.43 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1180-18	6/14/18
WHITWORTH RD		@ 0.00 to 1.26 miles 0.60 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1189-18	6/19/18
Mowing						
ALTA DR		@ 0.00 to 0.59 miles.	Mowing	Mow right of way both sides.	RDM-1072-18	6/25/18
ARROWHEAD DR		@ 0.00 to 0.32 miles.	Mowing	Mow right of way both sides.	RDM-1071-18	6/25/18
ARROWHEAD LN		@ 0.00 to 0.10 miles.	Mowing	Mow right of way both sides.	RDM-1114-18	6/26/18
AUSTIN DR		@ 0.00 to 0.21 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1108-18	6/26/18
BALCONES RD WEST		@ 0.00 to 0.28 miles.	Mowing	Mow right of way both sides.	RDM-1052-18	6/21/18
BUCKHORN LN		@ 0.00 to 0.13 miles.	Mowing	Mow right of way both sides.	RDM-1077-18	6/25/18
CANYON LP		@ 0.00 to 0.65 miles.	Mowing	Mow right of way both sides.	RDM-1074-18	6/25/18
CEDAR BREAK TRAIL		@ 0.00 to 0.14 miles.	Mowing	Mow right of way both sides.	RDM-1086-18	6/25/18
CEDAR PL		@ 0.00 to 0.90 miles.	Mowing	Mow right of way both sides.	RDM-1057-18	6/21/18
COUGHRAN RD		@ 0.00 to 0.45 miles.	Mowing	Mow right of way both sides.	RDM-1038-18	6/14/18
DEEP HOLLOW DR		@ 0.00 to 0.87 miles.	Mowing	Mow right of way both sides.	RDM-1081-18	6/25/18
DEEP HOLLOW DR		@ 0.97 to 1.23 miles.	Mowing	Mow right of way both sides.	RDM-1085-18	6/25/18

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
DEEP HOLLOW DR		@ 1.23 to 1.53 miles.	Mowing	Mow right of way both sides.	RDM-1087-18	6/25/18
DEEP HOLLOW DR		@ 0.87 to 0.97 miles.	Mowing	Mow right of way both sides.	RDM-1083-18	6/25/18
DEER LAKE DR		@ 0.00 to 0.76 miles.	Mowing	Mow right of way both sides.	RDM-1103-18	6/26/18
DEER TRAIL		@ 0.00 to 0.32 miles.	Mowing	Mow right of way both sides.	RDM-1115-18	6/26/18
DEER VIEW DR		@ 0.00 to 0.17 miles.	Mowing	Mow right of way both sides.	RDM-1104-18	6/26/18
DODGE RD		@ 0.00 to 2.04 miles.	Mowing	Mow right of way both sides.	RDM-1053-18	6/21/18
DOESKIN DR		@ 0.00 to 0.55 miles.	Mowing	Mow right of way both sides.	RDM-1111-18	6/26/18
E WINDING LOOP		@ 0.00 to 0.70 miles.	Mowing	Mow right of way both sides.	RDM-1076-18	6/25/18
FLINT ROCK DR		@ 0.00 to 0.09 miles.	Mowing	Mow right of way both sides.	RDM-1113-18	6/26/18
HIGH SIERRA DR		@ 0.00 to 0.16 miles.	Mowing	Mow right of way both sides.	RDM-1082-18	6/25/18
HIGH VIEW DR		@ 0.00 to 0.19 miles.	Mowing	Mow right of way both sides.	RDM-1084-18	6/25/18
HONEYCOMB DR		@ 0.00 to 0.40 miles.	Mowing	Mow right of way both sides.	RDM-1061-18	6/21/18
INDIAN SPRINGS SUBDIVISION		@ 0.00 to 1.17 miles.	Mowing	Mow right of way both sides.	RDM-1080-18	6/25/18
J WILLIAMS RD		@ 0.00 to 0.73 miles.	Mowing	Mow right of way both sides.	RDM-1106-18	6/26/18
JOHNS RD		@ 3.71 to 2.00 miles.	Mowing	Mow right of way both sides.	RDM-1088-18	6/25/18
JOHNS RD		@ 0.63 to 0.00 miles.	Mowing	Mow right of way both sides.	RDM-1107-18	6/26/18
JOHNS RD		@ 2.25 to 1.50 miles.	Mowing	Mow right of way both sides.	RDM-1102-18	6/26/18
JOHNS RD		@ 1.50 to 0.63 miles.	Mowing	Mow right of way both sides.	RDM-1105-18	6/26/18
LITTLE HILL RD		@ 0.00 to 0.24 miles.	Mowing	Mow right of way both sides.	RDM-1054-18	6/21/18
LIVE OAK PASS		@ 0.00 to 0.58 miles.	Mowing	Mow right of way both sides.	RDM-1060-18	6/21/18
MATTICK LN		@ 0.00 to 0.21 miles.	Mowing	Mow right of way both sides.	RDM-1037-18	6/14/18
NORTHVIEW LN		@ 0.00 to 0.16 miles.	Mowing	Mow right of way both sides.	RDM-1112-18	6/26/18
OAK VIEW DR		@ 0.00 to 0.59 miles.	Mowing	Mow right of way both sides.	RDM-1079-18	6/25/18
RANGER DR		@ 0.00 to 0.75 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1110-18	6/26/18
SKYVIEW DR		@ 0.00 to 0.42 miles.	Mowing	Mow right of way both sides.	RDM-1056-18	6/21/18
SKYVIEW DR		@ 0.00 to 1.66 miles.	Mowing	Mow right of way both sides.	RDM-1069-18	6/25/18
SPENCER RD		@ 0.00 to 0.17 miles.	Mowing	Mow right of way both sides.	RDM-1036-18	6/14/18
SPOTTED DEER TRL		@ 0.00 to 0.22 miles.	Mowing	Mow right of way both sides.	RDM-1062-18	6/21/18
THUNDER RD		@ 0.00 to 0.31 miles.	Mowing	Mow right of way both sides.	RDM-1059-18	6/21/18
TIPTOP LN		@ 0.00 to 0.14 miles.	Mowing	Mow right of way both sides.	RDM-1073-18	6/25/18
UPPER BALCONES RD		@ 0.00 to 3.50 miles.	Mowing	Mow right of way both sides.	RDM-1039-18	6/14/18
UPPER BALCONES RD		@ 3.50 to 4.19 miles.	Mowing	Mow right of way both sides.	RDM-1051-18	6/21/18
VENEDA PL		@ 0.00 to 0.06 miles.	Mowing	Mow right of way both sides.	RDM-1070-18	6/25/18
VIEW LN		@ 0.00 to 0.16 miles.	Mowing	Mow right of way both sides.	RDM-1075-18	6/25/18
W WINDING LOOP		@ 0.00 to 0.20 miles.	Mowing	Mow right of way both sides.	RDM-1078-18	6/25/18
WHITWORTH RD		@ 0.00 to 1.27 miles.	Mowing	Mow right of way both sides.	RDM-1055-18	6/21/18
WILD HORSE DR		@ 0.00 to 0.38 miles.	Mowing	Mow right of way both sides.	RDM-1058-18	6/21/18

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Mowing						
WOODLAND BLVD		@ 0.00 to 0.65 miles.	Mowing	Mow right of way both sides.	RDM-1109-18	6/26/18
Non Road and Bridge						
E SAN ANTONIO AVE	201	Courthouse.	Assist other Agency	Change light bulbs at Courthouse.	RD-1703-18	6/4/18
E SAN ANTONIO AVE	201	Courthouse.	Assist other Agency	Pest control on roof of Courthouse.	RD-1729-18	6/6/18
Paving and Prep						
UPPER BALCONES RD		@ 0.10 to 0.30 miles.	Bleeding Pavement	Spread rock on bleeding road.	RD-1727-18	6/5/18
Total WO's For Pct 1		71				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Brush						
RANCH DR		@ 0..10 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-1832-18	6/20/18
STONEGATE NORTH		@ 0.30 to 0.80 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-1823-18	6/19/18
STONEGATE NORTH		@ 0.00 to 0.30 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-1833-18	6/20/18
STONEGATE SOUTH		@ 0.00 to 0.70 miles.	Right-of-Way Clearing	Clear overhead brush.	RD-1818-18	6/18/18
Contractor Work						
BRANDT RD	26		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1745-18	6/4/18
CAMP ALZAFAR RD		1.6,1.5,1.4,1.3,1.2,.8,.7,.6, 125,127	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1754-18	6/11/18
CAMP ALZAFAR RD		#11, 13, 19, 21, 25.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1755-18	6/12/18
GUTHRIE RD		#20, 6.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1751-18	6/8/18
JASON RD	23		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1742-18	6/4/18
JOE KLAR RD		@ Coveney Ranch.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1741-18	6/4/18
KREUTZBERG RD		#415, 711.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1753-18	6/8/18
LOS INDIOS RD		#213, 204.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1744-18	6/4/18
PLEASANT VALLEY DR N	404		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1743-18	6/4/18
RUST LN	2		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1746-18	6/4/18
Equipment						
CHARGER BLVD	202	Brush Site.	Equipment Staging	Haul water wagon back to brush site.	RD-1734-18	6/7/18
CHARGER BLVD	202	Brush Site	Equipment Staging	Haul 143 to Brush Site	RD-1851-18	6/21/18
Herbicides and Vegetation						
BAMBI DR		@ 0.00 to 0.14 miles 0.10 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1171-18	6/12/18
BUCKSKIN DR		@ 0.00 to 0.41 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1170-18	6/12/18
CASCADE CAVERNS RD		@ 0.00 to 1.72 miles 0.90 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1176-18	6/13/18
CASCADE MOBILE VILLAGE		@ 0.00 to 1.31 miles 0.40 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1179-18	6/14/18
NORTH STAR RD		@ 0.00 to 0.19 miles 0.10 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1172-18	6/12/18
OLD FREDERICKSBURG RD		@ 0.00 to 1.46 miles 0.70 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1178-18	6/14/18
OLD SAN ANTONIO RD		@ 0.00 to 0.20 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1174-18	6/12/18
RANCH DR		@ 0.00 to 0.98 miles 0.50 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1173-18	6/12/18
SCHEELE RD		@ 0.00 to 0.80 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1177-18	6/14/18
SHARON DR		@ 0.00 to 1.09 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1175-18	6/13/18
Maintenance						
OLD CURRY CREEK RD	2		Shoulder Repair	Shoulder repair, hand patch.	RD-1724-18	6/4/18
Mowing						
AMMANN RD		@ 0.00 to 3.76 miles.	Mowing	Mow right of way both sides.	RDM-1019-18	6/13/18
BAMBI DR		@ 0.00 to 0.14 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1045-18	6/14/18

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
BROOKVIEW DR		@ 0.00 to 0.35 miles.	Mowing	Mow right of way both sides.	RDM-1122-18	6/27/18
BUCKSKIN DR		@ 0.00 to 0.41 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1044-18	6/14/18
CAMP ALZAFAR RD		@ 0.00 to 1.74 miles.	Mowing	Mow right of way both sides.	RDM-1090-18	6/25/18
CASCADE CAVERNS RD		@ 0.00 to 1.72 miles.	Mowing	Mow right of way both sides.	RDM-1047-18	6/14/18
CAVE CIR		@ 0.00 to 0.57 miles.	Mowing	Mow right of way both sides.	RDM-1129-18	6/28/18
CLEAR CREEK CIR		@ 0.00 to 0.15 miles.	Mowing	Mow right of way both sides.	RDM-1128-18	6/27/18
CLEAR SPRINGS DR		@ 0.00 to 0.38 miles.	Mowing	Mow right of way both sides.	RDM-1095-18	6/26/18
HOMESTEAD SUBDIVISION		@ 0.00 to 1.83 miles.	Mowing	Mow right of way both sides.	RDM-1020-18	6/13/18
HOSKINS TRAIL		@ 0.00 to 1.20 miles.	Mowing	Mow right of way both sides.	RDM-1133-18	6/28/18
KREUTZBERG RD		@ 0.00 to 3.70 miles.	Mowing	Mow right of way both sides.	RDM-1089-18	6/25/18
KREUTZBERG RD		@ 3.70 to 7.10 miles.	Mowing	Mow right of way both sides.	RDM-1092-18	6/26/18
MALLARD DR		@ 0.00 to 1.11 miles.	Mowing	Mow right of way both sides.	RDM-1130-18	6/28/18
MARK TWAIN DR		@ 0.00 to 1.01 miles.	Mowing	Mow right of way both sides.	RDM-1091-18	6/25/18
NORTH STAR CT		@ 0.00 to 0.40 miles.	Mowing	Mow right of way both sides.	RDM-1126-18	6/27/18
NORTH STAR RD		@ 0.00 to 0.19 miles.	Mowing	Mow right of way both sides.	RDM-1046-18	6/14/18
OLD FREDERICKSBURG RD		@ 0.00 to 1.46 miles.	Mowing	Mow right of way both sides.	RDM-1049-18	6/14/18
OLD SAN ANTONIO RD		@ 0.00 to 1.81 miles.	Mowing	Mow right of way both sides.	RDM-1041-18	6/14/18
RED OAK DR		@ 0.00 to 1.51 miles.	Mowing	Mow right of way both sides.	RDM-1098-18	6/26/18
RIDGE PL		@ 0.00 to 0.82 miles.	Mowing	Mow right of way both sides.	RDM-1121-18	6/27/18
RIDGES END DR		@ 0.00 to 0.30 miles.	Mowing	Mow right of way both sides.	RDM-1101-18	6/26/18
RIVER MOUNTAIN DR		@ 0.00 to 2.28 miles.	Mowing	Mow right of way both sides.	RDM-1127-18	6/27/18
RIVER RIDGE		@ 0.00 to 1.28 miles.	Mowing	Mow right of way both sides.	RDM-1132-18	6/28/18
ROLLING VIEW DR		@ 0.00 to 1.06 miles.	Mowing	Mow right of way both sides.	RDM-1123-18	6/27/18
SADDLE VIEW DR		@ 0.00 to 0.57 miles.	Mowing	Mow right of way both sides.	RDM-1093-18	6/26/18
SCENIC LOOP RD		@ 0.00 to 0.97 miles.	Mowing	Mow right of way both sides.	RDM-1050-18	6/14/18
SCHEELE RD		@ 0.00 to 0.80 miles.	Mowing	Mow right of way both sides.	RDM-1048-18	6/14/18
SHADY RIDGE		@ 0.00 to 0.27 miles.	Mowing	Mow right of way both sides.	RDM-1096-18	6/26/18
SHARON DR		@ 0.00 to 1.09 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1040-18	6/14/18
SPRING VALLEY CV		@ 0.00 to 0.55 miles.	Mowing	Mow right of way both sides.	RDM-1124-18	6/27/18
STONEGATE NORTH		@ 0.00 to 0.84 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1042-18	6/14/18
STONEGATE SOUTH		@ 0.00 to 0.85 miles.	Mowing	Mow right of way both sides. NOT NEEDED.	RDM-1043-18	6/14/18
SUNRISE DR		@ 0.00 to 0.61 miles.	Mowing	Mow right of way both sides.	RDM-1097-18	6/26/18
TIMBER MOUNTAIN DR		@ 0.00 to 0.42 miles.	Mowing	Mow right of way both sides.	RDM-1125-18	6/27/18
TIMBER VIEW DR		@ 0.00 to 0.55 miles.	Mowing	Mow right of way both sides.	RDM-1094-18	6/26/18
WHITE OAK TRL		@ 0.00 to 1.60 miles.	Mowing	Mow right of way both sides.	RDM-1131-18	6/28/18
WIND RIDGE DR		@ 0.00 to 0.49 miles.	Mowing	Mow right of way both sides.	RDM-1100-18	6/26/18
WINDVIEW DR		@ 0.00 to 0.66 miles.	Mowing	Mow right of way both sides.	RDM-1099-18	6/26/18

Non Road and Bridge

Tuesday, July 17,2018

Route	Address	Location	Activity	Details	W.O. No	Date
CHARGER BLVD	202	Brush Site	Chipping	Grinding brush. 4.75 hours.	RD-1701-18	6/4/18
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 7.25 hours.	RD-1822-18	6/18/18
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 8.25 hours.	RD-1829-18	6/19/18
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 7.25 hours.	RD-1859-18	6/25/18
CHARGER BLVD	202	Brush Site.	Chipping	Grinding Brush. 4.25 hours.	RD-1863-18	6/26/18
CHARGER BLVD	202	Brush Site.	Assist other Agency	Haul #143 water wagon back to brush site.	RD-1878-18	6/28/18
Total WO's For Pct 2		72				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Brush						
KEMMER TRAIL	201		Right-of-Way Clearing	Cut brush.	RD-1710-18	6/5/18
Contractor Work						
ANTLERS WAY	103		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1784-18	6/20/18
CANYON RIDGE DR	113		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1783-18	6/20/18
CRABAPPLE RD		#611,544,532,241,124,20.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1762-18	6/14/18
DESERT GOLD	1250		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1752-18	6/8/18
HARDY TRAIL	104		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1756-18	6/12/18
HUNTERS VIEW CIR		#109, 114, 118.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1785-18	6/20/18
KEMMER TRAIL	101		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1757-18	6/12/18
RIDGE VIEW DR	112		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1789-18	6/21/18
RIVER TRAIL	155		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1758-18	6/12/18
SOMEDAY DR	135		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1788-18	6/21/18
STEEL VALLEY DR		#146,127,119,107,103,106.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1781-18	6/19/18
WALNUT GROVE RD		#241, 234.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1787-18	6/21/18
Equipment						
CRABAPPLE RD	532		Equipment Staging	Haul equipment to Crabapple Road.	RD-1877-18	6/28/18
Herbicides and Vegetation						
ED LN		@ 0.00 to 0.11 miles 0.08 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1150-18	6/6/18
N J DR		@ 0.00 to 0.24 miles 0.12 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1151-18	6/6/18
TEMPE-WILKES RD		@ 0.00 to 0.21 miles 0.12 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1152-18	6/6/18
TOEPPERWEIN RD		@ 0.00 to 0.70 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1169-18	6/12/18
TWIN CANYON RANCH SUBDIVISION		@ 0.00 to 1.46 miles 0.6 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1153-18	6/6/18
WALNUT GROVE RD		@ 0.00 to 2.30 miles 0.80 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1149-18	6/6/18
Maintenance						
CRABAPPLE RD	532		Culvert Work	Shape ditch and cut brush.	RD-1799-18	6/12/18
CRABAPPLE RD	532		Culvert Work	Prep for concrete.	RD-1803-18	6/13/18
CRABAPPLE RD	532		Culvert Work	Prep for concrete.	RD-1808-18	6/14/18
CRABAPPLE RD	532		Culvert Work	Prep for concrete.	RD-1819-18	6/18/18
Mowing						
FM 3351 N		@ SH 46.	Mowing	Haul mowers from Scenic Loop to Kendalia.	RD-1840-18	6/20/18
ARTHUR ST		@ 0.00 to 0.32 miles.	Mowing	Mow right of way both sides.	RDM-1066-18	6/21/18
CRABAPPLE RD		@ 0.00 to 1.50 miles.	Mowing	Mow right of way both sides.	RDM-1067-18	6/21/18
EDGE FALLS RD		@ 0.00 to 1.50 miles.	Mowing	Mow right of way both sides.	RDM-1068-18	6/21/18
HILL VIEW LN		@ 0.00 to 0.16 miles.	Mowing	Mow right of way both sides.	RDM-1022-18	6/13/18

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
JONES ST		@ 0.00 to 0.07 miles.	Mowing	Mow right of way both sides.	RDM-1064-18	6/21/18
KEMMER TRAIL		@ 0.00 to 0.22 miles.	Mowing	Mow right of way both sides.	RDM-1134-18	6/28/18
LOEFFLER ST		@ 0.00 to 0.08 miles.	Mowing	Mow right of way both sides.	RDM-1063-18	6/21/18
MARTIN ST		@ 0.00 to 0.23 miles.	Mowing	Mow right of way both sides.	RDM-1065-18	6/21/18
N SCHOOL ST		@ 0.00 to 0.37 miles.	Mowing	Mow right of way both sides.	RDM-1021-18	6/13/18
RIVER TRL		@ 0.00 to 0.91 miles.	Mowing	Mow right of way both sides.	RDM-1136-18	6/28/18
S RIVER TRL		@ 0.00 to 0.09 miles.	Mowing	Mow right of way both sides.	RDM-1135-18	6/28/18
New Construction						
CRABAPPLE RD	532		Drainage Structure Work	Haul #51, #45, #119 to job site.	RD-1796-18	6/11/18
CRABAPPLE RD	532		Drainage Structure Work	Prep for concrete and dig post holes.	RD-1824-18	6/19/18
CRABAPPLE RD	532		Drainage Structure Work	Prep for concrete dig holes.	RD-1850-18	6/21/18
CRABAPPLE RD	532		Drainage Structure Work	Haul unit #51 back to yard.	RD-1874-18	6/28/18
OLD BLANCO RD		@ 4.40 miles.	Drainage Structure Work	Haul culvert pipe to job site.	RD-1849-18	6/21/18
OLD BLANCO RD		@ 4.40 miles.	Drainage Structure Work	Put up construction signs.	RD-1844-18	6/21/18
OLD BLANCO RD		@ 4.40 miles.	Drainage Structure Work	Install new concrete culvert pipes.	RD-1866-18	6/27/18
OLD BLANCO RD	532		Concrete Work	Concrete prep for new concrete.	RD-1871-18	6/28/18
Non Road and Bridge						
FM 1376	1207		Assist other Agency	Haul #151 to shop from SVFD.	RD-1707-18	6/4/18
FM 1376	1207	SVFD.	Assist other Agency	Lay RAP in driveway.	RD-1704-18	6/4/18
Total WO's For Pct 3		46				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Accident						
UPPER CIBOLO CREEK RD	221		Fix Stupid	Repair mailbox.	RD-1841-18	6/20/18
Brush						
HOLIDAY RD		@ 5.3 Miles.	Tree Removal	Remove dead trees.	RD-1698-18	6/4/18
HOLIDAY RD		@ 1.80 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-1718-18	6/6/18
HOLIDAY RD		@ 6.50 to 6.10 miles.	Right-of-Way Clearing	Cut overhead brush.	RD-1797-18	6/12/18
OLD #9 HWY		@ 2.10 miles.	Right-of-Way Clearing	Cut brush.	RD-1711-18	6/5/18
Cleaning and Debris						
OLD COMFORT RD		@ 0.80 miles.	Brush Removal	Remove dumped brush.	RD-1723-18	6/6/18
Contractor Work						
FLAT ROCK CREEK RD		#8, 28.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1749-18	6/6/18
FLAT ROCK CREEK RD		#333,335,243,238,237,221,217, 114.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1750-18	6/7/18
GREEN CEDAR RD		#2, 4, 42.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1761-18	6/13/18
HOLIDAY RD		#120,125,129,238,321,300.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1747-18	6/5/18
HOLIDAY RD		#642,627,639,207,114.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1748-18	6/6/18
MOUNTAIN SPRINGS DR		#414, 410.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1786-18	6/21/18
OLD #9 HWY		#417,430,520,530,535,648,650.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1791-18	6/25/18
OLD COMFORT RD		#23,30,35,41,102,124, @ FM 289.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1790-18	6/22/18
S HILL TOP DR		#111, 115.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1782-18	6/19/18
WARING WELFARE RD		#834,439,427,319,241,231,213.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1760-18	6/13/18
ZOELLER LN	319		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1759-18	6/13/18
Equipment						
OLD COMFORT RD	3	Road and Bridge.	Equipment Staging	Road #28 to R&B from rap piles.	RD-1875-18	6/28/18
VALLEY VIEW		@ 1.20 miles.	Equipment Breakdown	Haul #30 to Valley View. Haul #118 to shop.	RD-1709-18	6/4/18
Herbicides and Vegetation						
ALLEN RD		@ 0.00 to 1.80 miles 0.8 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1161-18	6/7/18
BELOW RD		@ 0.00 to 0.45 miles 0.16 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1220-18	6/27/18
BIG JOSHUA CREEK RD		@ 0.00 to 2.63 miles 1.60 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1218-18	6/27/18
BLUE RDG		@ 0.00 to 0.28 miles 0.10 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1215-18	6/26/18
BROADWAY		@ 0.00 to 0.89 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1198-18	6/21/18
CYPRESS CREEK RD		@ 0.00 to 0.44 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1207-18	6/25/18
EIGHTH ST		@ 0.00 to 0.40 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1196-18	6/21/18
FABRA OAKS SUBDIVISION		@ 0.00 to 1.75 miles 0.60 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1165-18	6/11/18
FABRA ST		@ 0.00 to 0.41 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1166-18	6/11/18

Route	Address	Location	Activity	Details	W.O. No	Date
Herbicides and Vegetation						
FIFTH ST	224	@ 0.00 to 0.80 miles 0.40 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1216-18	6/26/18
FIRST ST		@ 0.00 to 0.09 miles 0.04 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1201-18	6/21/18
FLAT ROCK CREEK RD		@ 0.00 to 3.69 miles 1.40 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1222-18	6/27/18
FM 473 W		@ 0.00 to 0.90 miles 0.28 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1193-18	6/21/18
FOURTH ST		@ 0.00 to 0.35 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1204-18	6/21/18
HIGH ST		@ 0.00 to 0.80 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1195-18	6/21/18
HIGH ST		@ 0.00 to 0.50 miles 0.28 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1200-18	6/21/18
HIGH STREET RD		@ 0.00 to 1.37 miles 0.70 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1194-18	6/21/18
HILL VIEW LN		@ 0.00 to 0.16 miles 0.10 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1168-18	6/11/18
HOLIDAY RD		@ 0.00 to 8.73 miles 1.16 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1148-18	6/5/18
IDLEWILDE BLVD		@ 0.00 to 0.77 miles 0.50 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1210-18	6/25/18
JENNIFER DR		@ 0.00 to 1.28 miles 0.6 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1160-18	6/7/18
JUNGFRAU HILL RD		@ 0.00 to 1.19 miles 0.70 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1221-18	6/27/18
KARGER LN		@ 0.00 to 0.29 miles 0.12 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1209-18	6/25/18
LINDNER BR		@ 0.00 to 0.06 miles 0.10 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1213-18	6/26/18
MAIN ST		@ 0.00 to 0.86 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1199-18	6/21/18
MILL DAM RD		@ 0.00 to 4.14 miles 2.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1212-18	6/26/18
N RIVER BEND RD		@ 0.00 to 1.63 miles 0.70 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1225-18	6/28/18
N SCHOOL ST		@ 0.00 to 0.37 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1167-18	6/11/18
NORTH CREEK LP		@ 0.00 to 1.15 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1208-18	6/25/18
NORTH CREEK RD		@ 0.00 to 2.05 miles 1.00 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1206-18	6/25/18
NOTTINGHAM LN		@ 0.00 to 0.35 miles 0.2 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1159-18	6/7/18
OLD #9 HWY		@ 0.00 to 10.66 miles 5.00 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1226-18	6/28/18
OLD COMFORT RD		@ 0.00 to 1.69 miles 0.70 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1217-18	6/27/18
PANKRATZ RD		@ 0.00 to 0.99 miles 0.60 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1211-18	6/25/18
PFEIFFER RANCH ESTATES		@ 0.00 to 0.70 miles 0.34 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1163-18	6/11/18
PFEIFFER RD		@ 0.00 to 1.32 miles 0.6 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1162-18	6/11/18
POSSUM CREEK RD		@ 0.00 to 2.12 miles 0.90 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1219-18	6/27/18
RIVER BEND RD		@ 0.00 to 1.96 miles 1.00 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1223-18	6/28/18
S J DR		@ 0.00 to 0.40 miles 0.12 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1205-18	6/21/18
S RIVER BEND RD		@ 0.00 to 0.32 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1224-18	6/28/18
SECOND ST		@ 0.00 to 0.43 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1202-18	6/21/18
SHOOTING CLUB RD		@ 0.00 to 1.34 miles 0.1 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1154-18	6/6/18
SKY LINE DR		@ 0.00 to 2.75 miles 1.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1214-18	6/26/18
SKYLAND DR		@ 0.00 to 0.36 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1164-18	6/11/18
SPANISH PASS RD		@ 0.00 to 2.64 miles 0.9 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1155-18	6/6/18
SPARKLING SPRINGS SUBDIVISION		@ 0.00 to 2.68 miles 0.9 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1158-18	6/7/18

Route	Address	Location	Activity	Details	W.O. No	Date
Herbicides and Vegetation						
STARVIEW CT		@ 0.00 to 0.15 miles 0.1 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1156-18	6/7/18
THIRD ST		@ 0.00 to 0.62 miles 0.30 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1203-18	6/21/18
UPPER CIBOLO CREEK RD		@ 0.00 to 4.18 miles 0.8 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1157-18	6/7/18
WATER ST		@ 0.00 to 0.45 miles 0.20 Acres.	Roundup Maintenance	Spray both sides of the road.	RDH-1197-18	6/21/18
Maintenance						
JENNIFER DR	114		Ditch Maintenance	Water grass seed.	RD-1705-18	6/4/18
JENNIFER DR	114		Ditch Maintenance	Water grass.	RD-1714-18	6/5/18
JENNIFER DR	114		Ditch Maintenance	Water grass seed.	RD-1720-18	6/6/18
JENNIFER DR	114		Ditch Maintenance	Water grass seed.	RD-1731-18	6/7/18
JENNIFER DR	114		Ditch Maintenance	Water grass seed.	RD-1736-18	6/11/18
JENNIFER DR	114		Ditch Maintenance	Water grass.	RD-1811-18	6/14/18
JENNIFER DR	114		Ditch Maintenance	Clean ditch line & take out rock filter.	RD-1708-18	6/4/18
OLD COMFORT RD	3	Road and Bridge.	Yard Maintenance	Prep base for asphalt.	RD-1726-18	6/5/18
OLD COMFORT RD	2	Road and Bridge.	Yard Maintenance	Oil base @ lean-to, prep for paving.	RD-1722-18	6/6/18
OLD COMFORT RD	3	Road and Bridge.	Yard Maintenance	Prep parking lot extension for asphalt.	RD-1733-18	6/7/18
OLD COMFORT RD	3	Road and Bridges.	Yard Maintenance	Clean asphalt off #178,28. Add dirt to edges.	RD-1817-18	6/18/18
OLD COMFORT RD	3		Yard Maintenance	Clean up around new asphalt.	RD-1830-18	6/19/18
OLD COMFORT RD	3	Road and Bridge.	Yard Maintenance	Work on switching water storage tanks.	RD-1843-18	6/20/18
OLD COMFORT RD	3	Road and Bridge.	Yard Maintenance	Haul #51 from Crabapple to shop.	RD-1839-18	6/20/18
OLD COMFORT RD	3		Concrete Work	Work on switching out water storage tanks.	RD-1853-18	6/21/18
OLD COMFORT RD	3	Road and Bridge.	Yard Maintenance	Work on lean to building and water grass.	RD-1865-18	6/26/18
OLD COMFORT RD	3	Road and Bridge.	Yard Maintenance	Drill holes, set weld plates, weld on tank tower.	RD-1869-18	6/27/18
OLD COMFORT RD		Road and Bridge.	Yard Maintenance	Water grass seed.	RD-1706-18	6/4/18
SPRING VALLEY DR	106		Ditch Maintenance	Water grass.	RD-1713-18	6/5/18
SPRING VALLEY DR	106		Ditch Maintenance	Water grass seed.	RD-1721-18	6/6/18
SPRING VALLEY DR	1066		Ditch Maintenance	Cut out for asphalt.	RD-1793-18	6/7/18
SPRING VALLEY DR	106		Road Surface	Water grass seed.	RD-1732-18	6/7/18
SPRING VALLEY DR	106		Ditch Maintenance	Water grass seed.	RD-1737-18	6/11/18
SPRING VALLEY DR	106		Ditch Maintenance	Haul #28 and lay down to Spring Valley.	RD-1806-18	6/13/18
SPRING VALLEY DR	106		Road Surface	Pave shoulder of road.	RD-1805-18	6/13/18
SPRING VALLEY DR	106		Road Surface	Water grass	RD-1813-18	6/14/18
SPRING VALLEY DR	106		Ditch Maintenance	Paving shoulder roadway.	RD-1812-18	6/14/18
SPRING VALLEY DR	106		Road Surface			
Miscellaneous						
OLD COMFORT RD	3	60 yards of Recycled concrete.	Receive Material	Haul Recycle material from Ingram Ready mix.	RD-1807-18	6/13/18
OLD COMFORT RD	3	Road and Bridge.	Receive Material	Fill tanker for fire readiness.	RD-1876-18	6/28/18
Mowing						
ALTGELT		@ 0.00 to 0.27 miles.	Mowing	Mow right of way both sides.	RDM-1151-18	6/28/18

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
AMBER DR		@ 0.00 to 0.27 miles.	Mowing	Mow right of way both sides.	RDM-1152-18	6/28/18
BLUE RDG		@ 0.00 to 0.28 miles.	Mowing	Mow right of way both sides.	RDM-1150-18	6/28/18
BROADWAY		@ 0.00 to 0.89 miles.	Mowing	Mow right of way both sides.	RDM-1142-18	6/28/18
CEDAR LN		@ 0.00 to 0.19 miles.	Mowing	Mow right of way both sides.	RDM-1026-18	6/13/18
CHAPARRAL HILL DR		@ 0.00 to 0.35 miles.	Mowing	Mow right of way both sides.	RDM-1024-18	6/13/18
DOE DR		@ 0.00 to 0.10 miles.	Mowing	Mow right of way both sides.	RDM-1027-18	6/13/18
EAST ST		@ 0.00 to 0.37 miles.	Mowing	Mow right of way both sides.	RDM-1153-18	6/28/18
EIGHTH ST		@ 0.00 to 0.40 miles.	Mowing	Mow right of way both sides.	RDM-1138-18	6/28/18
ELM SPRINGS DR		@ 0.00 to 0.44 miles.	Mowing	Mow right of way both sides.	RDM-1030-18	6/13/18
FABRA OAKS SUBDIVISION		@ 0.00 to 1.75 miles.	Mowing	Mow right of way both sides.	RDM-1035-18	6/14/18
FABRA ST		@ 0.00 to 0.41 miles.	Mowing	Mow right of way both sides.	RDM-1023-18	6/13/18
FALTIN ST		@ 0.00 to 0.22 miles.	Mowing	Mow right of way both sides.	RDM-1157-18	6/28/18
FAWN LN		@ 0.00 to 0.08 miles.	Mowing	Mow right of way both sides.	RDM-1029-18	6/13/18
FIFTH ST		@ 0.00 to 0.40 miles.	Mowing	Mow right of way both sides.	RDM-1145-18	6/28/18
FIFTH ST		@ 0.40 to 1.18 miles.	Mowing	Mow right of way both sides.	RDM-1149-18	6/28/18
FOURTH ST		@ 0.00 to 0.35 miles.	Mowing	Mow right of way both sides.	RDM-1146-18	6/28/18
FRIENDSHIP DR		@ 0.00 to 0.19 miles.	Mowing	Mow right of way both sides.	RDM-1159-18	6/28/18
GLENN OAKS DR		@ 0.00 to 0.22 miles.	Mowing	Mow right of way both sides.	RDM-1117-18	6/26/18
HIGH ST		@ 0.00 to 0.60 miles.	Mowing	Mow right of way both sides.	RDM-1144-18	6/28/18
IDLEWILDE BLVD		@ 0.00 to 0.77 miles.	Mowing	Mow right of way both sides.	RDM-1137-18	6/28/18
INDEPENDENCE PKWY		@ 0.00 to 0.09 miles.	Mowing	Mow right of way both sides.	RDM-1158-18	6/28/18
KENDALL OAKS DR		@ 0.00 to 0.60 miles.	Mowing	Mow right of way both sides.	RDM-1028-18	6/13/18
LIVE OAK ST		@ 0.00 to 0.13 miles.	Mowing	Mow right of way both sides.	RDM-1162-18	6/28/18
MAIN ST		@ 0.00 to 0.86 miles.	Mowing	Mow right of way both sides.	RDM-1143-18	6/28/18
NORTH CREEK RD		@ 0.00 to 0.00 miles.	Mowing	Mow right of way both sides.	RDM-1163-18	6/28/18
NORTH ST		@ 0.00 to 0.09 miles.	Mowing	Mow right of way both sides.	RDM-1154-18	6/28/18
OAK ACRES LN		@ 0.00 to 0.67 miles.	Mowing	Mow right of way both sides.	RDM-1116-18	6/26/18
PAUL ST		@ 0.00 to 0.04 miles.	Mowing	Mow right of way both sides.	RDM-1160-18	6/28/18
PFEIFFER RANCH ESTATES		@ 0.00 to 0.70 miles.	Mowing	Mow right of way both sides.	RDM-1034-18	6/14/18
PFEIFFER RD		@ 0.00 to 1.32 miles.	Mowing	Mow right of way both sides.	RDM-1032-18	6/14/18
POST OAK ST		@ 0.00 to 0.23 miles.	Mowing	Mow right of way both sides.	RDM-1161-18	6/28/18
RANGER CREEK RD		@ 0.00 to 3.00 miles.	Mowing	Mow right of way both sides.	RDM-1119-18	6/26/18
RANGER CREEK RD		@ 3.00 to 4.00 miles.	Mowing	Mow right of way both sides.	RDM-1120-18	6/27/18
RONCO DR		@ 0.00 to 0.09 miles.	Mowing	Mow right of way both sides.	RDM-1118-18	6/26/18
SECOND ST		@ 0.00 to 0.43 miles.	Mowing	Mow right of way both sides.	RDM-1148-18	6/28/18
SEVENTH ST		@ 0.00 to 0.81 miles.	Mowing	Mow right of way both sides.	RDM-1139-18	6/28/18
SHOOTING CLUB RD		@ 0.00 to 1.34 miles.	Mowing	Mow right of way both sides.	RDM-1025-18	6/13/18
SIXTH ST		@ 0.00 to 0.46 miles.	Mowing	Mow right of way both sides.	RDM-1140-18	6/28/18

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
SKYLAND DR		@ 0.00 to 0.36 miles.	Mowing	Mow right of way both sides.	RDM-1033-18	6/14/18
SOUTH ST		@ 0.00 to 0.18 miles.	Mowing	Mow right of way both sides.	RDM-1155-18	6/28/18
THIRD ST		@ 0.00 to 0.62 miles.	Mowing	Mow right of way both sides.	RDM-1147-18	6/28/18
WATER ST		@ 0.00 to 0.45 miles.	Mowing	Mow right of way both sides.	RDM-1141-18	6/28/18
WEST ST		@ 0.00 to 0.35 miles.	Mowing	Mow right of way both sides.	RDM-1156-18	6/28/18
WOLLSCHLAEGER DR		@ 0.00 to 0.68 miles.	Mowing	Mow right of way both sides.	RDM-1031-18	6/13/18
New Construction						
OLD COMFORT RD	3	Road and Bridge.	Road Surface	Layed in asphalt @ muck rack & along Lean-to.	RD-1738-18	6/11/18
OLD COMFORT RD	3		Road Surface	Haul #28 & Lay down to Upper Cibolo.	RD-1816-18	6/14/18
OLD COMFORT RD	3		Road Surface	Haul #13 from Upper Cibolo Crk to yard.	RD-1814-18	6/14/18
OLD COMFORT RD	3		Road Surface	Haul #88 from Upper Cibolo Crk to yard.	RD-1815-18	6/14/18
OLD COMFORT RD	3	Trip to San Antonio for material.	Road Surface	Pick up steel plates and concrete pipes.	RD-1828-18	6/19/18
SADDLE WOOD TRL		@ 0.70 to 0.90 miles.	Road Surface	Slush watered and rolled.	RD-1827-18	6/19/18
SADDLE WOOD TRL		@ 0.90 miles.	Road Surface	Put in driveway.	RD-1836-18	6/20/18
SADDLE WOOD TRL	220		Road Surface	Put in driveway.	RD-1835-18	6/20/18
SADDLE WOOD TRL	217		Road Surface	Put in driveway.	RD-1837-18	6/20/18
SADDLE WOOD TRL		@ 1.00 miles.	Road Surface	Slush water and roll.	RD-1838-18	6/20/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Concrete Work	Cut out bank for forms, drill holes, jack hammer.	RD-1792-18	6/7/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Ditch Work	Mill rocksprep for stabilized base.	RD-1735-18	6/11/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Road Surface	Haul #13 to job site.	RD-1794-18	6/11/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Concrete Work	Drill holes for concrete wall piers.	RD-1795-18	6/11/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Road Surface	Haul #24 to job site.	RD-1801-18	6/12/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Road Surface	Make stabilized base at yard.	RD-1800-18	6/12/18
UPPER CIBOLO CREEK RD		@ 2.40 miles.	Road Surface	Milled road and put stableized base in ditch.	RD-1798-18	6/12/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Road Surface	Prep road for asphalt.	RD-1804-18	6/13/18
UPPER CIBOLO CREEK RD		@ 2.4 miles.	Road Surface	Finish prep work, lay in asphalt.	RD-1809-18	6/14/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Clean up around new asphalt.	RD-1834-18	6/20/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Clean up job site.	RD-1848-18	6/21/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Set up concrete formsand reshape ROW.	RD-1858-18	6/25/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Haul #173 and #85 back to Road and Bridge.	RD-1864-18	6/26/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Pour Concrete, reshape ditch line.	RD-1862-18	6/26/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Clean up ROW and reshape ditch line.	RD-1867-18	6/27/18
UPPER CIBOLO CREEK RD		@ 2.41 miles.	Fencing	Weld up water gap.	RD-1872-18	6/28/18
UPPER CIBOLO CREEK RD	226		Drainage Structure Work	Reshape ROW drainage.	RD-1870-18	6/28/18
VALLEY VIEW		@ 1.00 Miles.	Road Surface	Prep work for culvert pipes.	RD-1700-18	6/4/18
VALLEY VIEW		@ 0.30 to 0.50 Miles.	Road Surface	Layed in base.	RD-1699-18	6/4/18
VALLEY VIEW		@ 0.30 to 0.70 miles.	Road Surface	Layed in base.	RD-1712-18	6/5/18

Route	Address	Location	Activity	Details	W.O. No	Date
New Construction						
VALLEY VIEW		@ 1.00 miles.	Concrete Work	Prep for concrete.	RD-1725-18	6/5/18
VALLEY VIEW		@ 1.00 miles.	Concrete Work	Shape for concrete.	RD-1728-18	6/6/18
VALLEY VIEW		@ 0.50 to 0.70 miles.	Road Surface	Worked base and slush rolled.	RD-1719-18	6/6/18
VALLEY VIEW		@ 0.30 to 0.50 miles.	Road Surface	Slush rolled.	RD-1821-18	6/18/18
VALLEY VIEW	116		Road Surface	Put in driveway.	RD-1820-18	6/18/18
VALLEY VIEW		@ 0.80 miles.	Road Surface	Back fill and dress up around culvert pipes.	RD-1825-18	6/19/18
VALLEY VIEW	126		Road Surface	Made temp drive to remove mobile home.	RD-1826-18	6/19/18
VALLEY VIEW	120	Address 122-A.	Road Surface	Put in driveway.	RD-1845-18	6/21/18
VALLEY VIEW	118		Road Surface	Put in driveway.	RD-1847-18	6/21/18
VALLEY VIEW	120		Road Surface	Put in driveway.	RD-1846-18	6/21/18
VALLEY VIEW		@ 0.70 miles.	Road Surface	Put in driveway.	RD-1856-18	6/25/18
VALLEY VIEW	122		Road Surface	Put in driveway.	RD-1854-18	6/25/18
VALLEY VIEW	126		Road Surface	Put in driveway.	RD-1855-18	6/25/18
VALLEY VIEW		@ 0.60 miles.	Road Surface	Put in driveway.	RD-1857-18	6/25/18
VALLEY VIEW	130		Road Surface	Put in driveway.	RD-1861-18	6/26/18
VALLEY VIEW	131		Road Surface	Put in driveway.	RD-1860-18	6/26/18
Non Road and Bridge						
LOOP 1087		Loves Truck Stop.	Assist other Agency	Road #51 to Loves to assist Fire Dept. truck fire.	RD-1879-18	6/29/18
OLD COMFORT RD	3	Road and Bridge.	Assist other Agency	Cut holes in plate.	RD-1842-18	6/20/18
OLD COMFORT RD	3	Road and Bridge.	Assist other Agency	Cut holes in plate.	RD-1852-18	6/21/18
SPANISH PASS RD	42	Solid Waste and Recycle.	Assist other Agency	Haul recycling to San Marcos.	RD-1873-18	6/28/18
Paving and Prep						
OLD COMFORT RD	3		Pave	Pave front parking lot of KCRB shop.	RD-1802-18	6/12/18
Total WO's For Pct 4 194						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct Bexar Co						
County Road and Bridge						
IH 10	23611	Texas Medclinic.	Testing	CDL drug test for Lara.	RD-1868-18	6/27/18
Total WO's For Pct Bexar Co 1						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct C O B						
Non Road and Bridge						
CHARGER BLVD	202	Brush Site	Chipping	Grinding brush. 2.75 hours.	RD-1702-18	6/4/18
Total WO's For Pct		COB	1			

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	Kimble County					
County Road and Bridge						
IH 10		Testing facility in Junction.	Training	Go to Junction for driving test	RD-1810-18	6/14/18
Total WO's For Pct Kimble County		1				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		386				



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 7/23/2018 OPEN SESSION	
SUBJECT	Summary of June Operations report.
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Operations: Tobias Bagley, Sign Technician.
PHONE # OR EXTENSION #	830-249-9343 EXT 652
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Give a summary of the activities performed by Operations
REASON FOR AGENDA ITEM	Report the progress of Operations.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide sign report.
ADDITIONAL INFORMATION	None.



Kendall County Operations Monthly Report

June-2018

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Signs						
COUGHRAN RD		Fabricate @ Shop.	Fabricate	Fabricate Co. Maint. Begins/Ends Sign.	SI-1464-18	6/12/18
GILBERT LN		Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign.	SI-1514-18	6/28/18
MARIPOSA PARKWAY W	3	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1475-18	6/18/18
MARIPOSA PARKWAY W	26	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1479-18	6/18/18
MARIPOSA PARKWAY W	21	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1476-18	6/18/18
MARIPOSA PARKWAY W	25	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1478-18	6/18/18
MARIPOSA PARKWAY W	24	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1477-18	6/18/18
MARQUISE	16	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1502-18	6/27/18
SCENIC LOOP RD		@ 1.17 Miles.	Clean	Clean 45 MPH Sign.	SI-1435-18	6/6/18
SCENIC LOOP RD		@ 1.1 Miles.	Collect Data	Inspect Road & Take Pictures.	SI-1434-18	6/6/18
SCENIC LOOP RD		Fabricate @ Shop.	Fabricate	Fabricate 45 MPH Sign.	SI-1462-18	6/12/18
STATE HIGHWAY 46		@ 6.76 Miles.	Install	Install Preserve America Sign.	SI-1496-18	6/25/18
UPPER BALCONES RD		Fabricate @ Shop.	Fabricate	Fabricate Co. Maint. Begins/Ends Sign.	SI-1463-18	6/12/18
UPPER BALCONES RD		@ .1 Miles.	Install	Install Co. Maint. Begins/Ends Sign.	SI-1471-18	6/13/18
UPPER BALCONES RD		@ .07 Miles.	Repair Sign Support	Repair Stop Ahead/ Co. Maint. Begins/Ends Sign Support.	SI-1472-18	6/13/18
Total WO's For Pct 1		15				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Signs						
AMMANN RD		@ 2.8 Miles.	Object Marker Replace	Replace Object Markers.	SI-1488-18	6/21/18
AMMANN RD		@ .7 Miles.	Clean	Clean & Trim Brush on School Bus Sign.	SI-1489-18	6/21/18
AMMANN RD		@ 1.5 Miles.	Clean	Clean & Trim Brush on Double Int. Sign.	SI-1486-18	6/21/18
AMMANN RD		@ .4 Miles.	Object Marker Replace	Replace Object Markers.	SI-1485-18	6/21/18
AMMANN RD		@ 2.7 Miles.	Replace	Replace Dip Sign & Support.	SI-1487-18	6/21/18
MALLARD DR	133	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1465-18	6/12/18
OLD CURRY CREEK RD		@ 0.01 miles.	Replace	Replace Street Name sign.	SI-1424-18	6/4/18
Total WO's For Pct 2		7				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Signs						
ARTHUR ST		@ 0.10 miles.	Replace	Replace Stop/Street Name sign and support.	SI-1422-18	6/4/18
ARTHUR ST		@ .01 Miles.	Install	Install Arthur Street Name Sign.	SI-1447-18	6/6/18
BREEZE WAY	949	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1503-18	6/27/18
CRABAPPLE RD		@ 5.4 Miles.	Replace	Replace 2 Chevrons & Supports.	SI-1439-18	6/6/18
CRABAPPLE RD		@ .3 Miles.	Replace Sign	Replace Chevrons.	SI-1448-18	6/6/18
CRABAPPLE RD		@ 2.3 Miles.	Replace	Replace Chevrons & Support.	SI-1442-18	6/6/18
CRABAPPLE RD		@ 5.55 Miles.	Replace Object Marker	Replace Object Marker.	SI-1440-18	6/6/18
CRABAPPLE RD		@ 5.3 Miles.	Repair Sign Support	Straighten Cattle Guard Sign Support.	SI-1438-18	6/6/18
CRABAPPLE RD		@ 2.5 Miles.	Replace	Replace Watch For Fallen Rock Sign & Support.	SI-1443-18	6/6/18
CRABAPPLE RD		@ 6.1 & 6.2 Miles.	Replace	Replace 2 Livestock Crossing Signs.	SI-1441-18	6/6/18
CRABAPPLE RD		@ 2.8 Miles.	Replace	Replace Object Markers.	SI-1445-18	6/6/18
CRABAPPLE RD		@ 2.7 Miles.	Install	Install Chevrons & Supports.	SI-1444-18	6/6/18
CRABAPPLE RD		@ 2.2 Miles.	Replace Sign	Replace Watch For Fallen Rock Sign.	SI-1449-18	6/6/18
LOEFFLER ST		@ .08 Miles.	Install	Install Loeffler Street Name Sign.	SI-1446-18	6/6/18
MARTIN ST		@ 0.01 miles.	Replace	Replace Street Name sign.	SI-1421-18	6/4/18
MARTIN ST		Fabricate at shop.	Fabricate	Fabricate Martin Street name sign.	SI-1420-18	6/4/18
MOUNTAIN CREEK TRL	527	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1493-18	6/25/18
OAK FOREST DR	105	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1466-18	6/12/18
OLD BLANCO RD		Fabricate @ Shop.	Fabricate	Fabricate Expect Delays W/Dates Sign.	SI-1492-18	6/21/18
RIO COLORADO DR	343	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1450-18	6/11/18
RIO COLORADO DR	204		Fabricate	Fabricate Address Plate.	SI-1481-18	6/18/18
SEEWALD RD	220	Fabricate at shop.	Fabricate	Fabricate Address Plate.	SI-1425-18	6/5/18
SH 46 E		@ 10.7 Miles.	Install	Install Preserve America Sign.	SI-1480-18	6/18/18
Total WO's For Pct 3		23				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct Signs						
		Fabricate @ Shop.	Fabricate	Fabricate Parade Detour W/ Dates Sign.	SI-1497-18	6/27/18
ALAMO RD	606	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1428-18	6/5/18
FABRA ST		@ .38 Miles.	Object Marker Replace	replace Object Markers.	SI-1473-18	6/13/18
FIFTH ST		@ Comfort Park.	Install	Install Authorized Vehicles Only Sign.	SI-1490-18	6/21/18
FIFTH ST		@ Comfort Park.	Install	Install Please Don't Park on Grass Sign.	SI-1491-18	6/21/18
HOLIDAY RD		@ 7.5 Miles.	Object Marker Replace	Replace Object Markers.	SI-1458-18	6/11/18
HOLIDAY RD		@ 7.6 Miles.	Repair	Repair & Replace Object Markers.	SI-1459-18	6/11/18
HOLIDAY RD		@ 6.38 Miles.	Object Marker Replace	Replace Object Markers.	SI-1457-18	6/11/18
HOLIDAY RD		@ 6.3 Miles.	Object Marker Replace	Replace Object Markers.	SI-1456-18	6/11/18
HOLIDAY RD		@ 2.77 Miles.	Object Marker Replace	Replace Object Markers.	SI-1452-18	6/11/18
HOLIDAY RD		@ 5.6 Miles.	Object Marker Replace	Replace Object Markers.	SI-1454-18	6/11/18
HOLIDAY RD		@ 4.4 Miles.	Object Marker Replace	Replace Object Markers.	SI-1453-18	6/11/18
HOLIDAY RD		From .01 to 2.4 Miles.	Collect Data	Update GIS Map.	SI-1461-18	6/11/18
HOLIDAY RD		@ 5.8 Miles.	Object Marker Repair	Repair Object Markers.	SI-1455-18	6/11/18
HOLIDAY RD		From 2.4 to 7.6 Miles.	Collect Data	Update GIS Map.	SI-1460-18	6/11/18
HOLIDAY RD		@ 2.4 Miles.	Object Marker Replace	Replace Object Markers.	SI-1451-18	6/11/18
JENNIFER DR		From 0.35 miles.	Replace	Replace Hidden Ent sign and support.	SI-1418-18	6/4/18
JENNIFER DR		From 0.18 to 0.15 miles.	Relocate	Relocate,replace Hidden Ent sign and support.	SI-1417-18	6/4/18
JENNIFER DR		From 0.40 miles.	Replace	Replace broken and missing Object Markers.	SI-1419-18	6/4/18
JOSHUA CREEK CIRCLE	12	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1429-18	6/5/18
KENDALL FALLS RD	114	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1494-18	6/25/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign. (Martin)	SI-1431-18	6/5/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Livestock Crossing Signs.	SI-1426-18	6/5/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign. (Arthur)	SI-1430-18	6/5/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Watch For Fallen Rock Signs.	SI-1427-18	6/5/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign. (Loeffler)	SI-1432-18	6/5/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign. (Arthur)	SI-1433-18	6/6/18
OLD COMFORT RD	104	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1469-18	6/12/18
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricatem Four Parade Detour Ahead Signs.	SI-1470-18	6/12/18
OLD COMFORT RD	3	Fabricate @ Shop for Parks Dept.	Fabricate	Fabricate Authorized Vehicles Only Sign for Comfort Park.	SI-1483-18	6/19/18
OLD COMFORT RD	3	Fabricate @ Shop for Parks Dept.	Fabricate	Fabricate Authorized Vehicles Only Sign for Comfort Park.	SI-1484-18	6/19/18
OLD COMFORT RD	3	Fabricate @ Shop for Parks Dept.	Fabricate	Fabricate No Parking on Grass Sign for Comfort Park.	SI-1482-18	6/19/18
OLD COMFORT RD	3	Assemble @ Shop.	Assemble	Assemble Temporary Sign Stands.	SI-1510-18	6/28/18
OLD COMFORT RD	3	Assemble @ Shop.	Assemble	Fill Sand Bags.	SI-1511-18	6/28/18
RM 473		Fabricate @ Shop.	Fabricate	Fabricate Detour 1000/500 FT Ahead Signs.	SI-1499-18	6/27/18

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
RM 473		Fabricate @ Shop.	Fabricate	Fabricate Detour Ahead Signs.	SI-1498-18	6/27/18
RM 473		@ 1.65 Miles.	Place or Remove Temp Sign	Place Parade Detour 500' Ahead Sign.	SI-1513-18	6/28/18
RM 473		@ 1.85 Miles.	Place or Remove Temp Sign	Place Parade Detour 1000' & Date Sign.	SI-1512-18	6/28/18
SADDLE WOOD TRL		@ .01 Miles.	Repair Sign Support	Straighten Stop Sign Support.	SI-1436-18	6/6/18
SH 27		Fabricate @ Shop.	Fabricate	Fabricate Detour 1000/500 FT Ahead Signs.	SI-1500-18	6/27/18
SH 27		@ .02 Miles.	Place or Remove Temp Sign	Place Parade Detour 1000' & Date Sign.	SI-1509-18	6/28/18
SH 27		@ .35 Miles.	Place or Remove Temp Sign	Place Cones.	SI-1505-18	6/28/18
SH 27		@ .35 Miles.	Place or Remove Temp Sign	Place One Lane Road Ahead Sign.	SI-1504-18	6/28/18
SH 27 W		@ .05 Miles.	Place or Remove Temp Sign	Place Parade Detour 1000' & Date Sign.	SI-1508-18	6/28/18
SPANISH PASS RD		@ Solid Waste Facility.	Remove	Remove Info Signs.	SI-1474-18	6/13/18
SPANISH PASS RD	212	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1495-18	6/25/18
THIRD ST		Fabricate at shop.	Fabricate	Fabricate Third Street name sign.	SI-1415-18	6/4/18
THIRD ST		@ 0.07 miles.	Install	Install Yield & Stree Name signs.	SI-1416-18	6/4/18
UPPER CIBOLO CREEK RD		Fabricate @ Shop.	Fabricate	Fabricate Construction Sign W/Dates.	SI-1467-18	6/12/18
US 87		Fabricate @ Shop.	Fabricate	Fabricate Detour 1000/500 FT Ahead Signs.	SI-1501-18	6/27/18
US 87		@ .39 Miles.	Place or Remove Temp Sign	Place Parade Detour 500' Ahead Sign.	SI-1507-18	6/28/18
US 87		@ .44 Miles.	Place or Remove Temp Sign	Place Parade Detour 1000' & Dates Sign.	SI-1506-18	6/28/18
WALNUT GROVE NORTH		@ .79 Miles.	Replace Sign	Replace Loose Livestock Sign.	SI-1437-18	6/6/18
WARING WELFARE RD	205	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1468-18	6/12/18
Total WO's For Pct 4		54				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		99				