

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the above named Commissioners Court will be held on the 25<sup>th</sup> day of **June, 2012** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in executive session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag

1. Call to Order - 9:00 a.m.  
Comments from Judge Gaylan L. Schroeder
2. Presentation of Service Awards to:  

**Lisa Kelley**

**EMS**

**5 years**
3. Consideration and action on approval of minutes for June 11, 2012: Sally Peters, Deputy Clerk
4. Consideration and action on approval of Monthly Reports for May, 2012: Corinna Speer, County Auditor
5. Consideration and action on approval of Budget Adjustments and Emergency Declarations: Corinna Speer, County Auditor
6. Consideration and action on approval of claims for purchases, services, and vendors: Cindy Silva, Assistant Auditor
7. Consideration and action to approve April, 2012 Financial Report: Sheryl D'Spain, County Treasurer
8. Presentation of the May Sales Tax Report: Sheryl D'Spain, County Treasurer

**KENDALL COUNTY COMMISSIONERS COURT**

9. **PUBLIC COMMENTS**—opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Please limit comments to 3 minutes.
10. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Gaylan L. Schroeder, County Judge
11. Consideration and action on issuing a Purchase Order for Kendall County Lower Colorado River Authority (LCRA) Tower for 3<sup>rd</sup> 700mhz Radio System: Darrel L. Lux, Commissioner Precinct 3
12. Consideration and action to allow the Church of Jesus Christ of Latterday Saints to use the parking lot of the Kendall County Courthouse Annex located at 221 Fawn Valley Dr. for parking during Sunday services for approximately two years: Gaylan L. Schroeder, County Judge
13. Consideration and action on a request to Alamo Insurance Group, Agent of Record, to send out Requests for Proposals on group medical and dental insurance: Michelle Lux, Benefits Coordinator
14. Consideration and action to allow Gina Castro and Shelby Bates to lease and maintain the Old Comfort Softball Field located at Eighth and Main Streets in Comfort: Kenneth M. Rusch, Commissioner Precinct 4
15. **Un-table Item # 14 from May 29, 2012:**  
Consideration and action on approval of a Maintenance Bond for Loop 1087 in Comfort in the amount of 15% of the total cost of the road and drainage improvements (\$171,000.00) for a period of one year from this date and release the Developer's Letter of Credit in the amount of \$1,380,000.00: Terry Anderson, County Engineer
16. **Un-table Item # 15 from May 29, 2012:**  
Consideration and action on accepting a Letter of Credit in the amount of \$113,000.00 for the construction of a left turn lane from US 87 to Loop 1087 at Love's Truck Stop in Comfort: Terry Anderson, County Engineer
17. Consideration and action on acceptance of the construction of Summit Pass in Cordillera Ranch Subdivision Unit 205A-1 and release the Cashier's Check in the amount of \$18,446.50 for completion of guard rails: Gene Miertschin, Commissioner Precinct 2



18. Consideration and action on a Preliminary Plat of Cordillera Ranch Subdivision, Unit 207A in accordance with Sections 201 and 202 of the Kendall County Development Rules and Regulations Rule Book effective January 1, 1997. The proposed unit is north east to Unit 205 and includes 11.92 acres divided into 5 residential lots. The unit will be served by public water and sewer systems. No new roadway. (Mike Sheridan, Vice President, Cordillera Ranch Development Corp.): Gene Miertschin, Commissioner Precinct 2
19. Consideration and action on a request for relief from the platting requirements in accordance with Section 101.1000 of the Kendall County Development Rules and Regulations. The two proposed 100 plus acre tracts would be subject to permanent conservation easements and would not allow for future division of the tracts. The proposed tracts would be accessed by a 60 foot easement for roadway purposes. The physical address is 420 Upper Cibolo Creek Rd. (Rodney Yates, Manager – R. Yates Properties II, Ltd.): Kenneth M. Rusch, Commissioner Precinct 4
20. Present summary of activities by the Development Management Department during May, 2012: Richard Tobolka, Development Manager
21. Present summary of activities by the Parks Department during May, 2012: Richard Tobolka, Parks Director
22. Consideration and action on adopting Rules and Regulations Order 06-25-2012 concerning the use of County Owned Property and Facilities at Joshua Springs Park and Preserve: Gaylan L. Schroeder, County Judge / Richard Tobolka, Parks Director
23. Consideration and action to pay Road & Bridge employee(s) for emergency call out time: Gene Sparks, Road & Bridge Operations Manager
24. Present summary of activities by Road and Bridge during May, 2012 to Commissioners Court: Ricky Pfeiffer, Road Superintendent
25. Presentation to the Court concerning the cost of switching to all Electronic Voting. (To include the purchase of new equipment, programming fees, etc.): Staci Decker, Elections Administrator
26. Consideration and action on setting the rental rates per iVotronic unit: Staci Decker, Elections Administrator

**BREAK**

**KENDALL COUNTY COMMISSIONERS COURT**

**EXECUTIVE SESSION (Closed to public)**

**Pursuant to Chapter 551 of the Texas Government Code**

- I. Commissioners Court will meet in Executive Session pursuant to Section 551.071 Government Code, V.T.C.S. to seek the advice of the County Attorney and or attorney(s) representing the County, concerning pending and / or threatened litigation and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
  - 1. County authority concerning subdivisions, county roads and bridges**
  - 2. EEOC Complaints****
- II. The Court will meet in Executive Session pursuant to Section 551.074 to discuss personnel issues:
  - 1. Deliberation concerning the duties and responsibilities of the County Clerk's Office**
  - 2. Deliberation concerning the duties and responsibilities of Appointed Officials****
- III. The Court will meet in Executive Session pursuant to Section 551.087 to discuss or deliberate regarding commercial or financial information that the County has received from a business prospect that the County seeks to have locate or expand in Kendall County and that the County through the Kendall County Economic Development Corporation is conducting economic development negotiations.**

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION  
RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

- 27. Discussion and action concerning job descriptions for the County Clerk's Office:  
Darlene Herrin, County Clerk**
- 28. Consideration and action to enter into a contractual agreement with Starplex Operating, LLC: Gaylan L. Schroeder, County Judge / Don Allee, County Attorney**

**ADJOURNMENT**

**JUNE 25, 2012/PAGE 5  
REGULAR MEETING**

**Dated this the 21<sup>st</sup> day of June, 2012.**



Gaylan L. Schroeder  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of Regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas located at 201 E. San Antonio Street on the 21<sup>st</sup> day of June, 2012.



Darlene Herrin  
County Clerk

Posted at 2:00 P.M. on the 21<sup>st</sup> day of June, 2012— *ak*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.

**KENDALL COUNTY COMMISSIONERS COURT**