



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 12/10/2018
OPEN SESSION**

SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Minutes for November 26 and 29, 2018.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Accept Donations
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	2 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting the list of donations on behalf of Kendall County as per Local Government Code 81.032.
REASON FOR AGENDA ITEM	Accept donations received in November
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County Wide
ADDITIONAL INFORMATION	None

Kendall County, Texas
Donation List for Commissioners Court December 10, 2018

Pursuant to LGC 81.032, the commissioners court may accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county, including a donation under Chapter 26, Government Code, for the purpose of performing a function conferred by law on the county or a county officer.

The following donations were received from November 1, 2018 to November 30, 2018 .

Monetary Donations:

<u>Date</u>	<u>Amount</u>	<u>Received From</u>	<u>Description of Donation</u>	<u>Specific Department or Purpose</u>
11/01/18	\$ 5.00	Rebekah Muenich	Credit Card	Animal Shelter
11/02/18	\$ 15.00	Summer Campbell	Cash	Animal Shelter
11/05/18	\$ 5.00	Jackie Williams	Cash	Animal Shelter
11/06/18	\$ 5.00	Julio Pizanna	Cash	Animal Shelter
11/07/18	\$ 14.60	Ashley Hickman	Credit Card	Animal Shelter
11/10/18	\$ 20.00	Randy Engel	Cash	Animal Shelter
11/10/18	\$ 10.00	Craig Wright	Cash	Animal Shelter
11/13/18	\$ 5.00	Alan Marshall	Cash	Animal Shelter
11/19/18	\$ 100.00	Cathleen Tilley	Cash	Animal Shelter
11/20/18	\$ 16.00	Randy Engel	Cash	Animal Shelter
11/20/18	\$ 265.00	Thursday Bunco Club Members	Cash	Sheriff's Office - Blue Santa
11/24/18	\$ 5.00	Rachel Holland-Hadjis	Cash	Animal Shelter
11/28/18	\$ 10,000.00	C.B. and Anita Branch Trust/James Drought, Executive	Check	Sheriff's Office

Other Donations:

<u>Date</u>	<u>Received From</u>	<u>Description of Donation</u>	<u>Specific Department or Purpose</u>
11/02/18	Carolyn Brown	Chewy Dog Crate	Animal Shelter
11/07/18	Daily Bread Ministries	Litter, Cat & Dog Toys, Vitamins, Collars, Leashes, Beds	Animal Shelter
11/17/18	Sandra Livingston	2 Bags of Food & Blankets	Animal Shelter



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	2019-2020 Kendall County Historical Commission Appointments
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on appointing members to the 2019-2020 Kendall County Historical Commission.
REASON FOR AGENDA ITEM	Chapter 318 of the Texas Local Government Code directs County Commissioners Courts to make County Historical Commission appointments for the purpose of preserving Kendall County's history.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code)
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 12/10/2018
OPEN SESSION**

SUBJECT	Modification of Section 400 of the Kendall County Development Rules and Regulations
DEPARTMENT & PERSON MAKING REQUEST	Don Durden, Commissioner Precinct 4 Rick Tobolka, County Engineer
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action regarding an Order to modify Kendall County Development Rules and Regulations, Subdivision Rule Section 400.2600 to become effective January 1, 2019.
REASON FOR AGENDA ITEM	To better align policy with current practice and reduce number of requests for relief.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Public
ADDITIONAL INFORMATION	None

Proposed changes will be effective for all plans submitted after January 1, 2019.

Collector Road (County Maintained)

Change Minimum ROW from 80ft to 70ft

Change Design Speed (min) from 50 mph to 45 mph

Change Maximum Grade from 9% to 10%

Remove Minimum Gradient

Add Maximum Relative Gradient 0.54%

Change Subgrade width (min) from 48ft to 36ft

Change Base width from 46ft to 34ft

Remove Travel Way (min)

Change Paved Width (min) from 42ft to 32ft

Add Lane Width (min) 12ft

Add Shoulder Width (min) 4ft

Change Vertical Curve Crest "K" from 85 to 61

Change Vertical Curve Sag "K" from 100 to 79

Change Horizontal Curve Radius (min) without super elevation (e) from 573ft to 1039ft

Change Stopping Sight Distance from 425ft to 360ft

Add Clear Zone (min) to 10ft

Residential Class A (County Maintained)

No Change Minimum ROW 60ft

No Change Design Speed (min) 30 mph

Change Maximum Grade from 12% to <15% desirable 12%

Remove Minimum Gradient

Add Maximum Relative Gradient 0.66%

Change Subgrade width (min) from 32ft to 28ft

Change Base width from 30ft to 26ft

Remove Travel Way (min)

Change Paved Width (min) from 28ft to 24ft

Add Lane Width (min) 12ft

Add Shoulder Width (min) not applicable

Change Vertical Curve Crest "K" from 20 to 19

Change Vertical Curve Sag "K" from 40 to 37

Change Horizontal Curve Radius (min) without super elevation (e) from 382ft to 333ft

No Change Stopping Sight Distance 200ft

Add Clear Zone (min) to 6ft

Residential Class B (Privately Maintained)

Change Minimum ROW from 60ft to 50ft

Change Design Speed (min) from 30 mph to 25 mph

Change Maximum Grade from 12% to <15% desirable 12%

Remove Minimum Gradient

Add Maximum Relative Gradient 0.70%

Change Subgrade width (min) from 30ft to 26ft

Change Base width from 28ft to 24ft

Remove Travel Way (min)

Change Paved Width (min) from 26ft to 22ft

Add Lane Width (min) 11ft

Add Shoulder Width (min) not applicable

Change Vertical Curve Crest "K" from 20 to 12

Change Vertical Curve Sag "K" from 40 to 26

Change Horizontal Curve Radius (min) without super elevation (e) from 229ft to 200ft

Change Stopping Sight Distance from 200ft to 155ft

Add Clear Zone (min) to 6ft

Residential Class C (Privately Maintained)

Remove from Table 400

	Collector	County Maintained residential class A	Privately Maintained residential class B	
Minimum ROW	70	60	50	
Design Speed (min)	45	30	25	
Maximum Grade	10%	< 15% desirable 12%	< 15% desirable 12%	Table 2-11: Maximum Grades, TxDOT RDWY Design Manual, April 26, 2018
Maximum Relative Gradient	0.54%	0.66%	0.70%	Table 2-8: Maximum Relative Gradient for Superelevation Transition TxDOT
Subgrade width (min)	36	28	26	
Base Width (min)	34	26	24	
Paved Width (min)	32	24	22	on street parking controlled by Kendall County fire code
Lane Width (min)	12	12	11	
Shoulder Width (min)	4	na	na	
Vertical Curve Crest K (min)	61	19	12	Figure 2-5. (US). Design Controls for Crest Vertical Curves TxDOT
Vertical Curve Sag K (min)	79	37	26	Figure 2-6. (US). Design Controls for Sag Vertical Curves TxDOT
Horizontal Curve Radius (min)	1039	333	200	Table 2-5: Minimum Radii and Superelevation for Low-Speed Urban Streets TxDOT, e (-2%)
Stopping Sight Distance (min)	360	200	155	Table 2-1: Stopping Sight Distance TxDOT
Clear Zone (min)	10*	6**	6**	

* Collector Clear Zone Table 2-12 Clear Zones TxDOT

** Class A and Class B Clear Zone from AASHTO
Geometric Design of Very Low Volume Local Roads
ADT <= 400

Eliminated
Private
residential class C
50
25
12

26
24
22
22
12
26
200
155



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 12/10/2018
OPEN SESSION**

SUBJECT	Clean exterior of the Courthouse
DEPARTMENT & PERSON MAKING REQUEST	Robert Kinsey, Facilities Manager
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on a proposal from Clean-Way Power Spray to clean and restore the exterior limestone walls of the Courthouse.
REASON FOR AGENDA ITEM	Removal of dirt, mold/mildew, and surface stains.
WHO WILL THIS AFFECT?	Courthouse
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Contract for Engineering Services
DEPARTMENT & PERSON MAKING REQUEST	Corinna Speer, County Auditor Bill Ballard, General Counsel
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action authorizing the County Judge to sign the Texas Community Development Block Grant Contract No. 7218260 for Engineering Services on behalf of the Water Control Improvement District (WCID) #1.
REASON FOR AGENDA ITEM	Obtain engineering services for a water system improvement project in the Comfort area.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Salary Step Program
DEPARTMENT & PERSON MAKING REQUEST	County Auditor - Corinna Speer HR - Juanita Espino Pct 1 Commissioner Bergmann
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consider and take any action necessary on proceeding with a Salary Step Program.
REASON FOR AGENDA ITEM	Provide the salary committee direction on a step program
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	County Employees
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Declare an Expense a Public Purpose
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	2 Minutes
WORDING OF AGENDA ITEM	Consideration and action on declaring the expense of catering services at the LEC Open House a public purpose and approve payment.
REASON FOR AGENDA ITEM	Declare an expense for catering services a public purpose.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	General Public
ADDITIONAL INFORMATION	\$2,500 will be reimbursed by Turner Construction.



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Emergency Declarations
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on Emergency Declarations to amend the FY19 budget.
REASON FOR AGENDA ITEM	Emergency Declarations to amend the budget for the purpose of 1) purchasing 210 telephones for the countywide phone system. This amendment would raise the General Fund revenue and expense budget by \$31,900.00. 2) purchasing 2 counsel tables for the county courtroom. This amendment would raise the General Fund revenue and expense budget by \$2,900.00. 3) increasing Juvenile Probation Detention fund amounts. This amendment would raise the General Fund revenue and expense budget by \$30,000.00.
WHO WILL THIS AFFECT?	Kendall County offices and operations
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/10/2018 OPEN SESSION	
SUBJECT	Bond of Tax Assessor and Collector
DEPARTMENT & PERSON MAKING REQUEST	Darlene Herrin, County Clerk
PHONE # OR EXTENSION #	830-249-9343, ext 230
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Bond of Tax Assessor and Collector for James A. Hudson.
REASON FOR AGENDA ITEM	Bond approval
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Tax Assessor Collector
ADDITIONAL INFORMATION	None