

FINAL PLAT APPLICATION

SUBMIT COMPLETED FORM TO: Kendall County Engineer's Office (830) 331-8253

Project Number: _____

COUNTY USE ONLY											
Date Application Received:	Date of Completeness Review:		Date of Completeness Notification:								
Reviewed for Completeness By:	CI. I	Constant	Lancia de La								
	Status:	Complete	Incomplete								
Incomplete application packages may be destroyed if not picked up within fourteen (14) days of notice that plat is incomplete.											
GENERAL PROJECT INFORMATION (to be completed by the applicant)											
Project Identification											
Development Name:			Phase (if applicable):								
Project Location:											
Contact Information											
Property Owner:											
Name:	Phone:		Email:								
Physical Address:											
Agent/Representative:											
Name:	Phone:		Email:								
Physical Address:											
Project Engineer/Surveyor:											
Name:	Phone:		Email:								
Physical Address:											



FINAL PLAT APPLICATION CHECKLIST

This checklist shall be submitted with the plat application and shall serve as documentation of the completeness of the plat application. Furthermore, the content of the plat application shall be organized in accordance with this checklist.

				I = missing/incomplete
		X = required		N/A = not applicable
		83		
		Final Plat – Following Preliminary	Final Plat – No Preliminary	Comment (County Use
	Item	Fin Pre	Fin Pre	Only)
1	Attended Preliminary Conference with County		Х	J,
2	Payment of fees	Х	Х	
3	Plat Application Form	Х	Х	
4	This Plat Application Checklist indicating contents of the application	Х	Х	
5	8 hard copies of plat, conforming to plat mapping requirements	Х	Х	
6	Digital submittal, in accordance with the Development Rules	Х	Х	
7	Required Map Contents	Х	Х	
8	Subdivision Name and Street Name Authorization		Х	
9	Proof of Ownership		Х	
10	Proof of Signatory Authority		Х	
11	Authorization of Developer's Representative		Х	
12	Letter from Developer's Engineer		Х	
13	Tax Affidavit and Tax Certificates		Х	
14	Verification of Interlocal Agreements		Х	
15	TxDOT Permits		Х	
16	Traffic Impact Analysis		Х	
17	GAR		Х	
18	Approved Requests for Relief (Variances)		Х	
19	Dedication of Easements for Utilities	Χ	Х	
20	Site Improvement Data	Χ	Х	
21	Federal/State/Local/Other Certifications	Χ	Х	
22	Letters of approval for Water/Wastewater	Χ	Χ	
23	Letters of Approval for Sewage Disposal	Χ	Χ	
24	Approval of Fire Hydrant Locations	Χ	Χ	
25	CCN's	Χ	Χ	
26	Letters of Approval From Other Federal/State/Local Regulatory Agency	Χ	Χ	
27	Letters of Approval from Utility Companies	Χ	Χ	
28	Approved Plans Public Water/Sewage Disposal	Χ	Χ	
29	Letter of Certification from Engineer of Record	Χ	X	
30	Final Construction Drawings	Χ	Х	
31	Opinion of Probable Cost for Improvements	Χ	Х	
32	Approved FEMA Submittal	Χ	Х	
33	Drainage Control	Χ	Х	
34	Authorization to Record the Plat	Χ	Χ	



FINAL PLAT APPLICATION CHECKLIST (continued)

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	X = required		quired	N/A = not applicable
	Item	Final Plat – Following Preliminary	Final Plat – No Preliminary	Comment (County Use Only)
35	Final Version of Covenants and Deed Restrictions	Х	Х	
36	Analysis of Water Quality and Quantity	Х	Х	
37	Additional Requirements for Private Subdivsions	Х	Х	
38	Development Permit	Х	Х	
39	Access Permit	Х	Х	
40	Final Authorization from Highway Official	Х	Х	
41	Financial Guarantee	Х	Х	