

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the above named Commissioners Court will be held on the 10<sup>th</sup> day of **September , 2012** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in executive session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag

1. Call to Order - 9:00 a.m.  
Comments from Judge Gaylan L. Schroeder
2. Consideration and action on approval of minutes for August 27 and 30, 2012:  
Sally Peters, Deputy Clerk
3. Consideration and action on approval of Budget Adjustments: Corinna Speer,  
County Auditor
4. Consideration and action on approval of claims for purchases, services, and  
vendors: Cindy Silva, Assistant Auditor
5. Consideration and action to approve July, 2012 Summary of cash balances: Sheryl  
D'Spain, County Treasurer
6. **PUBLIC COMMENTS**— opportunity for the general public to address the  
Court on any matter. The Court may not discuss any presented issue, nor may  
any action be taken on any issue at this time. Please limit comments to 3  
minutes.
7. Consideration and action on the burn ban (Authority Section 352.081, Texas  
Local Government Code): Gaylan L. Schroeder, County Judge / Jeff Fincke, Fire  
Marshall

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8. **Public Hearing (9:20)** - The Court will receive comments from the public regarding:
  1. LGC 118.025 "Records Archive Fee" for the preservation and restoration services performed by the County Clerk.  
Darlene Herrin, County Clerk
9. Consideration and action to adopt the County Clerk's Records Archive Plan and Fee: Darlene Herrin, County Clerk
10. Consideration and action to adopt the Fiscal Year 2013 Budget: Corinna Speer, County Auditor
11. Discussion and action to ratify the property tax increase reflected in the budget (Record Vote Required). This year's property tax levy will raise more revenue from property taxes than in the preceding year: Corinna Speer, County Auditor
12. Consideration and action to adopt a 2012 County Property Tax Rate (not to exceed 39.5 cents) of \$.395 per \$100.00 taxable value, being \$.368746 for M & O (Maintenance & Operation) and \$.026254 for Debt Service: James Hudson, Tax Assessor / Collector
13. Consideration and action to adopt discounts for the early payment of County Property Taxes in 2012: James Hudson, Tax Assessor / Collector
14. Presentation of Fleet Eyes for EMS. Action as needed: Jeffery Fincke, EMS Coordinator

**BREAK**

**EXECUTIVE SESSION (Closed to public)**

**Pursuant to Chapter 551 of the Texas Government Code**

- I. **Commissioners Court will meet in Executive Session pursuant to Section 551.071 Government Code, V.T.C.S. to seek the advice of the County Attorney and or attorney(s) representing the County, concerning pending and / or threatened litigation and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:**
  1. County authority concerning subdivisions, county roads, bridges and county property
  2. EEOC Complaints

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- II. The Court will meet in Executive Session pursuant to Section 551.074 to discuss personnel issues:**
- 1. Deliberation concerning the duties and responsibilities of County Attorney's Office**
  - 2. Deliberation concerning the duties and responsibilities of the Fire Marshall**


**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION  
RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

15. Consideration and action concerning the change of job classifications for some employees in the County Attorney's Office: Don Allee, County Attorney

**ADJOURNMENT**

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Dated this the 6<sup>th</sup> day of September, 2012.

  
Gaylan L. Schroeder  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of Regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas located at 201 E. San Antonio Street on the 6<sup>th</sup> day of September, 2012.

  
Darlene Herrin  
County Clerk

Posted at 2:15 P.M. on the 6<sup>th</sup> day of September, 2012- *cel*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.

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