

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the above named Commissioners Court will be held on the **14th** day of **December 2015** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag  
Comments from the bench
2. Consideration and action on the approval of the Minutes for November 23, 2015:  
Sally Peters, Deputy Clerk/Administrative Assistant
3. Introduction of Leadership Lab Committee members with Texas A&M AgriLife Extension Service in Kendall County: Jana Osbourn and Stephen Zoeller, County Extension Agents
4. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
5. Consideration and action to approve the lease agreement with Toshiba for a copy machine for the Justice of the Peace, Precinct 4 office: Corinna Speer, County Auditor
6. Consideration and action on the approval of the Interlocal Government Agreement between Kendall County and the City of Boerne to share facilities: Darrel L. Lux, County Judge
7. Consideration and action concerning interlocal agreement with the City of Fair Oaks Ranch concerning regulation of subdivision platting in the ETJ of the City of Fair Oaks Ranch located in Kendall County: Don Allee, County Attorney
8. Consideration and action concerning revised interlocal agreement with the City of Boerne concerning provision of a health sanitarian to inspect food service establishments and other covered establishments in the City of Boerne: Don Allee, County Attorney

9. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
10. PUBLIC COMMENTS-- opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
11. Consideration and action on the release of the Letter of Credit for Cordillera Ranch, Unit 206A-3, in the amount of \$20,697.00 for roadway and drainage: Richard Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
12. Consideration and action on an Amending Plat of Outlot 55 and part of Outlot 56, Comfort, Texas, in accordance to Section 209 of the Kendall County Development Rules and Regulations. The proposed Amending Plat changes the configuration of a common lot line creating Outlot 55A and Outlot 55B (Kenneth Clarence Flach, Betty Margaret Roark as Attorney-in-Fact): Rick Tobolka, County Development Manager
13. Consideration and action on an Amending Plat of Comfort, Texas, Outlots 56A-1 and 53A-2A in accordance to Section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine the two lots creating Outlot 56A-2 (WINRE LLC): Rick Tobolka, County Development Manager
14. Consideration and action to sign the Interlocal contract with CAPCOG (Capital Area Council of Governments) to implement the software "My Permit" to be used in Development Management: Mike Howle, GIS Manager / Rick Tobolka, County Development Manager
15. Discuss and approve contract with Official Payments for the Animal Shelter to accept credit card transactions: Sheryl D'Spain, County Treasurer
16. Discussion and action to approve the fees pertaining to the Kendall County Fire Code: Jeffery Fincke, Fire Marshal
17. Discussion and action to award the contract for the remount of the 1996 County air truck: Jeffery Fincke, Fire Marshal
18. Discussion and action to contract for the Hazard Mitigation Plan: Jeffery Fincke, Emergency Management Coordinator
19. Discussion and action on allowing the EMS Association to trade in the three Life-Pac 12 monitors the Court declared salvage/surplus on June 22, 2015 for credit on new Life-Pac 15's: Jeffery Fincke, Emergency Management Coordinator
20. Discussion and action on approving the Addendum to the Service Agreement Option of Collection Agency Service and Pricing: Jeffery Fincke, EMS Administrator

**BREAK**

**EXECUTIVE SESSION (Closed to public)**

**Pursuant to Chapter 551 of the Texas Government Code**

- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
  - 1. County authority and obligations concerning subdivisions, county roads and bridges****
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
  - 1. Capital improvements / real estate****
- III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
  - 1. Duties and responsibilities of the Tax Assessor-Collector's Office**
  - 2. Duties and responsibilities of the Veterans Services Officer**
  - 3. Duties and responsibilities of the County Attorney**
  - 4. Duties and responsibilities of the County Judge**
  - 5. Duties and responsibilities of the IT Department**
  - 6. Duties and responsibilities of the Parks Department**
  - 7. Duties and responsibilities of the EMS Administrator**
  - 8. Duties and responsibilities of the County Sheriff****

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

**ADJOURNMENT**

Dated this the 10th day of December 2015.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 10th day of December 2015.



Darlene Herrin  
County Clerk

Posted at 3:00 p.m. on the 10th day of December 2015-*sup*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.