

COMMISSIONER COURT DATE:	9/10/2018
OPEN SESSION	

SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Minutes for August 27, September 4 and 6, 2018.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



COMMISSIONER	COURT	DATE:	9/10/2018
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SUBJECT	FY2018 Budget Adjustments
DEPARTMENT & PERSON MAKING	County Auditor's Office
REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of amending the FY2018 budget through certification of new revenue and budget adjustments.
REASON FOR AGENDA ITEM	To correctly allocate funds needed in the budget.
IS THERE DOCUMENTATION	Yes
IS THERE DOCUMENTATION	Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Any department needing a budget adjustment
ADDITIONAL INFORMATION	None



COMMISSIONER COURT DATE: 9/10 OPEN SESSION	0/2018
SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



COMMISSIONER COURT DATE:	9/10/2018
OPEN SESSION	

SUBJECT	Accept Donations
DEPARTMENT & PERSON MAKING	County Auditor's Office
REQUEST	Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting the list of donations on behalf of
TOTAL TOTAL TEN	Kendall County as per Local Government Code 81.032.
REASON FOR AGENDA ITEM	Accept donations received in August
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None

Kendall County, Texas Donation List for Commissioners Court September 10, 2018

Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.

The following donations were received from August 1, 2018 to August 31, 2018.

Monetary Donations:

Date	A	mount	Received From	Description of Donation	Specific Department or Purpose
08/10/18	\$	20.00	Christy Martinez	Cash	Animal Shelter
08/10/18	\$	5.00	Malia Velazquez	Credit Card	Animal Shelter
08/10/18	\$	10.00	Sandra Kitchens	Cash	Animal Shelter
08/11/18	\$	5.00	Adam Sisterhen	Cash	Animal Shelter
08/13/18	\$	20.00	Ashley Hickman	Cash	Animal Shelter
08/18/18	\$	100.00	PK	Cash	Animal Shelter
08/20/18	\$	20.00	Debbie Heiser	Cash	Animal Shelter
08/25/18	\$	20.00	Mary Woody	Credit Card	Animal Shelter
08/25/18	\$	100.00	Phillip Caldwell	Cash	Animal Shelter
08/27/18	\$	15.00	Robert & Kathleen Kunz Living Trust	Cash	EMS Memorial

Date		Received From	Description of Donation	Specific Department or Purpose
08/10/18	N/A	Walmart	Wet/Dry Dog/Cat Food, Treats, Bird Seeds, Chicken Scratch, Litter	Animal Shelter
08/15/18	N/A	Sally Kirtley	Catfood & Bleach	Animal Shelter



COMMISSIONER	COURT	DATE:	9/10/2018
OPEN SESSIO	N:		

SUBJECT	Cash Summary at Frost Bank June and July 2018
DEPARTMENT & PERSON MAKING	Sheryl D'Spain
REQUEST	Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary at Frost Bank June and July 2018
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

KENDALL COUNTY SUMMARY OF CASH BALANCES MONTH ENDING June 2018

Funds		Beg Balance		Receipts (includes Journal Entries and Transfers In)		Disbursements (includes Journal Entries and Transfers Out)		Ending Balance	
62-Series 2007 Lim. Tax Gen	\$	5,593.51	\$	15,111.08	\$		\$	20,704.59	
63-Series 2013 UnLimited Tax Road Bond	\$	18,899.89	\$	21.25	\$	-	\$	18,921.14	
64-Series 2014 Limited Tax Refunding	\$	17,235.70	\$	12,114.76	\$		\$	29,350.46	
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$	9,082.25	\$	10.14	\$. 400.00	\$	8,692.39	
72-Law Enforcement Center Project	\$	100,816.05	\$	1,000,081.69	\$	1,008,055.80	\$	92,841.94	
85-Local S.O. Forfeiture	\$	12,802.86	\$	14.40	,\$	-	\$	12,817.26	
87-Federal S.O. Forfeiture	\$	28,952.22	\$	1,358.78	\$	1,259.31	\$	29,051.69	
88-CDA Asset Forfeiture	\$	9,195.79	\$	0.41	\$	-	\$	9,196.20	
90-Trust Account	\$	13,013.81	\$	35,017.33	\$	35,000.00	\$	13,031.14	
96-Public Grants	\$	80.85	\$	37,343.55	\$	37,343.55	\$	80.85	
N.	\$	215,672.93	\$	1,101,073.39	\$	1,082,058.66	\$	234,687.66	

Correnna Speer, Auditor

Date 8-24-18

KENDALL COUNTY SUMMARY OF CASH BALANCES Month ending June 30, 2018

	Beg Balance	(ir	Receipts icludes Journal Entries and Transfers in)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ 1,088,218.75	\$	2,945,406.23	\$ 3,007,537.43	\$ 1,026,087.55
11-Road & Bridge	\$ 281,924.60	\$	408,060.40	\$ 221,504.05	\$ 468,480.95
13-Courthouse Security	\$ 27,588.60	\$	2,736.17	\$ 718,17	\$ 29,606.60
15-Lateral Road & Bridge	\$ 54,141.96	\$	_	\$ 265.21	\$ 53,876.75
16-Court Reporter Service	\$ 24,362.54	\$	1,037.95	\$ 2,208.73	\$ 23,191.76
17-Attorney-Hot Check	\$ 5,712.91	\$	-	\$ 2,508.57	\$ 3,204.34
19-Records Mgmt (County Clerk)	\$ 132,136.98	\$	9,465.10	\$ 463.23	\$ 141,138.85
20-Law Library	\$ 36,742.16	\$	1,685.93	\$	\$ 38,428.09
21-Justice Court Technology	\$ 33,790.26	\$	1,950.55	\$ 	\$ 35,740.81
22-Justice Court Building Security	\$ 29,777.67	\$	489.64	\$ <u></u>	\$ 30,267.31
23-County & District Technology	\$ 14,725.85	\$	174.47	\$ -	\$ 14,900.32
24-Alternative Dispute Resolution	\$ 1,131.39	\$	897.06	\$ -	\$ 2,028.45
25-District Clerk Records Mgmt	\$ 28,272.28	\$	1,095.11	\$ 250.00	\$ 29,117.39
26-County Clerk Rec. Archive Fund	\$ 58,429.08	\$	9,410.00	\$ 630.80	\$ 67,208.28
27-Vital Statistics Records	\$ 1,008.00	\$	61.00	\$ ·	\$ 1,069.00
28-Pre-Trial Intervention	\$ 38,985.19	\$	3,271.00	\$ 2,720.41	\$ 39,535.78
29-LEOSE Training	\$ 47,291.03	\$	•	\$ 273.00	\$ 47,018.03
33-Juv Probation-State Grant	\$ 22,749.32	\$.	17,739.00	\$ 25,773.91	\$ 14,714.41
34-Juv Probation Title IV E	\$ 5,336.48	\$	-	\$ -	\$ 5,336.48
35-Juvenile Probation	\$ (137,902.02)	\$	80.00	\$ 38,746.59	\$ (176,568.61)
41-MVDIT Interest	\$ 5,068.32	\$		\$ 	\$ 5,068.32
42-Election Services Contract Fund	\$ 64,595.90		<u>.</u>	\$ 	\$ 64,595.90
43-Fire Inspection & Permit Fund	\$ 29,486.85		2,173.25	\$ 173,40	\$ 31,486.70
50-Crime Victims Grant	\$ (47,770.48)	\$	19,460.72	\$ 25,439.61	\$ (53,749.37)
80-Tobacco Settlement	\$ 88,694.58		104.78	\$ 	\$ 88,799.36
81-Historical Commission	\$ 10,699.35	\$		\$ 	\$ 10,699.35
82-County Donations	\$ 60,717.22	\$	1,280.00	\$ 2,573.19	\$ 59,424.03
84-Abandoned Vehicles	\$ 4,952.75	\$	-	\$ 	\$ 4,952.75
93-Texas State Fees .	\$ 243,211.29	\$	61,254.83	\$ -	\$ 304,466.12
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KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK Month ending July 31, 2018

	Beg Balance	(in	Receipts cludes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
10-General Fund	\$ 1,026,087.55	\$	1,629,472.43	\$ 1,906,995.15	\$ 748,564.83
11-Road & Bridge	\$ 468,480.95	\$	61,714.36	\$ 122,384.14	\$ 407,811.17
13-Courthouse Security	\$ 29,606.60	\$	2,497.02	\$ 841.90	\$ 31,261.72
15-Lateral Road & Bridge	\$ 53,876.75	\$	-	\$ 283.30	\$ 53,593.45
16-Court Reporter Service	\$ 23,191.76	\$	842.56	\$ 4,738.52	\$ 19,295.80
17-Attorney-Hot Check	\$ 3,204.34	\$	-	\$ -	\$ 3,204.34
19-Records Mgmt (County Clerk)	\$ 141,138.85	\$	9,865.00	\$ 5,894.83	\$ 145,109.02
20-Law Library	\$ 38,428.09	\$	1,965.97	\$ 1,996.10	\$ 38,397.96
21-Justice Court Technology	\$ 35,740.81	\$	1,553.88	\$ -	\$ 37,294.69
22-Justice Court Building Security	\$ 30,267.31	\$	391.47	\$ -	\$ 30,658.78
23-County & District Technology	\$ 14,900.32	\$	173.63	\$ -	\$ 15,073.95
24-Alternative Dispute Resolution	\$ 2,028.45	\$	843.05	\$ -	\$ 2,871.50
25-District Clerk Records Mgmt	\$ 29,117.39	\$	1,292.77	\$ 5,009.00	\$ 25,401.16
26-County Clerk Rec. Archive Fund	\$ 67,208.28	\$	9,820.00	\$ 673.79	\$ 76,354.49
27-Vital Statistics Records	\$ 1,069.00	\$	45.00	\$ <u>-</u>	\$ 1,114.00
28-Pre-Trial Intervention	\$ 39,535.78	\$	3,167.00	\$ 2,143.03	\$ 40,559.75
29-LEOSE Training	\$ 47,018.03	\$	-	\$ 1,740.80	\$ 45,277.23
33-Juv Probation-State Grant	\$ 14,714.41	\$	17,736.00	\$ 19,602.52	 12,847.89
34-Juv Probation Title IV E	\$ 5,336.48	\$	-	\$ -	\$ 5,336.48
35-Juvenile Probation	\$ (176,568.61)	\$	200.00	\$ 15,088.74	\$ (191,457.35)
41-MVDIT Interest	\$ 5,068.32	\$	-	\$ 	\$ 5,068.32
42-Election Services Contract Fund	\$ 64,595.90	\$	-	\$ 420.00	\$ 64,175.90
43-Fire Inspection & Permit Fund	\$ 31,486.70	\$	1,976.00	\$ 185.23	\$ 33,277.47
50-Crime Victims Grant	\$ (53,749.37)	\$	1,662.07	\$ 20,549.17	\$ (72,636.47)
80-Tobacco Settlement	\$ 88,799.36	\$	-	\$ 2,758.46	\$ 86,040.90
81-Historical Commission	\$ 10,699.35	\$	-	\$ 	\$ 10,699.35
82-County Donations	\$ 59,424.03	\$	1,231.39	\$ 1,683.42	\$ 58,972.00
84-Abandoned Vehicles	\$ 4,952.75	\$	-	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 304,466.12	\$	57,111.62	\$ 147,328.46	\$ 214,249.28

KENDALL COUNTY SUMMARY OF CASH BALANCES AT FROST BANK MONTH ENDING July 2018

Funds		Beg Balance		Receipts (includes Journal Entries and Transfers In)		Disbursements (includes Journal Entries and Transfers Out)			Ending Balance		
62-Series 2007 Lim. Tax Gen	\$_	20,704.59	Ç	5	7,206.14	\$	-	\$	27,910.73		
63-Series 2013 UnLimited Tax Road Bond	\$	18,921.14	ç	5	22.40	\$		\$	18,943.54		
64-Series 2014 Limited Tax Refunding	\$	29,350.46	ć	5	5,594.49	\$	-	\$	34,944.95		
65-Series 2016 Limited Tax Gen.Oblig.Bond	\$	8,692.39	Ç	>	10.29	\$	-	\$	8,702.68		
72-Law Enforcement Center Project	\$	92,841.94	Ç	5	934,204.75	\$	967,089.86	\$	59,956.83		
85-Local S.O. Forfeiture	\$	12,817.26	Ç	5	15.18	\$	-	\$	12,832.44		
87-Federal S.O. Forfeiture	\$	29,051.69	Ş	5	3,777.38	\$	6,042.81	\$	26,786.26		
88-CDA Asset Forfeiture	\$	9,196.20	ç	\$	10.56	\$	-	\$	9,206.76		
90-Trust Account	\$	13,031.14	4	\$	518.73	\$	_	\$	13,549.87		
96-Public Grants	\$	80.85	ζ,	\$		\$		\$	80.85		
	\$	234,687.66	9		951,359.92	\$	973,132.67	\$	212,914.91		

Examined and Approved by Auditor's office Community Auditor

Date 9/4/18



COMMISSIONER COURT DATE: 9/10/2018

OPEN SESSION

SUBJECT	Investment Report 3rd Quarter FY 2018 (Jun, July, Aug. 2018)
DEPARTMENT & PERSON MAKING	Sheryl D'Spain
REQUEST	Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve Investment Report for 3rd Quarter FY 2018 (Jun, July,
	Aug 2018).
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 2256 of
	the Local Government Code, the Public Funds Investment Act, which
	requires quarterly reporting of the investment transactions for County funds to the Commissioners Court.
	runus to the commissioners court.
IS THERE DOCUMENTATION	Yes, the report is located on the County website under departments,
	County Treasurer once approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Kendall County Investment Summary FY 2018

INTEREST ON INVESTMENTS 3rd Qtr Apr-Jun FY 2018

Total interest on Frost accounts	\$	9,463.50
Total interest on Logic Accounts	\$	150,191.03
Total interest on savings account	\$	225.21
Total interest on CD's	\$	3,101.01
TOTAL INTEREST	\$.	162,980.75

TOTAL INVESTMENTS at QTR END

Total investments in Logic	\$	25,270,325.19
Total investment in Savings	\$	200,000.00
Total invesment in CD's	\$	1,295,000.00
TOTAL INVESTMENTS	S	26,765,325.19

Investment report examined and approved by the Auditor's office DWW Date: UHUS

Investment report prepared by the Treasurer Date: 9/5//6

CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Bank of Sonora	51143	\$250,000.00	1/2/2019	Qtr	0.40%
Texas Regional	20647	\$250,000.00	11/27/2018	Qtr	0.75%
Centennial Bank (HCSB)	46027	\$50,000.00	11/4/2018	Qtr	0.70%
Hondo	50946	\$250,000.00	9/5/2018	Qtr	0.80%
Randolph Brooks	143831	\$245,000.00	1/8/2019	Monthly	1.40%
Security Service	9080	\$250,000.00	1/19/2019	Monthly	1.39%
Security State	60000022	\$250,000.00	6/7/2019	Monthly	1.20%
Sonora Bank CD closed 06/01, Security State Bank CD opene	/2018 d 06/07/2018				·

CD Interest FY 2018

<u></u>		[Tot	al CD
3rd Qtr FY 2018						inte	erest
April- June			_			ear	ned
BANK NAME	ACCT NUMBER	April Int.	N	lay Int.	June Int.		
Sonora Bank	51143				\$ 82.20	\$	82.20
Texas Regional	20647		\$	457.19		\$	457.19
Centennial	46027		\$	85.34		\$	85.34
Hondo	50946				\$ 498.63	\$_	498.63
Randolph Brooks	143831	\$ 281.95	\$	291.32	\$ 281.92	\$	855.19
Security Service	9080	\$ 295.13	\$	285.62	\$ 295.14	\$	875.89
Security State	60000022				\$ 246.57	\$	246.57
						\$:	3,101.01
Sonora Bank CD closed	06/01/2018					ļ	
Security State Bank CD	opened 06/07/2018	3				-	
		<u> Tillian i</u>	<u> </u>		<u> </u>	<u> </u>	· · · ·

SAVINGS MONEY MARKET ACCOUNT INVESTMENTS FY 2018

3rd Qtr FY 2018				Apr-Jun		ENDING
April-June	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Int	Deposit	BALANCE
Centennial	32535	0.45%	\$200,000.00	\$225.21		\$200,000.00

^{*}Savings interest sent to the County

Logic FY 2018

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3rd Quarter FY 2018	Beginning	Apr. Int.	May Int.	June Int.	Deposits	Withdrawals	Ending Qtr. Balance
April-June	Balance	1.9293%	2.0273	2.1078%			44.000.000.00
General	\$21,140,462.79	\$33,141.43	\$33,273.74	\$29,643.01		\$5,000,000.00	\$16,236,520.97
LEC Project		\$13,412.87	\$10,589.73	\$8,110.79		\$5,450,000.00	\$3,861,289.35
Tobacco Settlement	\$6.97	\$0.00	\$0.00	\$0.00			\$6.97
2007 Lim Tax Obi	\$72,467.70	\$114.93	\$124.98	\$125.93			\$72,833.54
2013 Unlim Tax Rd Bd	\$549.86	\$0.90	\$296.12	\$607.78	\$350,000.00		\$351,454.66
2014 Lim Tax Ref Bond	\$95,792.73		\$165.21	\$166.53			\$96,276.36
2016 LTD Tax Gen Obl	\$478,771.12		\$825.69	\$832.13			\$481,188.11
Trust Account	\$1,219,490.09		\$2,103.09	\$2,109.16	<u> </u>	\$35,000.00	\$1,190,636.03
Cty Clk Rec Arc	\$163,421.86		\$450.53	\$630.80	\$200,000.00		\$364,762.34
Federal SO Fort	\$131,059.92		\$226.04	\$227.83			\$131,721.60
	\$5,863.66		\$10.12	\$10.17	1		\$5,893.24
Courthouse Sec	\$677,259.22		\$2,433.09	\$3,428.01	\$1,500,000.00	\$300,000.00	\$1,884,194.23
Road & Bridge	\$266,524.85			\$463.23			\$267,870.38
Cty Clk Recs Mgmt		<u> </u>		\$124.59			\$72,055.02
Juv Prob Title IV	\$71,693.10				\$100,000.00		\$100,257.74
Fire Marshall	\$0.00	<u> </u>					\$153,364.65
Lateral Road & Bridge	\$152,594.33				\$2.150,000,00	10,785,000.00	\$25,270,325.19
TOTAL	\$33,755,134.16	551,843.33	\$51,429.13	\$46,918.57	\$2,130,000.00	10,700,000.00	Ψ20,270,020.10

FROST BANK INTEREST FY 2018

3rd Qtr Apr-Jun FY 2018	Apr. Int	May. Int.	Jun. Int	Total Qtr Int Earned
	1.61%	1.61%	1.61%	
Account Name				
General (10)	\$2,243.58	\$2,943.97	\$3,161.99	\$8,349.54
Local (85)	\$12.09	\$13.29	\$14.40	\$39.78
Federal (87)	\$30.97	\$32.17	\$32.78	\$95.92
CDA Asset Forfeiture (88)	\$0.37	\$0.41	\$0.41	\$1.19
2007 Ltd Tax Ob Bond (62)	\$3.00	\$3.63	\$20.67	\$27.30
2013 Unlim Tax Rd Bond (63)	\$355.20	\$213.59	\$21.25	\$590.04
2014 Ltd Tax Ref Bond(64)	\$4.39	\$13.40	\$28.37	\$46.16
2016 Ltd Tax Gen Ob Bond(65)	\$3.59	\$8.20	\$10.14	\$21.93
LEC Project (72)	\$29.77	\$109.57	\$81.69	\$221.03
Trust Account (90)	\$37.79	\$15.49	\$17.33	\$70.61
Total	\$2,720.75	\$3,353.72	\$3,389.03	\$9,463.50



COMMISSIONER COURT DATE: 9/10/2018 OPEN SESSION						
SUBJECT	Comfort Homecoming Bonfire					
DEPARTMENT & PERSON MAKING	Don Durden, Commissioner Pct 4					
REQUEST	Darrel L. Lux, County Judge					
PHONE # OR EXTENSION #	830-249-9343					
TIME NEEDED FOR PRESENTATION	3 minutes					
WORDING OF AGENDA ITEM	Consideration and action concerning the Comfort Athletic Booster Club's request to use Faltin Field in Comfort for the annual Homecoming Bonfire on Wednesday, September 19, 2018.					
REASON FOR AGENDA ITEM	Permission must be granted for use of County property.					
IS THERE DOCUMENTATION	Yes					
WHO WILL THIS AFFECT?	Comfort area					
ADDITIONAL INFORMATION	None					



COMFORT INDEPENDENT SCHOOL DISTRICT

Dr. Tanya Monroe, Superintendent 327 High Street P.O. Box 398 Comfort TX 78013 Telephone (830)995-6400 Facsimile (830)995-2236 E-Mail tanya.monroe@comfortisd.net Web www.comfort.txed.net

August 31, 2018

Darrel Lux County Judge – Kendall County 201 E. San Antonio St., Suite 122 Boerne, TX 78006

Dear Judge Lux,

I am writing this letter on behalf of the Comfort Athletic Booster Club. The organization will be hosting the annual homecoming bonfire scheduled for Wednesday, September 19, 2018 The club is requesting use of the Faltin Field, in Comfort, for the Homecoming Bonfire.

Thank you for your consideration. If I can assist you in any way, please contact me.

Sincerely,

Dr. Tanya Monroe

Superintendent, Comfort ISD

TRM/atr





REASON FOR AGENDA ITEM

IS THERE DOCUMENTATION

WHO WILL THIS AFFECT?

ADDITIONAL INFORMATION

KENDALL COUNTY COMMISSIONERS COURT **AGENDA REQUEST**

The Fiscal Year 2019 Proposed Budget is on file in the County Clerk's office and posted on the county's website under the Financial Transperancy tab.

COMMISSIONER COURT DATE: 9/10/2018 OPEN SESSION	
SUBJECT	FY 2019 Proposed Budget Public Hearing
DEPARTMENT & PERSON MAKING	County Auditor's Office
REQUEST	Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	Public Hearing - Time needed is unknown.
WORDING OF AGENDA ITEM	Public Hearing (9:15) - The Court will receive comments from the public regarding the Fiscal Year 2019 Proposed Budget.
REASON FOR AGENDA ITEM	Required public hearing on the FY 2019 Proposed Budget.

Yes

None

The general public.



OPEN SESSION

SUBJECT	Adoption of the Fiscal Year 2019 Budget
DEPARTMENT & PERSON MAKING	County Auditor's Office
REQUEST	Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action to adopt the Fiscal Year 2019 Proposed Budget.
REASON FOR AGENDA ITEM	Adopt the Fiscal Year 2019 Budget
IS THERE DOCUMENTATION	Yes The Fiscal Year 2019 Proposed Budget is on file in the County Clerk's office and posted on the county's website under the Financial Transperancy tab.
WHO WILL THIS AFFECT?	The general public.
ADDITIONAL INFORMATION	Changes to the filed Proposed Budget are attached.



COMMISSIONER COURT DATE: 9/10/2018 OPEN SESSION	
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



SUBJECT	Assignment of Polling Locations
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Polling Locations for the November 6, 2018 General Election.
REASON FOR AGENDA ITEM	Polling Locations must be set by Commissioners Court prior to every county election.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

General Election

(Elección General)

NOVEMBER 6, 2018

(6 de noviembre de 2018)

** ELECTION DAY POLLING LOCATIONS **

(Ubicaciones de Votación de día de las elecciones)

VOTING PRECINCT (PRECINCTO ELECTORAL)	VOTING LOCATIONS: (LUGAR DE VOTACION)
1010	Patrick Heath Public Library 451 N. Main Street #100, Boerne, Texas 78006
1110	Morningside Ministries 1050 Grand Blvd, Boerne, Texas 78006
2020	Bergheim Volunteer Fire Department 1 Old Curry Creek Road, Bergheim, Texas 78004
2080	Burdick Community Center 119 Old San Antonio Road, Boerne, Texas 78006
2120	Kendall County Fairgrounds 1307 River Road, Boerne, Texas 78006
3030	Kendalia Community Center 2610 FM 473, Kendalia, Texas 78027
3040	Boerne Bible Church 1026 E. Blanco, Boerne, Texas 78006
3060	Sisterdale Community Center 2 Sisterdale-Lindendale Road, Sisterdale, Texas 78006
4050	Comfort Baptist Church 100 Amber Drive, Comfort, Texas 78013
4070	Waring Fire House 11 Waring Rd, Boerne, Texas 780006
4100	Nineteen:Ten Church 130 FM 1376, Boerne, Texas 78006



COMMISSIONER COURT DATE:	9/10/2018
OPEN SESSION	

SUBJECT	County Assessment Program (Election Security)
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Interlocal Contract between the Department of Information Resources and Kendall County for the purpose of obtaining an assessment of our election security.
REASON FOR AGENDA ITEM	Commissioners Court must agree to enter into any interlocal/interagency contract. If executed, the county will receive a free assessment of our processes, procedures and technology to identify areas (if any) that need to be improved.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	Cost of the assessment is paid by the Secretary of State's Office as a result of a federal grant.



ADDITIONAL INFORMATION

KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 9/10/2018 OPEN SESSION	
SUBJECT	Adoption of County Property Tax Rate
DEPARTMENT & PERSON MAKING REQUEST	Tax Office- James Hudson, Tax Assessor-Collector Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343 EXT 271
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	(9:30 a.m.) Consideration and action to adopt a 2018 County Property Tax Rate of \$.4127 per \$100. taxable value, being \$.351963 for Maintenance and Operations and \$.060737 for Debt Service.
REASON FOR AGENDA ITEM	To adopt tax rate
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	All

This item must be after adoption of the budget.



ADDITIONAL INFORMATION

KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

SUBJECT	Job Descriptions
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Director
PHONE # OR EXTENSION #	830-249-9343 ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Discuss and approve new job descriptions for the Lieutenant positions in the Sheriff's Office.
REASON FOR AGENDA ITEM	New position for budget year 2019
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Sheriff's Office

No

KENDALL COUNTY CLASS SPECIFICATION

CID LIEUTENANT/TRAINING COORDINATOR - SHERIFF

GENERAL SUMMARY

Under limited supervision, the purpose of the position is to enforce laws and ordinances in order to maintain peace and public safety within Kendall County and ensure that the training needs of the Sheriff's Office are met. Position is responsible for overseeing assigned units including planning, organizing, implementing, administering and evaluating operations of the Office, provide leadership, guidance, and training to assigned units and plans the development and long term improvement of employee skills by determining what training is needed to grow and retain those skills.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Ensure laws and ordinances are enforced and public peace and safety are maintained by performing required law enforcement functions; supervise assigned personnel by instructing, assigning, reviewing and planning the work of others; organize schedules and work activities; counsel, train, and advise assigned personnel regarding Office policies and procedures relating to law enforcement functions.

Assist in the preparation of budgets for assigned units and monitor expenditures to be in compliance with budgets.

Respond to major crime scenes and critical incidents and assume command of the scene; conduct reviews of case progress and preparation, and communicate with appropriate District Attorney's office personnel as needed.

Review and approve reports from assigned personnel; receive communications from Sergeants regarding daily operations and problem situations needing attention.

Review and respond to citizen, employee, and inmate complaints.

Provide guidance and training on investigations, crime scene searches, interviews, and interrogations; warrant preparation, and approve final case files for prosecution.

Supervise the Sex Offender Registration program and files.

Supervise the management of the Evidence and Property Room and insure it is in compliance with current policies and T.A.C.A. best practices standards.

Identify the training and development needs of the Kendall County Sheriff's Office and work with supervisors to solve specific training problems; work with other agencies and outside trainers to provide relevant training for the needs of the agencies under the Contract Training Provider Agreement.

Design and expand training programs to accommodate the Sheriff's Office and other law enforcement agencies; ensure that lesson plans, resumes, biographies, and rosters are produced for each class taught per TCOLE requirements; coordinate the reporting of all training to TCOLE for each class participant where required.

Manage the delivery of training to ensure it meets TCOLE requirements when applicable; produce training material for in-house courses when necessary; design and expand training programs to accommodate the Sheriff's Office and other law enforcement agencies.

Perform all other duties assigned by the Sheriff or Chief Deputy.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by three (3) to five (5) years previous experience or training that includes law enforcement; knowledge of criminal laws and codes; knowledge of management and supervision of personnel.

LICENSES AND CERTIFICATIONS

Must possess Peace Officer license for Texas; must possess TCOLE Instructor's Certificate.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Laws and practices, criminal investigations, evidence collection, interrogation techniques, court proceedings, and other legal processes.
- Modern office procedures and equipment, computer and emergency equipment functions.
- Correct English usage and grammar.
- The Contract Training Provider Agreement between the Kendall County Sheriff's office, the Boerne Police Department and the Fair Oaks Police Department.
- Contemporary training methods; TCOLE training and reporting requirements

Ability to:

- Supervise employees and provide evaluation and counseling in regards to performance of job duties; provide guidance assistance and/or interpretation to others on how to apply procedures and standards to specific situations.
- Analyze daily issues requiring planning for interrelated activities that may involve more than one department; define problems, collect data, establish facts, and draw valid conclusions and interpret an extensive variety of technical instructions.
- Exercise judgment, decisiveness, and creativity required in uncertain, highly stressful situations.
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors, subordinates, and coworkers when giving and receiving assignments and instructions.
- Communicate and interact with general public, attorneys, judges, and local, state, and federal law enforcement officials.
- Follow safe work practices including workplace safety policies and procedures; analyze and recommend improvements to equipment and facilities.
- Operate a motor vehicle.
- Make recommendations on training needs.
- Form working relationships with outside trainers.
- Organize training schedules.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.

KENDALL COUNTY CLASS SPECIFICATION

PATROL LIEUTENANT - SHERIFF

GENERAL SUMMARY

Under limited supervision, the purpose of the position is to enforce laws and ordinances in order to maintain peace and public safety within Kendall County. Position is responsible for overseeing assigned units including planning, organizing, implementing, administering and evaluating operations of the unit. Provides leadership, guidance, and training to assigned units.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Ensures laws and ordinances are enforced and public peace and safety are maintained by performing law enforcement duties involving alleged crimes against persons or property.

Supervises assigned personnel including instructing, assigning, reviewing and planning the work of others, organizes schedules and work activities; counsels, trains, and advises assigned personnel regarding department policies and procedures relating to law enforcement functions.

Assists in the preparation of budgets for assigned units and monitors expenditures to be in compliance with budgets.

Directs the efforts of assigned staff during emergency situations within the County and coordinates efforts with various emergency service workers.

Responds to major crime scenes and critical incidents and assumes command of the scene until relieved; conducts review of case progress and preparation and communicates to appropriate prosecutor's office.

Reviews and approves reports from assigned personnel; receives communications from Sergeants regarding daily operations and problem situations needing attention.

Reviews and responds to citizen, employee, and inmate complaints.

Provides guidance and training on patrols, investigations, crime scene searches, interviews, interrogations and proper evidence handling and collection.

Monitors patrol functions to ensure policies and procedures are followed.

Perform all other duties assigned by the Sheriff or Chief Deputy.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by three (3) to five (5) years previous experience or training that includes law enforcement; knowledge of criminal laws and codes; knowledge of management and supervision of personnel.

LICENSES AND CERTIFICATIONS

Must possess Peace Officer license for Texas; must possess valid driver's license.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Law enforcement laws and practices, criminal investigations, evidence collection, interrogation techniques, court proceedings, and other legal processes.
- Modern office procedures and equipment.
- · Computer and emergency equipment functions.
- Correct English usage and grammar.

Ability to:

- Supervise employees and provide evaluation and counseling in regards to performance of job duties.
- Analyze daily issues requiring planning for interrelated activities that may involve more than one department.
- Define problems, collect data, establish facts, and draw valid conclusions and interpret an extensive variety of technical instructions.
- Exercise judgment, decisiveness, and creativity required in uncertain, highly stressful situations.
- Provide guidance assistance and/or interpretation to others on how to apply procedures and standards to specific situations.
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors, subordinates, and coworkers when giving and receiving assignments and instructions.

- Communicate and interact with general public, attorneys, judges, and local, state, and federal law enforcement officials.
- Provide verbal direction to personnel in conformance of rules, regulations, and other directives.
- Follow safe work practices including workplace safety policies and procedures; analyze and recommend improvements to equipment and facilities.
- Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs and ladders.
- Operate a motor vehicle.
- Use firearms, radios, radar gun, handcuffs, leg irons, stun cuff, taser, and first aid equipment.
- Maintain physical ability in order to restrain offenders and perform self-defense tactics as needed.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.

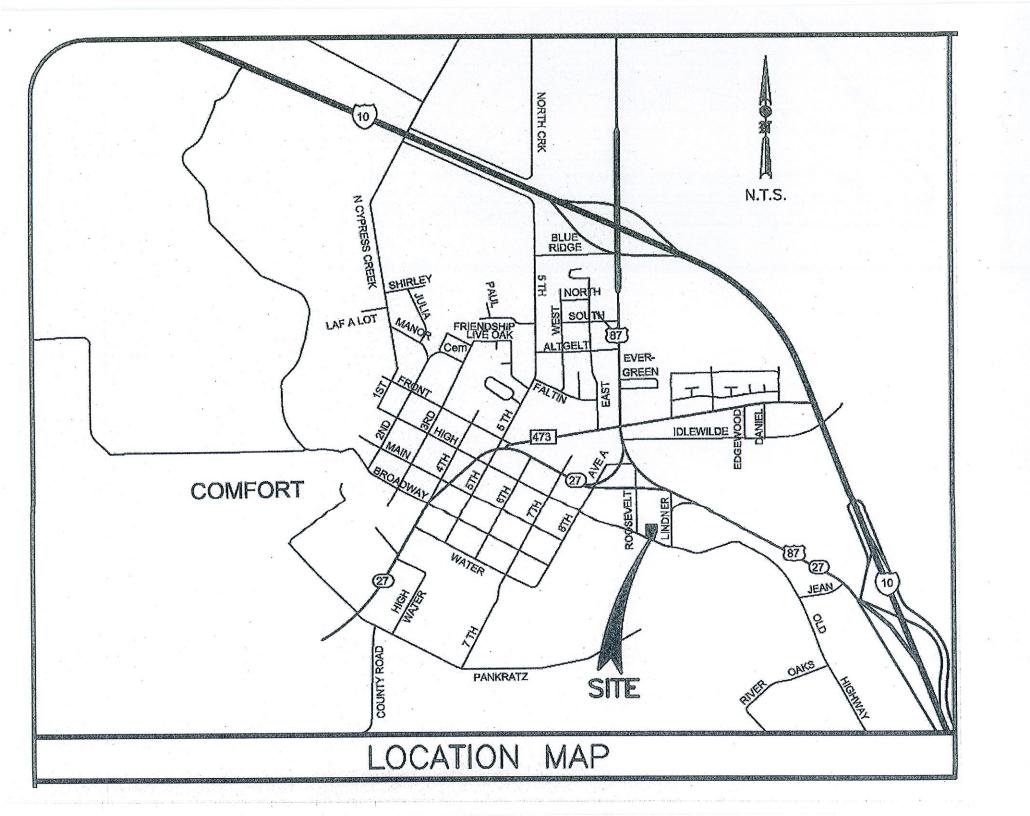


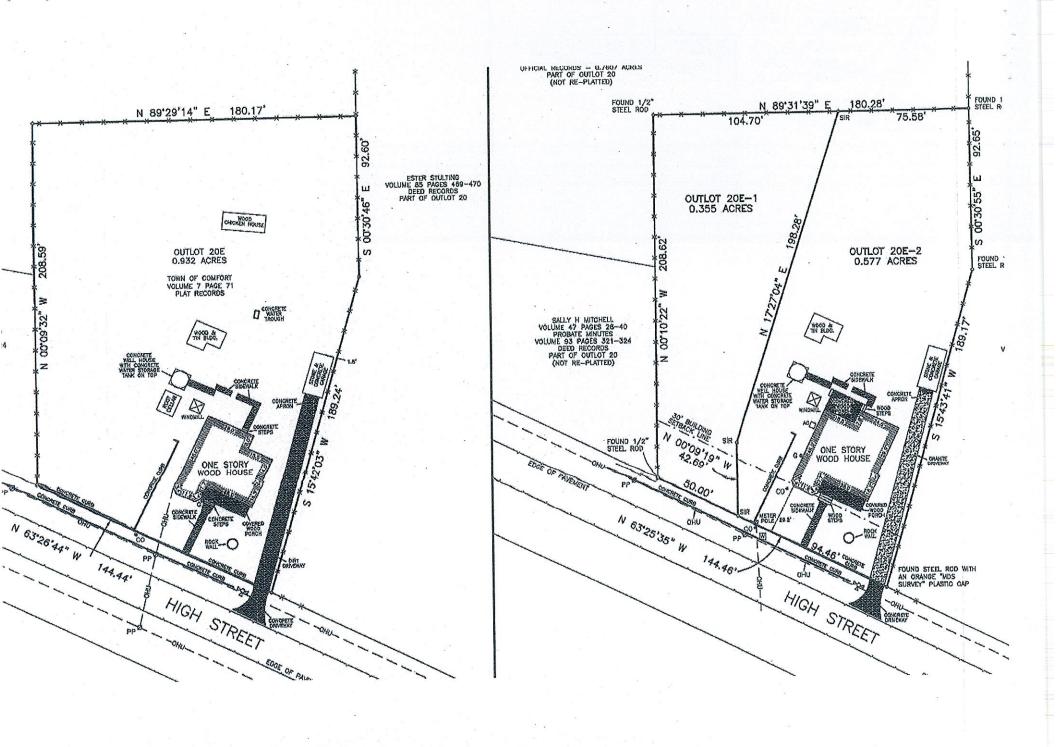
ADDITIONAL INFORMATION

KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 9/10/2018 OPEN SESSION	
SUBJECT	Town of Comfort Plat Outlot 20E into 20E-1 & 20E-2
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a Plat Revision of Outlot 20E Town of Comfort, Kendall County, Texas in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed Plat revision of the parent tract consisting of 0.932 acres, would create 2 tracts two tracts of 0.355 acres (Tract 20E-1) and 0.577 acres (Tract 20E-2). Water & sewage facilities shall be provided by Kendall County W.C.I.D #1. Relief was granted on 7/9/18 for minimum lot size and road frontage with a building set back of 30 feet. A public hearing was held on 8/27/18. No one was present to speak on the proposed plat revision (Carolyn Minshew).
REASON FOR AGENDA ITEM	Town of Comfort Plat Outlot 20E into 20E-1 & 20E-2
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4

None





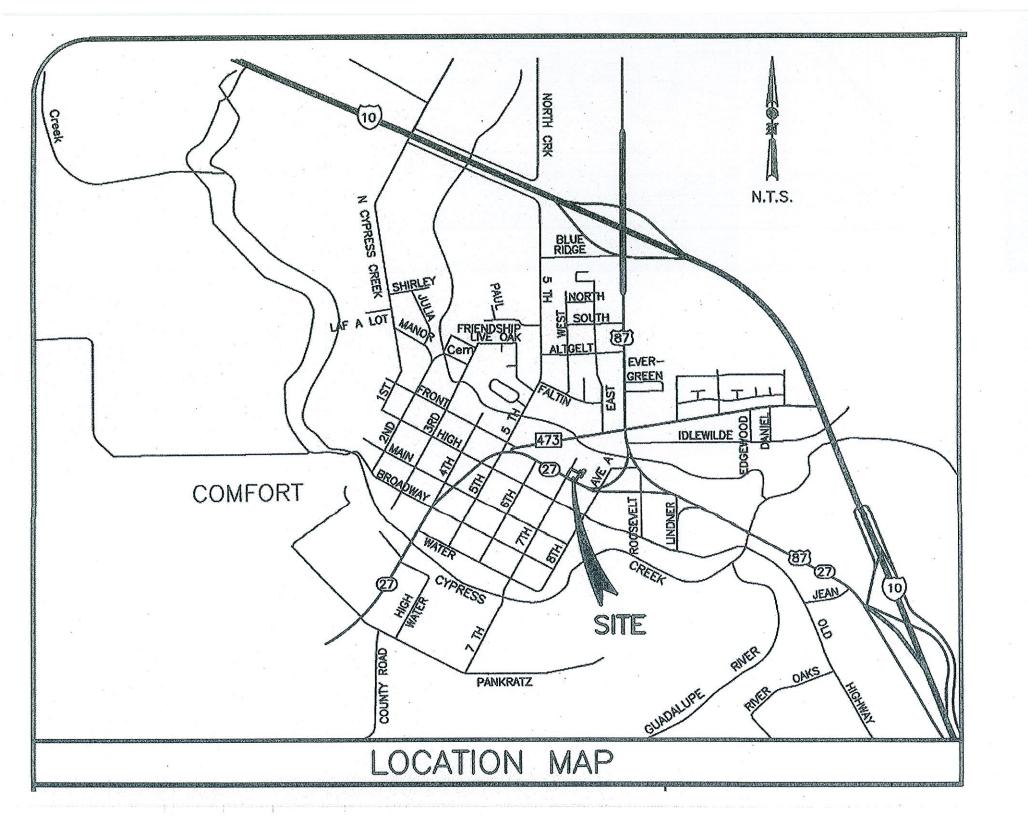


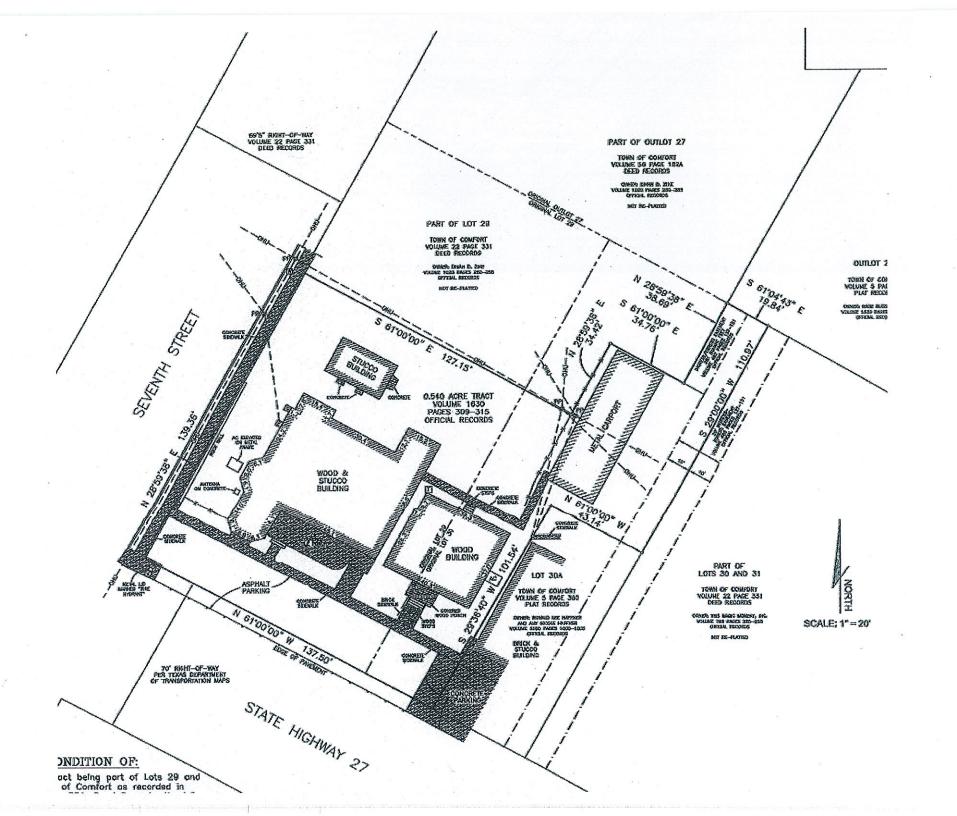
ADDITIONAL INFORMATION

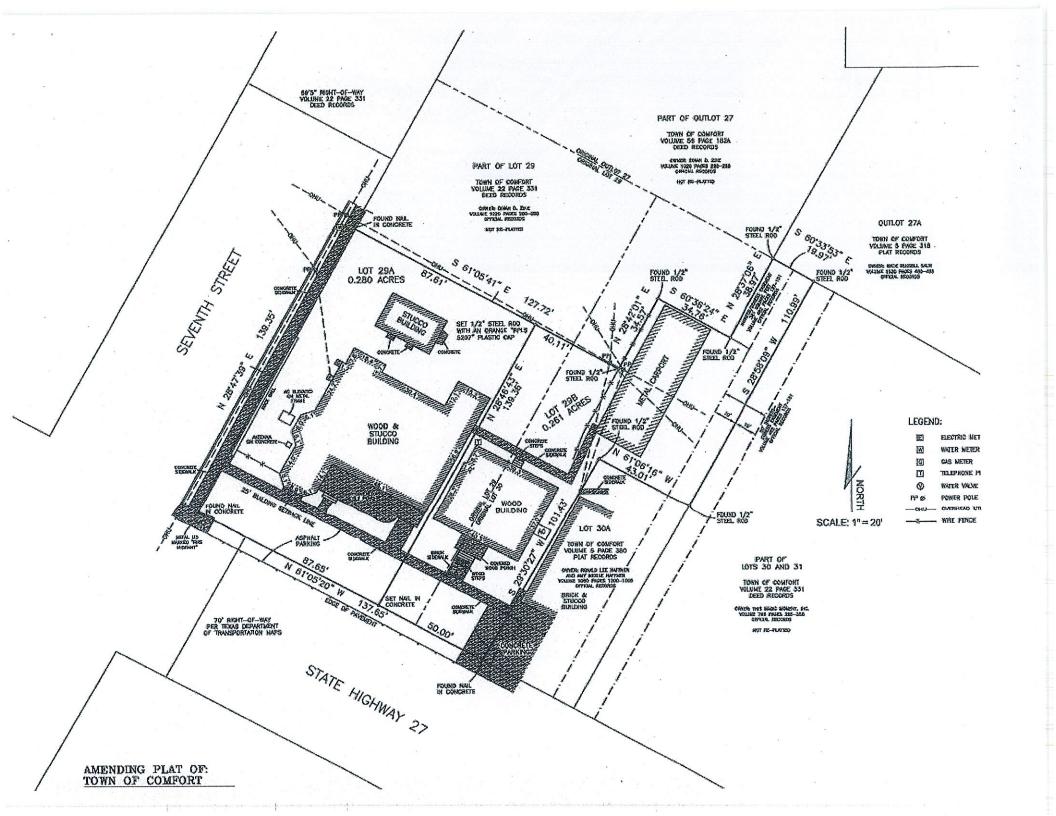
KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 9/10 OPEN SESSION	0/2018
SUBJECT	Town of Comfort Plat Lots 29 & 30 into Lots 29A & 29B
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a Plat Revision of Lots 29 and 30 Town of Comfort, Kendall County, Texas in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed Plat Revision of the parent tract consisting of 0.54 acres would create two tracts of 0.280 acres (Tract 29A) and 0.261 acres (Tract 29B). Water & Sewage facilities shall be provided by Kendall County W.C.I.D #1. Relief was granted on 7/9/18 for minimum lot size and road frontage with a building setback of 25 feet. A public hearing was held on 8/27/18. No one was present to speak on the proposed plat revision (Joey and Julia Asher).
REASON FOR AGENDA ITEM	Town of Comfort Plat Lots 29 & 30 into Lots 29A & 29B
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4

None









KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE:	9/10/2018
OPEN SESSION	

SUBJECT	Request for Relief Greco Bend Subdivision
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief for Greco Bend Subdivision requested by James McGarr agent for Shawn Angelo Greco, Michelle Dawn Greco, and John Kyle Greco for the following items from Section 400 of the Kendall County Development Rules and Regulations: Minimum Pavement width of 24ft versus 28ft Minimum Subgrade width of 28ft versus 32ft Minimum Base width of 26ft versus 30ft Trees may be located in the ROW, at the discretion of the County Engineer
REASON FOR AGENDA ITEM	Request for Relief Greco Bend Subdivision
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	None

REQUEST FOR RELIEF (Variance)

From the Kendail County (KC) Development Rules and Regulations (Section 106)

Vame	e of Development (If Applicable): Greco Bend Subdivision
	o of Bottonopmont (at 14pp to 1505).
rope	erty Owner/Developer Name: John Kyle Greco, Shaun and Michelle Greco
<u>Relie</u> Deve	f Requested (Reference the specific Section/Paragraph of the current KC lopment Rules and Regulations:
400	.1300 No obstructions within the clear zone/trees within the ROW
	on(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissione ering these questions) What special circumstances or conditions affecting the land involved such that the strinterpretation of the provisions of these regulations would deprive you of the reasonal this land.
ınsw	ering these questions) What special circumstances or conditions affecting the land involved such that the strinterpretation of the provisions of these regulations would deprive you of the reasonal
ınsw	ering these questions) What special circumstances or conditions affecting the land involved such that the strinterpretation of the provisions of these regulations would deprive you of the reasonal this land.
ınsw	What special circumstances or conditions affecting the land involved such that the strinterpretation of the provisions of these regulations would deprive you of the reasonal this land. Developers wish to retain appearance and value of the property
ınsw	What special circumstances or conditions affecting the land involved such that the strinterpretation of the provisions of these regulations would deprive you of the reasonal this land. Developers wish to retain appearance and value of the property associated with the large oak trees currently on the property. Why is relief necessary for the preservation and enjoyment of a substantial property respectively.

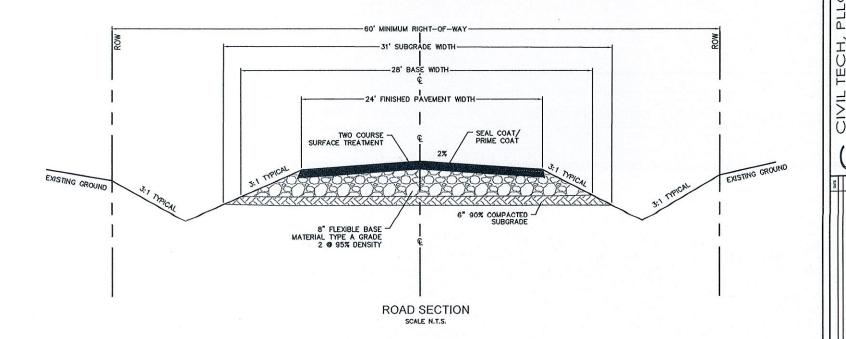
Will the granting of relief not be detrimental t explain.	o the public's health, safety, and welfare?
Yes. The existing trees as shown on	the exhibit are outside the
ASSHTO Clear Distance recommenda	ations for speeds less than 40 mph
(7-10 ft) from the edge of through lane	and 11-15 ft on the outside of
curves of 380 feet.	
Will the granting of relief not have the effect of land in the area? Please explain.	of preventing the orderly subdivision of oth
Yes. Allowing for the existing trees to	remain will not effect any other
development. Trees will not obstruct f	uture utilities, roads, or
infrastructure.	
la Wille	
MIN MININ	210-365-5029
Signature	Phone Number
James McGarr	9/5/2018
Printed Name	Date

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations (Section 106)

	tion of Property: 927 FM 473	
Nam	e of Development (If Applicable): Greco Bend Subdivision	
Prop	erty Owner/Developer Name: John Kyle Greco, Shaun and Michelle Greco	
	f Requested (Reference the specific Section/Paragraph of the current KC lopment Rules and Regulations:	
400	1200 Table 400 Road width of a county section	
See	attached exhibit	
·		
	on(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commission ering these questions)	ners (
		trict
answ	What special circumstances or conditions affecting the land involved such that the st interpretation of the provisions of these regulations would deprive you of the reasons	rict able u
answ	What special circumstances or conditions affecting the land involved such that the st interpretation of the provisions of these regulations would deprive you of the reasonathis land.	rict able u
answ	What special circumstances or conditions affecting the land involved such that the st interpretation of the provisions of these regulations would deprive you of the reasonathis land. FM 473 has a width of approximately 20 feet. This road is not a major	rict able u
answ	What special circumstances or conditions affecting the land involved such that the st interpretation of the provisions of these regulations would deprive you of the reasonathis land. FM 473 has a width of approximately 20 feet. This road is not a major thoroughfare street. A full county section could encourage speeding	crict able u
answ	What special circumstances or conditions affecting the land involved such that the st interpretation of the provisions of these regulations would deprive you of the reasonathis land. FM 473 has a width of approximately 20 feet. This road is not a major thoroughfare street. A full county section could encourage speeding and parking of cars on the shoulder. Why is relief necessary for the preservation and enjoyment of a substantial property:	crict able u

c.	Will the granting of relief not be detrimental to the publi explain.	c's health, safety, and welfare? Please
	Yes. The road will still maintain county standar	rds for both horizontal
	and vertical curves. The travel lanes will be co	mparable to exising
. *	roads in the area and elsewhere in the county.	
d.	Will the granting of relief not have the effect of preventil land in the area? Please explain. Yes. This subdivision does not allow for additional additional actions and the subdivision does not allow for additional actions.	
-	adjoining of additional lots or properties.	
		· ·
	Green Mhran	210-365-5029
	Signature	Phone Number
	James McGarr	9/5/2018
	Printed Name	Date



LAND

CONSULTANTS,

ENGINEERS,

BEND SUBDIVISION

GRECO

EQUEST

TWO-COURSE SURFACE TREATMENT - THE TWO COURSE SURFACE TREATMENT SHALL CONFORM TO TXDOTS SPECIFICATION, ITEM 316. NO SURFACE TREATMENT SHALL BE APPLIED WITH THE AIR TEMPERATURE IS BELOW 60° F AND FALLING, OR WHEN THE ROADWAY SURFACE TEMPERATURE IS BELOW 60° F. AGGREGATES FOR USE ON THE TWO COURSE SURFACE TREATMENT SHALL CONFORM TO TXDOTS CURRENT SPECIFICATIONS, ITEM 302.2. AGGREGATE MAY BE EITHER TYPE B OR TYPE PB IN ACCORDANCE WITH SUBSECTION 404.2000. WHEN TESTED BY TEST METHOD TEX-200-F, THE PERCENT BY WEIGHT SHALL BE AS FOLLOWS:

APPLICATION RATE: AGGREGATE ROCK WILL BE APPLIED AT THE RATE OF 1 YD3 PER 90 YD2 FOR THE FIRST COURSE, AND AT THE RATE OF 1 YD3 PER 100 YD2 FOR THE SECOND COURSE. ROLLING IS REQUIRED TO ACHIEVE A UNIFORM EMBEDMENT. THE CONTRACTOR SHALL BROOM—OFF LOOSE AGGREGATE. IF BLEEDING OCCURS, THE CONTRACTOR SHALL APPLY SAND OR GRADE 5 MATERIAL TO THE FINISHED SURFACE FOR WHATEVER PERIOD IS REQUIRED TO ABSORB THE EXCESS ASPHALT. FOR TWO—COURSE SURFACE TREATMENT, THE AGGREGATE FOR THE FIRST COURSE MAY BE GRADE 3 OR 4, TYPE B; THE SECOND COURSE AGGREGATE MAY BE GRADE 4 OR 5, TYPE PB, OR TYPE B WITH A FOG SEAL, TXDOT ITEM 315.

ASPHALTIC MATERIALS, -ASPHALTIC MATERIALS SHALL BE TYPE AC-5 ASPHALTIC CEMENT WIT TWO (2) PERCENT LATEX, OR TYPE AC-10 WITH TWO (2) PERCENT LATEX, CRS-2 OR HERS-2 OR EQUIVALENT MATERIALS USED BY TXDOT FOR SUCH USE. ALL SAFETY MEASURES ASSOCIATED WITH THESE CHEMICALS ARE THE RESPONSIBILTY OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE FROM FIRES OR OTHER CAUSES WHICH MAY RESULT FROM HEATING ASPHALTIC MATERIALS. APPLICATION TEMPERATURE FOR AC-5 SHALL BE BETWEEN 275 DEGREES F AND 325 DEGREES F AND FOR HERS-2 SHALL BE BETWEEN 110 DEGREES F AND 150 DEGREES F. FOR ESTIMATING PURPOSES, THE RATE OF APPLICATION FOR ASPHALTIC MATERIALS (AC) SHALL BE 0.30 GALLON PER SQUARE YARD FOR THE 1st COURSE AND 0.35 GALLON PER SQUARE YARD FOR THE 250 COURSE. FOR EMULSIFIED ASPHALT PRODUCT, IF USED, THE RATE OF APPLICATION SHALL BE 0.35 GALLON PER SQUARE YARD FOR THE 1st COURSE AND 0.40 GALLON PER SQUARE YARD FOR THE 250 COURSE.

FOR INTERIM
REVIEW ONLY
THIS DOCUMENT IS RELEASED FOR
THE LINESS OF THE MUTHORITY OF
NAME: JORNES McGart
P.E. No.: 108753

AND IS NOT INTENDED TO BE USED FOR BIDDING OR COINSTRUCTION PURPOSES. CRUSHED LIMESTONE BASE — BASE MATERIAL SHOULD BE COMPOSED OF CRUSHED LIMESTONE MEETING THE REQUIREMENTS OF TXOOT ITEM 247, GRADE 1 OR 2, TYPE A. THE BASE SHOULD BE COMPACTED TO A MINIMUM OF 95 PERCENT OF THE MAXIMUM DRY DENSITY AS DETERMINED BY THE MODIFIED CHOSTURE—DENSITY RELATIONSHIP (ASTM D 1557) AT -2 TO +2 PERCENTAGE POINTS OF OPTIMUM MOISTURE CONTENT. THE BASE MATERIAL SHOULD BE PLACED IN TWO (2) LIFTS MEASURING NO GREATER THAN FOUR (4) INCH IN THICKNESS.

COMPACTED SUBGRADE — SUBGRADE SHOULD BE MOISTURE CONDITIONED TO A DEPTH OF 6 INCHES BETWEEN MINUS (42) PERCENTAGE POINTS ABOVE OPTIMUM MOISTURE CONTENT AND COMPACTED TO AT LEAST 90 PERCENT OF THE MAXIMUM DRY DENSITY AS DETERMINED IN ACCORDANCE WITH ASTM D-698. WHERE LIMESTONE BEDROCK IS THE EXPOSED SUBGRADE MATERIAL, THEN MOISTURE CONDITIONING AND COMPACTION IS NOT WARRANTED AND A PROOF ROLL OF THE SUBGRADE WILL BE SUFFICIENT.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE:	9/10/2018
OPEN SESSION	

SUBJECT	Financial Guarantee-Miralomas Garden Homes Unit 1
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the release of the Financial Guarantee, Miralomas Development Corporation, related to the approved plat of Lerin Hills Garden Homes Subdivision, Unit 1, Phase 1, for Roadway, and Drainage in the amount of \$913,263.00 for roadway and \$261,052.00 for drainage. Financial Guarantee for improvements to SH 46 on the amount of \$303,325.00 was released August 22, 2016.
REASON FOR AGENDA ITEM	Financial Guarantee-Miralomas Garden Homes Unit 1
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct # 1
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

:::

COMMISSIONER	COURT	DATE:	4/9/2018
ODENI CECCIO	AI		

OPEN SESSION	·				
SUBJECT	Amend Deposit agreement between Miralomas Development Corporation and Kendall County				
DEPARTMENT & PERSON MAKING REQUEST	County Engineer - Richard Tobolka				
PHONE # OR EXTENSION #	830-249-9343 Ext. 250				
TIME NEEDED FOR PRESENTATION	5 Minutes				
WORDING OF AGENDA ITEM	Consideration and action on approving a Fourth Amended and Restated Cashiers Checks Deposit Agreement between Miralomas Development Corporation and Kendall County to serve as financial guarantee for the satisfactory completion of Street and Drainage improvements related to the approved plat of Lerin Hills Garden Homes Subdivision, Unit 1, Phase 1. The Amended agreement will expire July 31, 2018. (Charles Cook, P.E., for Miralomas Development Corporation)				
REASON FOR AGENDA ITEM	Amend financial agreement				
IS THERE DOCUMENTATION	Yes				
WHO WILL THIS AFFECT?	Pct #1				
ADDITIONAL INFORMATION	None to the control of the state of the stat				

(\$3.13, 26.5 Fe), for the Sirver improvements

FOURTH AMENDED AND RESTATED CASHIERS CHECKS DEPOSIT AGREEMENT

This Amended and Restated Cashier's Checks Deposit Agreement (this "Agreement") is entered into between Miralomas Development Corporation, a Delaware corporation ("Miralomas"), and Kendall County (the "County"), a subdivision of the State of Texas.

WHEREAS, Steve Petuck, acting as President of LH Devco, Inc., executed that certain Cashier's Checks Deposit Agreement (herein after, the "Original Surety") with the County on June 30, 2014 related to the approved plat for Lerin Hills Garden Homes Subdivision, Unit 1, Phase 1 (the "Subdivision") to serve as a financial guarantee pursuant to Section 205.1300, Kendall County, Texas Development Rules and Regulations for satisfactory and timely completion of the following:

- (1) Texas Department of Transportation approved work on State Highway 46 to provide access to the Subdivision (the "TxDOT Work");
- (2) Street improvements in the Subdivision (the "Street Improvements"); and
- (3) Drainage improvements in the Subdivision (the "Drainage Improvements"); and

WHEREAS, LH Devco, Inc., pursuant to the Original Surety, deposited cashier's checks with the County, in the following amounts:

- (1) Three hundred three thousand, three hundred twenty five and no/100 dollars (\$303,325.00) as surety for the TxDOT Work; and
- (2) Nine hundred thirteen thousand, two hundred sixty three and no/100 dollars (\$913,263.00) for the Street Improvements;
- (3) Two hundred sixty one thousand, fifty two and no/100 dollars (\$261,052.00) for the Drainage Improvements; and

WHEREAS, the assets of LH Devco, Inc. including the Subdivision have been acquired by Miralomas as the designee of Putnam Bridge Funding III, LLC following that certain Order Confirming First Amended Joint Plan of Liquidation of MA Lerin Hills Holder, LP et al., United States Bankruptcy Court of the Western

District of Texas, San Antonio division (CASE NO. 15-51424), September 10, 2015; and

WHEREAS, Charles E. Cook, acting as Authorized Officer of Miralomas, executed that certain Amended and Restated Cashier's Checks Deposit Agreement (herein after, the "First Amended Surety Agreement") with the County on September 26, 2016 related to the approved plat for Lerin Hills Garden Homes Subdivision, Unit 1, Phase 1 (the "Subdivision") to serve as a financial guarantee pursuant to Section 205.1300, Kendall County, Texas Development Rules and Regulations.

WHEREAS, Miralomas has caused the completion of TxDOT Work and the County has authorized the release of \$303,325.00 being held by the County under the Original Surety to Miralomas, and Miralomas has received such payment from the County; and

WHEREAS, Miralomas is proceeding with final Street Improvements and Drainage Improvements on behalf of Miralomas, in accordance with their contract, and anticipate the completion of those requirements by October, 2017.

WHEREAS, Miralomas has requested an extension until December 31, 2017, of the deadline stated in the First Amended Surety Agreement to allow Miralomas to complete the Street Improvements and Drainage Improvements.

NOW THEREFORE, in recognition of the consideration provided herein, the County and Miralomas agree as follows:

- This "Second Amended and Restated Cashier's Check Agreement" shall amend and restate in its entirety the Original Surety and Amended and Restated Cashier's Check Agreement upon execution by both parties.
- 2. The County Treasurer shall hold the following cashier check deposits in an interest bearing account, with any interest accruing to such funds to be retained in the account for the benefit of the County, until such time as the infrastructure improvements are completed by Miralomas in accordance with the amended final plat and revised construction drawings and specifications approved by the County or until such funds are forfeited to the County as set out herein:
 - a) Nine hundred thirteen thousand, two hundred sixty three and no/100 dollars
 (\$913,263.00) for the Street Improvements;
 - b) Two hundred sixty-one thousand, fifty-two and no/100 dollars (\$261,052.00) for the Drainage Improvements; and

3. Miralomas acknowledges and agrees that, in the event that the infrastructure improvements are not completed on or prior to July 31, 2018, in accordance with the amended final plat and revised construction drawings and specifications approved by the County, the applicable amount of the funds on deposit will be forfeited to the County to use to complete either the infrastructure improvements, as applicable.

[Signatures on the following page.]

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ADDITIONAL INFORMATION

KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION FILE COPY		
SUBJECT	Financial Guarantee - Miralomas Garden Homes Unit 1	
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka	
PHONE # OR EXTENSION #	830-249-9343 Ext. 250	
TIME NEEDED FOR PRESENTATION	5 Minutes	
WORDING OF AGENDA ITEM	Consideration and action in the partial release of financial guarantee (cash deposit) for Miralomas Garden Homes Subdivision, Unit 1, in the amount of \$303,325.00 for TxDot approved work on SH46 West providing access to subject subdivision.	
REASON FOR AGENDA ITEM	Financial Guarantee - Miralomas Garden Homes Unit 1	
IS THERE DOCUMENTATION	Yes	
WHO WILL THIS AFFECT?	Pct #1 1900F0 ft 900 ft 84 34 34 34 34 35 35 25 45 35 35 35 35 35 35 35 35 35 35 35 35 35	

None





July 28, 2016

Mr. Richard Tobolka, P.E. Kendall County 201 East San Antonio Street, Suite 101 Boerne, Texas 78006

Re: Release of Cash Deposit for Financial Guarantee for SH 46/Miralomas Intersection Improvements

Dear Mr. Tobolka:

A Cashier's Checks Deposit Agreement was executed on June 30, 2014 between L H Devco, Inc. and Kendall County with respect to Unit 1 of the Lerin Hills Subdivision (now named Miralomas) that included three (3) cashier's checks payable to Kendall County for the following improvements:

- 1. TxDOT Approved Work on SH 46 \$303,325.00;
- 2. Street Improvements \$913,263.00; and
- 3. Drainage Improvements \$261,052.00.

Miralomas Development Corporation ("Miralomas") has succeeded to the rights of L H Devco, Inc. under the Cashier's Checks Deposit Agreement by virtue of the bankruptcy proceedings that we concluded earlier this year.

The work associated with the SH 46 improvement is complete which the exception of achieving final vegetative cover within the TxDOT SH 46 right of way (ROW). Also, Miralomas has provided TxDOT a Performance Bond issued on behalf of V.K. Knowlton for the improvements within the ROW. Since the construction of the SH 46, improvements is substantially completed and accepted and because any remaining work associated with the vegetative cover is addressed by the Performance Bond, we request that the \$303,325.00 deposit amount provided to Kendall County be returned to Miralomas Development Corporation at this time.

The remaining street and drainage improvements for Miralomas, Unit I include the improvements described in the construction plans prepared by Stantec which have

MIRALOMAS DEVELOPMENT CORPORATION 17803 LA CANTERA TERRACE #5612 SAN ANTONIO, TX 78256



been approved by your office and the completion of the three (3) detention ponds which were prepared by the previous project engineer. Although significant amounts of the street and drainage improvements have been installed, we do not plan to request any refund of the \$1,174,315.00 amount still being held by the County at this time. Rather, we will proceed with completing the construction of the remaining improvements within the next month and we will coordinate with you and your staff to schedule a pre-construction meeting prior to starting work. At some point after work progresses and is approved by the County, we will request a partial release of these funds upon substantial completion and acceptance of the remaining improvements.

If you have any questions, please advise.

Sincerely

Charles E. Cook, P.E.

Manager, Miralomas Development Corporation

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Rick Tobolka

From:

Michael Boyd < Michael. Boyd@txdot.gov>

Sent:

Monday, July 25, 2016 11:17 AM

To:

Richard Tobolka

Subject:

Lerin Hills (Miralomas)

Rick,

TxDOT has no objection to Kendall County release of the cash escrow securing performance of the work in the right-of-way of SH 46 in reference to the above project. TxDOT possesses separate surety (performance and payment bonds) for the project due to the amended donation agreement.

Note: We have new individual phone numbers, please update you contact information.

Thanks, Michael T. Boyd, P.E. Transportation Engineer

Email: michael.boyd@txdot.gov Direct Phone Line: (830) 353-6450 Main Office: (830) 257-8444



Texas Department of Transportation Kerrville Area Office 1832 Sidney Baker St Kerrville, TX 78028

×

STATE OF COMMELLINAL COUNTY OF POWER LINE

CASHIERS CHECKS DEPOSIT AGREEMENT

Before me, the undersigned authority, on this day personally appeared Steve Petuck who on his/her oath deposed as follows:

"I am Steve Petuck. I am President of L H Devco, Inc., the developer and owner of the subdivision located in Kendall County, Texas identified as Lerin Hills.

I or someone representing me have delivered to Kendall County three cashlers check in the amounts of:

(1) Three hundred three thousand, three hundred twenty five and no/100 dollars (\$ 303,325.00); and

(2) Nine hundred thirteen thousand, two hundred sixty three and no/100 dollars

(\$ 913,263.00); and

(3) Two hundred sixty one thousand, fifty two and no/100 dollars (\$ 261,052.00) as each deposits to serve as a financial guarantee pursuant to section 204.1000, Kendall County, Texas Development Rules and Regulations for satisfactory and timely completion of:

(1) Texas Department of Transportation approved work on State Highway 46 to

provide access to the subject subdivision;

(2) Street improvements in the subject subdivision; and

(3) Drainage improvements in the above named subdivision.

I acknowledge and agree on behalf of myself and as President of L H Devco, Inc., that the cashiers checks will be deposited in an interest bearing account by the County Treasurer, with any interest accruing to such funds to be retained in the account for the benefit of Kendall County. I further acknowledge and agree that, in the event that completion of the Texas Department of Transportation approved work on State Highway 46 and the street and drainage improvements in the above named subdivision are not completed in accordance with the final plat and construction drawings and specifications approved by the County and within the time set by the County, such time being June 23, 2016, such funds will be forfeited to Kendall County, Texas to use to complete the work on State Highway 46 and the road and drainage improvements in such subdivision."

SIGNED THIS BO DAY OF

STEVE PETWOK, INDIVIDUALLY AND AS

PRESIDENT OF LH DEVCO, INC.

SIGNED AND SWORN TO BEFORE ME THIS 20 DAY OF

__, 2014

NOTARY PUBLIC, STATE OF COMMEDICAL

My Commission Expires:





Terms and Conditions (Remitter and Payee):

- * Please keep this copy for your record of the transaction
- * The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
 - Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
 - In most cases, the funds will be considered "abandoned" before the "Void After" Date
- * Placing a Stop Payment on a Cashier's Check
 - Stop Payment can only be placed if the Cashler's Check
 - is lost, stolen, or destroyed
 - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this Item

or your protection save this copy Cashier's Check

Customer Copy

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06/16/2014

L H DEVCO, INC. Remitteri

\$** 303,325.00 ******

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Note: For information only. Comment has no effect on bank's payment.

Drayer: JPMORGAN CHASE BANK, N.A. NON NEGOTIABLE

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06/16/2014

Remitter: L H DEVCO, INC.

PAY TO THE KENDALL COUNTY TREASURER Order Ofa

Pay: THREE HUNDRED THREE THOUSAND THREE HUNDRED TWENTY FIVE DOLLARS AND 00 CENTS

\$** 303.325.00 *

Do not write outside this box

Lerin Hills, TxDOT

Note: For information only. Comment has no effect on hank's payment

Diswer: JPMORGAN CHASE BANK, N.A

or Vice President



Terms and Conditions (Remitter and Payee):

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 - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original checkwas issued
- * Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

for your protection save this copy Cashier's Check

Customer Copy

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06/16/2014

L'H DEVCO, INC. Remilter

KENDALL COUNTY TREASURER Order Of

\$** 913,263,00 *

mprovement Same: JPMORGAN CHASE BANK, N.A. NON NEGOTIABLE Note: For information only, Comment has no effect on bank's payment.

CHASE()

282111107 NEW 01/06 881000430

Remitter LHDEVCO. INC

Pay To The KENDALL COUNTY TREASURER Order Of:

Pay: NINE HUNDRED THIRTEEN THOUSAND TWO HUNDRED SIXTY THREE DOLLARS AND OF CENTS

\$** 913,263.00 **

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Memo Lerin Hills, Street Improvements

Note: For Information only. Comment has no effect on pank's payment

lower JPMORGAN CHASE BANK, N.A.



Terms and Conditions (Remitter and Payee):

- * Please keep this copy for your record of the transaction
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 - Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
 - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- * Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

FOR YOUR PROTECTION SAVE THIS COPY
CASHIER'S CHECK

Customer Copy

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06/16/2014 Void after 7 years

Remitter: L H DEVCO, INC.

\$** 261,052.00 **

Pay to The Order Of KENDALL COUNTY TREASURER.

Memo: Ler's Hills Drainage Improvements
Note: For information only. Comment has no effect on bank's payment.

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JPMORGAN CHASE BANK, N.A.

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Remitter LHDEVCO, INC.

Pay To The KENDALL COUNTY TREASURER Order on

Pay: TWO HUNDRED SIXTY ONE THOUSAND FIFTY TWO DOLLARS AND 00 CENTS

\$** 261,052.00 **

Do not write outside this box

Memo: Lerin Hills, Drainage Improvements

Note: For information only, Comment has no effect on bank's payment.

Senior Vice President JPMorgan Chase Bank, N.A.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT	DATE:	9/10/2018
OPEN SESSION		

SUBJECT	Kercheville Cemetery - Cravey Road
DEPARTMENT & PERSON MAKING	Development Engineer - Mary Ellen Schulle
REQUEST	County Engineer - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from road frontage and platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division will create a +/- 0.15 acre family cemetery with access over a proposed 40' wide easement (Jim Schwarz, surveyor for Joe Kercheville)
REASON FOR AGENDA ITEM	Kercheville Cemetery - Cravey Road
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	None

Request for Relief (Variance)

From the Kendall County (KC) Development Rules and Regulations (Section 106)

1. Date: September 4, 2018

Location of property: 120 Cravey Rd.

3. Name of Subdivision (If Applicable)

Not Applicable

4. Property Owner/Developer Name: Joshua Creek Ranch, Inc.

5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested.

300.1100 Lot Size/Road Frontage We desire to create a tract containing less than 1 acre connected to the county road by a 40 foot wide roadway easement.

- 6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of the regulations would deprive you of the reasonable use of this land: YES (If "yes" please state the special circumstances or conditions) This tract will serve as a cemetery for family members.
 - b. Is relief necessary for the preservation and enjoyment of a substantial property right for you? YES (if "yes" please state the substantial property right involved) State law provides for the creation of private cemeteries on family land that lies outside of any incorporated community or its extra-territorial jurisdiction. Kendall County regulations for creation of new tracts far exceeds the requirements necessary for this cemetery.

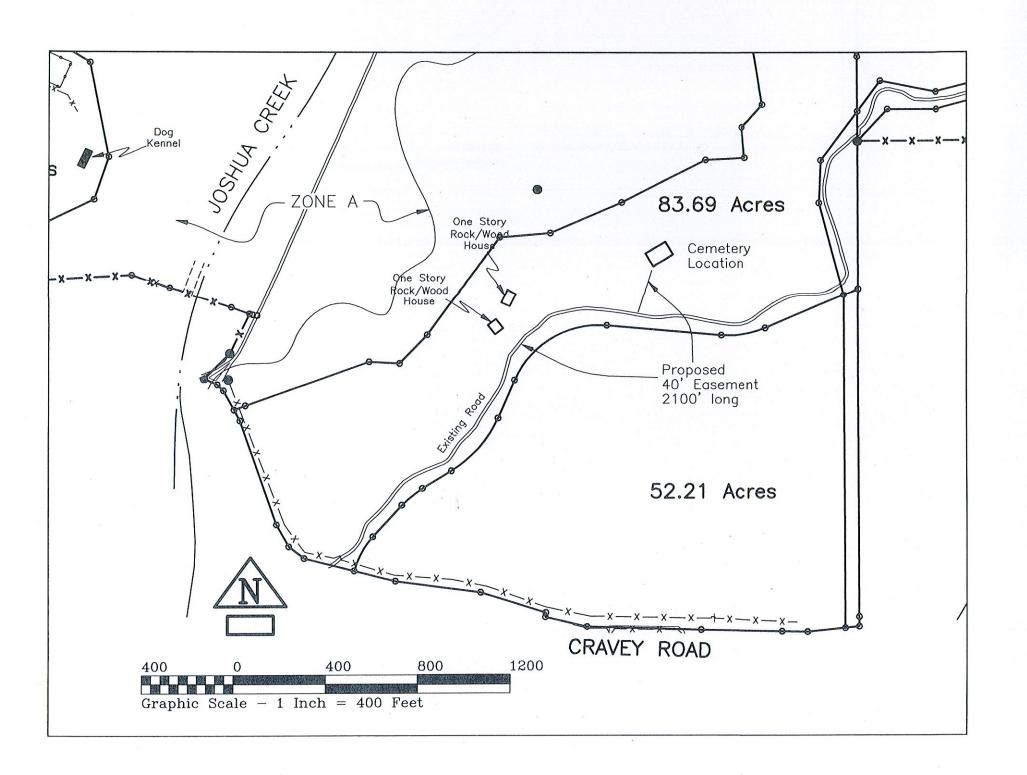
Property Owners Signature

Phone Number 210-365-0315

Toe B. Kercheville
Print Owner Name

Date Sept. 4, 2018

RECEIVED SEP 04 2018 DEV/MGMT





KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE:	9/10/2018
OPEN SESSION	

SUBJECT	CDA Reserve Investigator
DEPARTMENT & PERSON MAKING REQUEST	CDA's Office - Nicole Bishop
PHONE # OR EXTENSION #	830-249-9343 Ext. 293
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action regarding the approval of non-paid Reserve Investigator for CDA's Office.
REASON FOR AGENDA ITEM	Request approval of Reserve Investigator under CDA Office Law Enforcement Agency.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

SUBJECT	Hill Country Council on Alcohol and Drug Abuse - Memorandum of Understanding
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Memorandum of Understanding with the Hill Country Council on Alcohol and Drug Abuse Region 8.
REASON FOR AGENDA ITEM	The Hill Country Council on Alcohol and Drug Abuse is seeking a Memorandum of Understanding in an effort to facilitate and maximize services for persons with substance use and mental health issues.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None

Hill Country Council on Alcohol & Drug Abuse

A Dawning of Hope & Healing

102 Business Drive Kerrville, TX 78028 Phone: 830-367-4667 Fax: 830-367-4687 www.hccada.org

Hill Country Council on Alcohol and Drug Abuse-Region 8 Memorandum of Understanding (MOU)

The Hill Country Council on Alcohol and Drug Abuse, Inc. (HCCADA), serves as a substance use provider. This memorandum of understanding (MOU) will serve as a collaborative agreement between HCCADA and Kendall County Court in an effort to facilitate and maximize services for persons with substance use issues by providing Adult Outpatient Treatment, Mental Health (COPSD) Case Management Services, Recovery Support Services, Referrals and other substance abuse services.

HCCADA will provide the following services for the 27 counties located in the Texas Department of State Health Services Region 8 (Atascosa, Bandera, Bexar, Calhoun, Comal, DeWitt, Edwards, Frio, Gillespie, Goliad, Gonzales, Guadalupe, Jackson, Karnes, Kendall, Kerr, Kinney, La Salle, Lavaca, Maverick, Medina, Real, Uvalde, Val Verde, Victoria, Wilson, and Zavala):

- Waiting List and/or Interim Services. HCCADA shall report available capacity and waiting list information Monday through Friday through CMBHS specified by DSHS.
- Immediate admission of pregnant women, injecting drug users, and individuals referred by Department of Family and Protective Services (DFPS) presenting for treatment. If unable to provide immediate admission to these populations, HCCADA shall notify DSHS (specifically, the program services unit staff) so that assistance can be provided that ensure referral/s to other appropriate services, referral to an alternate provider for immediate admission, or, at a minimum, proper coordination with Department of Family and Protective Services staff.

Kendall County Court will provide a non-competitive collaboration with HCCADA, providing the following services or resources for Kendall County:

- Refer Adult clients for Substance Abuse Screenings
- Refer Adult clients for 16-week Outpatient Treatment Program
- Refer to State Mandated Offender Education Programs
- Refer Adult clients to case-management and follow-up services
- Refer Adult clients to other support services

MOU

Hill Country Council on Alcohol & Drug Abuse

A Dawning of Hope & Healing

102 Business Drive Kerrville, TX 78028 Phone: 830-367-4667 Fax: 830-367-4687 www.hccada.org

This agreement will be in effect until 31 August 2019. It will be reviewed to ensure that it is fulfilling its purpose and to make any needed revisions.

Geoffrey B. Elliott, PhD

31 August 2018

Associate Director

HCCADA

The Hon. Darrel L. Lux County Judge

Kendall County Court

Date



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 9/10/2018

OPEN SESSION

SUBJECT	Soccer Field on Adler Road
DEPARTMENT & PERSON MAKING REQUEST	Boerne Soccer Club, Tonya Vicknair, Director of Administration, FC Thunder Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning a request by the Boerne Soccer Club to put a set of bleachers on the soccer field on Adler Road.
REASON FOR AGENDA ITEM	An individual would like to purchase a set of bleachers for the soccer fields on Adler Road. The soccer club has said that they could be removed if needed in the future.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Those who use the soccer field
ADDITIONAL INFORMATION	None